

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
March 28, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, and Ron Wells.

Members excused: Scott Adkins and Benjamin Jarvis

Also present: Administrator Jeremy Smith, Attorney John Macy, Clerk-Treasurer Jennifer Moore, Community Development Director Gabe Gilbertson, Village Engineer Judy Neu, Public Works Foreman Jon Bauman, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Wells, seconded by Zoellick to approve the March 14, 2023 Village Board meeting minutes.

Motion carried 5-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

4/1 – Egg drop at Village Park

Yard waste site opens

4/4 – Spring Election

Board of Fire Commissioners

Public Works Committee

Finance & Personnel Committee

4/7 – Civic Center Offices Closed

B.1. Public Hearing on Rezoning Ordinance No. 888 for SUXV203.993.0011 to be zoned TS-1 Traditional Suburban Single Family Residential District with a PDO.

Community Development Director Gabe Gilbertson presented details on this rezoning ordinance.

A representative for the petitioner was present for the hearing and presented details on the proposed development.

Allen Heintz N74 W24606 Merske Court – Would like a berm installed, the rear setback increased, and all construction traffic must travel on Sussex roads.

John Kruschel N73W24680 Peterson – Would like to know where the water from the retention pond is going to go when the pond gets full and how will the construction traffic flow. – storm sewer pipe from pond to catch basin.

Engineering department is working with the developer.

The plan is for an east side swail to take water to the pond and a storm sewer pipe from the pond to catch basin. Because of that they do not have the room to add a berm on the east side. The developer is working with the village engineering department on this.

The cul de sac road has been shortened and rear setbacks have been increased at the request of the village Plan Commission.

Motion by LeDonne, seconded by Uecker to close the public hearing.

Motion carried 5-0

B.2. Public Hearing on Rezoning Ordinance No. 889 to repeal and recreate Section 17.0807(C)(1) regarding Electronic Message Signs in Section 17.0800 Signs and Section 17.0704 regarding Accessory Uses and Structures in the Village.

Community Development Director Gabe Gilbertson presented the details on this ordinance change.

No public comments or questions

Motion by LeDonne, seconded by Zoellick to close the public hearing.

Motion carried 5-0

5. Committee Reports

A. Board of Fire Commissioners Report

Did not meet in March and the next meeting is scheduled for April 4 @ 2:30pm

B. Community Development Authority

Nothing to report.

C. Park & Recreation Board Report

1. A motion by Wells seconded by Uecker to approve a Special Event Application for Amorphic Brewing Beer Garden.

Motion carried 5-0

2. A motion by Wells seconded by Zoellick to approve the contract for 2023 Cemetery Lawn Services

Motion carried 5-0

D. Pauline Haass Library Board Report

Trustee Zoellick presented items from the recent Library Board meeting to the Village Board.

E. Plan Commission Report

1. Motion by Zoellick seconded by Wells to approve Rezoning Ordinance 888 for SUXV203-993-001 to be zoned the TS-1 Traditional Suburban Single Family Residential District with a Planned Development Overlay District.

Motion carried 5-0

2. Motion by Zoellick seconded by Riedel to approve the Preliminary Plat for the Golden Fields of Sussex development located at N74W24659 Lauren Drive subject to the following conditions:

1. Standard conditions of approval for Preliminary Plats.
2. Final review and conditions by the Village Engineer in the memo dated March 10, 2023.
3. Final review and conditions from Waukesha County and the Wisconsin DOA.
4. The PDO Rezoning Ordinance being approved by the Village Board.
5. A Developer's Agreement being approved by the Village Board.
6. A Tree Preservation Plan being approved by the Parks and Rec Board.
7. The standard conditions of Exhibit A.

Motion carried 5-0

3. Motion by Zoellick seconded by Uecker to approve Ordinance 889 to repeal and recreate Section 17.0807(C)(1) regarding Electronic Message Signs in Section 17.0800 Signs and Section 17.0704 regarding Accessory Uses and Structures in the Village.

Motion carried 5-0

F. Public Safety and Welfare Report

Nothing to report.

6. Staff Reports

Mr. Gilbertson: Nothing to report

Mr. Smith: the Village has statistics that show 85,900 different attendees at village park that had cell phones in 2022. This is an average of 3,000 unique users per day during summer.

Atty. Macy: There are possibly new alcohol beverage licensing laws in the pipeline. Attorney Macy will keep the Board informed.

Ms. Moore: In person absentee voting is averaging about 100 voters per day.

7. Comments from Citizens Present

No one was present who wished to be heard.

8. Old Business

A. Jon Baumann, Public Works Foreman presented Well #4 updates and repair cost. A representative from CTW was available to answer technical questions. A motion by LeDonne, seconded by Uecker to approve \$35,191 in additional costs for a total project cost of \$99,996.00. Motion carried 5-0

Agenda Items 8.B and 8.C were combined and taken together.

Motion by LeDonne seconded by Wells to authorize the sale of Village owned lands adjacent to the cemetery to Neumann Developments, Incorporated or its affiliate and the Village officials to sign all necessary documents to sell the subject property and authorize the Village to purchase outlot 1 of the preliminary plat for Vista Run from Neumann Developments, Incorporated or its affiliate and the Village officials to sign all necessary documents to purchase the subject property. Motion carried 5-0

9. New Business

A. A motion by Uecker seconded by Wells to approve the Developer's Agreement for Golden Fields of Sussex. Motion carried 5-0

10. Consideration on resignation and appointments

1. Motion by LeDonne seconded by Wells to appoint the election workers through December 31, 2023 per the attached memo by Clerk Moore. Motion carried 5-0

11. Adjournment

A motion by LeDonne, seconded by Zoellick to adjourn at 7:08PM. Motion carried 5-0

Respectfully submitted,
Jennifer Moore
Clerk-Treasurer