

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
March 7, 2023**

**1. Roll Call**

The meeting was called to order by Trustee Jarvis at 6:38pm

Members present: Trustee Benjamin Jarvis, Trustee Scott Adkins, Trustee Stacy Riedel and Michael Carlson

Absent: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Incoming Finance Director Taylor Walls, Village Clerk Jennifer Moore, Village President Anthony LeDonne, Trustee Greg Zoellick, Trustee Lee Uecker, and members of the public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes**

A motion by Adkins, seconded by Carlson to approve the February 7, 2023 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

None

**4. Consideration and possible action on Operators Licenses**

None

**5. Check Register and P-card statements:**

A motion by Jarvis seconded by Carlson to recommend to the Village Board approval of the February Check Register and P-Card statement in the amount of \$\_\_\_\_\_.

Motion carried 4-0

**6. Ace Hardware Purchases**

A motion by Jarvis seconded by Riedel to recommend to the Village Board approval of the February Ace Hardware Purchases in the amount of \$490.34.

Motion carried 4-0

**7. Temporary Class "B" retail license for Sussex Baseball Club Concession Stand**

A motion by Jarvis seconded by Adkins to recommend to the Village Board approval of a temporary Class "B" retail license for the sale of fermented malt beverages for the Sussex Baseball Club Concession Stand Tetzlaff Field at Sussex Village Park from May 1, 2023 and ending on September 30, 2023, Agent: Scott Wesline.

Motion carried 4-0

**8. Resolution 23-10 Amending the 2022 Budget**

A motion by Jarvis seconded by Carlson to recommend to the Village Board approval of Resolution 23-10 Amending the 2022 Budget.

Motion carried 4-0

**9. Resolution 23-11 Awarding the Sale of \$2,945,000 General Obligation Street Improvement Bonds, Series 2023A**

A motion by Jarvis seconded by Adkins to recommend to the Village Board approval of Resolution No. 23-11 Awarding the Sale of \$2,945,000 General Obligation Street Improvement Bonds, Series 2023A.

Motion carried 4-0

Trustee Jarvis combined Agenda Items 10 through 19:

**10. Resolution 23-12 Resolution to Refund Taxes Due to Palpable Error, MGB Holdings LLC Property**

**11. Resolution 23-13 Resolution to Refund Taxes Due to Palpable Error, MGB Holdings LLC Property**

**12. Resolution 23-14 Resolution to Refund Taxes Due to Palpable Error, Bookin' It LLC Property**

**13. Resolution 23-15 Resolution to Refund Taxes Due to Palpable Error, AAG LLC Parcel**

**14. Resolution 23-16 Resolution to Refund Taxes Due to Palpable Error, McBride Property**

**15. Resolution 23-17 Resolution to Refund Taxes Due to Palpable Error, Kaerek Parcel**

**16. Resolution 23-18 Resolution to Refund Taxes Due to Palpable Error, Albright Property**

**17. Resolution 23-19 Resolution to Refund Taxes Due to Palpable Error, AAG LLC Parcel**

**18. Resolution 23-20 Resolution to Refund Taxes Due to Palpable Error, Lawless Property**

**19. Resolution 23-21 Resolution to Refund Taxes Due to Palpable Error, Lawless Property**

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of Resolutions 23-12 through 23-21 To Refund Taxes Due to Palpable Error. Motion carried 4-0

**20. Operator Questions**

The Committee accepted the questions and talking points.

**21. Future Topics**

Trustee Adkins asked staff to research the possibility of rescinding inactive liquor licenses and bring the information to the committee at the April meeting.

**22. Adjournment**

A motion by Jarvis seconded by Carlson to adjourn the meeting at 6:56pm

Motion carried 4-0

Respectfully submitted,  
Jennifer Moore  
Clerk-Treasurer