

**VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
6:30 PM TUESDAY, MARCH 21, 2023
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR
N64W23760 MAIN STREET**

MINUTES

Meeting was called to order by Chairperson Bob Fourness at 6:31 p.m.

1. Roll Call

Members Present: Chairman Bob Fourness, Mike Waltz, Nadine Coenen, Trustee Ron Wells, Chris Kostka, Chuck Vojtas, and Kelly Tetting

Members Excused: None

Staff Present: Park & Recreation Director, Halie Dobbeck

2. Consideration and action on minutes from the February 21, 2023, meeting.

Motion by Wells, seconded by Tetting to approve of the February 21, 2023 meeting minutes.

Motion carried 7-0.

3. Comments from Citizens Present

No one present wished to be heard.

4. Golden Fields of Sussex Subdivision Tree Mitigation Plan

Dobbeck presented Community Development Director Gabe Gilbertson's memo regarding the tree mitigation plan for the subdivision of Golden Fields. Dale Bunderson, landscape architect with Pinnacle Engineering Group, on behalf of Karek Homes, was present to explain the plan and answer questions.

Motion by Tetting, seconded by Kostka to approve the tree mitigation plan as presented.

Motion carried 7-0.

5. Amorphic Brewing Special Event Application

Dobbeck presented Clerk Jennifer Moore's memo regarding the special event application for Amorphic Brewing. Alan Willhite was present to represent Amorphic Brewing and answer questions about the special event request. Willhite stated that the event was scheduled around Pints in the Park dates and for 2-8pm.

Motion by Waltz, seconded by Coenen to recommend to Village Board they approve a one-year Special Event permit to Amorphic Brewing for their requested Special Event.

Motion carried 7-0.

6. 2023 Cemetery Lawn Services

Dobbeck presented Clerk Jennifer Moore's memo regarding the 2023 Cemetery Lawn Services contract with Al Moros.

Motion by Waltz, seconded by Coenen to approve the contract as presented.

Motion carried 7-0.

7. Park & Recreation Director's Report

Dobbeck shared the following information:

-Egg Drop is Saturday April 1. We are full with 450 kids enrolled over 6 time slots. Added glitter tattoos this year in addition to the petting zoo, bunny pictures, and cookie decorating kits.

-Adults Over 50 Beer Tasting is Wednesday April 26. Still have some spots available for those interested in attending! Partnering with Brewfinity Brewing.

-Arbor Day 5k is Saturday April 29. We are in need of course attendants to volunteer for this event. Please consider helping us ensure that the race runs smoothly.

-Our Parks team have removed over 59 dead trees, predominantly ash trees, and trimmed 320 trees throughout our parks system this winter. Absolutely phenomenal work by them!

-Ball Field Rentals: 2022 total rentals were 780, for 2023 we were able to honor 922 requests out of 1,373 potential field requests. This increase in field demand is causing us to look at how we will manage our weekend operations due to the sheer volume of field rentals and the time it takes to prep each field.

-Working on hiring summer seasonal staff for parks and day camp. Please share our social media hiring posts and talk with neighbors and friends about joining the team! Need to have a valid drivers license for Parks and be 18 years old for day camp.

-Splash Pad Shade structures are being installed this week. Once the footers are in, we will install a 10' concrete patio beneath the shade in-house.

-Village Board approved Park Board's recommendation for the Melinda Weaver Bid with the vinyl fencing. We are targeting a mid-June start for the Melinda Weaver Park renovation, but no dates have been solidified.

-Eagle Scout working on Armory Park Shade Structures for the Dug Outs has not fully funded his project yet so his installation dates have been delayed.

-Eagle Scout working on the trail signage for Prides Crossing Park has had delays with receiving materials as well.

8. Topics for Future Agenda Items

None were presented.

9. Adjournment

Motion by Vojtas, seconded by Fourness to adjourn at 7:06 p.m.

Motion carried 7-0.

Respectfully Submitted,
Halie Dobbeck
Park & Recreation Director