

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
November 7, 2023**

1. Roll Call

The meeting was called to order by Trustee Jarvis at 6:39pm.

Members present: Trustees Stacy Riedel, Scott Adkins, Benjamin Jarvis, and Member Michael Carlson

Absent: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, and members of the public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Jarvis, seconded by Riedel to approve the October 3, 2023 meeting minutes as presented.

Motion carried 4-0

3. Comments from Citizens:

None

4. Consideration and possible action on Operators Licenses

5. Check Register and P-card statements:

A motion by Jarvis seconded by Carlson to recommend to the Village Board approval of the October Check Register and P-Card statement in the amount of \$2,2,445,390.24

Motion carried 4-0

6. Ace Hardware Purchases

A motion by Jarvis seconded by Riedel to recommend to the Village Board approval of the October Ace Hardware Purchases in the amount of \$683.64.

Motion carried 4-0

7. Resolution No. 23-29, 2024 Fee Schedule Adjustments:

A motion by Jarvis seconded by Adkins to recommend to the Village Board approval of Resolution No. 23-29 implementing fee adjustments for building inspections services provided by the Village.

Motion carried 4-0

8. Class "A" License for the sale of Fermented Malt Beverages – 7-Eleven, Inc.

A motion by Jarvis seconded by Riedel to recommend to the Village Board approval of a Class "A" License for the sale of Fermented Malt Beverages from November 28, 2023 to June 30, 2024 to 7-Eleven, Inc., 24925 Silver Spring Drive, Sussex, WI 53089 for 7-Eleven, Agent: Daniel J. Stachnik

Motion carried 4-0

7. Adjournment

A motion by Jarvis, seconded by Adkins to adjourn the meeting at 7:05 p.m.

Motion carried 4-0

Respectfully submitted,
Kelsey McElroy-Anderson
Assistant Village Administrator