



N64W23760 Main Street
Sussex, Wisconsin 53089
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VILLAGE BOARD AGENDA
VILLAGE OF SUSSEX
6:00 PM TUESDAY, FEBRUARY 27, 2024
SUSSEX CIVIC CENTER – BOARD ROOM 2nd FLOOR
N64W23760 MAIN STREET

1. Roll call.
2. Pledge of Allegiance.
3. Consideration and possible action on minutes of the Village Board meetings held on January 23, 2024.
4. Communications and Public Hearings
 - A. Village President Report. Report on meetings, communications, and recognitions.
 1. 2023- Sussex Park and Recreation Volunteer of the Year, Harriet Belke
5. Committee Reports
 - A. Board of Fire Commissioners Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 - B. Community Development Authority Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 - C. Finance and Personnel Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
 1. Recommendation and possible action on January check register and p-card.
 2. Recommendation and possible action on Ace Hardware purchases.
 3. Recommendation and possible action on Resolution 24-04 Annual Designation of Public Depositories and Approving Other Financial Institutions for Investment.
 4. Recommendation and possible action on 2023 4th Quarter Investment Report.
 5. Recommendation and possible action on 2023 Annual Identify Theft Prevention Program Report.
 6. Recommendation and possible action on Alcohol Beverage License Agent Change for The Kitchen (N64W23316 Main St) to Gabriel J. Kolesari.
 7. Recommendation and possible action on a License Agreement at Well 5 Water Tower with Verizon Wireless.
 - D. Park & Recreation Board Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 1. Recommendation and Possible Action on Vista Run Park Grading and Path Bids
 2. Recommendation and Possible Action on Vista Run Park Playground Contract
 3. Recommendation and possible action on Utility Vehicle (Gator) purchase.
 4. Recommendation and possible action on Parks Pick Up Truck purchase.

5. Recommendation and possible action on Aera-Vator Replacement.
 6. Recommendation and Possible Action on Concession Stand Agreement 2024.
 7. Recommendation and Possible Action on 4th of July Fireworks Contract.
 8. Recommendation and possible action on removal of the digital sign in Village Park
- E. Pauline Haass Library Board Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
- F. Plan Commission Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
- G. Public Safety and Welfare Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
- H. Public Works Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
1. Recommendation and possible action on Public Works bills for payment.
 2. Recommendation and possible action on contract with Ruekert and Mielke for Well Siting Design, a Joint Project with Lannon.
 3. Recommendation and possible action on 2025 Road Program Design contract and Videotaping contract.
 4. Recommendation and possible action on Resolution 24-03 Authorizing Various Road Closings for Parades and Special Events.
 5. Recommendation and possible action on Emergency Generator Design contract award.
 6. Recommendation and possible action on Public Safety Building Roof Replacement contract award.
 7. Recommendation and possible action on Chipper purchase.
 8. Recommendation and possible action on Vista Run Trail Easement.
6. Staff Reports on upcoming events, projects, future agendas and scheduled meetings
7. Comments from citizens present.
8. Old Business.
9. New Business.
- A. Lake Country Municipal Court Successor Agreement and Ordinance 893, An Ordinance to add the City of Delafield to the court.
 - B. Resolution 24-02 Combining Wards for the 2024 elections.
10. Consideration and possible action on resignations and appointments.
11. Adjournment

Anthony LeDonne
Village President

Jeremy Smith
Village Administrator

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM
THE VILLAGE BOARD AND ARE
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD**

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
January 23, 2024**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, and President Anthony LeDonne

Members excused: Benjamin Jarvis

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Attorney John Macy, Clerk Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Wells, seconded by Zoellick to approve the December 12, 2023 Village Board meeting minutes.

Motion carried 6-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

01/30 – Sex Offender Residency Board meeting

02/06 – Public Works and Finance and Personnel meetings

02/07 – Architectural Review Board meeting

02/20 – Public Safety Committee, Plan Commission, Park & Recreation Board meetings

02/21 – Library Board meeting

5. Committee Reports

A. Board of Fire Commissioners Report

No report.

B. Community Development Authority

No report.

C. Finance and Personnel Committee Report

1. Motion by Adkins, seconded by Wells to approve the December Check Register and P-card Statement in the amount of \$1,125,710.90 Motion carried 6-0

2. Motion by Adkins, seconded by Riedel to approve the December Ace Hardware purchases in the amount of \$381.83. Motion carried 5-0
(LeDonne Abstained)

3. Motion by Adkins, seconded by Uecker to approve Resolution 24-01 a Resolution to amend the 2023 General Fund Budget. Motion carried 6-0

4. Motion by Adkins, seconded by Zoellick to approve six Amusement Device Permits through June 30, 2024 for WI Ludwig LLC / Big Boy WI, N63W23675 Main Street, 102R, Sussex WI 53089. Motion carried 6-0

D. Park & Recreation Board Report

No report

E. Pauline Haass Library Board Report

Trustee Zoellick presented items from the recent Library Board meeting to the Village Board.

F. Plan Commission Report

No report.

G. Public Safety and Welfare Report

No report.

H. Public Works Committee Report

1. Motion by Adkins, seconded by Zoellick to approve the December invoices in the amount of \$48,237.61. Motion carried 6-0

6. Staff Reports Semiannual Strategic Plan Progress Report

Ms. McElroy-Anderson: Assistant Public Works Director Dennis Wolf announced his retirement after 37 years with the Village. Jon Bauman, Public Works Foreman Jon Baumann will be promoted and the Village will start interviewing candidates for the Foreman position. A shout out to the snow removal crews for their hard work. The Village has two new plow drivers this season and everyone continues to do a great job.

Mr. Macy: There are seven recent significant cases. If any of them are of importance to the Village we will receive written information via email.

Ms. Moore: Badger Books have arrived and we plan on using them for the April 2 spring election. Expect to see posts on social media and invitations to training and an open house. We are continuing to collect property taxes daily. January 31 is the first installment or pay in full due date.

7. Comments from Citizens Present

None

8. Old Business

Motion by LeDonne, seconded by Wells to approve the above grade permit for WE Energies to install one pole between the curb and sidewalk along Maple Avenue about 390 feet south of Good Hope Road. Motion carried 6-0

9. New Business

None

10. Consideration on resignation and appointments

None

11. Adjournment

A motion by LeDonne, seconded by Zoellick to adjourn at 6:19PM. Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk



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Sussex, Wisconsin 53089
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Website: www.villagesussex.org

MEMORANDUM

To: Village Board
From: Jennifer Moore, Clerk/Treasurer
Re: Village Board Meeting- February 27, 2024
Date: February 22, 2024

4.A. Village President Report- report on meetings, communications, and recognitions.

4.A.1. Award to the 2023 Sussex Park and Recreation Volunteer of the Year, Harriet Belke.

5.C.1. The Finance and Personnel Committee recommends approval of the January Check Register and P-card Statement in the amount of \$8,327,739.45. Please see the disbursement summary and registers for additional information.

5.C.2. The Finance and Personnel Committee recommends approval of the January Ace Hardware purchases in the amount of \$3,558.38. Please see the disbursement summary for additional information.

5.C.3. The Finance and Personnel Committee recommends approval of Resolution 24-04, A Resolution Designating Public Depositories and Approving Other Financial Institutions for Investment. Village policy requires that the Village Board designate one or more public depositories organized and doing business under the laws of this State or Federal Law and located in this State, in which the Village Treasurer shall deposit. The Village annually updates this resolution. Please see the attached resolution for additional details and information.

5.C.4. The Finance and Personnel Committee recommends approval of the 2023 4th Quarter Investment Report. Please see the report for more information.

5.C.5. The Finance and Personnel Committee recommends approval of the Red Flag Rules – 2023 Annual Report. Since 2010 the Village has followed the Federal Trade Commission’s Red Flag Rules. One of the requirements of the program is to provide the Board with an annual update of its effectiveness and any identity theft incidents. Since the last report covering 2022, no instances of identity theft have been reported. Please see the attached memo from Finance Director Taylor Walls for additional information.

5.C.6. The Finance and Personnel Committee recommends approval of an Alcohol Beverage License Agent Change for The Kitchen (N64W23316 Main Street) to Gabriel J. Kolesari. The prior Agent was Gabriel P. Kolesari who is no longer with the company.

5.C.7. The Finance and Personnel Committee recommends approval of the license agreement with Verizon Wireless for a new wireless communications facility at the Well 5 Water Tower. The license agreement follows the language used by all our licensed cell operators in keeping with Federal Law. Please see the license agreement and memo from Community Development Director Gabe Gilbertson for more information.

5.D.1. The Parks and Recreation Board recommends that the contract for grading and path construction at Vista Run Park be awarded to Musson Bros, Inc. per their bid of \$174,762.40 plus a 10% contingency be established for a total project allocation of \$192,238.64. Musson Bros was the lowest bidder and has done previous work for the Village of Sussex. Please see the memo from Village Engineer Judy Neu for more information.

5.D.2. The Parks and Recreation Board recommends approving a contract with GRG Playscapes, LLC for the Vista Run Park Playground. This will be a dispersed playground with natural components. For more information, please see the memo from Parks and Recreation Director Halie Dobbeck.

5.D.3. The Parks and Recreation Board recommends approval of the purchase of a John Deere Gator xuv590m from Proven Power for a cost of \$17,087.79. There is \$21,408.63 in the depreciation fund for this purchase. For more information, please see the memo from Parks and Recreation Director Halie Dobbeck.

5.D.4. The Parks and Recreation Board recommends approval of the purchase of a 2024 Ford F150xl from Ewald Ford for a cost of \$35,853.00. This is a direct replacement for a vehicle used year-round by park staff. There is currently \$40,783.00 available in the depreciation fund for this purchase. For more information, please see the memo from Parks and Recreation Director Halie Dobbeck.

5.D.5. The Parks and Recreation Board recommends approval of the purchase of a Model UA60 Aera-Vator with seed box from Burris Equipment for a cost of \$15,271.00. This is a direct replacement for equipment used year-round by park staff and that is no longer repairable. There is currently \$20,071.00 available in the depreciation fund for this purchase. For more information, please see the memo from Parks and Recreation Director Halie Dobbeck.

5.D.6. The Parks and Recreation Board recommends approval of the 2024 Concession Stand License with SBA Operations, LLC owned by Samantha May for a one-year term commencing April 29, 2024, and ending October 11, 2024. SBA Operations 2021 contract has expired, and the contract terms are the same as the prior contract.

5.D.7. The Parks and Recreation Board recommends approval of the contract with Wolverine Fireworks Display, Inc. for \$21,000.00 for the July 4, 2024, fireworks display. The Village of Lisbon will again contribute \$10,000 toward the total cost of this year's fireworks display. Please see the contract for more information.

5.D.8. The Parks and Recreation Board recommends approval of the removal of the Village Park electronic sign when it fails. The electronic sign is past its useful life cycle and has begun to experience problems. The Sussex Lions Club, who donated the electronic sign in 2009, has agreed the sign should come down. The rest of the Sign will remain. The Parks Department will remove the sign at little or no cost to the Village. Please see the memo from Assistant Village Administrator Kelsey McElroy-Anderson for more information.

5.H.1 The Public Works Committee recommends approval of the January invoices in the amount of \$1,290.22. Please see the bills list for more information.

5.H.2. The Public Works Committee recommends approval of a contract with Ruekert Mielke, Inc. to complete the well siting report and test well contract, including a 10% contingency for a total allocation not to exceed \$41,635.00. This is to investigate a potential well site in the farm field at the Yard Waste Site.

5.H.3. The Public Works Committee recommends approval of a contract with The Sigma Group, Inc. for \$56,820.00 to complete design services for the 2025 road program and parking lots rehabilitation, plus a contract with Green Bay Pipe & TV, LLC for \$103,023.40 to complete the cleaning and television services for these projects, plus a 10% contingency for a total allocation of \$175,827.74. The Village Board authorized \$255,000.00 as part of the 2024 budget for the design services for these projects. Please see the memo from Village Engineer/Public Works Director Judy Neu for more information.

5.H.4. The Public Works Committee recommends approval of Resolution 24-03, approving the Main Street Road closures for 2024 special events. Please see the resolution for more information.

5.H.5. The Public Works Committee recommends approval of a contract with Powrtek Engineering, Inc. to complete the design and bid services for three new emergency generators in the village for a contract amount of \$36,250.00 plus a 10% contingency for a total allocation of \$39,875.00. As part of the 2024 budget, the Village Board authorized \$874,000.00 for the construction and design of these generators. This contract is part of the overall project. Please see the memo from Village Engineer/Public Works Director Judy Neu for more information.

5.H.6. The Public Works Committee recommends approval of a contract with Carlson Racine Roofing & Sheet Metal at the unit prices specified in their bid for work plus a 10% contingency for a total allocation of \$200,661.00 for the 2024 Public Safety Building Roof Project. Please see the memo from Village Engineer/Public Works Director Judy Neu for more information.

5.H.7. The Public Works Committee recommends approval of the purchase of a Morbark chipper from LF George for \$42,718.00. The current 1991 brush chipper will be put up for auction and sold. Please see the memo from Public Works Foreman Scott Ascher for more information.

5.H.8. The Public Works Committee recommends approval of the Kohl's and Froedtert Health easements for the Prospect Circle to Vista Run Subdivision path. Please see the memo from Village Engineer and Public Works Director Judy Neu for more information.

9.A. Staff recommends approval of Ordinance #893, and the Successor Agreement with the Lake Country Municipal Court, both adding the City of Delafield to the court. All communities must pass identical ordinances per Wisconsin law. Please see the memo from Chair of the Administrative Committee Donald Wiemer for more information.

9.B. Staff recommend approval of Resolution 24-02 combining wards for the 2024 elections. This allows the Village to operate with one polling place and run a more efficient election. With the Village now using Badger books we can further consolidate election operations with almost all wards being able to vote together in the same lines. Please see

the Resolution for more information

**Village of Sussex
Village Board Payment Approvals
Jan-2024**

Payroll Registers

First Pay Period - Regular	\$	137,544.80	
Second Pay Period - Regular	\$	<u>153,566.75</u>	
Total Payroll	\$	291,111.55	
P-Card Purchases	\$	101,390.61	(Including library and village)
Check Register (01/01/24 - 01/31/24)	\$	<u>7,935,237.29</u>	(less Ace Hardware)
Grand Total	\$	<u>8,327,739.45</u>	

Report Criteria:

Report type: GL detail
 Vendor.Vendor number = {<->} 2
 Check.Type = {<->} "Adjustment"

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
01/05/2024	20628	ASSOCIATED APPRAISAL CONSULT - ACH	JAN 2024 ASSESSOR FEES	4,592.40	100-51530-000-218	Assessor--Fees
01/05/2024	20629	DISPLAY SALES CO. - ACH	BANNERS - 100 YEAR CELEBRATION 2024	2,358.00	100-55202-000-403	Special Events
01/05/2024	20630	DOBBECK, HALIE - ACH	REIMBURSEMENT - MILEAGE - 9/29-12/28/2023	100.74	100-55300-000-390	Expenses
01/05/2024	20631	E.H. WOLF & SONS INC-SLINGER	DIESEL FUEL	218.52	100-16120	Diesel Inventory
01/05/2024	20631	E.H. WOLF & SONS INC-SLINGER	NO LEAD GASOLINE	268.69	100-16110	Inventory
01/05/2024	20631	E.H. WOLF & SONS INC-SLINGER	NO LEAD GASOLINE	278.99	100-16110	Inventory
01/05/2024	20632	GANNETT WISCONSIN LOCALIQ	AD 2024 PSB ROOF PROJECT	369.42	100-57140-000-820	Improvements
01/05/2024	20633	GRAINGER - ACH	QUICK EXHAUST VALVE	145.80	610-53700-000-955	Pumping-Maint of Equipment
01/05/2024	20634	LAFORCE LLC - ACH	LOCKSET	470.29	620-53610-100-249	Maint--General Plant
01/05/2024	20635	GRGIC, MARKO - ACH	PICKLEBALL - BEGINNERS - 12/4-15/2023	720.00	100-55350-000-140	Program Instructors
01/05/2024	20636	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	1,773.23	100-21520	North Shore Withheld
01/05/2024	20637	PROFESSIONAL FIRE FIGHTERS	UNION DUES - JANUARY 2024	699.72	100-21550	Union Dues Withheld
01/05/2024	20638	REINDERS - ACH	FILTER, SKID BUMPER, NUT FLANGE	254.56	100-55200-000-240	Maint--Equipment
01/05/2024	20639	RIVER RUN COMPUTERS INC - ACH	ICLOUD SERVICES - JAN 2024	1,924.42	100-51430-000-397	Licensing Costs
01/05/2024	20639	RIVER RUN COMPUTERS INC - ACH	ICLOUD SERVICES - JAN 2024	558.40	610-53700-000-923	Outside Services Employed
01/05/2024	20639	RIVER RUN COMPUTERS INC - ACH	ICLOUD SERVICES - JAN 2024	536.31	620-53610-100-212	Outside Services
01/05/2024	20639	RIVER RUN COMPUTERS INC - ACH	ICLOUD SERVICES - JAN 2024	135.66	640-53650-000-340	Data Processing Services
01/11/2024	20640	A. B. DATA LTD	TAX BILLS	1,502.83	100-51490-000-327	Real Estate Tax Expense
01/11/2024	20641	GANNETT WISCONSIN LOCALIQ	LIQUOR LICENSES POSTING	22.96	100-51490-000-326	Printing & Publishing
01/11/2024	20642	INFOSEND INC - ACH	UB PROCESSING - NOV 2023	620.55	620-53610-100-215	Accountant
01/11/2024	20642	INFOSEND INC - ACH	UB PROCESSING - NOV 2023	620.73	610-53700-000-903	Accounting Supplies & Expenses
01/11/2024	20642	INFOSEND INC - ACH	UB PROCESSING - NOV 2023	620.55	640-53650-000-310	Office Supplies
01/11/2024	20643	POMP'S TIRE SERVICE INC - ACH	LOOSE TIRES	235.00	100-53311-000-240	Maint--Equipment
01/11/2024	20644	PULVERMACHER, ANNE - ACH	REIMBURSEMENT - MILEAGE - DECEMBER 23 M	73.36	610-53700-000-930	Misc General Expenses
01/19/2024	20645	E.H. WOLF & SONS INC-SLINGER	NO LEAD GASOLINE	600.82	100-16110	Inventory
01/19/2024	20645	E.H. WOLF & SONS INC-SLINGER	DIESEL FUEL	2,399.43	100-16120	Diesel Inventory
01/19/2024	20645	E.H. WOLF & SONS INC-SLINGER	DIESEL FUEL	762.29	100-16120	Diesel Inventory
01/19/2024	20645	E.H. WOLF & SONS INC-SLINGER	FUEL OIL - LYONS	767.81	100-55200-000-222	Utilities--Heat
01/19/2024	20646	HAWKINS INC - ACH	AQUA HAWK - WWTP	17,634.20	620-53610-300-411	Phosphorus Removal Chemical
01/19/2024	20647	NORTH SHORE BANK FSB - ACH	DEFERRED COMPENSATION	1,773.23	100-21520	North Shore Withheld
01/19/2024	20648	PARAGON DEVELOPMENT SYSTEMS INC - ACH	ELECTRONIC POLL BOOKS	18,504.00	100-57190-000-810	Equipment
01/19/2024	20648	PARAGON DEVELOPMENT SYSTEMS INC - ACH	ELECTRONIC POLL BOOK	2,372.95	100-57190-000-810	Equipment
01/19/2024	20649	PICCIOLO, KATHRYN - ACH	OPTIMIZATION REBATE	75.00	620-53610-300-246	Maint--Trmt Equip Optimization
01/24/2024	20650	DAN PLAUTZ CLEANING SERVICE - ACH	JAN 2024 CLEANING SERVICE	947.00	100-52100-000-242	Maint--Bldg & Facilities
01/24/2024	20651	E.H. WOLF & SONS INC-SLINGER	NO LEAD GASOLINE	503.43	100-16110	Inventory

