

**VILLAGE OF SUSSEX
PLAN COMMISSION
6:30PM TUESDAY, FEBRUARY 21, 2023
SUSSEX CIVIC CENTER – BOARD ROOM 2ND FLOOR
N64W23760 MAIN STREET**

The meeting was called to order by President LeDonne at 6:30pm at the Sussex Civic Center – Board Room 2nd Floor N64W23760 Main Street, Sussex, WI.

Members present: Trustee Greg Zoellick, Commissioners, Roger Johnson, Debbie Anderson, and Village President Anthony LeDonne

Members excused: Commissioners Mike Schulist, Jim Muckerheide, and Mike Knapp

Others present: Community Development Director Gabe Gilbertson, Village Administrator Jeremy Smith, Village Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson.

A quorum of the Village Board was not present at the meeting.

Consideration and possible action on the minutes on the Plan Commission meeting of January 17, 2023.

A motion by LeDonne, seconded by Johnson to approve the minutes of the Plan Commission meeting of January 17, 2023 as presented. Motion carried 4-0

Reconvene Public Hearing on a consideration of a Conditional Use Permit for a commercial recreation facility located at N66W25201 County Hwy VV, Sussex, WI 53089

The petitioner was present, stated the draft Conditional Use Permit was received and acceptable. Motion by Johnson, seconded by LeDonne to close the public hearing. Motion carried 4-0

Consideration and possible action for a Conditional Use Order for a commercial recreation facility located at N66W25201 County Hwy VV, Sussex, WI 53089

Motion by Johnson, seconded by Zoellick to approve the Conditional Use Order based upon the evidence presented at the Public Hearings, for a solar panel installation at W232N6274 Waukesha Avenue subject to the standard conditions of Exhibit A. Motion carried 4-0

Consideration and possible action on an exception from the Village of Sussex Design Standards as it relates to the material for sheds for Peter Meissner (N67W25727 Silver Spring Drive.)

Commissioner Johnson, as the one of the co-authors of the standards, stated they did not consider the unique aspect of farming structures when writing the standards. Motion by Johnson, seconded by LeDonne to grant an exception from the Village of Sussex Design Standards as it relates to the material for sheds for Peter Meissner (N67W25757 Silver Spring Drive) because it is an agricultural use and will match other buildings on the property. Motion carried 4-0

Consideration and possible action on the Freiheit Court Communication Tower Non-Substantial Modification Determination

The petitioner requested this item be tabled.

Consideration and possible action on the Freiheit Court Communication Tower Plan of Operation

Approval

The petitioner requested this item be tabled.

Consideration and possible action on a CSM to divide Tax Key No. 227.999.011 to create four lots in association with the Vista Run Development

A representative was present to answer questions. Motion by LeDonne, seconded by Zoellick to recommend to the Village Board approval of the Certified Survey Map to divide Tax Key No. 227.999.011 to create four lots in association with the Vista Run Development.

Motion carried 4-0

Other Items for Future Discussion

Commissioner Johnson would like an update of the patio at Tekila.

Adjournment

A motion by LeDonne, seconded by Zoellick to adjourn the meeting at 7:08p.m.

Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk