

**Minutes of the Village Board Meeting of
June 27, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Scott Adkins, Ron Wells, and Benjamin Jarvis

Members excused: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Administrator Jeremy Smith, Attorney John Macy, Clerk-Treasurer Jennifer Moore, Finance Director Taylor Walls, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Jarvis, seconded by Zoellick to approve the May 23, 2023 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

7/4 – Civic Center offices closed

7/19 – Concert in the Park 1:00 – 3:00pm Village Park
Library Board Mtg

7/20 – Pints in the Park 5:00 – 8:00 Armory

7/24 – Summer Story Walk begins

7/25 – Village Board meeting – 6:00

B. Annual Audit Presentation

Village Auditor, Brian Anderson, Wipfli, attended the meeting via Zoom and presented the 2022 Village Audit. Village Administrator, Jeremy Smith, then presented the Annual Financial Report to the Citizens.

5. Committee Reports

A. Board of Fire Commissioners Report

Did not meet in June.

B. Community Development Authority

Did not meet in June.

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Wells to approve the May Check Register and P-card Statement in the amount of \$1,458,144.45. Motion carried 7-0

2. Motion by Jarvis, seconded by Riedel to approve the May Ace Hardware purchases in the amount of \$1,021.84. (LeDonne Abstained) Motion carried 6-0

3. A. Motion by Jarvis, seconded by Uecker to approve the Operators License for Jordan Ziebell. Motion carried 7-0
B. Motion by Jarvis, seconded by Wells to approve the Operators License for Austin Slack.

Motion carried 7-0

4. Motion by Jarvis, seconded by to approve the outside establishment permit and expansion of Combination Class "B" licensed premises for Hacker's Haven, N64W24838 Main Street, for Tap In Golf Bar.

Motion carried 7-0

FOR ALL OF THE CLASS B Licenses the patrons have been put on notice that per Village Ordinance 4.02(9)(B) If a license or permit issued under this ordinance is not used within ninety (90) days after its issuance or its usage is discontinued for a period of ninety (90) days or more, such non-use shall be grounds for cancellation, suspension, revocation or non-renewal of the license or permit in accordance with the provisions of this ordinance and the laws of Wisconsin.

5. Combination Class "B" Retail License Renewals

- A. Russell Restaurant Group LLC, N64W23246 Main Street, Sussex, 53089, for Belfast Station, Agent: Bruce A. Russell.
- B. Sussex Bowl Inc., N64W24576 Main Street, Sussex, 53089, for Sussex Bowl, Agent: Stephen Michael Hoehnen.
- C. Ichiban Sussex WI, LLC, N65W24838 Main Street, Sussex, 53089, for Ichiban Sushi & Steak House, Agent: Chuan Qing Dong.
- D. Helen & Quintin, LLC, W232N6368 Waukesha Ave, Sussex, 53089, for Rumors Sports Bar & Grill, Agent: Quintin Matthew Christianson.
- E. WI Ludwig, LLC, N62W23675 Main Street 101R & 102R, Sussex, 53089, for The Goat, Agent: Charles Hastings.
- F. Thirsty Duck, LLC, N64W23180 Main Street, Sussex, 53089, for Thirsty Duck, Agent: Daniel Paul Zierath.
- G. PB Kitchen, N64W23316 Main Street, Sussex, 53089, for "the" Kitchen, Agent: Gabriel P Kolesari.
- H. Hacker's Haven, N65W24838 Main Street, Sussex, 53089, for Tap In Golf Bar, Agent: Bret Flora.

A motion by Jarvis seconded by Uecker to approve the renewal applications for Combination Class "B" Retail License for the Sale of Fermented Malt Beverages & "Class B" Retail License for the Sale of Intoxicating Liquors July 1, 2023 to June 30, 2024 per agenda items 5, A – H (as listed above) subject to the standard conditions and notification to all license holders of Section 4.02(9)(B) of the Municipal Code "Non-Use of License."

Motion carried 7-0

A motion by Jarvis seconded by Uecker to approve the renewal applications for Combination Class "B" Retail License for the Sale of Fermented Malt Beverages & "Class B" Retail License for the Sale of Intoxicating Liquors July 1, 2023 to June 30, 2024 Quad/Graphics, Inc, N61W23044 Harry's Way, Sussex, 53089, for Quad/Graphics, Inc., Agent: Gary L. Chitwood subject to the standard conditions and notification to all license holders of Section 4.02(9)(B) of the Municipal Code "Non-Use of License."

(Trustee Wells abstained) Motion carried 6-0

6. Reserve Combination Class "B" Retail License Renewals

A motion by Jarvis seconded by Wells to approve the Reserve Combination Class "B" Retail License for the sale of Fermented Malt Beverages & "Class B" Retail License for the Sale of Intoxicating Liquors July 1, 2023 to June 30, 2024 to El Jimador Mexican Grill, LLC, N65W24838 Main Street, Sussex, 53089 for El Jimador Mexican Grill, Agent: Juan Antonio Fuentes, subject to the standard conditions.

Motion carried 7-0

7. Combination Class "A" Retail License Renewals

- A. NAVAAB LLC, N64W24310 Main Street, Sussex, 53089, for Sussex Liquor, Agent: Paviter Singh Sangha.
- B. Meijer Stores Limited Partnership, N51W24953 Lisbon Road, Pewaukee, 53072,

- for Meijer Store #275, Agent: Ryan Keyes.
- C. TTL4 LLC, N63W23735 Main Street, Sussex, 53089, for Piggly Wiggly #143, Agent: Ted Edward Schelonka.
- D. MK Business, Inc., W232N6116 Waukesha Ave., Sussex, 53089, for Sussex Mobil, Agent: Manpreet Kaur Talbert.
- E. Kwik Trip Inc., W250N5279 Business Drive, Sussex, 53089, for Kwik Trip #1124, Agent: Michael Ronald Barnes.
- F. Sussex Convenience, Inc., N62W23456 Silver Spring Dr., Sussex, 53089, for Sussex Convenience, Agent: Bishnu Prasad Adhikari.
- G. Ultra Mart Foods, LLC N65W24838 Main Street, Sussex, 53089, for Metro Market #380, Agent: Gina R. Behling.

A motion by Jarvis, seconded by Riedel to approve the renewal applications for a Combination Class “A” Retail License for the Sale of Fermented Malt Beverages & “Class A” Retail License for the Sale of Intoxicating Liquors July 1, 2023 to June 30, 2024 per agenda items 7 A – G (as listed above) subject to the standard conditions. Motion carried 7-0

8. Class “A” Retail License for the Sale of Fermented Malt Beverages and Cider Renewals

- A. Dairyland Retail Group, N64W24925 Main Street, Sussex, 53089, for 7-Eleven #35844, Agent: Elizabeth Jane Evans.
- B. Meijer Stores Limited Partnership, N51W24847 Lisbon Road, Pewaukee, 53072, for Meijer Gas Station #275, Agent: Ryan Barnett.

A motion by Jarvis, seconded by Wells to approve the renewal applications for a Class “A” Retail License for the Sale of Fermented Malt Beverages and Cider July 1, 2023 to June 30, 2024 per agenda items 8 A - B (as listed above) subject to the standard conditions. Motion carried 7-0

9. Class “A” Retail License for the Sale of Fermented Malt Beverages Renewal

A motion by Jarvis, seconded by Uecker to approve the renewal applications for a Class “A” Retail License for the Sale of Fermented Malt Beverages July 1, 2023 to June 30, 2024 for FSA, LLC, N64W23270 Main Street, Sussex, 53089, for Sussex Clark, Agent: Faraz Samin Ansaree, subject to the standard conditions. Motion carried 7-0

10. Class “B” Retail License for the Sale of Fermented Malt Beverages and Class “C” License for the Sale of Wine

A motion by Jarvis, seconded by Riedel to approve the Class “B” Retail License for the Sale of Fermented Malt Beverages and Class “C” Retail License for the Sale of Wine July 1, 2023 to June 30, 2024 for Tony Maronni we make em’ you bake em’ LLC, N63W23951 Main Street, Sussex, 53089, for Tony Maronni, Agent: Tony Lippold, subject to the standard conditions. Motion carried 7-0

11. Dance License Renewals

A motion by Jarvis, seconded by Wells to approve the renewal applications for a Class A, B, and C Dance License July 1, 2023 to June 30, 2024 for Sussex Bowl subject to the standard conditions. Motion carried 7-0

12. Amusement Device and Arcade License Renewals

- A. Tap In Golf Bar – 5 permits
- B. Rumors Sports Bar & Grill – 9 permits
- C. Sussex Convenience – 5 permits
- D. Sussex Bowl - 42 permits + Arcade License
- E. Belfast Station – 9 permits
- F. Northern Novelty – (10 in Belfast Station/ 16 in Thirsty Duck) –26 permits
- G. Meijer Store – 1 permit
- H. National Entertainment Network, LLC. – 1 permit

A motion by Jarvis, seconded by Wells to approve the renewal applications for Amusement Device Licenses and Arcade Licenses July 1, 2023 to June 30, 2024 per agenda items 12 A - H (as listed above) subject to the standard conditions. Motion carried 7-0

D. Park & Recreation Board Report

The Board met with residents at Coldwater Park. No July meeting.

E. Pauline Haass Library Board Report

Trustee Zoellick presented an update from the Library Board.

F. Plan Commission Report

1. Motion by Zoellick, seconded by Uecker to Ordinance #890 to repeal and recreate Section 4.06(6)(A) regarding the number of dogs over the age of 5 months kept upon any premise within the village.
2. Motion by Adkins second by Jarvis to table this item and send it back to the Plan Commission for additional community research
Motion carried 5-2 (Zoellick & Wells Opposed)

G. Public Safety and Welfare Report

Did not meet in June

H. Public Works Committee Report

1. Motion by Adkins, seconded by Uecker to approve the May invoices in the amount of \$801,918.50.
Motion carried 7-0
2. Motion by Adkins, seconded by LeDonne to approve Resolution 23-24 accepting the Compliance Maintenance Annual Report.
Motion carried 7-0
3. Motion by Adkins, seconded by Uecker to award the Woodside Water Tower Riser Pipe Replacement contract to Lane Tank Company, Inc. in the amount of \$72,250.00 and establish a 10% contingency for a total allocation of \$79,475.00.
Motion carried 7-0

6. Staff Reports

Ms. McElroy-Anderson: Nothing to report

Mr. Smith: Outdoor recreation classes canceled tonight due to the air quality. Monitoring air quality for tomorrow. Local Government Funding bill was signed by the Governor.

Atty. Macy: Land development change by the legislature. Zoning Board of Appeals training available.

Ms. Moore: Nothing to report

7. Comments from Citizens Present

No one was present who wished to be heard.

8. Old Business

None

9. New Business

10. Consideration on resignation and appointments

Motion by LeDonne, seconded by Zoellick to approve the Citizen Appointments as recommended by President LeDonne.
(Wells abstained) Motion carried 6-0

11. Closed Session

President LeDonne announced the closed session as required.

Motion by LeDonne, seconded by Uecker to convene into executive session under 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public

employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

On roll call, all voted Aye; Motion Carried

12. Adjournment

A motion by LeDonne, seconded by Jarvis to adjourn at 8:08PM.

Motion carried 7-0

Respectfully submitted,
Jennifer Moore
Clerk-Treasurer