

**VILLAGE OF SUSSEX  
PLAN COMMISSION  
6:30PM TUESDAY, APRIL 18, 2023  
SUSSEX CIVIC CENTER – BOARD ROOM 2<sup>ND</sup> FLOOR  
N64W23760 MAIN STREET**

The meeting was called to order by President LeDonne at 6:30pm at the Sussex Civic Center – Board Room 2<sup>nd</sup> Floor N64W23760 Main Street, Sussex, WI.

Members present: Trustee Greg Zoellick, Commissioners Roger Johnson, Debbie Anderson, and Village President Anthony LeDonne, Mike Knapp, and Jim Muckerheide (arrived 6:32pm)

Members excused: Commissioner Mike Schulist

Others present: Community Development Director Gabe Gilbertson, Village Administrator Jeremy Smith, Village Attorney John Macy, Village Clerk Jennifer Moore, and members of the public.

A quorum of the Village Board was not present at the meeting.

**Consideration and possible action on the minutes on the Plan Commission meeting of March 21, 2023.**

A motion by Knapp, seconded by Johnson to approve the minutes of the Plan Commission meeting of March 21, 2023 as presented. Motion carried 5-0

**Consideration and possible action on a Plan of Operation for Redemption Fitness located at W227N6193 Sussex Rd.**

A representative for the petitioner was present to answer any questions. A motion by Johnson, seconded by Anderson to approve the Plan of Operation for Redemption Fitness located at W227N6193 Sussex Rd subject to the standard conditions of Exhibit A. Motion carried 6-0

**Consideration and possible action on a Site Plan review for a generator at a wireless communication tower owned by AT&T located at W240N6585 Maple Avenue**

A motion by LeDonne, seconded by Zoellick to approve the site plan for the emergency generator located at W240N6585 Maple Avenue. Motion carried 6-0

**Consideration of a Conditional Use Permit for the Cruise In car and bike night at Sussex Bowl located at N64W24576 Main Street**

A representative for the petitioner was present to answer any questions. A motion by LeDonne seconded by Zoellick to schedule a public hearing for the May Plan Commission meeting.

Motion carried 6-0

**Consideration and possible action on for a Site Plan and Plan of Operation in conjunction with a Special Event Permit for a proposed car and bike night at Sussex Bowl located at N64W24576 Main Street.**

A representative for the petitioner was present to answer questions.

The petitioner was notified by the Village Attorney that they must follow all Wisconsin liquor laws or the Sussex Bowl liquor license may be in jeopardy.

Live music will be allowed between 5:00 – 8:00pm.

Recorded music will be allowed between 8:00 – 10:00pm.

Each event will include both cars and motorcycles.

There is a written agreement in place with the Wessex Center for additional parking.

Petitioner has submitted security plan to police and fire departments in lieu of hiring security. Both departments have approved of the security plan.

Motion by LeDonne, seconded by Muckerheide to recommend to the Village Board approval of the Plan of Operation and Site Plan subject to the amended conditions. Motion Carried 5-0

**Consideration and possible action on a Sign Permit application for a new monument sign with an Electronic Message Sign component in accordance with Section 17.0807(C) for Sussex Bowl located at N64W24576 Main Street.**

A motion by Knapp, seconded by LeDonne to find that:

- a. The message sign is part of a ground or monument sign
- b. The sign will not interfere with the visibility of any traffic signal
- c. The character and design of the sign is compatible with the general area and building, and that the impact of such a sign will not visually impact any nearby residential areas
- d. Multi-tenant buildings shall coordinate such that only one electronic message sign shall be allowed for the Development

And to approve the application for a new monument sign with an Electronic Message Sign component for Sussex Bowl located at N64W24576 Main Street provided it meets all village code.

Motion Carried 5-0

**Other Items for Future Discussion**

Commissioner Knapp would like staff to research ordinances regarding the size of a community pool and the number of residents served by said pool.

**Adjournment**

A motion by LeDonne, seconded by Zoellick to adjourn the meeting at 7:07p.m.

Motion carried 5-0

Respectfully submitted,  
Jennifer Moore  
Village Clerk