

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
September 5, 2023**

**1. Roll Call**

The meeting was called to order by Trustee Jarvis at 6:30pm.

Members present: Trustees Stacy Riedel, Scott Adkins, Benjamin Jarvis, and Member Michael Carlson

Absent: None

Also present: Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Clerk/Treasurer Jennifer Moore, Trustee Lee Uecker, Village President Anthony LeDonne, and members of the public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes**

A motion by Adkins, seconded by Riedel to approve the August 1, 2023 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

None

**4. Consideration and possible action on Operators Licenses**

**5. Check Register and P-card statements:**

A motion by Jarvis seconded by Carlson to recommend to the Village Board approval of the August Check Register and P-Card statement in the amount of \$4,444,668.36

Motion carried 4-0

**6. Ace Hardware Purchases**

A motion by Jarvis seconded by Adkins to recommend to the Village Board approval of the May Ace Hardware Purchases in the amount of \$945.23

Motion carried 4-0

**7. Adjournment**

A motion by Jarvis, seconded by Riedel to adjourn the meeting at 7:00pm.

Motion carried 4-0

Respectfully submitted,  
Kelsey McElroy-Anderson  
Assistant Village Administrator