

**Minutes of the Village Board Meeting of
May 23, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Benjamin Jarvis and Scott Adkins

Members excused: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Administrator Jeremy Smith, Attorney John Macy, Clerk-Treasurer Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Uecker, seconded by Zoellick to approve the April 25, 2023 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

5/24 – Board of Review 5:00pm

5/26 – Splash pad opens for the season at 10:00am

5/29 – Civic Center offices and yard waste site closed – Yard waste site open Saturday 5/27

6/6 – Public Works and Finance & Personnel Committee meetings

6/7 – Architectural Review Board

6/8 – Plant & Sip event

6/15 – Classic Car Cruise Night

6/20 – Plan Commission and Park & Recreation meetings

6/21 – Library Board meeting

6/22 – Pints in the Park

5. Committee Reports

A. Board of Fire Commissioners Report

The Board interviewed three candidates for full time firefighter paramedic positions, approved the three candidates and accepted two resignations.

B. Community Development Authority

Did not meet in May.

C. Finance and Personnel Committee Report

1. Motion by Adkins, seconded by Zoellick to approve the April Check Register and P-card Statement in the amount of \$4,049,952.87. Motion carried 7-0

2. Motion by Adkins, seconded by Riedel to approve the April Ace Hardware purchases in the amount of \$941.49. (LeDonne Abstained) Motion carried 6-0

3. Motion by Adkins, seconded by Jarvis to approve the temporary Class B License for the sale of Fermented Malt Beverages for the Hamilton Jr. Chargers Tournament at Village Park on June 10, 2023, Agent: Ken Carlson. Motion carried 7-0

4. Motion by Adkins, seconded by Zoellick to approve the amendment to the premises of the Class B retail license for the sale of fermented malt beverages and intoxicating liquors for the Thirsty Duck for a weekly "bike night" every Tuesday from May 2023 through June 30, 2023, Agent: Daniel Zierath, from 5:00pm to 8:00pm. Motion carried 7-0
5. Motion by Adkins, seconded by Wells to approve the 1st Quarter Investment Report. Motion carried 7-0

C. Park & Recreation Board Report

Construction at Melinda Weaver Park has begun.

D. Pauline Haass Library Board Report

Trustee Zoellick presented an update from the Library Board.

E. Plan Commission Report

1. Motion by Zoellick, seconded by Wells to approve the preliminary Condo Plat dividing ownership of the parcel identified by Tax Kay No. 0231019 into two separate tax key numbers subject to Exhibit A and conditions in the staff memo. Motion carried 7-0

F. Public Works Committee Report

1. Motion by Adkins, seconded by Zoellick to approve the April invoices in the amount of \$169,202.56. Motion carried 7-0
2. Motion by Adkins, seconded by Jarvis to approve the Water Softener Program with the clarification that only those replacing an existing timer based water softener with an on-demand water softener are eligible for the upgrade incentive. Motion carried 7-0
3. Motion by Adkins, seconded by Zoellick to approve the monument headstone request by the Rankin family as presented. Motion carried 7-0
4. Motion by Adkins, Seconded by Wells to approve Resolution #23-23 accepting the public improvements at the Courtyard at Sussex. Motion carried 7-0

G. Public Safety and Welfare Report

Did not meet in May

6. Staff Reports

Ms. McElroy-Anderson: Seasonal employees onboarding is in process.

Mr. Smith: The June Park Board meeting will be at Coldwater Creek Park. Paving is happening today in Area 1, Utility and curb work will be one this week in Phase 2 and Phase 2 should be complete by July 4, Utility crews are moving into Phase 3 next week. Some of the trustees have participated in trustee experiences with good results, and there was a meeting with the new State Senator to introduce Sussex.

Atty. Macy: The Assembly passed a local government spending plan that is good news for municipalities.

Ms. Moore: Board of Review is tomorrow at 5:00pm.

7. Comments from Citizens Present

No one was present who wished to be heard.

8. Old Business

None

9. New Business

Trustee Jarvis was contact by the American Legion Auxiliary. They are interested in constructing a Little Free Library in front of the Public Safety Building. Trustee Jarvis will have the group contact the Village Administrator for information.

10. Consideration on resignation and appointments

None

11. Adjournment

A motion by LeDonne, seconded by Jarvis to adjourn at 6:25PM.

Motion carried 7-0

Respectfully submitted,
Jennifer Moore
Clerk-Treasurer