

N64W23760 Main Street Sussex, Wisconsin 53089 Phone (262) 246-5200 FAX (262) 246-5222

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PUBLIC SAFETY & WELFARE COMMITTEE VILLAGE OF SUSSEX 6:00 P.M. TUESDAY, NOVEMBER 21, 2023 SUSSEX CIVIC CENTER – COMMITTEE ROOM 2nd FLOOR N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of a Village Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

- 1. Roll call
- 2. Consideration and possible action on minutes from meeting of February 21, 2023.
- 3. Discussion and possible action on Police Items:
 - A. Police Chief's Report
 - B. 2024-2028 Sheriff's Contract
 - C. Resolution 23-30 Updating Certain Bond Amount
 - D. Flock Camera Usage Report
- 4. Discussion and possible action on Fire Items
 - A. Fire Chief's Report
 - B. 9-11 Joint Powers Agreement
- 5. Resolution 23-31 Approving the Municipal Court Budget
- 6. Adjournment.

| Stacey Riedel | |
|-----------------------|--|
| Chairperson | |
| | |
| | |
| | |
| Jeremy Smith | |
| Village Administrator | |

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

VILLAGE OF SUSSEX SUSSEX, WISCONSIN

Minutes of the Public Safety and Welfare Committee of February 21, 2023

1. Roll Call:

The meeting was called to order at 6:00 p.m. at the Civic Center.

Members present: Ron Wells, Anthony LeDonne, Ben Jarvis

Members absent: Kasey Fluet, Stacy Riedel

Also present: Fire Chief Kris Grod, Police Captain Lisa Panas, Administrator Jeremy Smith

2. Consideration and possible action on minutes:

A motion by Jarvis, seconded by Wells to approve the September 20, 2022 minutes as presented. Motion carried 3-0

3. Police Items:

A. Police Chief's Report

Captain Panas summarized the report included in the meeting packet.

4. Fire Items:

A. Fire Chief's Report

Chief Grod summarized the report included in the meeting packet.

5. Emergency Government Items:

A. Joint Powers Agreement

A motion by Jarvis, seconded by Wells to recommend approval of the Joint Powers Agreement with Waukesha County.

Motion carried 3-0

6. Adjournment

A motion by Wells, seconded by Jarvis to adjourn the meeting at 6:25p.m. Motion carried 3-0

Respectfully submitted,

Jeremy Smith Village Administrator

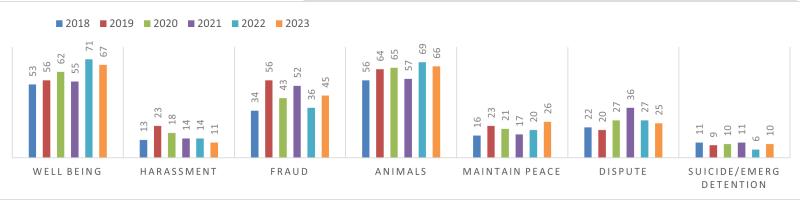


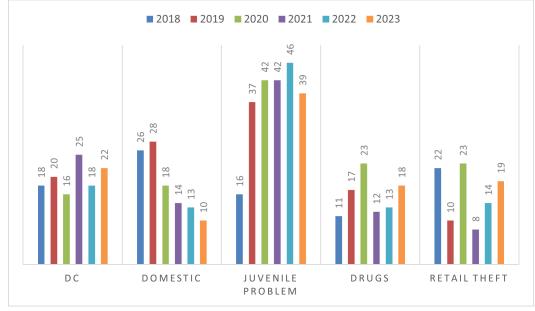
Waukesha Sheriff Department North East Substation

2023

JANUARY TO JUNE COMPARISION BY YEAR









Contract for Police Patrol Services Between Waukesha County and the Village of Sussex

This contract is hereby entered into between WAUKESHA COUNTY, a municipal corporation, hereinafter referred to as "COUNTY" and the VILLAGE OF SUSSEX, a municipal corporation, hereinafter referred to as "MUNICIPALITY" as follows:

- 1. The COUNTY shall furnish to the MUNICIPALITY police patrol services to be rendered by deputies with all necessary equipment for the following periods:
 - Two (2) deputies from 7:00 am to 3:00 pm seven (7) days a week.
 - Two (2) deputies from 3:00 pm to 11:00 pm seven (7) days a week.
 - Two (2) deputies from 11:00 pm to 7:00 am seven (7) days a week.
 - One (1) deputy from 3:00 pm to 11:00 pm on a rotating schedule consisting of five days on, followed by two days off, then four days on, followed by two days off, which will continue rotating in the same fashion thereafter. This position will not be backfilled if the deputy assigned is out for any reason including benefit time, training, or other extended leaves of absence.
- 2. The COUNTY will provide one captain position for dedicated contract supervision provided that the Village of Merton and the Village of Lisbon enter contracts to proportionately share in the cost of this position. The captain position will not be backfilled with a deputy when he/she is on benefit time. The captain position will be shared by the Village of Merton (2 hours per week) and the Village of Lisbon (4 hours per week) and the costs for the captain position will be shared proportionately across the three contracting communities.
- 3. The COUNTY will provide one lieutenant position for dedicated contract supervision. The lieutenant position will not be backfilled with a deputy position when he/she is on benefit time. The lieutenant position will primarily work second shift. The cost of the lieutenant position will be the responsibility of the MUNICIPALITY. The MUNICIPALITY shall have the right to change this schedule of days per week, hours or supervision upon thirty (30) days written notice to the Sheriff of Waukesha County provided that the hours within a shift always remain consecutive and that the changes are acceptable to the Sheriff.
- 2. The Sheriff shall have supervisory control over the personnel providing these services. The Sheriff shall retain the final authority to make decisions as to the manner in which services shall be rendered.
- 3. The Sheriff will provide patrol functions as follows:
 - (a) During patrol hours, the patrol unit will provide continual patrol in the MUNICIPALITY. The unit will be first responder to all dispatched events in the MUNICIPALITY. The unit will begin and end its patrol tour from a location

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- mutually agreed upon by the MUNICIPALITY and the COUNTY. It may leave the boundaries of the MUNICIPALITY in those situations that would require mutual aid assistance by the COUNTY or neighboring municipality.
- (b) Every effort will be made to respond to MUNICIPALITY needs and desires. The MUNICIPALITY will designate a liaison person(s) to provide the Sheriff with any information as to concentration of patrol efforts, special assignments, etc. the MUNICIPALITY desires.
- (c) To ensure continuity, the Sheriff will assign officers to the MUNICIPALITY patrol on an annual basis whenever possible. The Sheriff will consider requests by the MUNICIPALITY for changes in assignment but retains final authority in those assignments.
- (d) The MUNICIPALITY will be provided with two vehicles with a two-year use life and one vehicle with a five-year useful life for use by the deputies assigned to the MUNICIPALITY'S contract and one vehicle with a six-year use life for the captain and lieutenant to use jointly. Each year, the MUNICIPALITY will be responsible for paying one-half of the cost of the two-year use life vehicle, one-fifth of the cost of the five-year use life vehicle, and one-sixth of the cost of a six year vehicle. Equipment installed in the vehicle will be assessed to the MUNICIPALITY through a yearly charge based on the average use life of the equipment and the acquisition cost of the equipment. All vehicles furnished by the COUNTY under this contract shall carry the identifying marks of the Sheriff's Department and will also bear the name of the MUNICIPALITY. However, the Waukesha County Sheriff reserves the right under this contract to use any vehicle or equipment as he deems necessary under the circumstances. All vehicles shall remain the property of the COUNTY.
- (e) The MUNICIPALITY will be assessed a yearly charge for equipment (other than the equipment installed in the vehicle and referred to in the section above) used by the COUNTY to perform the duties outlined in the contract. The equipment shall remain the property of the COUNTY.

4. Payment terms are:

(a) The MUNICIPALITY shall pay the COUNTY a sum of \$175,087.21 per month for 12 months. The COUNTY will issue the bills in the following manner: two monthly bills will be issued in January and one bill will be issued February-November so the MUNICIPALITY will pay for the services prior to it being delivered. Payment will be made monthly, no later than thirty days after the bill is issued. In addition to this monthly charge, the MUNICIPALITY shall reimburse the COUNTY on a quarterly basis for overtime expenditures as

Police Services Contract – Waukesha Sheriff and Village of Sussex 2024-2028 Page 3 of 6

calculated by the COUNTY thereunder for overtime hours arising from MUNICIPALITY patrol functions, including overtime spent in court in connection with the prosecution of MUNICIPAL ordinances.

- (b) Costs for this contract are based on Attachment One (1) which is incorporated herein by reference. These costs will be recalculated annually and provided to the MUNICIPALITY and considered an attachment to this contract when provided. Costs in Tables 1-7 are based on the budgeted costs for the contract year pending collective bargaining contract negotiations; costs in Table 8, Facility Usage Charges are based on COUNTY indirect cost studies for the most recently available year, adjusted for inflation to reflect current year estimated costs. Costs in Table 9, County-wide Indirect Costs will be calculated as a percentage of the total contract costs for tables 1-8. The County-wide Indirect Costs will be 3.5% of the cost of the contract.
 - i. Full costs per shift from Tables 1-7 and Table 9 of Attachment one (1) are charged in each contract year.
 - ii. Costs for Table 8, Facilities Usage Charge, are only charged once per year regardless of number of shifts contracted.
- (c) MUNICIPALITY currently has an outstanding principal balance of \$78,758.40 due and owing to the COUNTY pursuant to the terms of the Municipal Patrol Contract Amendment #3 for the 2023 calendar year. In order to pay back the smoothed contract amount from the 2023 calendar year, the MUNICIPALITY shall pay the COUNTY an additional \$1,312.64 per month for sixty (60) months and until the balance of \$78,758.40 is fully repaid, whichever occurs first. This amount will be listed as a separate line-item and invoiced in the manner as set forth in Section 4(a) of this contract. If the contract is terminated for any reason by either party, the entire remaining amount shall at once become immediately due and payable to the COUNTY.
- 5. The MUNICIPALITY shall continue to provide a workspace location with security in compliance with Criminal Justice Security Information (CJIS) requirements and a parking location for any vehicles.
- 6. Any records generated as a result of the service provided under this contract are considered the records of the COUNTY and will be managed in accordance with COUNTY records retention schedules.
- 7. The deputies will enforce all local ordinances. The MUNICIPAL ATTORNEY will handle the prosecution of those matters in any proceedings. It is further agreed that the fines or forfeitures for State charges shall be turned over to the COUNTY and the fines

Police Services Contract – Waukesha Sheriff and Village of Sussex 2024-2028

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and forfeitures for those offenses that are violations of MUNICIPALITY ordinances will be turned over to the MUNICIPALITY.

- 8. Any violation by the MUNICIPALITY of any portion of this contract shall constitute a breach of this Contract by the MUNICIPALITY. In the event of such breach, the MUNICIPALITY shall be given notice of the breach and shall have forty-five days from the date of notice to remedy the breach in a manner that is acceptable to the COUNTY. If the breach is not remedied, the COUNTY shall have the option of declaring this Contract immediately terminated by giving written notice of the termination. If this Contract is declared terminated by the COUNTY, the MUNICIPALITY shall pay the COUNTY for such police service rendered through the date of termination, prorated on the basis of the monthly charge set forth above.
- 9. Any violation by the COUNTY of any portion of this contract shall constitute a breach of this Contract by the COUNTY. In the event of such breach, the COUNTY shall be given notice of the breach and shall have forty-five days to remedy the breach in a manner that is acceptable to the MUNICIPALITY. If the breach is not remedied, the MUNICIPALITY shall have the option of declaring this Contract immediately terminated by giving written notice of the termination. If this Contract is declared terminated by the MUNICIPALITY pursuant to this paragraph, the MUNICIPALITY is not liable for any charges for police services rendered after receipt of written notice of termination by the COUNTY, with payment for services rendered prior to receipt of that notice to be prorated on the basis of the monthly charge set forth above.
- 10. It is the intent of the parties that the relationship of COUNTY and MUNICIPALITY is that of an independent contractor. The COUNTY is not the employee or agent of the MUNICIPALITY and the MUNICIPALITY is not the employee or agent of the COUNTY. Each party will therefore be responsible for its own acts or omissions and neither party will be obligated to defend or indemnify the other for any claim, loss or liability that results from the other's acts or omissions. Nothing in this paragraph is intended to preclude or foreclose the right of either party to bring a cross claim or third-party claim against the other for contribution as a joint tortfeasor.

Nothing in this Contract or the acts of Waukesha County shall in any way constitute a waiver by Waukesha County, its agents, officers and employees of any immunity, liability limitation, limitation on the amount recoverable, or other protections available to Waukesha County under Chapter 893, Wisconsin Statutes, any other applicable statute or law.

11. Additional Terms:

(a) The term of this Contract shall be from January 1, 2024, through December 31, 2028, regardless of the dates of the signatures set forth below.

- (b) The MUNICIPALITY shall provide written notice to the COUNTY no later than April 1st of the fifth year of the contract to notify COUNTY that it will renew the contract for an additional five-year period or it will not renew the contract at the end of the fifth year. The MUNICIPALITY may request to negotiate a contract amendment by notifying the COUNTY in writing of the desired amendment by June 1st of the year preceding the amendment.
- (c) Should the MUNICIPALITY terminate the contract under paragraph 11(b) of this Contract, the COUNTY shall make every effort to reassign personnel within law enforcement functions. In the event the COUNTY is unable to reassign personnel and is required to lay off COUNTY law enforcement personnel, the MUNICIPALITY shall pay the COUNTY the costs of unemployment for the COUNTY personnel until such time that the personnel are rehired or no longer receiving unemployment compensation. The costs associated with the personnel laid off are the responsibility of the MUNICIPALITY, even if the laid off personnel is not necessarily the specific contracted personnel. Such costs will be billed to the MUNICIPALITY on a monthly basis on 30 days net terms.
- (d) MUNICIPALITY understands and agrees that the COUNTY'S ability to fill the captain position under Section 2 is contingent upon the Village of Merton and the Village of Lisbon entering contracts to continue to share in this service. If circumstances arise wherein one of these municipalities no longer wish to continue this service, the COUNTY has the option to terminate the captain position under this contract. The COUNTY will make every reasonable effort to continue this service but any such failure to do so under these circumstances will not be considered a breach of this contract.
- 12. This Contract constitutes and contains the entire agreement of the parties, and supersedes any and all other contracts, agreements or understandings between the parties, whether oral or written. Any amendments shall be by mutual agreement of the parties and must be in writing signed by both parties.
- 13. Approval of the Contract: This Contract is subject to the approval of the Waukesha County Board of Supervisors prior to the execution by the Sheriff.
- 14. Notice required under this contract shall be sent to:

MUNICIPALITY:

Village of Sussex Attn. Jeremy Smith, Village Administrator N64 W23760 Main Street Sussex, WI 53089

| 2024-2028 Page 6 of 6 | s Contract – Wai | ukesha Sherif | ff and Village of Sussex |
|-----------------------------------|--|---------------|--------------------------|
| Attn: 515 W Wauke Phone: | TY: esha County Sher Joshua Joost, Bus . Moreland Blvd esha, WI 53188 262-548-7164 l: jjoost@wauke | siness Manag | ger |
| Attachments: | Attachment One | ; | |
| Dated this | day of | , 2023 | |
| WAUKESHA | COUNTY | | VILLAGE OF SUSSEX |
| Eric Severson Sheriff | | | Date |
| By: | | | Date |

Date

By:

Table 1 - Deputy Direct Salary Costs

| Salary | \$ | 10,359,147 | |
|-------------------------------------|----------|------------|--------------|
| Education Incentive | \$ | 66,972 | |
| Retirement | \$ | 1,424,398 | |
| Health Insurance | \$ | 1,481,358 | |
| Dental Insurance | \$ | 80,986 | |
| Life Insurance | \$ | 29,850 | |
| FICA | \$ | 792,484 | |
| Vision Insurance | \$ | 7,737 | |
| Uniform Allowance | \$ | 82,500 | |
| Post Employment Health Insurance | \$ | 49,200 | |
| Workers Compensation | \$ | 380,640 | |
| Total Cost for Deputy Sheriffs | \$ | 14,755,272 | |
| Number of Deputy Sheriff Positions | | 123 | |
| Average Cost Per Deputy | \$ | 119,962 | |
| Average Hourly Charge (1,744 hours) | \$ | 69 | |
| Cost for 5 day a week coverage | \$ | 143,073 | |
| Cost for 7 day a week coverage | \$ | 200,853 | |
| Municipality | # Shifts | Coverage | Cost |
| Village of Sussex | 6 | 1.67 \$ | 1,205,118.46 |
| Village of Sussex | 1 | 1.00 \$ | 119,961.56 |

Table 2 - Direct Supervision

Lieutenant Allocation

| | | Ave. Cost | | % Alloc to | \$ Alloc to | % Alloc to | \$ Alloc to | | |
|---|----------------------|----------------------------|----------------------------|---------------------|-------------|------------|-------------|--------------|------------|
| | # of Lieut. | Per Supervisor | Total Cost | Patrol | Patrol | Contracts | Contracts | | |
| Lieutenant | 8 | \$157,853 | \$1,262,827 | 0.67 | \$846,094 | 28.1% | \$237,462 | | |
| Sussex Captain/LT | 2 | \$167,748 | \$335,496 | 1 | \$335,496 | | | | |
| City of Pewaukee | 2 | \$157,853 | \$315,707 | 1 | \$315,707 | | | | |
| | | Lieuten | ant Allocation | | | | | | |
| | | Lieuten | ant Anocation | | | | | Shared Capt/ | |
| | | | | | Adj | % of | Lieut | Sussex LT | Total |
| Adj Deputies | Sft 1 | Sft 2 | Sft 3 | Total | Alloc | Contracts | Allocation | Pewaukee Lts | Lieutenant |
| | | | | | | | | | |
| | | | | | | | | | |
| Village of Sussex | 1.71 | 1.75 | 3.35 | 6.81 | 7.6% | 25.9% | \$61,429 | \$303,716 | \$365,144 |
| Town of Delafield | 0.00 | 1.19 | 0.00 | 1.19 | 1.3% | 4.5% | \$10,764 | \$0 | \$10,764 |
| Village of Merton | 0.00 | 1.15 | 0.00 | 1.15 | 1.3% | 4.4% | \$10,381 | \$10,593 | \$20,974 |
| Town of Merton | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% | 0.0% | \$0 | 0 | \$0 |
| Town of Lisbon | 1.56 | 1.67 | 1.67 | 4.90 | 5.5% | 18.6% | \$44,256 | \$21,187 | \$65,443 |
| Town of Waukesha | 0.00 | 1.19 | 0.00 | 1.19 | 1.3% | 4.5% | \$10,764 | 0 | \$10,764 |
| City of Pewaukee | 2.43 | 2.91 | 4.54 | 9.87 | 11.0% | 37.5% | \$89,105 | \$315,707 | \$404,811 |
| | | | | | | | | | |
| | | | | 26.31 | 29.4% | 100.0% | \$237,462 | \$651,202 | \$888,664 |
| | | | | 25.42 | | | | | |
| Adj Contract Deputies | 5.69 | 9.87 | 9.56 | 25.12 | 28.1% | | | | |
| Non Contract Dep | 24.95 | 21.99 | 17.44 | 64.38 | 71.9% | | | | |
| * The V of Course V of Markey T of Links and C of Decorption designs | | | | lik i.a | | | | | |
| * The V. of Sussex, V. of Merton, T. of Lisbon and C. of Pewaukee deputy coun | is are adjusted dowl | ilwaru to account for supe | rvision that the municipal | iity is purchasing. | | | | | |
| Captain Allocation | | | | | | | | | |
| Deputies | Deputies | % Alloc | Lieutenants | % Alloc | Total | % Alloc | \$ Alloc | | |
| Village of Sussex | 11.05 | 10.6% | 1.61 | 15% | 12.65 | 11% | \$45,357 | | |
| Town of Delafield | 1.19 | 1.1% | 0.11 | 1% | 1.30 | 1% | \$4,657 | | |
| Village of Merton | 1.19 | 1.1% | 0.10 | 1% | 1.30 | 1% | \$4,643 | | |
| Town of Merton | 0.00 | 0.0% | 0.00 | 0% | 0.00 | 0% | \$0 | | |
| Town of Lisbon | 5.02 | 4.8% | 0.44 | 4% | 5.46 | 5% | \$19,575 | | |
| Town of Waukesha | 1.19 | 1.1% | 0.11 | 1% | 1.30 | 1% | \$4,657 | | |
| City of Pewaukee | 17.78 | 17.1% | 2.88 | 26% | 20.66 | 18% | \$74,060 | | |
| Non-Contract | 65.38 | 62.9% | 3.65 | 33% | 69.03 | 61% | \$247,419 | | |
| Non Contract | 104.00 | 100.0% | 11 | 0% | 113.00 | 0% | \$405,024 | | |
| | 101.00 | 1001070 | | 0,0 | 115.00 | 0,0 | ų 103,02 i | | |
| Deputies/P. Detective | 104 | | | | | | | | |
| Lieutenants | 11 | | | | | | | | |
| Captains | 5 | | | | | | | | |
| | | Cost/Capt. To | tal Capt. | | | | | | |
| Captain | 4 | \$177,642 | \$710,569 | 57% | | | | | |
| Lieutenant | \$13 | \$177,642 \$157,853 | \$2,209,947 | 3/70 | | | | | |
| Lieuteriant | \$13 | \$157,055 | \$2,203,347 | | | | | | |
| Village of Sussex Supervision Costs | | \$410,501 | | | | | | | |
| Things of Subservalper Fision Costs | | 7-10,301 | | | | | | | |

Table 3 - Department Level Supervision/Administration

| | 2020 | % Alloc | \$ Alloc. | \$ Alloc. | | \$ Per 1.67 | \$ Per 1.19 | \$ Per 1.00 |
|--|-------------|-----------|-----------|--------------|---------------------|-------------|-------------|-------------|
| Position | Bud. Amt | to patrol | to patrol | per position | % Alloc to Contract | Cont. Pos | Cont. Pos | Cont. Pos |
| | | | | | | | | |
| Inspector | \$234,456 | 33% | \$77,370 | \$757 | 25% | \$317 | \$226 | \$189 |
| Deputy Inspector | \$207,039 | 90% | \$186,335 | \$1,824 | 30% | \$916 | \$653 | \$547 |
| Business Manager | \$161,387 | 50% | \$80,693 | \$790 | 100% | \$1,323 | \$942 | \$790 |
| Administrative Captain | \$163,316 | 90% | \$146,984 | \$1,439 | 30% | \$723 | \$515 | \$432 |
| Office Service Coordinator | \$86,170 | 50% | \$43,085 | \$422 | 25% | \$177 | \$126 | \$105 |
| Fiscal Specialist (Payroll) | \$82,734 | 50% | \$41,367 | \$405 | 50% | \$339 | \$242 | \$203 |
| Programs and Projects Analyst | \$98,066 | 100% | \$98,066 | \$960 | 30% | \$482 | \$344 | \$288 |
| Fiscal Specialist (AP) | \$80,165 | 35% | \$28,058 | \$275 | 60% | \$276 | \$197 | \$165 |
| Admin Specialist (Acc & Trng) | \$73,222 | 100% | \$73,222 | \$717 | 20% | \$240 | \$171 | \$143 |
| Financial Analyst | \$100,349 | 50% | \$50,175 | \$491 | 100% | \$822 | \$586 | \$491 |
| Total | \$1,286,904 | | \$825,356 | \$8,081 | | \$5,615 | \$4,000 | \$3,354 |
| | # Shifts | Coverage | Cost | | | | | |
| Village of Sussex Supervision Costs Deputies | 6 | 1.67 | \$33,692 | | | | | |
| Village of Sussex Supervision Costs Deputies | 1 | 1.00 | \$3,354 | | | | | |
| Village of Sussex Supervision Costs Captain & Lieutenant | 2 | 1.82 | \$6,108 | | | | | |
| Total Village of Sussex Supervision Costs | | _ | \$43,154 | | | | | |

Table 4 - Operational Costs

| | Operating | | \$ per | \$ per | \$ per |
|-------------------------|-----------|-------------|--------------|--------------|-----------|
| | Costs | # Employees | 1.00 Pos. | 1.67 Pos. | 1.19 Pos. |
| Ammunition | \$47,563 | 118.14 | \$403 | \$674 | \$480 |
| Medical Supplies | \$19,678 | 118.14 | \$167 | \$279 | \$199 |
| Small Tools/Equip | \$43,591 | 118.14 | \$369 | \$618 | \$440 |
| Spillman Maintenance | \$78,031 | 118.14 | \$660 | \$1,106 | \$788 |
| TYME System Access | \$16,679 | 118.14 | \$141 | \$236 | \$168 |
| Phone Costs | \$56,921 | 118.14 | \$482 | \$807 | \$575 |
| Radio Charges | \$191,318 | 118.14 | \$1,619 | \$2,711 | \$1,931 |
| Operational Comp Costs | \$418,629 | 118.14 | \$3,543 | \$5,933 | \$4,226 |
| Annual Training | \$43,944 | 118.14 | <u>\$372</u> | <u>\$623</u> | \$444 |
| Total Operational Costs | | | \$7,757 | \$12,987 | \$9,251 |

| | # Shifts | Coverage | Cost |
|--|----------|----------|-------------|
| Village of Sussex Operating Costs Deputies | 6 | 1.67 | \$77,920.90 |
| Village of Sussex Operating Costs Deputies | 1 | 1.00 | \$7,756.51 |
| Village of Sussex Operating Costs Captain & Lieutenant | 2 | 1.82 | \$14,125.39 |

Total Village of Sussex Operating Costs

\$99,803

Table 5 - Initial Equipment Purchases - Annual Cost

| | 2020 | Assumed | Annual | Charge for | Charge for |
|-----------------------------|---------|---------|--------|------------|------------|
| | Bud Amt | Life | Chrg | 1.67 FTE | 1.19 FTE |
| Weapon (Hand Gun) | \$500 | 8 | \$63 | \$104 | \$74 |
| Badges | \$300 | 10 | \$30 | \$50 | \$36 |
| Body Armor | \$500 | 5 | \$100 | \$167 | \$119 |
| Pre-employment psych eval | \$300 | 20 | \$15 | \$25 | \$18 |
| Collapsible Baton w/ holder | \$115 | 8 | \$14 | \$24 | \$17 |
| Taser | \$1,500 | 7 | \$214 | \$358 | \$255 |
| Hand Cuffs | \$50 | 8 | \$6 | \$10 | \$7 |
| Total Equipment Purchases | | | \$442 | \$739 | \$526 |

| | # Shifts | Coverage | Cost |
|--|----------|----------|---------|
| Village of Sussex Equipment Purchases Deputies | 6 | 1.67 | \$4,433 |
| Village of Sussex Equipment Purchases Deputies | 1 | 1.00 | \$442 |
| Village of Sussex Equipment Purchases Captain & Lieutenant | | 1.82 | \$806 |
| Total Village of Sussex Equipment Purchases | | | \$5,681 |

Table 6 - Risk Management Costs

 Property Insurance Per FTE
 \$266

 General Liability Per FTE
 \$751

 Auto Liability per FTE
 \$406

 Auto Liability per Vehicle
 \$715

 Self Insured Collision Per Vehicle
 \$450

| | # Shifts | Coverage | Cost |
|--|----------|----------|----------|
| Village of Sussex Risk Mangmt Costs Deputies | 6 | 1.67 | |
| Village of Sussex Risk Mangmt Costs Deputies | 1 | 1.00 | |
| Village of Sussex Risk Mangmt Costs Captain & Lieutenant | | 1.82 | |
| Village of Sussex Risk Mangmt Costs Vehicles | 3 | | |
| Total Village of Sussex Risk Mangmt Costs | | | \$22,760 |

Table 7 - Vehicle Costs

| | | 2-Yr Use | eful Life | 6-Yr Usef | ul Life | 5-Yr Usef | ul Life |
|----------------------|-----------|-------------|-----------|-------------|----------|-------------|----------|
| Vehicle Fixed Costs | 2020 | Assumed | Annual | Assumed | Annual | Assumed | Annual |
| | Budget | Useful Life | Cost | Useful Life | Cost | Useful Life | Cost |
| Vehicle Purchase* | \$45,000 | 2 | \$22,500 | 6 | \$7,500 | 5 | \$9,000 |
| Residual Value | -\$14,000 | 2 | -\$7,000 | 6 | -\$2,333 | 5 | -\$2,800 |
| Sirens/Lights/etc. | \$4,000 | 5 | \$800 | 5 | \$800 | 5 | \$800 |
| Install Lights/Siren | \$900 | 2 | \$450 | 6 | \$150 | 5 | \$180 |
| Poly Seat | \$1,100 | 8 | \$138 | 8 | \$138 | 8 | \$138 |
| Push Bumper | \$345 | 5 | \$69 | 5 | \$69 | 5 | \$69 |
| MDC Repl Charge** | \$5,500 | 5 | \$1,100 | 5 | \$1,100 | 5 | \$1,100 |
| AED Replacenemt | \$1,500 | 8 | \$188 | 8 | \$188 | 8 | \$188 |
| Trunk Kit | \$700 | 5 | \$140 | 5 | \$140 | 5 | \$140 |
| Radar | \$1,500 | 8 | \$188 | 8 | \$188 | 8 | \$188 |
| Rifle | \$900 | 15 | \$60 | 15 | \$60 | 15 | \$60 |
| Benellii Shotgun | \$600 | 10 | \$60 | 10 | \$60 | 10 | \$60 |
| Total | | | \$18,692 | | \$8,058 | | \$9,122 |

| Village of Sussex Fixed Costs | Useful Life | Fixe | d Costs | | | | | | |
|---|-------------|--------|-------------|---------|--------|--------------|------------|----------|-------------------|
| Village of Sussex Contract Cars (2) | | 2 | \$37,383.00 | | | | | | |
| Village of Sussex Contract Cars | | 5 | \$9,121.50 | | | | | | |
| Village of Sussex Contract Car - Supervisor | | 6 | \$6,616.57 | | | | | | |
| | | | \$53,121 | | | | | | |
| Vehicle Variable Costs | | | | | | | | | |
| Miles: | | 55 Per | Day | | 365 Da | ıys per Year | 30 Pe | er Day | 218 Days per Year |
| Total Miles | 20 | 0,075 | | | | | 6,540 | | |
| Price/Gallon | : | \$3.71 | | | | | \$3.71 | | |
| MPG | | 12.5 | | | | | 12.5 | | |
| Gasoline | \$! | 5,958 | | | | | \$1,941 | | |
| Repair/Maintenance | \$4 | 4,015 | | | | | \$1,308 | | |
| Village of Sussex Variable Costs | # Shifts | | Coverage | Mileage | | Gasoline | Repair | Total | |
| Village of Sussex Contract Car Deputies | | 6 | 1.67 | | 60 | \$35,750 | \$24,090 | \$59,840 | |
| Village of Sussex Contract Car Deputies | | 1 | 1.00 | | 30 | \$1,941 | \$1,308 | | |
| Village of Sussex Contract Car Captain & Lieutenant | | 2 | 1.82 | | 30 | \$3,535 | \$2,382.00 | \$5,917 | |
| Total Village of Sussex Contract Car Costs | | | | | | \$41,226 | \$27,780 | \$69,006 | |

Village of Sussex Vehicle Costs

\$122,127

Table 8 - Department Level Facilities Charges

| | Space Alloc | % of Adm Building | \$ Alloc to Pos | % Effort for Patrol | # of Pos | \$ Alloc for Patrol | \$ per Deputy | 1.67 FTE |
|-------------------------------|-------------|----------------------|--------------------|------------------------|----------|------------------------|---------------|----------|
| | · | | | | | | | |
| Sheriff | 250 | 1.22% | \$2,692 | 40% | 1.00 | \$1,077 | \$11 | \$18 |
| Inspector | 160 | 0.78% | \$1,723 | 25% | 1.00 | \$431 | \$4 | \$7 |
| Deputy Inspector | 150 | 0.73% | \$1,615 | 60% | 1.00 | \$969 | \$9 | \$16 |
| Captain | 150 | 0.73% | \$1,615 | 90% | 4.00 | \$5,814 | \$57 | \$95 |
| Lieutenant | 145 | 0.71% | \$1,561 | 90% | 9.00 | \$12,645 | \$124 | \$207 |
| Business Manager | 150 | 0.73% | \$1,615 | 50% | 1.00 | \$807 | \$8 | \$13 |
| Financial Analyst | 150 | 0.73% | \$1,615 | 50% | 1.00 | \$807 | \$8 | \$13 |
| Deputy II (Training Officer) | 130 | 0.64% | \$1,400 | 50% | 1.00 | \$700 | \$7 | \$11 |
| Office Service Coordinator | 130 | 0.64% | \$1,400 | 35% | 1.00 | \$490 | \$5 | \$8 |
| Account Clerk II | 100 | 0.49% | \$1,077 | 35% | 1.00 | \$377 | \$4 | \$6 |
| Account Clerk I | 100 | 0.49% | \$1,077 | 35% | 1.00 | \$377 | \$4 | \$6 |
| Programs and Projects Analyst | 100 | 0.49% | \$1,077 | 50% | 1.00 | \$538 | \$5 | \$9 |
| Property Storage Room | <u>2272</u> | 11.12% | \$24,460 | 60% | 2.00 | \$29,353 | \$287 | \$481 |
| Square feet of sheriff admin | 20436 | 100.00% | \$42,924 | | | \$54,384 | \$532 | \$891 |

Village of Sussex Facility Charge

Table 9 - County Wide Indirect Costs

3.5% of total Contract

\$891

Total for Village Of Sussex

\$71,050

Table 11 - Summary

| Village of Sussex | | | | |
|--|--------------|--|--|--|
| Contract Summary | Total | | | |
| Table 1: Deputy Salary and Benefit Cost: | \$1,325,080 | | | |
| Table 2: Direct Supervision Costs: | \$410,501 | | | |
| Table 3: Departmental Administrative Costs | \$43,154 | | | |
| Table 4: Operational Costs: | \$99,803 | | | |
| Table 5: One time Equip-Annual Costs | \$5,681 | | | |
| Table 6: Risk Management Costs | \$22,760 | | | |
| Table 7: Vehicle Costs: | \$122,127 | | | |
| Table 8: Facilities usage charge: | \$891 | | | |
| Table 9: County-wide Indirect Costs: | \$71,050 | | | |
| Total 2020 Contract Amount | \$2,101,047 | | | |
| 2020 Monthly Charge | \$175,087.21 | | | |

RESOLUTION NO. 23-30

WHEREAS: The Village Board reviews Fees for various services to ensure proper cost recovery for said services, and

WHEREAS: The cost of police services has gone up significantly due to inflationary pressures; and

WHEREAS: This should be reflected in the cost of various fines for violations that lead to police services, and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

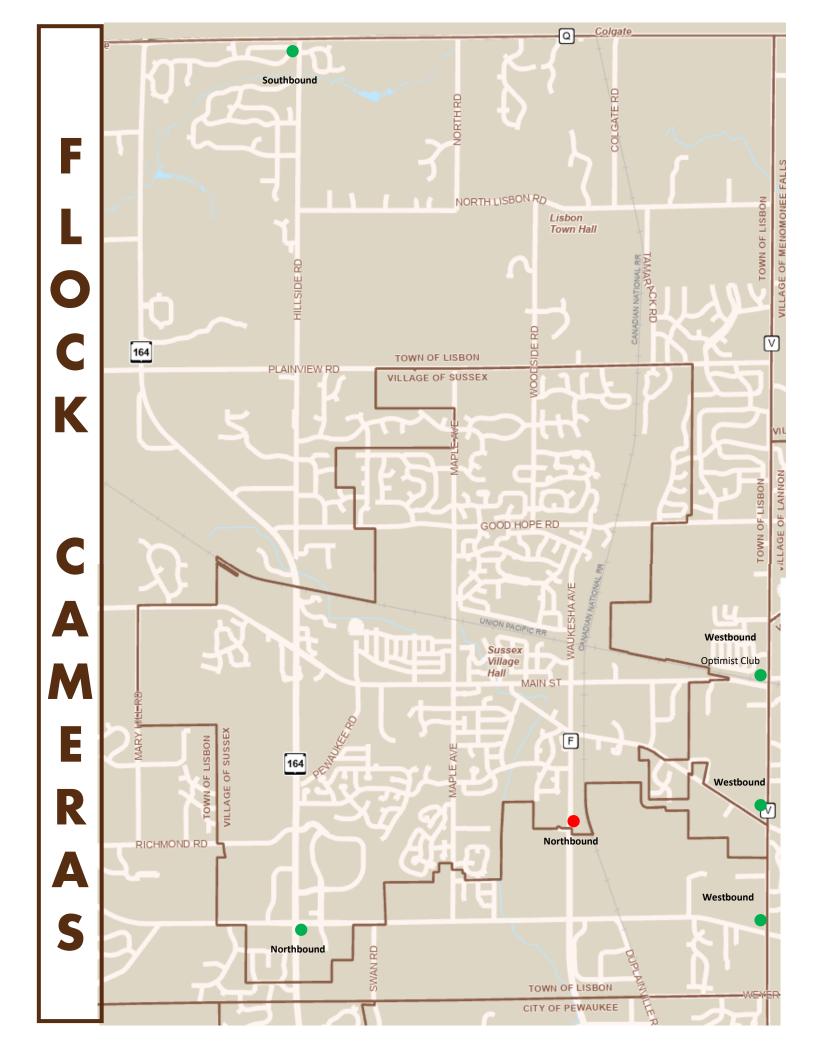
- 1. The bond amounts on Exhibit A be implemented.
- 2. The bond amounts shall remain in effect until superseded by a new resolution and unless otherwise stated are effective January 1, 2024.
- 3. The Village Clerk is hereby authorized and directed to administratively implement these changes in all fee schedules, and for billing, collection, and financial record keeping purposes.

| Adopted: | |
|-----------------|-------------------|
| ATTEST: | Village President |
| Clerk-Treasurer | <u> </u> |

