

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
April 4, 2023**

**1. Roll Call:**

The meeting was called to order by Trustee Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Benjamin Jarvis, and Member Keith Markano

Member absent: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, Assistant Village Engineer Secret Strobl, Village President Anthony LeDonne, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Jarvis, seconded by Markano to approve the March 7, 2023 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

There was no one present who wished to be heard.

**4. Consideration and possible action on bills for payment:**

A motion by Markano seconded by Jarvis to recommend to the Village Board approval of bills for payment in the amount of \$9,752.65.

Motion carried 4-0

**5. Consideration and possible action on Utility Items:**

**A. MS-4 Annual Report**

Assistant Village Engineer Secret Strobl presented the report. No action was taken.

**B. Highlands Business Park SWMA Amendment**

A motion by Jarvis seconded by Markano to recommend to the Village Board approval of Highlands Business Park SWMA Amendment as presented.

Motion carried 4-0

**C. License Agreement at Well 5 Water Tower with Verizon**

A motion by Jarvis seconded by Uecker to recommend to the Village Board approval of the license agreement at Well 5 Water Tower with Verizon as presented.

Motion carried 4-0

**D. Well #4 Repair Needs**

Assistant Village Engineer Secret Strobl presented the repair needs at Well #4. No action was taken as this had already been presented to the Village Board for consideration.

**6. Consideration and possible action on Sidewalk and Street Items:**

None

**7. Consideration and possible action on Other Public Works Items:**

**A. 2022 Construction Wrap Up**

Assistant Village Engineer Secret Strobl presented the report. No action was taken.

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Ms. Strobl summarized the Engineer's Report included in the meeting packet.

**9. Other discussion for future agenda topics**

None

**10. Adjournment**

A motion by Adkins seconded by Jarvis to adjourn the meeting at 6:22pm

Motion carried 4-0

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator