

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
January 10, 2023**

**1. Roll Call**

President LeDonne called the meeting to order at 6:00pm.

Members present: President Anthony LeDonne, Trustees Lee Uecker, Greg Zoellick, Ron Wells, Benjamin Jarvis, Stacy Riedel, and Scott Adkins.

Members excused: None

Also present: Administrator Jeremy Smith, Assistant Administrator Kelsey McElroy-Anderson, Attorney John Macy, Community Development Director Gabe Gilbertson, Village Engineer and Public Works Director Judy Neu, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Uecker, seconded by Adkins to approve the December 8 and December 13, 2022 Village Board meeting minutes as presented.

Motion Carried 7-0

**4. Communications and Public Hearings**

**A. Village President Report.**

The Village President listed several upcoming meetings and events in the Village of Sussex including:

- Thursday, January 12: Assessor Office Hours, 10 a.m. to 6 p.m. at the Civic Center.
- Monday, January 16: Civic Center offices closed.
- Tuesday, January 17: Senior Citizen Advisory Committee meets at 1:30 p.m. in the Civic Center Committee Room; Community Development Authority meets at 5:30 p.m. in the Civic Center Board Room; Plan Commission meets at 6:30 p.m. in the Civic Center Board Room; Park and Recreation Board meets at 6:30 p.m. in the Civic Center Community Room.
- Wednesday, January 18: Pauline Haass Library Board meets at 6:30 p.m. at the Library.
- Tuesday, January 24: Board of Fire Commissioners meets at 9 a.m. in the Civic Center Board Room.

**B. Public Hearing on ORDINANCE NO. 886**

Mr. Smith presented the proposed Ordinance change, which would allow Commercial Recreation Facilities as a Conditional use in the B-2 District. Motion by LeDonne, seconded by Zoellick to close the public hearing.

Motion Carried 7-0

**5. Committee Reports**

**A. Finance and Personnel Committee**

1. Motion by Jarvis, seconded by Wells to approve the December Check Register and P-card Statement in the amount of \$1,383,226.92.

Motion Carried 7-0

2. Motion by Jarvis, seconded by Zoellick to approve the December Ace Hardware purchases in the amount of \$475.68.

(President LeDonne abstained)

Motion Carried 6-0

**B. Public Works Committee**

1. Motion by Adkins, seconded by Zoellick to approve the December invoices in the amount of \$54,535.26.

Motion Carried 7-0

**6. Staff Reports**

- A. Assistant Administrator McElroy-Anderson: The recycling/garbage collection transition from Johns Disposal to LRS has been going well.
- B. Administrator Smith: SOS thanked the Village Board for their donation in 2022. AARP will be offering free tax preparation at the Civic Center. Staff continues to monitor the ice rink and will open it when/if it is suitable for skating.
- C. Attorney Macy: No new cases or laws to discuss at this time.

**7. Comments from citizens present**

No one present wished to speak.

**8. Old Business**

Motion by LeDonne, seconded by Uecker to approve ORDINANCE NO. 886 an Ordinance to Repeal and Recreate Subsection 17.0506(A)(2)(C) regarding Commercial Recreation Facilities as a CU in the B-2 Regional Business Zoning District of the Village of Sussex Municipal Code.

Adkins asked if there are any negative impacts of allowing this use in other B-2 areas. Smith responded that properties zoned B-2 are along commercial corridors. The question for the Board to consider is if they want to use retail space for this use. Jarvis asked about traffic impacts. Smith responded that the existing infrastructure in this area can handle the projected traffic. Adkins asked if all the activities would take place within the building, specifically wondering if any exterior work or recreation activities were planned. Smith responded that all the planned recreation activities would take place within the building.

Motion Carried 7-0

**9. New Business**

Motion by Uecker, seconded by Riedel to approve Resolution 23-01 combining wards for the 2023 special election in Wisconsin Senate District 8.

Motion Carried 7-0

**10. Consideration and possible action on resignations and appointments**

None

**11. Closed Session**

President LeDonne announced the closed session as required.

Motion by LeDonne, seconded by Jarvis to convene into executive session under 19.85(1)(e) when deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to the status of and potential changes to the Developer's Agreement for Vista Run Subdivision and under 19.85(1)(g) when conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with respect to the Vista Run Subdivision and Developer's Agreement for the same.

On roll call, all voted Aye; Motion Carried

**12. Convene back into Open Session**

**13.** Motion by Adkins, seconded by LeDonne to approve the Amended and Restated Developers Agreement for Vista Run Subdivision.

Motion Carried 7-0

**14.** Motion by Uecker, seconded by Wells to approve the Final Plat for Phase 2 Vista Run Addition No. 3.

Motion Carried 7-0

**15.** Motion by LeDonne, seconded by Uecker to approve the Final Plat for Phase 2 Vista Run Addition No 4.

Motion Carried 7-0

**16.** Motion by Adkins, seconded by Jarvis to adjourn at 6:42 p.m.

Motion Carried 7-0

Respectfully submitted,  
Kelsey McElroy-Anderson  
Assistant Village Administrator