

MINUTES  
VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN  
BOARD OF FIRE COMMISSIONERS  
TUESDAY, APRIL 4, 2023

Jeff Knollenberg called the meeting to order at 2:30 p.m.

Members Present: Jeff Knollenberg, Andrea Weber, Ray Christianson, Andrew Wilson, John Schneider, and Trustee Lee Uecker.

Members Excused: None

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson and Fire Chief Kristopher Grod.

A quorum of the Village Board was not present at the meeting.

**Minutes**

A motion by Wilson, seconded by Weber, to approve the minutes as presented for the meeting held on January 24, 2023. Motion carried 5-0

**Meet and Greet**

The BOFC met with the following fulltime Firefighter/Paramedic candidates: Zachary Fehl, Chloe Miller, and Alec Shafer.

**Fire Chief Report**

Chief Grod summarized the report in the meeting packet.

**Personnel Changes**

- a. New hires
  - a. Zachary Fehl, Fulltime Firefighter/Paramedic
  - b. Chloe Miller, Fulltime Firefighter/Paramedic
  - c. Alec Shafer, Fulltime Firefighter/Paramedic
- b. Appointments
- c. Resignations
  - a. Mark Grade, Fulltime Firefighter/Paramedic
  - b. Brandon Bergner, Fulltime Firefighter/Paramedic to Part-time Firefighter/Paramedic
- d. Personnel issues

A motion by Weber, seconded by Schneider, to authorize the new hires conditioned upon all administrative procedures and contingencies being met and to acknowledge the resignations as presented.

Motion carried 5-0

**Other Items for Discussion**

None

**Election of Officers**

Weber nominated Knollenberg for Chair.

Schneider nominated Weber for Vice Chair.  
Wilson nominated Schneider for Secretary.

A motion by Wilson, seconded by Weber, to approve the three nominations for officer positions.  
Motion carried 5-0

**Topics for Future Agendas**

None

A motion by Schneider, seconded by Christianson, to adjourn the meeting at 3:31 p.m.  
Motion carried 5-0

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator