

**VILLAGE OF SUSSEX  
PARK AND RECREATION BOARD  
6:30 PM TUESDAY, NOVEMBER 21, 2023  
SUSSEX CIVIC CENTER  
N64W23760 MAIN STREET, SUSSEX, WI 53089**

**MINUTES**

Meeting was called to order at 6:30pm.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Mike Waltz, and Chris Kostka,

Members Excused: Nadine Coenen and Kelly Tetting

Staff Present: Parks and Recreation Director, Halie Dobbeck

**2. Consideration and action on minutes from the October 17,2023, meeting.**

Motion by Waltz, seconded by Kostka to approve the minutes as presented.

Motion Carried 5-0.

**3. Park and Open Space Plan Review of Chapter 4**

Robbie Robinson of SEWRPC presented the draft of Chapter 4 to the board.

**4. Grogan Park RFP Design Standards**

Dobbeck sought the input of the board regarding the design standards to place in the Grogan Park Request for Proposals for playground equipment.

The board decided to request \$90,000 and \$110,000 playground designs. They would like 2–5-year-old stand-alone play components and a 5-12 year old play structure. They agreed to being open to all safety surface materials and will request the equipment be in muted colors. They also decide that the structure must have open sight lines, at minimum, from the road.

**5. Comments from Citizens Present**

No one was present that wished to be heard.

**6. Parks and Recreation Director Report**

-Thank you to those of you that attended the Park and Open Space public information meeting.

-11/27 Tree Harvest from Rocky Hollow Pass; 12/1 Tree Lighting at 6pm

-Veteran’s Day luncheon served over 60 veterans and their loved ones at the ADRC Lunch.

-We are surveying Village Park this year yet to prepare for designs for Village Park Master Plan

**7. Topics for Future Agenda Items**

None.

**8. Adjournment**

Motion by Wells, seconded by Waltz to adjourn at 7:45 p.m.

Motion Carried 5-0.

Respectfully Submitted,

Halie Dobbeck

Parks and Recreation Director