

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
September 26, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Benjamin Jarvis, and President Anthony LeDonne

Members excused: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Administrator Jeremy Smith, Clerk Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Jarvis, seconded by Wells to approve the August 22, 2023, September 6, 2023 and September 12, 2023 Village Board meeting minutes. Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

- 10/3 – Public Works Committee/Finance and Personnel Committee
- 10/4 – Architectural Review Board
- 10/9 – 10/20 hydrant flushing
- 10/14 – Electronics recycling drop off at Sussex Civic Center
- 10/17 – Public Safety Committee, Plan Commission, and Park and Recreation Committee
- 10/18 – Library Board
- 10/20 – Spooky Sussex
- 10/23 – Leaf Collection Begins
- 10/24 – Village Board Budget Workshop and Village Board

B. Public Hearings

The WE Energies Above Ground Right of Way Permit Public Hearing originally considered at the August 22, 2023 Village Board meeting and adjourned to the September 26, 2023 meeting is further adjourned to the October 24, 2023 Village Board meeting at the request of the petitioner, WE Energies.

5. Committee Reports

A. Board of Fire Commissioners Report

9/15 meeting – one candidate approved

B. Community Development Authority

Next meeting scheduled for 10/17

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Zoellick to approve the August Check Register and P-card Statement in the amount of \$4,444,668.36. Motion carried 6-0

2. Motion by Jarvis, seconded by Riedel to approve the June Ace Hardware purchases in the amount of \$945.23.
(LeDonne Abstained) Motion carried 5-0
3. Motion by Jarvis, seconded by Uecker to approve the four year contract with Associated Appraisal for the years 2024 – 2027. Motion carried 6-0

D. Park & Recreation Board Report

No report

E. Pauline Haass Library Board Report

Trustee Zoellick presented an update from the Library Board.

F. Plan Commission Report

1. Motion by Zoellick, seconded by Uecker to approve a final Condo Plat dividing ownership of the parcel identified by Tax Key No. 0231019 into two separate tax keys. Motion Carried 6-0

G. Public Safety and Welfare Report

Did not meet in September

H. Public Works Committee Report

1. Motion by Adkins, seconded by Zoellick to approve the August invoices in the amount of \$1,233,712.86. Motion carried 6-0
2. Motion by Adkins seconded by Uecker to approve the Salt Purchase Agreement with Waukesha County for the 2023/2024 season. Motion carried 6-0

6. Staff Reports Semiannual Strategic Plan Progress Report

Ms. McElroy-Anderson: ERP Implementation Process kicked off this past week with Utility Billing. Payroll will be rolled out next week.

Mr. Smith: Looking for volunteers for Spooky Sussex.

Ms. Moore: Nothing to report

7. Comments from Citizens Present

N70W23439 Prides Road – Pickleball Advisory Group wants to thank the Village and the Village Board for their work on all parks and especially Melinda Weaver Park.

8. Old Business

None

9. New Business

A. Motion by Adkins seconded by Jarvis to approve the request by the Sussex Sled Bugs Snowmobile Club, Inc. to use Village trails for the 2023-2024 snowmobile season. Motion carried 6-0

B. Motion by Adkins seconded by Riedel to approve Resolution 23-28 Authorizing a DNR Urban Forestry Grant Application.

Motion carried 6-0

10. Consideration on resignation and appointments

11. Closed Session

President LeDonne announced the closed session as required for Consideration and possible action on a motion to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

Motion by LeDonne, seconded by Jarvis to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator. On roll call, all voted Aye; Motion Carried

Motion by LeDonne, seconded by Jarvis to adjourn the executive session at 8:33pm. Motion Carried 6-0

12. Adjournment

A motion by Jarvis, seconded by Uecker to adjourn at 8:33PM. Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk