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AGENDA
VILLAGE OF SUSSEX
BOARD OF FIRE COMMISSIONERS
1:00 PM – SEPTEMBER 15, 2023
SUSSEX CIVIC CENTER – COMMITTEE ROOM 2nd FLOOR
N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Sussex Board of Fire Commissioners, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the Board of Fire Commissioners meeting held on August 17, 2023.
3. Meet and Greet with Fulltime Candidates
 - a. Adam Christopherson, Fulltime Firefighter/Paramedic
4. Consideration and possible action on personnel changes
 - a. New hires
 - i. Adam Christopherson, Fulltime Firefighter/Paramedic
 - b. Appointments
 - c. Resignations
 - d. Personnel issues
5. Consideration and possible action on other items for discussion
6. Topics for future agendas
7. Adjournment

Jeff Knollenberg
Chairperson

Kelsey McElroy-Anderson
Assistant Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE PLAN COMMISSION AND ARE
SUBJECT TO CHANGE UPON APPROVAL OF THE COMMISSION**

DRAFT MINUTES
VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
BOARD OF FIRE COMMISSIONERS
THURSDAY, AUGUST 17, 2023

Jeff Knollenberg called the meeting to order at 3:05 P.m.

Members Present: Jeff Knollenberg, Ray Christianson, Andrew Wilson, Andrea Weber and Trustee Lee Uecker.

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson and Fire Chief Kristopher Grod.

A quorum of the Village Board was not present at the meeting.

Minutes

A motion by Wilson, seconded by Weber, to approve the minutes as presented for the meeting held on May 23, 2023. Motion carried 4-0

Meet and Greet

The BOFC met with the following fulltime Firefighter/Paramedic candidate: Brad Wachter.

Commissioner John Schneider joined the meeting at 3:14.

The BOFC met with the following fulltime Firefighter/Paramedic candidate: Christy Kiekenbush.

Fire Chief Report

Chief Grod summarized the report in the meeting packet.

Personnel Changes

- a. New hires
 - a. Brad Wachter, Firefighter/Paramedic
 - b. Jonah Rodriguez, Part-time Firefighter/Paramedic
 - c. Ryan Hubley, Paid-on-Call
 - d. Jason Langland, Paid-on-Call
- b. Appointments
 - a. Christy Kiekenbush, Firefighter/Paramedic
- c. Resignations
- d. Personnel issues

A motion by Weber, seconded by Wilson, to authorize the new hires and appointments conditioned upon all administrative procedures and contingencies being met as presented. Motion carried 5-0

Other Items for Discussion

None

Topics for Future Agendas

None

A motion by Wilson, seconded by Weber, to adjourn the meeting at 3:40 p.m.

Motion carried 5-0

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator

DRAFT