

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
November 28, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Benjamin Jarvis, Ron Wells, and President Anthony LeDonne

Members excused: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Administrator Jeremy Smith, Village Attorney John Macy, Clerk Jennifer Moore, Finance Director Taylor Well, Fire Chief Kristopher Grod, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Adkins, seconded by Jarvis to approve the October 24, 2023 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

12/1 – Tree Lighting

12/5 – Public Works Committee & Finance and Personnel Committee meetings

12/6 – Architectural Review Board meeting

B. 2024 Budget Public Hearing

Motion by LeDonne, seconded by Adkins to open the public hearing on the 2024 budget at 6:03pm

Motion carried 7-0

Administrator Smith gave an overview of the proposed 2024 budget.

No one present wished to speak.

Motion by Jarvis, seconded by Uecker to close the public hearing at 6:21pm

Motion carried 7-0

5. Committee Reports

A. Board of Fire Commissioners Report

Trustee Uecker presented an update from the Board of Fire Commissioners

B. Community Development Authority

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Wells to approve the October Check Register and P-card Statement in the amount of \$2,445,390.24. Motion carried 7-0

2. Motion by Jarvis, seconded by Wells to approve the October Ace Hardware purchases in the amount of \$683.64. Motion carried 6-0
(LeDonne Abstained)

3. Motion by Jarvis, seconded by Uecker to approve the Class "A" License for the sale of Fermented Malt Beverages November 28, 2023 to June 30, 2024 to 7-Eleven, Inc., 24925 Silver Spring Drive, Sussex, for 7-Eleven, Agent: Daniel J. Stachnik. Motion carried 7-0
4. Motion by Jarvis, seconded by Zoellick to approve Resolution No. 23-29 amending Building Inspection Fees.

D. Park & Recreation Board Report

Trustee Wells presented an update from the Park & Recreation Board

E. Pauline Haass Library Board Report

Trustee Zoellick presented an update from the Library Board.

F. Plan Commission Report

G. Public Safety and Welfare Report

1. Motion by Riedel, seconded by Zoellick to approve the 2024-2028 Contract for Police Patrol Services between Waukesha County and the Village of Sussex. Motion carried 6-0
2. Motion by Riedel, seconded by Wells to approve Resolution No 23-30 updating certain Bond amounts. Motion carried 6-0
3. Motion by Riedel, seconded by Adkins to approve the 2024 County 9-1-1 Emergency System Joint Powers Agreement with Waukesha County. Motion carried 6-0
4. Motion by Riedel, seconded by Zoellick to approve Resolution No. 23-31, approving the Lake Country Municipal Court 2024 Budget. Motion carried 7-0

H. Public Works Committee Report

1. Motion by Adkins, seconded by Wells to approve the October invoices in the amount of \$69,528.12. Motion carried 7-0
2. Motion by Adkins seconded by Jarvis to approve Ordinance No. 892 to Repeal and Recreate Chapter 13, The Sewer Service Code of the Village of Sussex, to Remove Reference to Lisbon Sanitary District #1, Add a Requirement for Use of On-Demand Water Softeners, Adjust the Time Period for Summer Sprinkling Credit, and Correct Statutory References. Motion carried 7-0

6. Staff Reports Semiannual Strategic Plan Progress Report

Ms. McElroy-Anderson: Last pass of leaf collection starts Monday, welcome to Chris is our new IT coordinator

Mr. Smith: Big liquor law change approved by the state senate. Statewide operator licenses delayed until 2025.

Mr. Macy: League of Wisconsin Municipalities upset about liability and professional contracts bill. Shifts liability to the community. AB514

Ms. Moore: It's time to start thinking about the 2024 election cycle. Trustees Riedel and Jarvis terms are expiring in April 2024. If the incumbents do not plan to run for reelection, please file a notification of noncandidacy in the Clerk's office by December 22. For anyone running for trustee positions, nomination papers can be circulated beginning December 1 and must be filed in the Clerk's office by January 2. Packets will be available tomorrow at the Civic Center with all the forms and detailed instructions. Feel free to contact anyone in the clerk's office with questions.

7. Comments from Citizens Present

None

8. Old Business

A. Motion by LeDonne, seconded by Adkins to approve Resolution No. 23-32 Adopting the 2024 Budget of the Village of Sussex, its Utilities and special funds, and levying property taxes, and directing implementation for the same including

directing the Clerk to not place certain debt on the tax levy, and the Administrator to implement the personnel, policy, and programs of the budget.

Motion carried 7-0

B. Motion by LeDonne, seconded by Uecker to approve Resolution 23-33 implementing the various fee changes for 2024 included as part of the 2024 budget.

Motion carried 7-0

9. New Business

None

10. Consideration on resignation and appointments

None

11. Closed Session

President LeDonne announced the closed session as required for Consideration and possible action on a motion to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

Motion by LeDonne, seconded by Adkins to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

On roll call, all voted Aye; Motion Carried

The Board did not reconvene into open session.

14. Adjournment

A motion by Jarvis, seconded by Uecker to adjourn at 8:15 PM.

Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk