

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
October 24, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Benjamin Jarvis, and President Anthony LeDonne

Members excused: Ron Wells

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Administrator Jeremy Smith, Village Attorney John Macy, Clerk Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Jarvis, seconded by Adkins to approve the September 26, 2023 Village Board meeting minutes.
Motion carried 6-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

- 11/7 – Public Works and Finance Committee meetings
- 11/9 – Veterans Day lunch
- 11/14 – Parks & Open Space Plan open house
- 11/15 – Library Board meeting
- 11/18 – Yard waste site closes
- 11/21 – Plan Commission and Park & Recreation Board meetings
- 11/28 – 2024 Budget Public Hearing

B. Public Hearings

The WE Energies Above Ground Right of Way Permit Public Hearing originally considered at the August 22, 2023 Village Board meeting, adjourned to the September 26, 2023 meeting and adjourned to the October 24, 2023 meeting is further adjourned to the December 12, 2023 Village Board meeting at the request of the petitioner, WE Energies.

5. Committee Reports

A. Board of Fire Commissioners Report

Did not meet in October.

B. Community Development Authority

Did not meet in October.

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Adkins to approve the September Check Register and P-card Statement in the amount of \$2,321,504.49
Motion carried 6-0
2. Motion by Jarvis, seconded by Riedel to approve the September Ace Hardware purchases in the amount of \$1,478.05.
(LeDonne Abstained) Motion carried 5-0

3. Motion by Jarvis, seconded by LeDonne to approve the Operator's License for Nicole Balistreri.
Motion carried 6-0

D. Park & Recreation Board Report

No report

E. Pauline Haass Library Board Report

Trustee Zoellick presented an update from the Library Board.

F. Plan Commission Report

Motion by Zoellick, seconded by Uecker to approve the final plat for the Golden Fields of Sussex development located at N74W24659 Lauren Drive, Tax Key No 203999001 subject to the standard conditions of approval for Final Plats, reconciliation of the comments and conditions by the Village Engineer in the memo dated September 21, 2023, compliance with conditions from Waukesha County and the Wisconsin DOA, and the standard conditions of Exhibit A.
Motion Carried 6-0

G. Public Safety and Welfare Report

Did not meet in October

H. Public Works Committee Report

1. Motion by Adkins, seconded by Jarvis to approve the September invoices in the amount of \$956,851.35.
Motion carried 6-0
2. Motion by Adkins seconded by Zoellick to approve the Quit Claim Deed for Stormwater Pond/Outlot 1 in Highlands Business Park.
Motion carried 6-0
3. Motion by Adkins seconded by LeDonne to approve the Hometown Hero's Banner Program as shown. Banners will be hung for Veteran's Day and from the 4th of July to Lions Daze. Banners are guaranteed to hang for two years and will follow design option D445 that includes Name, Branch, and photo.
Motion carried 6-0

6. Staff Reports Semiannual Strategic Plan Progress Report

Ms. McElroy-Anderson: Thank you for helping with Spooky Sussex. ERP software implementation continues.

Mr. Smith: Thank you to the school district for their help with Spooky Sussex. Lannon Stone made another payment to special assessments – payments are on track and Lannon Stone is a great corporate partner. November 21 there will be a public safety meeting, November 28 is the budget public hearing.

Mr. Macy: No new cases, but many new bills.

Ms. Moore: It's time to start thinking about the 2024 election cycle. Trustees Riedel and Jarvis terms are expiring in April 2024. If the incumbents do not plan to run for reelection, please file a notification of noncandidacy in the Clerk's office by December 22. For anyone running for trustee positions, nomination papers can be circulated beginning December 1 and must be filed in the Clerk's office by January 2. Packets will be available tomorrow at the Civic Center with all the forms and detailed instructions. Feel free to contact anyone in the clerk's office with questions.

7. Comments from Citizens Present

None

8. Old Business

None

9. New Business

None

10. Consideration on resignation and appointments

None

11. Closed Session

President LeDonne announced the closed session as required for Consideration and possible action on a motion to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

Motion by LeDonne, seconded by Adkins to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator. On roll call, all voted Aye; Motion Carried

Motion by LeDonne, seconded by Jarvis to adjourn the executive session at 8:15pm. Motion Carried 6-0

12. Adjournment

A motion by Jarvis, seconded by Uecker to adjourn at 8:15PM. Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk