

**VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
6:30 PM TUESDAY, FEBRUARY 21, 2023
SUSSEX CIVIC CENTER – COMMITTEE ROOM 2ND FLOOR
N64W23760 MAIN STREET**

MINUTES

Meeting was called to order by Chairperson Bob Fourness at 6:31 p.m.

1. Roll Call

Members Present: Chairman Bob Fourness, Mike Waltz, Nadine Coenen, Trustee Ron Wells, Chris Kostka, and Kelly Tetting

Members Excused: Chuck Vojtas

Staff Present: Park & Recreation Director, Halie Dobbeck

2. Consideration and action on minutes from the January 17, 2023, meeting.

Motion by Wells, seconded by Kostka to approve of the January 17, 2023 meeting minutes.

Motion carried 6-0.

3. Comments from Citizens Present

No one present wished to be heard.

4. Tree Removal Request for W237N7524 Sedge Haven Ct, Lot 17

Dobbeck presented Community Development Director Gabe Gilbertson's memo regarding the tree removal request for homeowners Will and Melinda Haass.

Motion by Tetting, seconded by Waltz to approve the tree removal plan as presented.

Motion carried 6-0.

5. Melinda Weaver Park Bids

Dobbeck led discussion on the contractor bids received for the Melinda Weaver Park reconstruction.

Motion by Fourness, seconded by Kostka to recommend to Village Board they award the contract to Parking Lot Maintenance, Inc. as presented.

Motion carried 6-0.

6. 4th of July Fireworks Contract

Dobbeck shared the fireworks contract and stated that we haven't received our typical \$5,000 of sponsorship funds. We have received confirmation that Lisbon will contribute \$10,000.

Dobbeck stated that we were waiting to receive a \$21,000 contract for the fireworks from the company.

Motion by Coenen, seconded by Waltz to approve the fireworks contract based upon sponsorship dollars received.

Motion carried 6-0.

7. Park & Recreation Director’s Report

Dobbeck shared the following information:

- Ball Field Priority is calculated every two years to determine field scheduling priority. Scheduling remains the same as past practice. SLYBA, Jr. Chargers Baseball, Jr. Chargers Softball, Lake Country Crew, Pewaukee Predators.
- Splash Pad Shade install begins the week of March 20th
- Eagle Scout Project Updates: Armory Baseball Shelters to Start March, Signage for Prides Crossing Trail was approved and should be installed in March or April.
- Staff is beginning work on developing a RFP for a forestry management plan. This will help us utilize an expert to understand our growing forestry needs and how to best take care of them.
- Exploring surfacing options for Coldwater Creek Park Renovation.

8. Topics for Future Agenda Items

None were presented.

9. Adjournment

Motion by Waltz, seconded by Fourness to adjourn at 7:09 p.m.

Motion carried 6-0.

Respectfully Submitted,
Halie Dobbeck
Park & Recreation Director