

**VILLAGE OF SUSSEX  
PARK AND RECREATION BOARD  
6:30 PM TUESDAY, OCTOBER 17, 2023  
SUSSEX CIVIC CENTER  
N64W23760 MAIN STREET, SUSSEX, WI 53089**

**MINUTES**

Meeting was called to order at 6:30pm.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Mike Waltz, Nadine Coenen, Chris Kostka, and Kelly Tetting

Members Excused: None

Staff Present: Parks and Recreation Director, Halie Dobbeck and Park Foreman, Thom Berres

**2. Consideration and action on minutes from the August 15,2023, meeting.**

Motion by Coenen, seconded by Vojtas to approve the minutes as presented.

Motion Carried 7-0.

**3. Tree Removal in Tree Preservation Easement for Hidden Hills**

Motion by Tetting, seconded by Waltz to approve removal of trees marked 1-6 and approval to remove tree 7 if consent is provided to Village staff by the neighbor for tree removal in Tree Preservation Easement for Christian Coulis, W237N7482 Sedge Haven Ct. Resident was not present.

Motion Carried 7-0.

**4. Vista Run Subdivision Park Concept**

Berres and Dobbeck presented the park concept for Vista Run including: crushed limestone walking trails, playground pods, 7 acres of prairie, trees, drinking fountain, and play field.

Motion by Vojtas, seconded by Kostka to approve park concept for Vista Run subdivision park.

Motion Carried 7-0.

**5. Comments from Citizens Present**

No one was present that wished to be heard.

**6. Parks and Recreation Director Report**

-Park and Open Space Plan Public Meeting - Tuesday November 14, 2023 5:30-7:30pm Civic Center Board Room. Survey will be live November 14-December 14.We have a survey QR code on the cover of the next activity guide.

-We will be closing the Melinda Weaver courts at the first snow fall for the duration of the winter.

-Coldwater Creek Construction Progress: A construction sign is posted at the park just like Melinda Weaver. The surfacing is complete and concrete walks are complete. Between the surfacing company and the concrete company we were able to connect both benches to the

playground so that they are accessible – this was something extra both companies did and we're very grateful to them for doing this. Once we can restore the concrete areas and install the new toy component that was broken, we will open the park for the rest of 2023. The park will close again early spring 2024 for the installation of the sandbox with poured concrete border, gaga ball pit, and bubbler installation.

-Spooky Sussex is Friday. We are sold out of 1800 pre-registration tickets. Day of tickets will be sold at the event. We are giving away 150 random parking passes to help fill the lot by the church to take some cars away from the grass parking area.

#### **7. Topics for Future Agenda Items**

- Grogan Park Design Request for Proposal Review
- Review of Chapter 4 of the Parks and Open Space Plan

#### **8. Adjournment**

Motion by Vojtas, seconded by Coenen to adjourn at 7:11 p.m.

Motion Carried 7-0.

Respectfully Submitted,  
Halie Dobbeck  
Parks and Recreation Director