Village of Sussex Proposed Bond Amount Increases

| SUSSEX MUNICIPAL CODE | §§ | OFFENSE | PROPOSED Deposit Amount & Total Bond | CURRENT SUSSEX TOTAL BOND |
|-----------------------------|-------------------|-------------------------|--|---------------------------------|
| 7.04(1) | | NO PARKING ZONE | \$25.00 | \$20.00 |
| 7.04(1) | | NO PARKING ZONE | Ş25.00 | \$20.00 |
| 7.04(2) | | OVER TIME LIMIT | \$25.00 | \$20.00 |
| 7.04(3) | | OVERNIGHT | \$25.00 | \$20.00 |
| 7.01(3) | | VILLAGE OWNED / LEASED | Ç 23.00 | Ψ20.00 |
| 7.04(5) | | PROPERTY | \$25.00 | \$10.00 |
| 7.04(8) | 346.505 (2)(a-c) | HANDICAP | \$250.00 | \$100.00 |
| 9.09(8) | 938.34 | TRUANCY | \$124.00 | \$92.50 |
| | | ON SCHOOL PROPERTY | | |
| 9.09(7) | | WITHOUT PERMISSION | \$187.00 | \$124.00 |
| | | SMOKING ON SCHOOL | | |
| 9.09(7)(D) | 101.123(4m) | PROPERTY | \$187.00 | \$124.00 |
| | | FRAUD ON INKEEPER,TAXI, | | |
| 9.11 | 943.21(1m)(a)-(c) | REC ATTRACTIONS | \$376.00 | \$250.00 |
| | | | | |
| 9.11 | 943.21(1m)(d) | FRAUD ON GAS STATION | \$376.00 | \$250.00 |
| 4.06(9) | | BARKING OR HOWLING | 440 | 40 |
| In Tracs 4.09 | | DOGS NUISANCE | \$124.00 | \$87.20 |
| 4.06(3) | | DOG AND CAT AT LARGE | \$124.00 | \$87.20 |

Comparison study completed August 31, 2023



FLOCK SUCCESS

| DATE | CAMERA | ALERT TYPE | RESULT |
|--------------------------------|---|---------------------|---|
| April 14,2023 April 21,2023 | Townline and Lisbon Townline and Silver- spring | | Camera Installation Camera Installation |
| May 13, 2023 | Townline-Multiple Cameras | Stolen | Vehicle Recovered |
| May 18,2023 | Townline/Lisbon | Stolen | Located, driver arrested vehicle TOT owner. |
| May 21, 2023 | Townline/Lisbon | Gang Vehicle | Hit on a gang vehicle. No PC for stop. |
| May 25.2023 | WKPD Sunset/ Foxriver | Missing Person | Missing person out of Sussex located in C/ Waukesha |
| July 13, 2023 | Townline/VV | Stabbing | Identified suspect in Lisbon Stabbing/ Arrested |
| September 19, 2023 | Townline/Main | Hit and Run-Hotlist | Vehicle stopped, driver ID'd and cited |
| October 6, 2023 | CTH F/Westwood | Metal Theft in area | Vehicle ID'd, stopped, and driver arrested/charged |
| November 1, 2023 | CTH F/Westwood | Stolen Plate | Vehicle stopped, driver ar- rested |



Village of Sussex Fire Department N63 W24335 Main Street Sussex, Wisconsin 53089

Kristopher Grod Fire Chief Fire Station - Business 262-246-5235 Fire Station - FAX 262-246-5196

Date: November 7, 2023

To: Village of Sussex Public Safety and Welfare Committee

From: Kristopher Grod, Fire Chief

RE: BOFC Fire Chief's Report November 2023

EMPLOYEE DEVELOPMENT

| 2023 SUSSEX FIRE DEPARTMENT TRAINING HOURS | | | | | | | | | | | |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|-----|
| JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| 144.0 | 140.5 | 150.5 | 155.0 | 146.5 | 140.0 | 136.0 | 142.0 | 152.5 | 143.0 | | |

(Table represents total training hours for ALL SFD staff)

Average Response Times 2023: (For emergency responses, time of notification to arrival on scene)

| Month | EMS | Fire | Month | EMS | Fire |
|----------|------|------|-----------|------|------|
| January | 4:54 | 4:50 | July | 4:34 | 5:17 |
| February | 5:06 | 5:33 | August | 4:58 | 5:45 |
| March | 4:32 | 6:33 | September | 5:02 | 6:05 |
| April | 4:08 | 4:22 | October | 4:54 | 5:57 |
| May | 4:36 | 5:24 | November | | |
| June | 5:11 | 5:15 | December | | |

CURRENT STAFF

| SFD Personnel by Rank | | | | |
|-----------------------|----|--|--|--|
| Chief | 1 | | | |
| Deputy Chief | 2 | | | |
| Lieutenant | 3 | | | |
| Firefighter | 28 | | | |
| Recruit | 2 | | | |
| Total Members | 36 | | | |

| SFD Certifications | | | | | |
|--|----|-------------------------|--|--|--|
| Certification Name Members Certified Percentage of Mem | | | | | |
| | | Certified to That Level | | | |
| Firefighter I | 34 | 94% | | | |

| Certification Name | Members Certified | Percentage of Members |
|----------------------------------|--------------------------|-------------------------|
| | | Certified to That Level |
| Firefighter II | 27 | 75% |
| Driver/Operator - Pumper | 24 | 66% |
| Driver/Operator - Aerial | 19 | 53% |
| Emergency Services Instructor I | 11 | 30% |
| Emergency Services Instructor II | 1 | 2% |
| Fire Officer I | 15 | 42% |
| Fire Officer II | 1 | 2% |
| Fire Inspector | 14 | 39% |
| No Fire Certifications | 2 | 5% |
| EMT-BASIC | 9 | 25% |
| EMT-Advanced | 3 | 8% |
| EMT-Paramedic | 16 | 44% |
| Critical Care Paramedic | 6 | 17% |
| No EMS Certifications | 2 | 5% |
| ICS 100 | 36 | 100% |
| ICS 200 | 28 | 78% |
| ICS 300 | 10 | 28% |
| ICS 400 | 5 | 14% |
| ICS 700 | 36 | 100% |
| ICS 800 | 18 | 50% |
| Haz Mat Awareness | 0 | 0% |
| Haz Mat Operations | 29 | 80% |
| Haz Mat Technician | 4 | 11% |
| Haz Mat Specialist | 1 | 2% |

2023 STATISTICS

| Incident Type Summary | January 1, 2023, through July 31, 2 | | |
|-----------------------|-------------------------------------|---------------------|--|
| Incident Type | Count | Percentage of Total | |
| Fire | 31 | 3.3% | |

| Overpressure Rupture, Explosion, Overheat | 1 | 0% |
|---|-----|-------|
| (No Fire) | | |
| Rescue and Emergency Medical Service | 677 | 72.4% |
| (EMS) Incidents | | |
| Hazardous Condition (No Fire) | 22 | 2.3% |
| Service Call | 67 | 7.2% |
| Good Intent Call | 72 | 7.7% |
| False Alarm and False Call | 65 | 7.1% |
| Severe Weather and Natural Disaster | 0 | 0% |
| Special Incident Type | 0 | 0% |
| Total | 935 | 100% |

Mutual Aid Given – EMS

Lisbon – 13

Menomonee Falls – 17

Pewaukee – 2

Western Lakes – 1

<u>Mutual Aid Given – Fire</u>

Lisbon $-1\overline{0}$

Brookfield (City) – 2

Southern Ozaukee – 1

Menomonee Falls - 2

Pewaukee – 4

Western Lakes – 3

Hartland - 2

Merton - 1

Germantown - 2

Slinger – 1

Richfield – 3

Calls Totals Per Shift

Red Shift - 298

Blue Shift - 319

Green Shift - 318

Fire Department Highlights:

- Adam Christopherson started full-time on October 10th and is currently assigned to Blue Shift with Lt. Bonville.
- Ryan Hubley started as a Paid-on-Call member on September 29th and is currently assigned to Red Shift with Lt. Heisler and FF/PM Fehl.

Mutual Aid Received - EMS

Lisbon - 27

Menomonee Falls – 4

Merton - 1

Mutual Aid Received - Fire

Merton - 7

Pewaukee - 5

Lisbon-14

Menomonee Falls – 5

Richfield – 5

| • | Jason Langland started as a Paid-on-Call member on September 26 th and is currently assigned to Green Shift with FF/PM Wolff, FF/PM Travis, and FF/PM Wicherski. |
|---|---|
| | |
| | |
| | |

Director of Emergency Preparedness

Waukesha County

Department of Emergency Preparedness Waukesha County Communications

JOINT POWERS AGREEMENT COUNTY 9-1-1 EMERGENCY SYSTEM

WHEREAS, Waukesha County and the municipalities located within the boundaries of Waukesha County have implemented an Emergency 9-1-1 System for the purposes of providing emergency services to residents and visitors of these municipalities, including the fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec 256.35(9), Wis. Stats, "Joint Powers Agreement," requires that in implementing a 911 system as has been done in Waukesha County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Waukesha County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements and conditions contained herein, it is hereby jointly agreed between Waukesha County and the Village of Sussex, as follows:

- 1. That effective January 1, 2024 this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2024.
- 2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Waukesha County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
- 3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35(9)(c), Wis. Stats.

| Waukesha County Department of Emergency Preparedness | Village of Sussex | |
|--|------------------------------------|-----|
| Gary A. Bell Date | BY:Anthony J. LeDonne, President D | ate |
| | BY: | ate |

TO: City, Village and Town Clerks

RE: Lake Country Municipal Court Court 2024 Budget Approval

Dear Clerks:

I enclose herewith a proposed Municipal Court budget for 2024. Note the projected surplus for 2023 is \$20,848.00. This is only a "Year End Estimate." If you have any questions, feel free to contact me.

Also enclosed is a resolution approving the budget. It would be appreciated if you would take this resolution to your governing body and have it approved, returning a signed copy to the Municipal Court. Thank you for your cooperation.

Sincerely,

Donald G. Wiemer, Chairman Administrative Committee LAKE COUNTRY MUNICIPAL COURT

Enclosures cc:

Municipal Court Representatives (letter only)
Municipal Court Clerk
Judge Timothy Kay
Lake Country Municipal Court

RESOLUTION No. 23-31

RESOLUTION APPROVING MUNICIPAL COURT BUDGET

WHEREAS, the Intermunicipal Agreement for the operation of the Lake Country Municipal Court requires formation of an annual budget no later than the 15th day of November and approval of said budget by governing bodies of member municipalities; and

WHEREAS, the Court Administrative Committee, Court personnel and the Municipal Court Judge have formulated a budget for 2024 which has estimated revenues of \$437,767 and anticipated expenditures of \$437,767.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached Municipal Court budget for 2024 be approved.

| Adopted this | _day of | _, 2023. | |
|-------------------|---------|----------|-------------------------------------|
| | | | Village of Sussex |
| | | | |
| | | | By: |
| | | | Anthony LeDonne - Village President |
| | | | |
| | | | |
| ATTEST: | | | |
| ADOPTED: | | | |
| POSTED:PUBLISHED: | | | |

| Acct #: Account Description: | 2022 Actual | 2023 YTD Nine Months | 2023 Budget | 2023 Year End Estimate | 2024 Budget | 2024 Budget VS 2023 Budget |
|--------------------------------------|----------------|----------------------------|----------------|------------------------------|----------------|----------------------------------|
| Revenues: | | | | | | |
| 4000 Court Fees | 433,361 | 306,438 | 392,123 | 392,123 | 434,367 | 110.77% |
| 4900 Interest Income | 1,347 | 494 | 500 | 600 | 500 | 100.00% |
| 4300 Court Assessment | | 0 | 600 | 0 | 600 | 100.00% |
| Transfer from Designated Fund | | | 0 | | 0 | |
| 4800 Miscellaneous | 440 | 304 | 700 | 350 | 700 | 100.00% |
| Municipal Subsidies ` | | 0 | 1,600 | 0 | 1,600 | 100.00% |
| Total Revenues | 435,148 | 307,236 | 395,523 | 393,073 | 437,767 | 110.68% |
| Total Assets | 1,300,461 | 642,405 | 0 | 0 | 0 | |
| Total Liabilities | 693,960 | 170,448 | 0 | 0 | 0 | |
| Deferred outflows of Resources | 154,413 | 0 | | | | |
| Deferred Inflow of Resources (Stark) | 195,663 | 0 | 0 | 0 | 0 | |
| Total Fund Balance | 565,251 | 471,957 | 0 | 0 | 0 | |
| Expenditures: | | | | | | |
| Wages & Benefits | 222,847 | 176,608 | 278,436 | 259,196 | 309,176 | 111.04% |
| Purchased Services | 44,375 | 41,245 | 47,406 | 47,406 | 51,840 | 109.35% |
| Operating Supplies & Expenses | 20,015 | 7,800 | 13,300 | 11,800 | 18,050 | 135.71% |
| Fixed Charges | 53,568 | 42,148 | 55,181 | 56,115 | 55,701 | 100.94% |
| Capital Outlay | 0 | 680 | 1,200 | 0 | 3,000 | |
| Restitution | 0 | 0 | 0 | 0 | 0 | |
| Bad Debt | 0 | 0 | 0 | 0 | 0 | |
| Total Expenditures: | 340,805 | 268,480 | 395,523 | 374,517 | 437,767 | 110.68% |
| Total Surplus/Deficit | 94,343 | 38,755 | 0 | 18,556 | 0 | |

| Acct #: | Account Description: | 2022 Actual | 2023 YTD Nine Months | 2023 Budget | 2023 Year End Estimate | 2024 Budget | 2024 Budget VS 2023 Budget |
|---------|---|----------------|----------------------------|----------------|------------------------------|----------------|----------------------------------|
| 5000 | Full Time Salaries Clerk of Courts & Deputy Clerk of Courts | 62,010 | 80,769 | 110,529 | 110,529 | 120,477 | 109.00% |
| 5010 | Assistant Clerks Clerk Salaries - Overtime | 58,282 | 21,337 | 41,638 | 40,000 | 44,660 | 107.26% |
| 5015 | Part Time Judge | 46,667 | 34,834 | 47,667 | 47,667 | 50,050 | 105.00% |
| | Bailiff/Deputy Services | 13,272 | 9,784 | 15,000 | 15,000 | 20,000 | 133.33% |
| 5030 | Employer FICA | 11,892 | 10,136 | 15,287 | 15,300 | 16,462 | 107.68% |
| 5040 | Retirement EE-ER | 8,680 | 7,861 | 10,283 | 10,300 | 13,489 | 131.17% |
| 5050 | Health | 21,852 | 11,688 | 37,432 | 20,000 | 43,539 | 116.32% |
| 5060 | Long Term Disability Ins. | | | 0 | 0 | 0 | |
| 5070 | Life Insurance | 192 | 200 | 600 | 400 | 500 | 83.33% |
| | Unemployment Benefits | | | 0 | | 0 | |
| | Substitute Judge | 0 | | 0 | | 0 | |
| | TOTAL: | 222,847 | 176,608 | 278,436 | 259,196 | 309,176 | 111.04% |

| | | 2022 | 2023 YTD | 2023 | 2023 | 2024 | 2024 Budget |
|--------------|---|-----------------|----------------|--------------|----------------|-----------------|--------------------|
| Acct #: | Account Description: | Actual | Nine | Budget | Year End | Budget | vs |
| | | | Months | | Estimate | | 2023 Budget |
| | ASED SERVICES: | | | | | | |
| 5400 | Professional/Outside Services | 325 | 125 | 1,500 | 1,500 | 1,500 | 100.00% |
| 5405 | Accounting | 10,108 | 8,020 | 10,000 | 10,000 | 11,040 | 110.40% |
| 5410 | Auditor | 9,900 | 10,300 | 10,300 | 10,300 | 11,300 | 109.71% |
| 5415 | Professional Services | | • | 4 000 | | 4 000 | 400.000/ |
| 5415 | Legal Services | 0 | 0 | 1,000 | 0 | 1,000 | 100.00% |
| 5420 | Computer Consultant | | 2,162 | 3,000 | 3,000 | 3,000 | 100.00% |
| E42E | Advertising Court Software Support | 19.050 | 15 206 | 15 206 | 15 206 | 15 900 | 102 220/ |
| 5425 5550 | • | 18,950 3,173 | 15,306 | 15,306 | 15,306 | 15,800 4,000 | 103.23% 100.00% |
| 5550 | Telephone Internet/Web | 1,856 | 2,213 1,169 | 4,000 800 | 3,800 1,000 | 1,200 | 150.00% |
| 5500 | Repair/Maint. Contracts Equip. | 63 | 1,169 | 1,500 | 2,500 | 3,000 | 200.00% |
| 5540 | Substitute Judge | 0 | 1,949 | 1,500 | 2,500 | 3,000 | 200.00% |
| 3340 | Total: | 44,375 | 41,245 | 47,406 | 47.406 | 51,840 | 109.35% |
| | Total. | 44,070 | 71,240 | 47,400 | 47,400 | 01,040 | 100.0070 |
| OPERA | TING SUPPLIES & EQUIPMENT | | | | | | |
| 5250 | Office Supplies/Printing | 11,711 | 3,907 | 6,000 | 6,000 | 6,000 | 100.00% |
| 5300 | Postage | 6,341 | 2,021 | 5,000 | 5,000 | 8,700 | 174.00% |
| 5350 | Newspaper Publishing | 0 | 0 | 50 | 0 | 0 | 0.00% |
| 5200 | Memberships | 850 | 800 | 900 | 800 | 900 | 100.00% |
| 5160 | Books & Publications | 132 | | 150 | 0 | 150 | 100.00% |
| | Shredding | 310 | 625 | 500 | 0 | 600 | 120.00% |
| | Printing | 0 | 0 | 0 | | | |
| | Non Capital Equipment Purchases | | | | | | |
| | Miscellaneous | 0 | 0 | 200 | 0 | 200 | 100.00% |
| 5600 | Training & Travel | 671 | 448 | 500 | 0 | 1,500 | 300.00% |
| | Total: | 20,015 | 7,800 | 13,300 | 11,800 | 18,050 | 135.71% |
| EIVED (| CHARGES | | | | | | |
| 5100 | | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | Insurance and Bonds | U | 0 | 0 | 0 | 0 | 0.00% |
| 5105 5120 | Workman's Comp Public Officials Ins. | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 3120 | Property Insurance Coverage | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 5130 | G Liability Ins./ Hired & non-owned MV | 4,644 | 6,402 | 5,200 | 6,434 | 7,000 | 134.62% |
| 5140 | Bonds | 4,044 | 0,402 | 5,200 | 0,434 | 7,000 | 0.00% |
| 5150 | Bank Charges | 236 | 168 | 300 | 0 | 300 | 100.00% |
| 5125 | Facility Expenses (utilities, plowing) | 14,188 | 9,703 | 15,181 | 15,181 | 13,901 | 91.57% |
| 5475 | Equipment Lease | 0 | 9,703 | 15,161 | 0 | 13,901 | 0.00% |
| 5450 | Rent | 34,500 | 25,875 | 34,500 | 34,500 | 34,500 | 100.00% |
| 3430 | Total: | 53,568 | 42,148 | 55,181 | 56,115 | 55,701 | 100.94% |
| | | 23,200 | ,. 10 | 55,.51 | 33,.10 | 33,.01 | . 5 5 . 5 1 7 6 |
| CAPITA | L OUTLAY | | | | | | |
| 8000 | Capital Equipment | | 680 | 1,200 | 0 | 0 | 0 |
| | Total: | 0 | 680 | 1,200 | 0 | 3,000 | 0 |

| 2023 Salary: | 2022 Salary | 2023 Salary | 2023 | 2023 | Retirement | Retirement |
|--------------|-------------|-----------------|---------------|--------------|--------------|--------------|
| | _ | | Salary | FICA | Employee 6.8 | Employer 6.8 |
| | _ | Per Hour | | | | |
| Terri | 63,014.00 | 31.51 Full Time | 65,535 | 5,013 | 4,260 | 4,260 |
| Tracy | 25,958.00 | 21.63 40 Hrs.WK | 44,995 | 3,442 | 2,925 | 2,925 |
| Kathy | 22,013.00 | 18.35 22 Hrs/Wk | 20,987 | 1,606 | 0 | 0 |
| Elaine | 19,858.00 | 16.55 24 Hrs/Wk | <u>20,650</u> | <u>1,580</u> | <u>0</u> | <u>0</u> |
| Judge | 44,454 | 46,667 | <u>47,667</u> | <u>3,647</u> | 3,098 | 3,098 |
| | | | 199,833 | 15,287 | 10,283 | 10,283 |
| | | | | | | |

| 2023 Health Insurance | e: | 2023 | Employee Contribution 12% | Employer Contribution |
|--------------------------|--------|------------|------------------------------|--------------------------|
| Terri Health | single | 9,603.36 | 1,152.40 12% | 8,450.96 |
| Terri Dental | single | 439.80 | 52.78 12% | 387.02 |
| Judge Health | single | 9,603.36 | 4,801.68 50% | 4,801.68 |
| Judge Dental | single | 439.80 | 219.90 50% | 219.90 |
| Tracy Health | family | 23,613.12 | 2,833.57 12% | 20,779.55 |
| Tracy Dental | family | 1,185.24 | 142.23 12% | 1,043.01 |
| Deductable Cost | t: | 1000, 500, | 250 | <u>1,750.00</u> |
| Employer Total (| Cost: | | | 37,432.12 |

| 2024 Salary: | 2023 Salary - | 2024 Hourly | 2024 <u>Salary</u> | 2024 <u>FICA</u> | Retirement Employee 6.9 | Retirement Employer 6.9 |
|---------------|------------------|--------------------|-----------------------|---------------------|----------------------------|----------------------------|
| Terri | 65,534.56 | 34.34 Full Time | 71,433 | 5,465 | 4,929 | 4,929 |
| Tracy | 44,994.56 | 23.58 Full Time | 49,044 | 3,752 | 3,384 | 3,384 |
| Deborah | 20,987.37 | 20.00 24 Hrs/Wk | 24,960 | 1,909 | 1,722 | 1,722 |
| <u>Elaine</u> | 20,649.91 | 18.04 21 Hrs/Wk | <u>19,700</u> | <u>1,507</u> | <u>0</u> | <u>0</u> |
| Judge | 47,667.00 | | 50,050 | 3,829 | <u>3,453</u> | <u>3,453</u> |
| Total: | 199,833.39 | | 215,187 | 16,462 | 13,489 | 13,489 |
| | | (Starting on 5/24) | | | | |

| 2024 Health Insurance | e: | 2024 | Employee Contribution 12% | Employer Contribution |
|--------------------------|--------|------------|------------------------------|--------------------------|
| Terri Health | single | 11,320.80 | 1,358.50 12% | 9,962.30 |
| Terri Dental | single | 440.00 | 52.80 12% | 387.20 |
| Judge Health | single | 11,320.80 | 5,660.40 50% | 5,660.40 |
| Judge Dental | single | 440.00 | 220.00 50% | 220.00 |
| Tracy Health | family | 27,854.64 | 3,342.56 12% | 24,512.08 |
| Tracy Dental | family | 1,190.00 | 142.80 12% | 1,047.20 |
| Deductable Cos | t: | 1000, 500, | 250 | <u>1,750.00</u> |
| Employer Total | Cost: | | | 43,539.19 |