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**AGENDA
VILLAGE OF SUSSEX
PARKS & RECREATION BOARD
6:30 PM TUESDAY, JUNE 20, 2023
COLDWATER CREEK PARK
N78W23152 COLDWATER DRIVE, SUSSEX, WI 53089**

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

1. Roll Call
2. Discussion and Possible Action on Coldwater Creek Park Plan
3. Consideration and possible action on the minutes from the May 16, 2023, meeting
4. Comments from Citizens Present
5. Park & Recreation Director's Report
6. Topics for Future Agenda Items
 - a. No July Park Board Meeting
7. Adjournment

Robert Fourness
Chairperson

Jeremy Smith
Village Administrator

Coldwater Creek “Refresh” Budget 2023

Component	Reason for Change	Estimated Cost
Cork Playground Surfacing + Concrete Border	Poured in Place Surfacing has exceeded its life expectancy. Due to drainage issues and molding, trying cork surfacing to combat these issues. Concrete pedestrian curb around playgrounds is the current standard.	\$75,000
Sidewalk Additions	Create accessibility to playground and sandbox feature.	\$5,000
Broken Toy Component Replacement	Chimney Climber bottom anchors have broken and the component needs to be replaced.	\$5,200
Sand Toys (Super Scoop, Accessible Super Scoop)	New additions to enhance Coldwater’s unique play feature.	\$2,500
Molded Bucket Seat with Harness Replacement	Current ADA swing does not have an attached harness, you must bring straps from home.	\$1,200
Drinking Fountain (with bottle filler, pet fountain, ADA and traditional heights)	Current fountain has rusted out and is leaking.	\$5,500
Play Sand	Sandbox location is moving and will be larger	\$250
Trees	Additional 6 trees for shade and to define the space.	\$2,000
	Contingency	\$3,350
	Total Project Cost	\$100,000











**VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
6:30 PM TUESDAY, MAY 16, 2023
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR
N64W23760 MAIN STREET**

MINUTES

Meeting was called to order by Mike Waltz (in the absence of Chairman Bob Fourness) at 6:31 p.m.

1. Roll Call

Members Present: Nadine Coenen, Trustee Ron Wells, Chris Kostka, Mike Waltz and Kelly Tetting

Members Excused: Chairman Bob Fourness, Chuck Vojtas

Staff Present: Park & Recreation Director, Halie Dobbeck

2. Consideration and action on minutes from the April 18, 2023, meeting.

Motion by Coenen, seconded by Tetting to approve the meeting minutes as presented.

Motion carried 5-0.

3. Comments from Citizens Present

No one present wished to be heard.

4. Comprehensive Outdoor Recreation Plan (CORP) Update

Dobbeck updated the board that they will be reviewing Chapters 1-3 at the August Park Board Meeting. The Board discussed a forum/open house versus a special event setting to further gather additional information from the community. The Board's preference is to have a booth at the Main Street Block Party Sunday August 13, 2023 to collect information from those in attendance.

5. Coldwater Creek Park "Refresh" Update

Dobbeck presented concept plans for the Coldwater Creek Park "Refresh" to address accessibility concerns as well as fix the broken drinking fountain, enhance the sandbox and increase the amount of trees. The board decided to try a new type of playground surfacing which is made out of cork at this park. We will share the plans and solicit feedback at the June meeting.

6. Park & Recreation Director's Report

Dobbeck shared the following information:

- Little Free Libraries: 5/8 installed at Stone Family and 5/15 installed at Stonewood Estates
- Concert on the Plaza was today – we had beautiful weather and great attendance.

- Almost fully staffed for Parks and Day Camp. We're really excited about the team we have in place.
- We hired a baseball diamond prep person to prep diamonds on the weekends. This is working out very nicely.
- Splash Pad "Superwave" feature has a leak that we are working on repairing as quickly as possible.
- Flowers for the streets and Civic Center beds come next week.
- Work at Melinda Weaver is underway. We may have asphalt by Memorial Day.
- Drinking Fountain donated by PSU will be installed at Armory Park later this week.

7. Topics for Future Agenda Items

June - Park Board Neighborhood Meeting at Coldwater Creek Park

8. Adjournment

Motion by Waltz, seconded by Coenen to adjourn at 7:12 p.m.

Motion carried 5-0.

Respectfully Submitted,
Halie Dobbeck
Park & Recreation Director