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
01/24/2024	20651	E.H. WOLF & SONS INC-SLINGER	DIESEL FUEL	2,959.71	100-16120	Diesel Inventory
01/24/2024	20652	FAMILY STRONG SUSSEX - ACH	SKILLZ MARTIAL ARTS 1/9-23/2024	748.23	100-55350-000-140	Program Instructors
01/24/2024	20653	HAWKINS INC - ACH	AZONE, MANGANESE SULFATE, SODIUM SILICA	9,773.86	610-53700-000-631	Treatment-Chemicals
01/24/2024	20654	HOOPER HANDS - ACH	PRINCIPLES OF DRIB 1 - 1/6-27/2024	2,436.00	100-55350-000-140	Program Instructors
01/24/2024	20655	POMP'S TIRE SERVICE INC - ACH	REPAIRS-CASE LOADER	538.84	100-53311-000-240	Maint--Equipment
01/24/2024	20656	RUEKERT & MIELKE - ACH	2023 GIS SERVICES-REDFORD HILLS	1,510.50	100-51491-000-216	Engineering
01/24/2024	20656	RUEKERT & MIELKE - ACH	2023 GIS SERVICES-PARKS	556.50	100-55200-000-390	Expenses
01/24/2024	20656	RUEKERT & MIELKE - ACH	2023 GIS SERVICES-ENGINEERING	380.70	100-51491-000-216	Engineering
01/24/2024	20656	RUEKERT & MIELKE - ACH	HIGHLANDS PHASE 2B - PROF SERV 10/7-11/3/2	309.00	470-57331-000-216	Engineering
01/24/2024	20656	RUEKERT & MIELKE - ACH	REDFORD HILLS - PROF. SERV. 10/7-11/3/2023	257.50	100-51491-000-216	Engineering
01/24/2024	20656	RUEKERT & MIELKE - ACH	2024 GIS SERVICES	6,194.00	100-51430-000-397	Licensing Costs
01/24/2024	20656	RUEKERT & MIELKE - ACH	2024 GIS SERVICES	6,194.00	610-53700-000-923	Outside Services Employed
01/24/2024	20656	RUEKERT & MIELKE - ACH	2024 GIS SERVICES	6,194.00	620-53610-100-212	Outside Services
01/24/2024	20656	RUEKERT & MIELKE - ACH	2024 GIS SERVICES	6,194.00	640-53650-000-216	Engineering
01/31/2024	20657	AMERIGRAPHICS - ACH	PARKING CITATION ENVELOPES	348.00	100-52100-000-390	Expenses
01/31/2024	20658	E.H. WOLF & SONS INC-SLINGER	NO LEAD GASOLINE	546.95	100-16110	Inventory
01/31/2024	20658	E.H. WOLF & SONS INC-SLINGER	DIESEL FUEL	2,510.14	100-16120	Diesel Inventory
01/31/2024	20658	E.H. WOLF & SONS INC-SLINGER	DIESEL EXHAUST FLUID	477.50	100-53311-000-239	Gasoline & Diesel
01/31/2024	20659	IDEAL MECHANICAL - ACH	DUCTLESS SPLIT NOT WORKING	825.00	100-51600-000-242	Maint--Bldg & Facilities
01/31/2024	20660	GRGIC, MARKO - ACH	PICKLEBALL INSTRUCTION - 1/8-29/2024	720.00	100-55350-000-140	Program Instructors
01/31/2024	20661	NASSCO INC. - ACH	TOWELS	195.77	620-53610-100-249	Maint--General Plant
01/31/2024	20661	NASSCO INC. - ACH	WIPERS, TISSUE	116.25	620-53610-100-249	Maint--General Plant
01/31/2024	20662	POMP'S TIRE SERVICE INC - ACH	TIRES - 1 T DUMP TRK	960.00	100-53311-000-244	Maint--Vehicle
01/31/2024	20662	POMP'S TIRE SERVICE INC - ACH	TIRES - F450 #5215	354.38	100-53311-000-244	Maint--Vehicle
01/31/2024	20663	PULVERMACHER, ANNE - ACH	REIMBURSEMENT - MILEAGE - METER READIN	72.36	610-53700-000-930	Misc General Expenses
01/31/2024	20663	PULVERMACHER, ANNE - ACH	REIMBURSEMENT - MILEAGE - COMPETITOR A	12.06	100-51100-000-390	Expenses
01/04/2024	67574	A TIME FOR ME	MUSIC MAKERS & MORE	546.00	100-55350-000-140	Program Instructors
01/04/2024	67575	ALL-WAYS CONTRACTORS	SCREENED MATERIAL	50.00	100-55200-000-399	Horticulture
01/04/2024	67576	ASPEN HOMES INC.	OCC BD REF:W254N5491 CRESCENT HILL DR, S	100.00	100-23230	Occupancy Deposits
01/04/2024	67577	BLAZE LANDSCAPE CONTRACTING	REMOVE & REPLACE STREET TREES	18,600.00	100-57620-000-820	Improvements
01/04/2024	67578	BMO HARRIS BANK NA - PAYMENTS	BOND POLICY - AP	25.00	100-52400-000-390	Expenses
01/04/2024	67578	BMO HARRIS BANK NA - PAYMENTS	BOND POLICY - AP	12.50	610-53700-000-930	Misc General Expenses
01/04/2024	67578	BMO HARRIS BANK NA - PAYMENTS	BOND POLICY - AP	12.50	620-53610-100-345	Supplies
01/04/2024	67579	BROOKFIELD PARTY RENTAL	TOUCH A TRUCK 2024 DEPOSIT - TENT	280.00	100-55202-000-403	Special Events
01/04/2024	67580	HERRO, CHERI	REFUND - CANCELLED CLASS	7.00	100-000-46710	Registration Fees
01/04/2024	67581	CHRIS GROSS	CREDIT FOR MLK DAY	2.50	100-250-46711	Admission Fees
01/04/2024	67582	CIVIC PLUS, LLC	CIVIC REC ANNUAL FEE	6,450.29	100-55300-000-340	Data Processing Services
01/04/2024	67583	FALLS AUTO PARTS & SUPPLIES	BRAKE CLEANER, INSANE SHINE	21.97	620-53610-100-249	Maint--General Plant
01/04/2024	67583	FALLS AUTO PARTS & SUPPLIES	FILTERS	696.11	100-53311-000-244	Maint--Vehicle
01/04/2024	67583	FALLS AUTO PARTS & SUPPLIES	SPARK PLUG	2.33	100-53311-000-244	Maint--Vehicle

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01/04/2024	67583	FALLS AUTO PARTS & SUPPLIES	FILTERS	474.53	100-53311-000-244	Maint--Vehicle
01/04/2024	67584	HUMANE ANIMAL WELFARE SOCIETY	2024 SERVICE AGREEMENT	3,630.00	100-54100-000-290	Contractual Fees
01/04/2024	67585	L-R METER TESTING & REPAIR INC	6 METERS TESTED	1,414.50	610-53700-000-653	Maint of Meters
01/04/2024	67586	M & M OFFICE INTERIORS	BALANCE DUE - CUBICLES	4,852.30	100-57140-000-810	Equipment
01/04/2024	67587	MISSION SQUARE	DEFERRED COMPENSATION #302052 PHPL	85.34	100-14500	Due from Haass Library
01/04/2024	67587	MISSION SQUARE	DEF COMP #302052 VILLAGE OF SUSSEX	2,419.43	100-21521	ICMA Withheld
01/04/2024	67588	MULCAHY SHAW WATER	PUMP ASSEMBLY	875.74	620-53610-300-249	Maint--General Plant
01/04/2024	67589	NEXT ELECTRIC - ACH	LOWER BAR SCREEN LIGHT UPGRADE	24,780.00	620-53610-100-249	Maint--General Plant
01/04/2024	67590	PSA LABORATORY FURNITURE LLC	CHEMICAL FUME HOOD CERTIFICATION	325.00	620-53610-300-212	Outside Services
01/04/2024	67591	MIRACLE, SHERRY	REFUND - CANCELLED CLASS	7.00	100-000-46710	Registration Fees
01/04/2024	67592	TITAN PUBLIC SAFETY SOLUTIONS	TIPSS PARKING - ANNUAL SUPPORT 2024	1,827.00	100-52100-000-390	Expenses
01/04/2024	67593	TRILOGY CONSULTING LLC	SEWER RATE UPDATE - 2023	270.00	620-53610-100-212	Outside Services
01/04/2024	67594	VISU-SEWER INC.	CHEMICAL GROUT LEAK SEALING-MANHOLE	3,355.00	620-53610-200-241	Maint--Collection System
01/04/2024	67595	WCMA	2024 RENEWAL - JS	131.25	100-51410-000-390	Expenses
01/04/2024	67595	WCMA	2024 RENEWAL - JS	65.63	610-53700-000-930	Misc General Expenses
01/04/2024	67595	WCMA	2024 RENEWAL - JS	65.62	620-53610-100-345	Supplies
01/04/2024	67595	WCMA	2024 RENEWAL - KMA	25.00	100-51410-000-390	Expenses
01/04/2024	67595	WCMA	2024 RENEWAL - KMA	12.50	610-53700-000-930	Misc General Expenses
01/04/2024	67595	WCMA	2024 RENEWAL - KMA	12.50	620-53610-100-345	Supplies
01/04/2024	67596	WILLIAM RYAN HOMES-MADISON22	OCC BD REF:W242N5622 PEPPERTREE DR S, S	100.00	100-23230	Occupancy Deposits
01/04/2024	67596	WILLIAM RYAN HOMES-MADISON22	OCC BD REF:W242N5624 PEPPERTREE DR S, S	100.00	100-23230	Occupancy Deposits
01/04/2024	67597	WRWA	MEMBERSHIP RENEWAL - 2024	615.00	610-53700-000-930	Misc General Expenses
01/11/2024	67599	ADVENTURE ROCK	ROCK WALL - NNO - DONATION	500.00	100-55202-000-403	Special Events
01/11/2024	67600	STRUNK, ALEXANDER & CARA	REFUND TAX OVERAGE	409.53	100-21910	Tax Check Change
01/11/2024	67601	ARTHUR, BENJAMIN	REFUND TAX OVERAGE	151.39	100-21910	Tax Check Change
01/11/2024	67602	BGS GLASS SERVICE	SAFETY MIRROR - MENS RR - CC	1,070.00	100-51600-000-242	Maint--Bldg & Facilities
01/11/2024	67603	SAUER, DOUGLAS M	REFUND TAX OVERAGE	482.34	100-21910	Tax Check Change
01/11/2024	67604	ATALLAH, EHAB	REFUND TAX OVERAGE	1,029.13	100-21910	Tax Check Change
01/11/2024	67605	FIVE STAR TELECOM INC	SURVEILLANCE CAMERAS - PSB - BALANCE DU	9,000.79	100-57190-000-810	Equipment
01/11/2024	67606	HARBOR HOMES	OCC BD REF:W227N7652 WOODLAND CT, SUSS	100.00	100-23230	Occupancy Deposits
01/11/2024	67607	HOLTZMAN, EVAN	REFUND TAX OVERAGE	347.42	100-21910	Tax Check Change
01/11/2024	67608	JEZO, DAVID G	REFUND TAX OVERAGE	257.42	100-21910	Tax Check Change
01/11/2024	67609	JOHNSON, BRIAN	REFUND TAX OVERAGE	283.66	100-21910	Tax Check Change
01/11/2024	67610	JX ENTERPRISES, INC.	STARTER	670.21	100-53311-000-244	Maint--Vehicle
01/11/2024	67611	KUHL, BRYAN OR MIGDALIA	REFUND TAX OVERAGE	203.86	100-21910	Tax Check Change
01/11/2024	67612	LANGE ENTERPRISES	SIGNS	105.76	100-53311-000-370	Street Signs
01/11/2024	67613	ZANGL, MARK & DEBRA	REFUND TAX OVERAGE	217.27	100-21910	Tax Check Change
01/11/2024	67614	KLUTH, MARY	REFUND - DEPOSIT	150.00	100-23410	Rent Deposits
01/11/2024	67615	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES	7,731.40	100-51300-000-211	Legal Fees--Opinions
01/11/2024	67615	MUNICIPAL LAW & LITIGATION	ATTORNEY FEES	2,315.00	100-51300-000-210	Legal Fees--Traffic

