

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
December 12, 2023**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, and President Anthony LeDonne

Members excused: Benjamin Jarvis

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Administrator Jeremy Smith, Village Attorney John Macy, Clerk Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Uecker, seconded by Zoellick to approve the November 28 and December 5, 2023 Village Board meeting minutes. Motion carried 6-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

12/19 - Plan Commission meeting

12/20 – Library Board meeting

12/25 & 12/26 – Civic Center closed

01/02 – Finance and Personnel committee meeting

01/03 – Curbside tree collection begins

01/10 – Assessor office hours at the Civic Center

01/15 – Closed

01/16 – Senior Advisory Committee, Community Development Authority, Plan Commission, Park and Recreation Board meetings

B. Public Hearings

Village Engineer Neu presented the project. Chris Dran was present representing WE Energies Above Ground Right of Way Permit Public Hearing. We Energies conducted further research and found that the original pole location is the only viable option for this project.

No members of the public spoke.

Motion by LeDonne, seconded by Zoellick to close the public hearing.

Motion carried 6-0

5. Committee Reports

A. Board of Fire Commissioners Report

Did not meet.

B. Community Development Authority

Did not meet.

C. Finance and Personnel Committee Report

1. Motion by Adkins, seconded by Wells to approve the November Check Register and P-card Statement in the amount of \$1,403,145.14 Motion carried 6-0
2. Motion by Jarvis, seconded by Riedel to approve the September Ace Hardware purchases in the amount of \$817.33. (LeDonne Abstained) Motion carried 5-0
3. Motion by Jarvis, seconded by Wells to approve Resolution 23-34 establishing sewer rates for 2024-2028. Motion carried 6-0

D. Park & Recreation Board Report

No report

E. Pauline Haass Library Board Report

No meeting

F. Plan Commission Report

None

G. Public Safety and Welfare Report

None

H. Public Works Committee Report

1. Motion by Adkins, seconded by Zoellick to approve the November invoices in the amount of \$300,270.41. Motion carried 6-0
2. Motion by Adkins seconded by Wells to approve the Easement for Associated Bank path. Motion carried 6-0
3. Motion by Adkins seconded by Uecker to approve Resolution 23-35 accepting improvements at Highlands B (Highlands Court). Motion carried 6-0
4. Motion by Adkins seconded by Zoellick to approve Resolution 23-36 accepting improvements at Woodland Trails (Plainview Rd.) and Woodland Preserve (Woodland Creek Drive). Motion carried 6-0

6. Staff Reports Semiannual Strategic Plan Progress Report

Ms. McElroy-Anderson: Annual evaluations, open enrollment, 2024 goal setting, open house/benefit fair are currently happening for village employees.

The Village is gearing up for our 100 year celebration in 2024. We will be soliciting photos from the community.

Mr. Smith: No January Public Works committee, possible Finance Committee, and there will not be a second board meeting in December

Mr. Macy: Liquor license bill signed by the governor and an initial summary will be coming soon. The indemnification bill looks like it is going forward.

Ms. Moore: Badger Books are on order and should be here mid January for use at the first election in 2024. Staff is planning extensive training and open houses for election workers and members of the public.

7. Comments from Citizens Present

None

8. Old Business

None

9. New Business

None

10. Consideration on resignation and appointments

Motion by LeDonne seconded by Zoellick to appoint election inspectors for the two-year term of 2024-2025 per the memo.

11. Adjournment

A motion by LeDonne, seconded by Uecker to adjourn at 6:23PM.

Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk