

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
December 5, 2023**

**1. Roll Call:**

The meeting was called to order by Trustee Adkins at 6:00pm.

Members present: Trustee Scott Adkins, Trustee Benjamin Jarvis, Trustee Lee Uecker, and Keith Markano

Members absent: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Uecker, seconded by Markano to approve the November 7, 2023 meeting minutes as presented.  
Motion carried 4-0

**3. Comments from Citizens:**

**4. Consideration and possible action on bills for payment:**

A motion by Uecker, seconded by Markano to recommend to the Village Board approval of bills for payment in the amount of \$300,270.41.  
Motion carried 4-0

**5. Consideration and possible action on Utility Items:**

Village Engineer and Public Works Director Neu updated the Committee on the Water Tower Projects

**6. Consideration and possible action on Sidewalk and Street Items:**

**A. 2023 Road Program**

Village Engineer and Public Works Director Neu presented a recap of the 2023 Road Program and Road Construction Report.

**B. Associated Bank Path Easement**

Motion by Jarvis, seconded by Markano to recommend to the Village Board approval of the Easement for the Associated Bank path.  
Motion Carried 4-0

**7. Consideration and possible action on Other Public Works Items:**

Public Works Foreman Ascher presented an update on the 2023 leaf pick-up within the village.

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Ms. Neu summarized the Engineer's Report included in the meeting packet.

**B. Resolution 23-35 Highlands B improvements**

A motion by Adkins, Seconded by Markano to recommend to the Village Board approval of Resolution 23-35 accepting improvements at Highlands B (Highlands Court).  
Motion Carried 4-0

**C. Resolution 23-36 Woodland Trails and Woodland Preserve improvements**

A motion by Adkins, seconded by Markano to recommend to the Village Board approval of Resolution 23-36 accepting improvements at Woodland Trails (Plainview Rd.) and Woodland Preserve (Woodland Creek Drive).  
Motion Carried 4-0

**9. Other discussion for future agenda topics**

Trustee Adkins would like a cost analysis for 2022 and 2023 leaf collecting and an approximate cost for a hydraulic vacuum system.

**10. Adjournment**

A motion by Adkins, seconded by Markano to adjourn the meeting at 6:55p.m.

Motion carried 4-0

Respectfully submitted,  
Jennifer Moore  
Clerk-Treasurer