
AGENDA
VILLAGE OF SUSSEX
PARKS & RECREATION BOARD
6:30 PM TUESDAY, FEBRUARY 20, 2024
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR
N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

1. Roll call
2. Consideration and possible action on the [minutes](#) from the November 21, 2023, meeting
3. Comments from Citizens Present
4. [Discussion](#) and Possible Action on Vista Run Park Grading and Path Bids
5. [Discussion](#) and Possible Action on Vista Run Park [Playground](#) Concept/Design
6. Discussion and Possible Action on Parks Purchases:
 - a. [Utility Vehicle \(Gator\) Replacement](#)
 - b. [Parks Fleet Pick Up Truck Replacement](#)
 - c. [Aera-Vator and Over Seeder Replacement](#)
7. Discussion and Possible Action on [Concession Stand Agreement 2024](#)
8. Discussion and Possible Action on 4th of July [Fireworks Contract](#)
9. Discussion and possible action on removal of the [digital sign](#) in Village Park
10. [Discussion](#) on Grogan Park Development
 - a. Neighborhood Open House: Wednesday March 6, Civic Center Craft Room 4:30-6:30pm
 - b. Construction Timeline
11. Park & Recreation Director's Report
 - a. Update on Park and Open Space Plan 2024-2028
 - b. Update on Village Park Master Plan Timeline
 - i. Village Park User Groups Public Meeting (Main Shelter Discussion)

March 12, 2024, 6pm – Civic Center Board Room

12. Topics for Future Agenda Items

- a. Recreation Program - Policies and Procedures Updates
- b. Grogan Park Playground RFP Designs
- c. Update on 2023 Rental/Revenue Statistics

13. Adjournment

Robert Fourness
Chairperson

Jeremy Smith
Village Administrator

**VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
6:30 PM TUESDAY, NOVEMBER 21, 2023
SUSSEX CIVIC CENTER
N64W23760 MAIN STREET, SUSSEX, WI 53089**

MINUTES

Meeting was called to order at 6:30pm.

1. Roll Call

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Mike Waltz, and Chris Kostka,

Members Excused: Nadine Coenen and Kelly Tetting

Staff Present: Parks and Recreation Director, Halie Dobbeck

2. Consideration and action on minutes from the October 17,2023, meeting.

Motion by Waltz, seconded by Kostka to approve the minutes as presented.

Motion Carried 5-0.

3. Park and Open Space Plan Review of Chapter 4

Robbie Robinson of SEWRPC presented the draft of Chapter 4 to the board.

4. Grogan Park RFP Design Standards

Dobbeck sought the input of the board regarding the design standards to place in the Grogan Park Request for Proposals for playground equipment.

The board decided to request \$90,000 and \$110,000 playground designs. They would like 2–5-year-old stand-alone play components and a 5-12 year old play structure. They agreed to being open to all safety surface materials and will request the equipment be in muted colors. They also decide that the structure must have open sight lines, at minimum, from the road.

5. Comments from Citizens Present

No one was present that wished to be heard.

6. Parks and Recreation Director Report

-Thank you to those of you that attended the Park and Open Space public information meeting.

-11/27 Tree Harvest from Rocky Hollow Pass; 12/1 Tree Lighting at 6pm

-Veteran’s Day luncheon served over 60 veterans and their loved ones at the ADRC Lunch.

-We are surveying Village Park this year yet to prepare for designs for Village Park Master Plan

7. Topics for Future Agenda Items

None.

8. Adjournment

Motion by Wells, seconded by Waltz to adjourn at 7:45 p.m.

Motion Carried 5-0.

Respectfully Submitted,

Halie Dobbeck

Parks and Recreation Director



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

Date: February 5, 2024
To: Parks Commission
From: Judith A. Neu, Village Engineer
Subject: Vista Run Park: Grading and Path Construction

Bids for the Vista Run Park: Grading and Path Construction project were received and opened at 2:00 PM on Thursday February 1, 2024. Six (6) bids were received and are listed below.

Contractor	City, State	Base Bid Total
Musson Bros, Inc.	Waukesha, WI	\$174,762.40
Workman Enterprises, LLC	New Berlin, WI	\$184,241.50
SuperWestern, Inc.	Menomonee Falls, WI	\$246,790.50
Butyn-Peterson Construction Co., Inc.	Sheboygan, WI	\$297,930.00
Poblocki Paving Corporation	Sussex, WI	\$301,780.00
Vinton Construction Company	Two Rivers, WI	\$302,201.00

Staff has reviewed the bids and the qualifications of Musson Bros, Inc., the low bidder. Based on previous work done for the Village of Sussex and other municipalities, and a review of their Bidders Proof of Responsibility, we find that they are capable of performing the work described in the Contract Documents.

This project is part of the larger Vista Run Park development project which will consist of tree and prairie planting, and playground. The budget for the project as a whole is \$450,000. This portion of the project consists of grading the 11.44-acre park, constructing approximately 3,950 lineal feet of 10-foot-wide crushed limestone path, and installation of an owner supplied drinking fountain, along with the necessary erosion control and traffic control.

Staff recommends that the contract be awarded to Musson Bros, Inc. per their bid of \$174,762.40. We further recommend that a 10% contingency be established for a total project allocation of \$192,238.64.



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

TO: Parks and Recreation Board
FROM: Halie Dobbeck, Parks and Recreation Director
RE: Vista Run Playground Concept
DATE: 02/16/2024

At the October 17, 2023 Parks and Recreation Board meeting, the board unanimously voted to approve the concept for the park land located within the Vista Run subdivision. Part of this approval included a dispersed playground with three pods for play with natural components.

Staff have reviewed multiple, natural playground companies and recommend that the board proceed with a contract with GRG Playscapes, LLC, a company based in Milwaukee, WI. Due to the unique nature of a wooden playground, all designs are custom.

Based on previous work that GRG Playscapes, LLC has done for other municipalities and site visits to those locations, we find that they are capable of meeting our expectations with the manufacture of this custom playground.

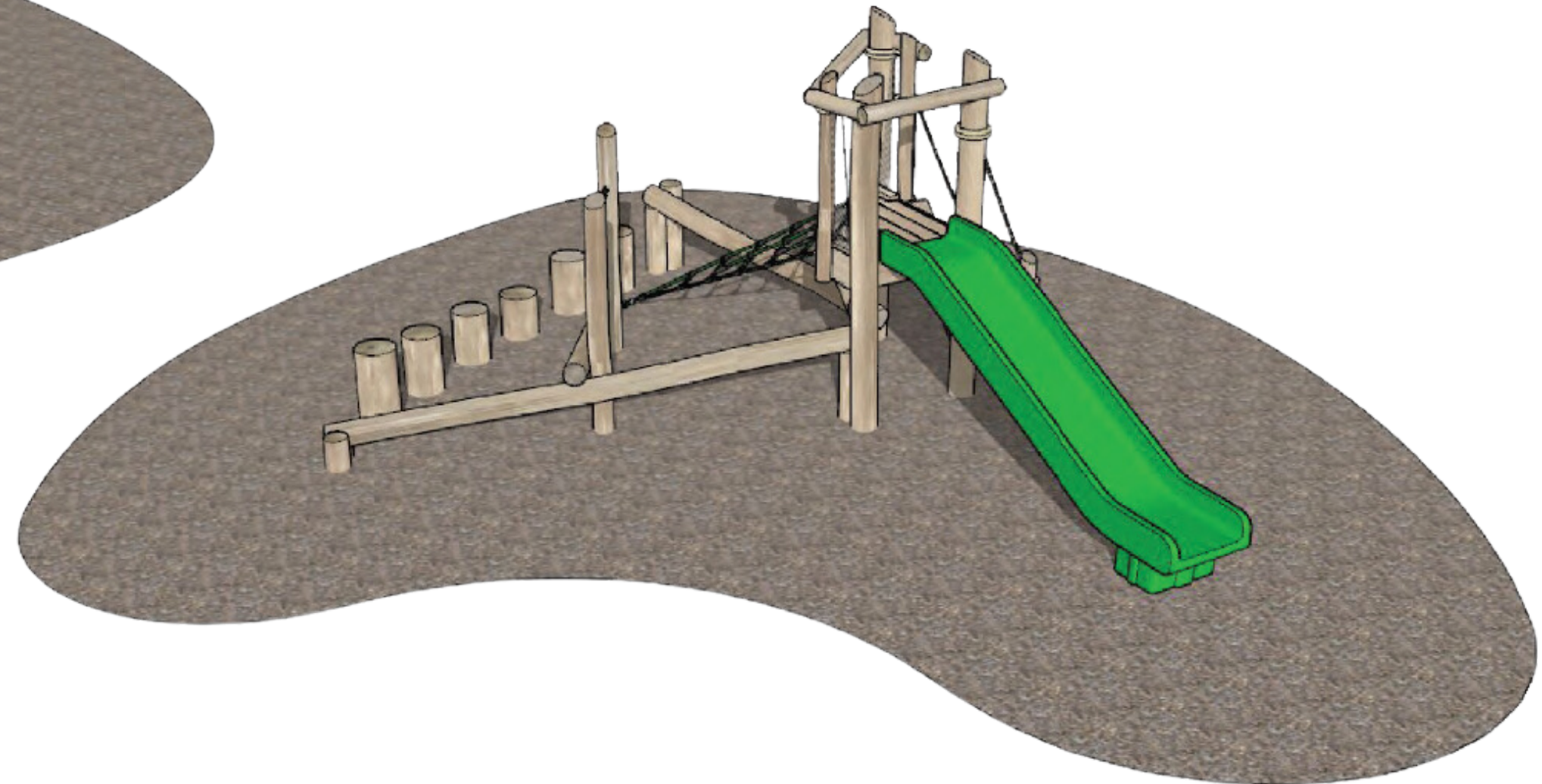
GRG Playscapes, LLC uses predominantly black locust wood for their playgrounds. The black locust play elements are covered under a 10-year warranty, which is comparable to a traditional steel component warranty of 10-15 years (varies between playground companies).

In the packet you will find concepts with intended play components for each pod.

Staff recommends a motion for staff to sign a contract with GRG Playscapes, LLC for the Vista Run subdivision playground.

POD #1 FEATURES

- Lookout Tower
- Traditional Play features like a slide, climbers, etc.
- Unified Safety Surfacing



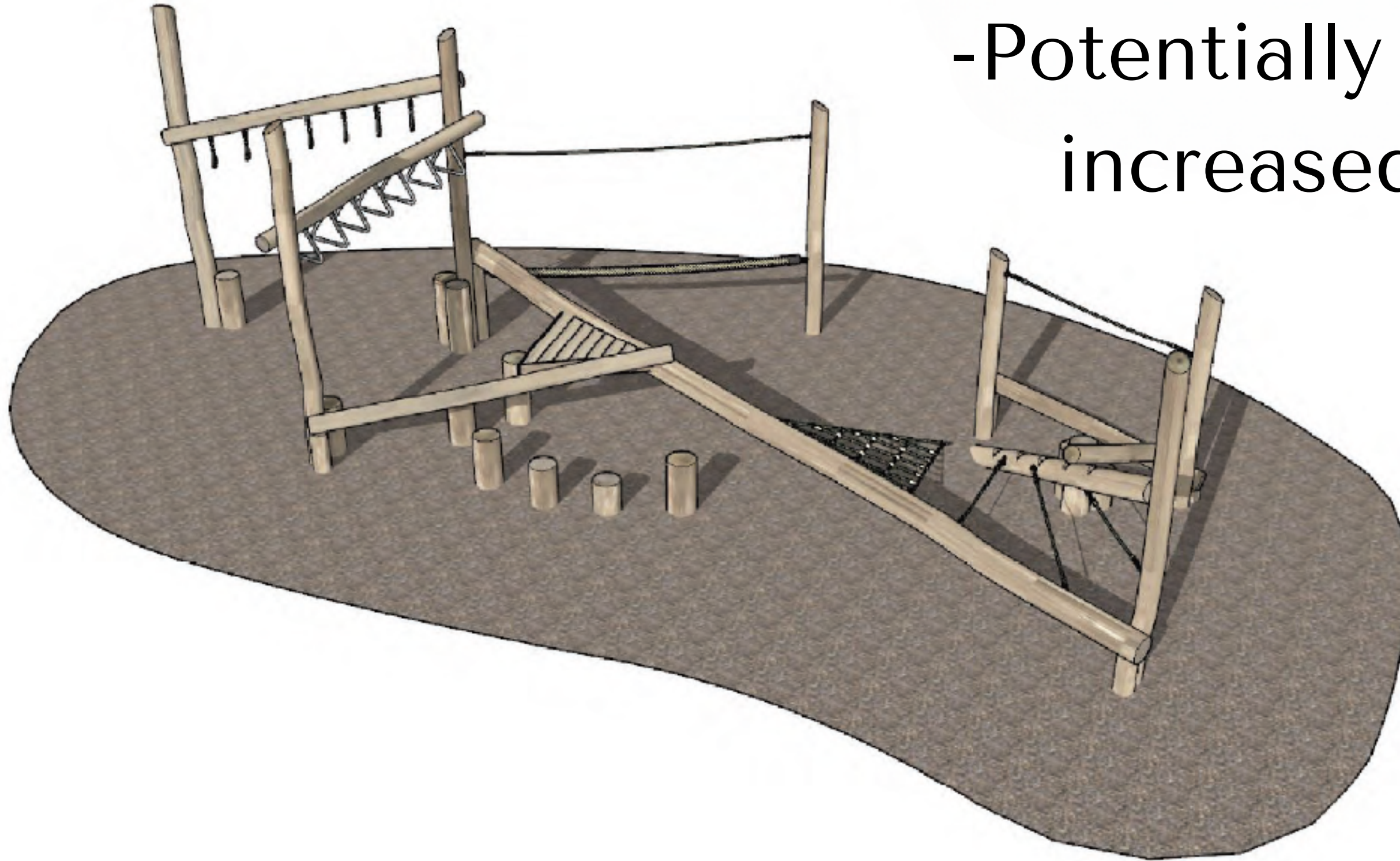
POD #2 FEATURES:

- Traditional Swing Set
- Unified Safety Surfacing



POD #3 FEATURES:

- Climbing Components
- Potentially Sand base for increased play value





N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Parks and Recreation Board
From: Thom Berres, Parks Foreman
Date: 02/13/24
Re: UTILITY VEHICLE

The 2010 John Deere 625I utility vehicle is due for replacement. This vehicle has a life cycle of 12 years, and it is 14 years old. This vehicle is predominantly used during the summer for watering flowers and trees and year-round for mulching projects, trail maintenance, hauling stone and dirt, disc golf course maintenance, and general transportation in the parks.

The xuv590m is the base model and direct replacement for the 625I. This model fits on the sidewalk which, for safety, is the best way to water the Main Street flower baskets. This model includes a roof, windshield, and turn signals which have been requested by prior seasonal staff for increased safety.

There were three quotes obtained for the replacement utility vehicle.

DEALER	MODEL	COST
Powersports	Honda Pioneer 700 forester	\$19,087.00
Proven Power	John Deere Gator 615e	\$16,681.18
Proven Power	John Deere Gator xuv590m	\$17,087.79

Recommendation

Staff recommends the purchase of the John Deere Gator xuv590m. The John Deere Gator 615e is the low bid, however it is carbureted, has less horsepower, and does not include a hitch for towing. The recommended xuv590m is fuel injected and includes a power lift cargo box and digital instruments for safety.

There is \$16,408.63 in the depreciation fund. The unit being replaced will be purchased by the Wastewater treatment plant for \$5,000.00 resulting in a final investment of \$12,087.79.



Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

For any questions, please contact:

Bob Burmeister

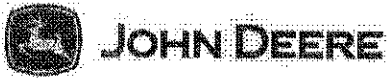
Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189

Tel: 262-679-0100

Fax: 262-679-0105

Email: bob.burmeister@provenpower.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

Quote Summary

Prepared For:

VILLAGE OF SUSSEX
N64W23760 MAIN ST
SUSSEX, WI 53089
Business: 262-246-5200

Delivering Dealer:

Proven Power, Inc.
Bob Burmeister
S65w22065 National Avenue
Waukesha, WI 53189
Phone: 262-679-0100
bob.burmeister@provenpower.com

Quote ID: 30053949
Created On: 05 December 2023
Last Modified On: 15 February 2024
Expiration Date: 05 January 2024

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™ HPX615E (Model Year 2024) Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: December 4, 2023	\$ 16,176.00 X	1 =	\$ 16,176.00
JOHN DEERE GATOR™ XUV590M Power Steering Winch Ready (Model Year 2024) Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: December 4, 2023	\$ 17,087.79 X	1 =	\$ 17,087.79
Equipment Total			\$ 33,263.79

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 33,263.79
Trade In	
SubTotal	\$ 33,263.79
Est. Service Agreement Tax	\$ 0.00
Total	\$ 33,263.79
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 33,263.79

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

PROVEN POWER

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment

Quote Id: 30053949 Customer Name: VILLAGE OF SUSSEX

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

JOHN DEERE GATOR™ HPX615E (Model Year 2024)

Hours:

Stock Number:

Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02
(PG W1 CG 22)

Selling Price *
\$ 16,176.00

Price Effective Date: December 4, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57GAM	GATOR™ HPX615E (Model Year 2024)	1	\$ 14,899.00	14.00	\$ 2,085.86	\$ 12,813.14	\$ 12,813.14
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1013	Turf Tires - Yellow	1	\$ 197.00	14.00	\$ 27.58	\$ 169.42	\$ 169.42
2007	Standard Bench Seat - Black	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3001	Cargo Box with Paint and Rear Reflectors	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Cargo Box Power Lift	1	\$ 1,100.00	14.00	\$ 154.00	\$ 946.00	\$ 946.00
4000	OPS with Nets	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Poly Roof	1	\$ 591.00	14.00	\$ 82.74	\$ 508.26	\$ 508.26
4249	Less Front Brush Guard	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,888.00		\$ 264.32	\$ 1,623.68	\$ 1,623.68
Dealer Attachments/Non-Contract/Open Market							
BUC10210	Occupant Protective Structure (OPS) Glass Windshield with Wiper	1	\$ 1,520.47	14.00	\$ 212.87	\$ 1,307.60	\$ 1,307.60
BM24460	Occupant Protective Structure (OPS) Rear Screen	1	\$ 404.46	14.00	\$ 56.62	\$ 347.84	\$ 347.84
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 97.37	14.00	\$ 13.63	\$ 83.74	\$ 83.74
Dealer Attachments Total			\$ 2,022.30		\$ 283.12	\$ 1,739.18	\$ 1,739.18



PROVEN POWER

Selling Equipment

Quote Id: 30053949 Customer Name: VILLAGE OF SUSSEX

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

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 Proven Power, Inc.
 S65w22065 National Avenue
 Waukesha, WI 53189
 262-679-0100
 office@provenpower.com

Value Added Services	\$ 0.00	\$ 0.00	\$ 0.00
Total			
Total Selling Price	\$ 18,809.30	\$ 2,633.30	\$ 16,176.00 \$ 16,176.00

JOHN DEERE GATOR™ XUV590M Power Steering Winch Ready (Model Year

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02
 (PG W1 CG 22)

\$ 17,087.79

Price Effective Date: December 4, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
592HM	GATOR™ XUV590M (Model Year 2024)	1	\$ 15,999.00	14.00	\$ 2,239.86	\$ 13,759.14	\$ 13,759.14

Standard Options - Per Unit

0202	United States	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build to Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1000	25" Terra Hawk all-terrain tires on 12" Yellow Steel Wheels	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2007	Bench Seat - Black	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2302	Standard Tenneco Twin Tube Shock	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green & Yellow	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3002	Cargo Box without Box Rails	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Manual Lift	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4002	OPS with Nets & Brake/ Taillights	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Roof	1	\$ 454.00	14.00	\$ 63.56	\$ 390.44	\$ 390.44
4149	Less Packages	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
6349	Less Winch Package	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 454.00		\$ 63.56	\$ 390.44	\$ 390.44



JOHN DEERE

PROVEN POWER

Selling Equipment

Quote Id: 30053949

Customer Name: VILLAGE OF SUSSEX

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

Dealer Attachments/Non-Contract/Open Market							
BM23396	Occupant Protective Structure (OPS) Rear Screen	1	\$ 404.46	14.00	\$ 56.62	\$ 347.84	\$ 347.84
BUC10159	OPS Glass Windshield w/ Wiper	1	\$ 1,278.66	14.00	\$ 179.01	\$ 1,099.65	\$ 1,099.65
BM24812	Cargo Box Power Lift	1	\$ 1,048.60	14.00	\$ 146.80	\$ 901.80	\$ 901.80
BUC10790	Turn Signal Kit	1	\$ 409.81	14.00	\$ 57.37	\$ 352.44	\$ 352.44
BUC11245	Turn Signal Light Harness Kit	1	\$ 177.61	14.00	\$ 24.87	\$ 152.74	\$ 152.74
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 97.37	14.00	\$ 13.63	\$ 83.74	\$ 83.74
Dealer Attachments Total			\$ 3,416.51		\$ 478.30	\$ 2,938.21	\$ 2,938.21
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 19,869.51		\$ 2,781.72	\$ 17,087.79	\$ 17,087.79

Name Thom Berres
 Address _____
 City _____ State _____
 County _____ Zip _____
 Home _____ H.H. Phone _____
 Cell Phone _____
 Email iberres@bussessol.com

New Demo Rental Unit Used
 Year 2024 Make Honda? Stock 15657
 Model Pioneer 700-4 Forest Body _____
 Color _____ Top _____ Trim _____
 VIN 1HFBV0253D4900070 Miles 0

Accused Equipment:

RETAIL PAYMENTS			
Cash Payment	\$0.00	\$1,000.00	\$2,000.00
48 Months	\$574 - 534	\$496 - 506	\$469 - 479
50 Months	\$446 - 456	\$422 - 432	\$399 - 409
72 Months	\$395 - 405	\$374 - 384	\$353 - 363

* Retail payments are an estimate and may vary among lending institutions. Tax rules may vary per state. The final terms of your loan may differ depending on the actual terms of the financial institutions's acceptance and are negotiable. Retail Net Sales Price is based on 0 down payment.

TRADE IN (1)	
Year	Make
Model	
VIN	
Miles	
Stock	

TRADE IN (2)	
Year	Make
Model	
VIN	
Miles	
Stock	

Allowance	
Rebate	\$0.00
Cash Due	\$0.00
Deposit	\$0.00
TOTAL CREDITS	\$0.00

PURCHASE	
Price	\$15,999.00
Added Equip*	\$0.00
Doc Fee	\$240.00
Freight	\$1,250.00
Prep	\$589.00
SUBTOTAL	\$19,087.00
Sales Tax	\$0.00
TOTAL CASH PRICE	\$19,087.00
Total Credits	(\$0.00)
TRADE-IN PAYOFF	\$0.00
BALANCE DUE	\$19,087.00



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
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Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Parks and Recreation Board
From: Thom Berres, Parks Foreman
Date: 02/13/2024
Re: PICK UP TRUCK PURCHASE

The 2014 Ford F150 xl 2wd regular cab and 8-foot bed pick-up truck is due for replacement. This is a vehicle that is used daily, year-round by park staff. The vehicle quoted is a direct replacement. Quotes were solicited from three manufacturers. The Chevrolet and GMC dealers were unable to provide fleet, governmental pricing for their trucks. There is \$40,783 available in the depreciation fund.

DEALER	MODEL	COST
Ewald Ford	2024 Ford F150xl	\$35,853
Chevrolet	Unavailable	*Did not provide quote
GMC	Unavailable	*Did not provide quote

Recommendation

Staff recommends the purchase of the Ford F150 as presented.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$36,870.00
Dest Charge	\$1,995.00
Total Options	\$618.00
Subtotal	\$39,483.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$3,630.00)
Subtotal Discount	(\$3,630.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$35,853.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$35,853.00

Comments:

2024 Ford F150 Regular Cab 2wd to your specs as detailed. Registration fees are not included. Delivery can not be anticipated due to current market conditions. Subject to allocation approval from Ford.

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21415. Data Updated: Jan 7, 2024 7:01:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Standard Equipment

Mechanical

Engine: 2.7L V6 EcoBoost -inc: auto start-stop technology (STD)

Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail (STD)

3.55 Axle Ratio (STD)

50 State Emissions System

Rear-Wheel Drive

70-Amp/Hr 610CCA Maintenance-Free Battery w/Run Down Protection

200 Amp Alternator

Class IV Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

1895# Maximum Payload

GVWR: 6,170 lb Payload Package

HD Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Steering

Single Stainless Steel Exhaust

36 Gal. Fuel Tank

Double Wishbone Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

Exterior

Wheels: 17" Silver Steel (STD)

Tires: 245/70R17 BSW A/S (STD)

Regular Box Style

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint

Black Front Bumper w/Black Rub Strip/Fascia Accent

Black Rear Step Bumper

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Data Version: 21415. Data Updated: Jan 7, 2024 7:01:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Exterior

- Black Side Windows Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Manual Folding
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Ford Co-Pilot360 - Autolamp Auto On/Off Aero-Composite Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light
- Perimeter/Approach Lights
- Headlights-Automatic Highbeams

Entertainment

- Radio w/Seek-Scan, Clock, Speed Compensated Volume Control and Radio Data System
- Radio: AM/FM SiriusXM w/360L -inc: 4 speakers and auxiliary audio input jack
- Fixed Antenna

Interior

- Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest
- Driver Seat
- Passenger Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Trip Odometer and Trip Computer
- FordPass Connect 5G Mobile Hotspot Internet Access
- Front Cupholder
- Compass
- Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
- Cruise Control w/Steering Wheel Controls

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Data Version: 21415. Data Updated: Jan 7, 2024 7:01:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✓ Complete)

Interior

Manual Air Conditioning

Locking Glove Box

Interior Trim -inc: Cabback Insulator and Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Mini Overhead Console w/Storage and 1 12V DC Power Outlet

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Smart Device Remote Engine Start

Connected Navigation Integrated Navigation System w/Voice Activation

SYNC 4 w/Enhanced Voice Recognition -inc: 12" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation, Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles), Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date, Customers must unlock the navigation service trial by activating the eligible vehicle w/a FordPass member account, If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation, Connected service and features depend on compatible AT&T network availability, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, FordPass App, compatible w/select smartphone platforms, is available via a download, Message and data rates may apply

Instrument Panel Bin, Dashboard Storage, Interior Concealed Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Power Door Locks w/Autolock Feature

Redundant Digital Speedometer

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Seats w/Carpet Back Material

Manual Adjustable Front Head Restraints

Perimeter Alarm

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Interior

Securilock Anti-Theft Ignition (pats) Immobilizer

1 12V DC Power Outlet

Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Reverse Sensing System Rear Parking Sensors

BLIS (Blind Spot Information System) Blind Spot

Pre-Collision Assist with Automatic Emergency Braking (AEB)

Lane Keeping Alert Lane Keeping Assist

Lane Keeping Alert Lane Departure Warning

Collision Mitigation-Front

Driver Monitoring-Alert

Collision Mitigation-Rear

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Safety Canopy System Curtain 1st Row Airbags

Airbag Occupancy Sensor

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

Ford Co-Pilot360 - Reverse Camera Back-Up Camera

WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 60,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F1K	2024 Ford F-150 XL 2WD Reg Cab 8' Box	\$36,870.00

COLORS

CODE	DESCRIPTION
HX	Antimatter Blue Metallic

ENGINE

CODE	DESCRIPTION	MSRP
99P	Engine: 2.7L V6 EcoBoost -inc: auto start-stop technology (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
101A	Equipment Group 101A Standard	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X19	3.55 Axle Ratio (STD)	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
64C	Wheels: 17" Silver Steel (STD)	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
—	Tires: 245/70R17 BSW A/S (STD)	\$0.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

PRIMARY PAINT		
CODE	DESCRIPTION	MSRP
HX	Antimatter Blue Metallic	\$0.00

SEAT TYPE		
CODE	DESCRIPTION	MSRP
CS	Black w/Medium Dark Slate, Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR		
CODE	DESCRIPTION	MSRP
96W	Tough Bed Spray-In Bedliner	\$595.00

CUSTOM EQUIPMENT		
CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Sussex	\$23.00
Options Total		\$618.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$36,870.00
Total Options	\$618.00
Vehicle Subtotal	\$37,488.00
Destination Charge	\$1,995.00
Grand Total	\$39,483.00

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N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Park Board
From: Thom Berres, Parks Foreman
Date: 02/13/2024
Re: Aera-Vator Over Seeder

Our current aera-vator is no longer repairable and has surpassed its service expectancy. This tractor attachment is used multiple times throughout the year on baseball diamonds and soccer fields as well as high visibility, high use areas like The Grove, the Civic Center, and any new turf projects. The quoted aera-vator over seeder is the only one on the market in this style and is a direct replacement. There is \$20,071.00 available in the depreciation fund.

DEALER	MODEL	COST
Burriss Equipment	UA60 Aera-Vator with seed box	\$15,271.00

Recommendation

Staff recommends the purchase of the aerator from Burriss Equipment as presented.

VILLAGE PARK CONCESSION STAND LEASE

This agreement is made between the Village of Sussex, a Wisconsin Municipality ("Lessor") and SBA Operations, LLC, owned by Samantha May ("Lessee") for the lease of the concession stand in Sussex Village Park, N63W24459 Main Street.

I. RENTAL TERM AND SERVICE FEE

- A. This lease shall be for a 1-year term commencing on the 29 day of April, 2024 and ending on the 11 day of October, 2024.
- B. The rental for the concession building and equipment shall be in the sum of \$20.00 per team registered to play during the season. Each yearly payment is due by the 1 day of May.
- C. All payments shall be made payable to the "Village of Sussex" and delivered to N64W23760 Main Street, Sussex WI 53089.
- D. Failure to pay the rental fee on or before the due date listed in this section shall subject the Lessee to a 1% per month penalty on the unpaid fee due.
- E. A refundable deposit of \$500.00 shall be paid to the Lessor prior to start of operation and shall be refunded within 30 days after the last day of operation in 2024. Deductions from this deposit are to be used only to pay any costs for damages done by the Lessee. An inspection of the entire premises will be made, after the term and any cleaning of the facility that may be required will also be subtracted from the deposit.

II. PURPOSE

- A. The purpose of this lease is to allow the Lessee to use said premises for the operation of a concession stand to provide food, soda, and if properly licensed, beer to the public patronizing the park.
- B. The concession stand operating hours are from 5:00 P.M. and not later than 11:00 P.M. five days per week for rental term. The Lessee can operate on July 4th if there is no interest from a not-for-profit group to operate.
- C. Lessee may open concession stand on other dates with approval from the Parks and Recreation Director, provided such operation does not conflict or interfere with other park functions and/or reservations.
- D. It is expressly understood that the Sussex Lions Club and Junior Chargers Baseball Organization are entitled to operate tournaments during the lease term and are entitled to full use and occupancy of the concession stand and all related equipment during said tournaments. Lessee shall be required to vacate the same during those periods including for Lions Daze that is typically the 2nd weekend of July and the Junior Chargers Tournaments that are the 1st weekend in June (Friday, Saturday and Sunday) and the 3rd weekend in June (Friday, Saturday and Sunday). Exact dates will be provided upon request. The concession stand may be utilized by a community organization on July 4.
- E. The Lessee is specifically entitled to run up to five (5) softball, baseball, and/or volleyball tournaments during the lease term on five (5) different Saturdays and Sundays on dates to be approved by the Park and Recreation Board of the Village of Sussex when no other prior commitment has been made. The Lessee for each tournament must pay the standard reservation fee.

III. MAINTENANCE AND OPERATION

- A. Lessee shall be solely responsible for maintaining the concession stand equipment and the concession stand's immediate vicinity in good condition during the term of the agreement except as otherwise stated in this Agreement.
- B. Lessee agrees to be liable for all maintenance and repairs to the concession stand and agrees to assume responsibility for all damage occurred by neglect to plumbing, gas, water, steam sewage or other pipes, electrical wiring, any other electrical installations to other portions of the building or grounds or damage to any part of the physical structure of the property.
- C. If the Lessee wishes to make any permanent improvements or, additions to the concession stand, such request shall be made to Staff and is required to be reviewed and approved by the Village Board. The Lessee shall obtain from duly prescribed officials the permits and licenses necessary to operate a concession stand and sell food and beverages and shall operate only in compliance with all local, state and federal laws and all ordinances and other governmental regulations. Lessee agrees to keep on hand, at all times, a sufficient supply of all merchandise to adequately serve the public.
- D. Lessee agrees that they will maintain all premises in a manner consistent with, or demanded by, all health departments and pure food examiners, and also that the premises will at all times be kept open for the proper inspection by duly authorized representatives of the Village of Sussex or any other agency having jurisdiction thereto.
- E. Lessee agrees to employ competent persons to be in attendance on premises, and that at no time will there be less than one person constantly in charge of said premises.
- F. If a beer license is granted, Lessee will comply with all state and local laws and ordinances on liquor and the dispensing thereof.
- G. Lessee agrees that they will not allow trash to accumulate, in any form, on the concession stand premises or in the immediate vicinity of the concession stand for the entire contract period.
- H. Lessee must provide adequate garbage and recycling receptacles in the building and shall also be responsible for dumping of the same into provided dumpsters.
- I. Lessor shall be responsible for removal of such garbage and recycling materials from the dumpsters.
- J. Lessee agrees to be responsible for nightly cleaning the entire area around the concession stand premises.
- K. Lessee shall be responsible for any repairs equipment owned by them. The Lessor assumes responsibility for any repair and maintenance of equipment owned by the Lessor.
- L. Lessee agrees to be responsible for cleaning the restrooms contained in the concession stand after each day's events.
- M. Lessee agrees to clean and remove all owned equipment by the end of season. A prior walkthrough by Village Staff may be required. Any damages or lack of cleaning found may result in a loss of the Lessee's deposit as outlined in this agreement. Lessee is required to turn in key to the Village of Sussex.

IV. DAMAGE OR DESTRUCTION OF PREMISES

- A. If the premises are destroyed by fire, flood, casualty, war or any other natural disasters, then the agreement at the option of either party shall cease and come to an end.
- B. In the case of any partial damage caused by fire, flood, casualty, war or any other natural disaster, the Lessor may restore the premises to the previous condition and adjust a portion of the rent for the period that the concessionaire was not allowed the use of the premises, be refunded or not demanded by Lessor.

V. INDEMNIFICATION

- A. In consideration of this agreement executed hereunder, and in addition to, and not the exclusion or prejudice of, any provisions of this permit, or documents incorporated and/or reference herein, the Lessee agrees to indemnify and hold harmless the Village of Sussex and its former, present and future elected officials, employees, servants, agents, independent contractors and their respective heirs, successors, personal representatives, and shall defend the same from and against any and all loss, liability, interest, actions, damages, claims, lawsuits, liability and expense, including, without limitation, all legal, accounting, consulting, engineering expenses, to whomever owed and by whomever and whenever brought or maintained which may in any manner result from or arise in the course of, out of, as a result of, or in connection with the use of the Sussex Village Park or other facilities by the Lessee.
- B. In the event of any accident or disaster resulting from the concession stand operation in any form or manner, it shall be the direct responsibility of the Lessee who shall assume all such responsibility and any legal counsel necessitated by this agreement including any legal actions arising therefrom, shall be the responsibility of the Lessee and shall be paid for by the Lessee.
- C. In every case where the judgment is recovered against the Village of Sussex or its representatives referred to above, if notice and opportunity to defend has been given to Lessee of the pendency of the suit within ten (10) days after the Village has been served with the same, the judgment shall be conclusive upon the Lessee not only as to the amount of damages, but also as its liability to the Village.

VI. INSURANCE

- A. The Village shall not be liable to the Lessee, his agents, employees, servants, customers, visitors, guests or to any person who may be damaged or injured including, through or out of Lessee's right to use and improve the premises as herein provided.
- B. Not by way of limitation, loss of life or damage to property by reason or arising by, the Lessee shall maintain in force at all times during the terms hereof, a policy of public liability insurance insuring itself and the Village of Sussex against injury to property, person or loss of life arising out of the use and occupancy of the premises within the limits of at least \$1,000,000 per occurrence and the Lessee shall furnish to the Village, as may be requested from time to time, a certificate of said insurance.

VII. COVENANTS OF LESSEE

- A. Lessee agrees to and his agents or employees shall at all time comply with all rules and regulations adopted by the Lessor. Lessee agrees that he will, at his own expense, repair all damage or injury to the property of the Village of Sussex if such damage is caused by the Lessee, his agents or employees.

VIII. ASSIGNMENT OF SUBLETTING

- A. Lessee shall not, without written consent of the Lessor sublet the premises of any part thereof, nor assign, hypothecate or mortgage the agreement.

IX. VILLAGE'S RIGHT OF ENTRY

- A. Those persons representing the Lessor or their agent or independent contractor reserve their right, exercisable at any reasonable time during the term hereof, or extension thereof, to enter the premises for the purpose of making repairs which are the Village's responsibility or inspecting the premises.

X. FIXTURES

- A. Any fixtures installed by Lessee becomes the property of Lessor at the end of the lease term. This agreement shall be effective April 29, 2024, through October 11, 2024. The agreement may be amended, at any time, by mutual agreement of both parties, and that agreement is in writing.

Dated this _____ day of _____, 2024.

SBA Operations LLC

Signature

Samantha May, Owner

Village of Sussex

Anthony LeDonne, Village President

Attest: _____

Jennifer Moore, Village Clerk

WOLVERINE FIREWORKS DISPLAY, INC.

205 W. Seidlers Road
Kawkawlin, Michigan 48631
Phone: (989) 662-0121
Fax: (989) 662-0122

WISCONSIN WAREHOUSE:
Phone: (262) 968-4178

CONTRACT

This contract entered into this 5th day of February, 2024, by and between WOLVERINE FIREWORKS DISPLAY, INC., hereinafter referred to as “**WOLVERINE**” A Michigan Company, duly licensed by the BATFE, and Village of Sussex, hereinafter referred to as “Sponsor”.

1. Wolverine agrees to furnish Sponsor, in accordance with the terms and conditions set forth herein, One (1) fireworks display as per this signed and accepted contract. This will include trained and qualified Pyrotechnicians to deliver, setup, execute and take down the pyrotechnic display.
2. Wolverine agrees to provide insurance coverage of Ten Million Dollars, Bodily Injury and Property Damage and the statutory limits for Worker’s Compensation Insurance. The Sponsor will be named as additional insured on the certificate. This insurance covers the operations of Wolverine only and does not extend to any other aspect of the event.
3. The date of this display is: **July 4th, 2024** at: **9:20pm** pm. In the event of inclement weather, the display will be rescheduled for the **next night July 5th, 2024** at no additional cost to the Sponsor (dates around the 4th of July are excluded unless approved by Wolverine). In the event the display is rescheduled to a date not the next night, there will be an additional 15% cost added to the contract amount to cover additional expenses involved. In the event the Sponsor does not choose to reschedule another date or cannot agree to a mutually convenient date, the Sponsor shall pay the Contractor an amount equal to 40% to cover Wolverine’s cost, damages, and expenses.
4. The cost of the display is: **\$21,000.00** plus tax (unless exempt). A deposit in the amount of: **\$10,500.00** shall be made upon signing of contract, no later than 90 days prior to display date. If the display is cancelled by sponsor after deposit is paid but prior to 30 days before the display, Sponsor will forfeit 25% of deposit. If display is cancelled by Sponsor 30 days prior to display or after, Sponsor will forfeit 100% of deposit.
5. The balance due shall be paid to Wolverine within 10 days following the display.
6. A 2.5% Hazardous Material Handling fee of **\$525.00** will be added to the invoice (based on the display cost) along with any permit fees paid by Wolverine. There will be a 1.5% late charge added to the invoice on any outstanding amount not paid in full by the agreed upon date.
7. Sponsor, at Sponsor’s expense, agrees to provide Wolverine with a suitable display site that meets the guidelines as set forth in NFPA 1123 and meeting the approval of Wolverine. All permits necessary for the display shall be the responsibility of the Sponsor. All necessary police, fire, and other appropriate protection necessary for proper crowd control, automobile parking, and display site security will be the responsibility of the Sponsor and in accordance with the provisions of NFPA 1123.
8. After the display, Wolverine will conduct a post display search of the area/fallout zone for any unexploded fireworks. Sponsor explicitly acknowledges that an early morning first light search of the Display Site as defined in NFPA 1123 is of utmost importance and the search will be conducted by the Sponsor. If any unexploded shells or devices are found, Wolverine will be contacted immediately to

properly disposed of said material. Wolverine will be responsible for the removal of all equipment provided by Wolverine. Sponsor will be responsible for any remaining cleanup that may be required after the display.

9. Sponsor agrees to defend and hold Wolverine harmless from and against all claims and any penalties, damages, and costs made against and/or incurred by Wolverine in the event (1) the display does not commence on the date and time contemplated by this contract or is otherwise disrupted because of equipment or product malfunction or failure, and/or (2) Sponsor's breach of its obligations under the contract.
10. The laws of the State of Wisconsin shall govern this contract. Nothing in this contract shall be construed as forming a partnership between the Sponsor and Wolverine. Neither party shall be held responsible for any agreements nor obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.
11. If Wolverine, in its sole determination, is unable to supply the size and type of fireworks proposed due to supply chain issues, Wolverine will substitute with fireworks of equal monetary value, in its sole discretion, if possible. If no such supply is available, Wolverine will refund Sponsor any deposit paid, and this agreement will be cancelled without penalty to Wolverine or Sponsor.
12. This contract constitutes the entire agreement between the parties and shall be binding on the parties, their heirs, executors, administrators, successors, and assigns.
13. Any Additional Provisions:

WOLVERINE FIREWORKS DISPLAY, INC.

VILLAGE OF SUSSEX

By: _____

By: _____

Date Signed: ____/____/____

Date signed ____/____/____

Address: 205 W. Seidlers Road
Kawkawlin, MI 48631
Gina@wolvdisplay.com

Address: N64W23760 Main Street
Sussex WI 53089

Phone: 262-246-5200 Office

Email: Halie Dobbeck
hdobbeck@villagesussex.org



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

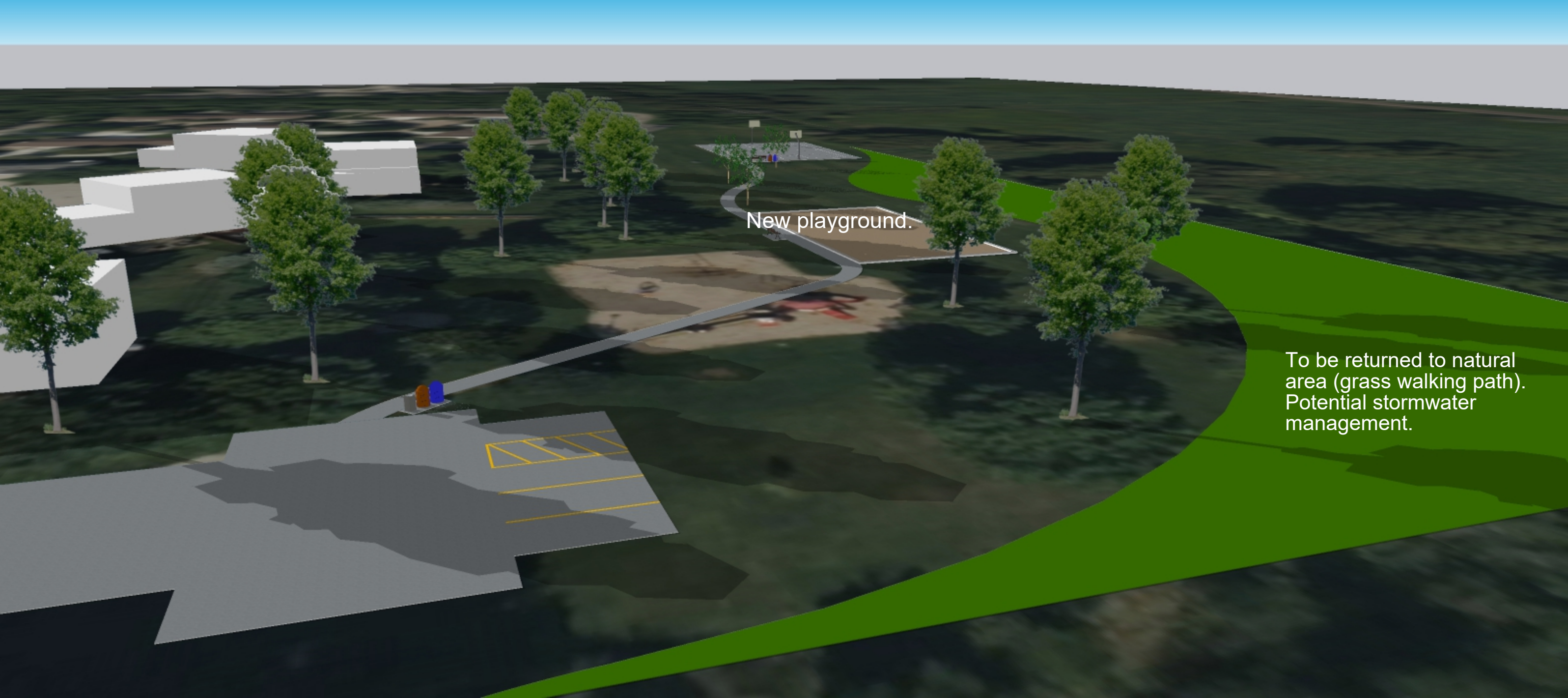
Date: February 14, 2024
To: Park & Recreation Board
From: Kelsey McElroy-Anderson, Assistant Village Administrator
Subject: Village Park Digital Sign

The Village has been experiencing intermittent issues for the past several years with the Village Park digital sign located along Main Street. The issues mostly result from age and include challenges such as hardware failures and finding replacement parts. We continue to troubleshoot these issues, but they are becoming more frequent and more difficult to resolve.

Since the original installation in 2009, the Village of Sussex has added a more robust electronic sign at the Civic Center. Social media, the Village website, and eblasts have also grown in popularity and have become very effective communication tools for the Village. For these reasons staff does not recommend spending Village funds on the replacement of the digital sign.

The Lions Club originally paid for the digital sign so staff met with representatives from this Club last year to discuss options. The Sussex Lions Club discussed this within their group and voted on November 6, 2023 to give the Village of Sussex permission to remove the electronic sign when it has failed. Both parties agreed that the remaining components of the monument sign, which includes the bricks, the Lions logo, and the Village Park entrance sign, will remain. Our Parks Department can remove the sign so there will be little to no cost to the Village.

Staff recommend removing the Village Park electronic sign when it fails.



New playground.

To be returned to natural area (grass walking path). Potential stormwater management.



New playground.

To be returned to natural area (grass walking path). Potential stormwater management.



New playground

To be returned to natural area (grass walking path). Potential stormwater management.