

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
May 2, 2023**

**1. Roll Call:**

The meeting was called to order by Trustee Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, President LeDonne, and Member Keith Markano

Member absent: Trustee Benjamin Jarvis

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, Assistant Village Engineer Secret Strobl, Assistant Public Works Director Dennis Wolf, and members of the Public.

A quorum of the Village Board was not present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Markano, seconded by Uecker to approve the April 4, 2023 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

Mr. Michael Carlson expressed concerns about the lack of directional signage for trucks at the corner of Main Street and Waukesha Avenue.

**4. Consideration and possible action on bills for payment:**

A motion by Uecker seconded by Markano to recommend to the Village Board approval of bills for payment in the amount of \$169,202.56.

Motion carried 4-0

**5. Consideration and possible action on Utility Items:**

**A. Water Softener Program**

Assistant Public Works Director Dennis Wolf presented the proposed program. There was consensus that only those replacing an existing timer based water softener with an on-demand water softener would be eligible for the upgrade incentive. All systems (replacement and new construction) are eligible for this optimization program.

A motion by Adkins seconded by Markano to recommend to the Village Board approval of the Water Softener Program as presented and with the above listed clarifications.

Motion carried 4-0

**6. Consideration and possible action on Sidewalk and Street Items:**

None

**7. Consideration and possible action on Other Public Works Items:**

**A. Monument Headstone at Cemetery**

Ms. Barbara Rankin presented the request to the Committee.

A motion by LeDonne seconded by Uecker to recommend to the Village Board approval of the monument headstone request by the Rankin family as presented.

Motion carried 4-0

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Ms. Strobl summarized the Engineer's Report included in the meeting packet.

**B. Accepting Public Improvements at the Courtyard at Sussex**

A motion by Adkins seconded by Markano to recommend to the Village Board approval of Resolution 23-23 accepting the public improvements at the Courtyard at Sussex.

Motion carried 4-0

**9. Other discussion for future agenda topics**

Trustee Adkins asked staff to review the signage at the corner of Main Street and Waukesha Avenue.

**10. Adjournment**

A motion by Adkins seconded by Uecker to adjourn the meeting at 6:36pm

Motion carried 4-0

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator