



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

**AGENDA  
VILLAGE OF SUSSEX  
PARKS & RECREATION BOARD  
6:30 PM TUESDAY, MAY 16, 2023  
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1<sup>st</sup> FLOOR  
N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

1. Roll Call
2. Consideration and possible action on the [minutes](#) from the April 18, 2023, meeting
3. Comments from Citizens Present
4. Update on Comprehensive Outdoor Recreation Plan
5. Update on [Coldwater Creek Park](#) Refresh
6. Park & Recreation Director's Report
7. Topics for Future Agenda Items
  - a. June 20 – Neighborhood Meeting @ Coldwater Creek Park during Park Board Meeting
8. Adjournment

Robert Fourness  
Chairperson

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Jeremy Smith  
Village Administrator

**VILLAGE OF SUSSEX  
PARK AND RECREATION BOARD  
6:30 PM TUESDAY, APRIL 18, 2023  
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1<sup>ST</sup> FLOOR  
N64W23760 MAIN STREET**

**MINUTES**

Meeting was called to order by Chairperson Bob Fourness at 6:31 p.m.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Nadine Coenen, Trustee Ron Wells, Chris Kostka, and Chuck Vojtas

Members Excused: Mike Waltz and Kelly Tetting

Staff Present: Park & Recreation Director, Halie Dobbeck

**2. Consideration and action on minutes from the March 21, 2023, meeting.**

Motion by Coenen, seconded by Wells to approve the meeting minutes as presented.

Motion carried 5-0.

**3. Comments from Citizens Present**

No one present wished to be heard.

**4. Eagle Scout Project: Bike Rodeo**

Dobbeck presented the Special Event Request for Gianni Anderson, Eagle Scout. Anderson plans to complete a Bike Rodeo for his Eagle Scout Project in the lower parking lot of Village Park.

Anderson was present and shared additional details about his event.

Motion by Wells, seconded by Fourness to approve the special event request as presented.

Motion carried 5-0.

**5. Comprehensive Outdoor Recreation Plan (CORP) Update**

Dobbeck updated the board about the current information gathering she is completing with our consultant. Dobbeck presented question concepts for the board to share thoughts on for the CORP survey that will be sent to random households in the Village. More details will be coming soon as the plan continues to develop.

**6. Park & Recreation Director's Report**

Dobbeck shared the following information:

-George Washing Burr Oak Tree: The tree lost its last two major limbs in a recent storm. The remaining branches will be removed. The parks team is taking care to save as many parts of the tree as possible to repurpose in the future.

-Vista Run Park: As of 4/14/23 we own the park land in the Vista Run Subdivision. Design will likely begin this fall.

-Girl Scout Gold Project – Little Free Libraries potential locations have been marked in Stonewood Estates and Stone Family Park (Lisbon) and should be installed the 2nd week of May.

-Splash Pad Shade – Concrete patio work is complete and final shade installation should happen in the next few weeks.

-Memorial Day – Our goal is to have all of our parks ready for Memorial Day weekend. We try to open all bathrooms, bubblers, etc. earlier than that, but doesn't always happen. This also includes court nets.

-Armory Park Restrooms – The makeover is complete and looks great. The Parks team sanded the partitions and stained them as well as painted the floors.

-Grove Floors – Are getting redone in the first week of May.

-June Neighborhood Meeting – Coldwater Creek: Will bring tentative ideas to May meeting for your input and consideration. Will host neighborhood meeting to get thoughts on the developments.

**7. Topics for Future Agenda Items**

May - Coldwater Creek Designs

June - Park Board Neighborhood Meeting at Coldwater Creek

**8. Adjournment**

Motion by Vojtas, seconded by Kostka to adjourn at 7:15 p.m.

Motion carried 5-0.

Respectfully Submitted,  
Halie Dobbeck  
Park & Recreation Director

