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01/11/2024	67616	SPROSTY, NICHOLAS	REFUND TAX OVERAGE	183.86	100-21910	Tax Check Change
01/11/2024	67617	CURTISS, PAUL	REFUND - DEPOSIT	150.00	100-23410	Rent Deposits
01/11/2024	67618	PFEIFER, KURT J	REFUND TAX OVERAGE	193.96	100-21910	Tax Check Change
01/11/2024	67619	THIEL, ROBERT	REFUND TAX OVERAGE	221.01	100-21910	Tax Check Change
01/11/2024	67620	EVANS, STEPHEN E	REFUND TAX OVERAGE	164.03	100-21910	Tax Check Change
01/11/2024	67621	SUSSEX MALL INC	REFUND TAX OVERAGE	3,743.72	100-21910	Tax Check Change
01/11/2024	67622	TATREAU, AMANDA	REFUND TAX OVERAGE	220.57	100-21910	Tax Check Change
01/11/2024	67623	MATENAER, TERRI	REFUND TAX OVERAGE	209.39	100-21910	Tax Check Change
01/11/2024	67624	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT COUPON #12941565	708.00	100-55200-000-155	Unemployment Compensation
01/11/2024	67625	VERIZON WIRELESS	HOT SPOT - ARMORY PK	40.01	100-55200-000-220	Utilities--Telephone
01/11/2024	67625	VERIZON WIRELESS	HOT SPOT - MADELINE PK	40.01	100-55200-000-220	Utilities--Telephone
01/11/2024	67625	VERIZON WIRELESS	HOT SPOT - PK GARAGE	40.01	100-55200-000-220	Utilities--Telephone
01/11/2024	67626	WAUKESHA CTY TREAS-RM148	NOV 2023 TRUNKED RADIO SERVICES	38.96	100-53311-000-240	Maint--Equipment
01/11/2024	67627	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	28.00	100-000-44120	Operator s Licenses
01/11/2024	67627	WI DEPT OF JUSTICE - 93970	BACKGROUND CHECKS	77.00	100-000-44124	Peddler s Licenses
01/11/2024	67628	WI EMERGENCY MANAGEMENT988	TIER II FEE	205.00	620-53610-300-349	Other Operating Supplies
01/18/2024	67629	AIR ONE EQUIPMENT, INC.	FILTERS - ANNUAL COMPRESSOR MAINT.	595.41	100-52200-000-240	Maint--Equipment
01/18/2024	67630	DIGGERS HOTLINE INC.	1ST PREPAYMENT - 2024	864.80	610-53700-000-641	Operation Supplies & Expenses
01/18/2024	67630	DIGGERS HOTLINE INC.	1ST PREPAYMENT - 2024	864.80	620-53610-100-212	Outside Services
01/18/2024	67631	EHLERS - WAUKESHA	2024 PUBLIC FINANCE SEMINAR	100.00	100-51410-000-390	Expenses
01/18/2024	67631	EHLERS - WAUKESHA	2024 PUBLIC FINANCE SEMINAR	50.00	610-53700-000-930	Misc General Expenses
01/18/2024	67631	EHLERS - WAUKESHA	2024 PUBLIC FINANCE SEMINAR	50.00	620-53610-100-345	Supplies
01/18/2024	67632	FERGUSON WATERWORKS #1476	CURB BOX	65.73	610-53700-000-651	Maint of Mains
01/18/2024	67633	HARBOR HOMES	OCC BD REF:W228N7915 TIMBERLAND DR, SUS	100.00	100-23230	Occupancy Deposits
01/18/2024	67633	HARBOR HOMES	OCC BD REF:N66W25590 ALPINE DR, SUSSEX	100.00	100-23230	Occupancy Deposits
01/18/2024	67634	IMRIE, JANE E	BASKET STUDIO OCT 23	330.00	100-55350-000-140	Program Instructors
01/18/2024	67634	IMRIE, JANE E	BASKET STUDIO - NOV 23	230.00	100-55350-000-140	Program Instructors
01/18/2024	67634	IMRIE, JANE E	BASKET STUDIO - DEC 2023	170.00	100-55350-000-140	Program Instructors
01/18/2024	67635	JOHN FABICK TRACTOR CO	GENERATOR #2 REPAIRS	2,033.41	620-53610-100-249	Maint--General Plant
01/18/2024	67636	DIETRICH, LUANN	WATER SOFTNER REPLACEMENT	200.00	620-53610-300-247	Maint-- Softener Replacement
01/18/2024	67637	MIDWEST METER INC	METERS	129,440.00	610-19346	Meters--Water
01/18/2024	67638	MISSION SQUARE	DEF COMP #302052 VILLAGE OF SUSSEX	2,419.43	100-21521	ICMA Withheld
01/18/2024	67638	MISSION SQUARE	DEF COMP #302052 VILLAGE OF SUSSEX	85.34	100-14500	Due from Haass Library
01/18/2024	67639	LE DUC, PAUL	WATER SOFTNER REPLACEMENT REBATE	200.00	620-53610-300-247	Maint-- Softener Replacement
01/18/2024	67640	PAUL'S CERTIFIED AUTO REPAIR	DISMOUNT & MOUNT 4 TRAILER TIRES	135.20	100-53311-000-240	Maint--Equipment
01/18/2024	67641	RENEWAL BY ANDERSEN	REFUND - OVERPAYMENT PEDDLERS PERMIT	28.00	100-21100	Vouchers Payable
01/18/2024	67642	RITTER TECHNOLOGY LLC	CRIMP HOSE ASSEMBLIES	91.71	100-53311-000-244	Maint--Vehicle
01/18/2024	67642	RITTER TECHNOLOGY LLC	CRIMP HOSE ASSEMBLIES	316.45	100-53311-000-244	Maint--Vehicle
01/18/2024	67643	MIRACLE, SHERRY	REFUND - CREDIT CONVERSION	56.00	100-26110	Unearned Revenue
01/18/2024	67644	STATE FARM	SURETY BOND - AP	25.00	100-51420-000-390	Expenses

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01/18/2024	67644	STATE FARM	SURETY BOND - AP	12.50	610-53700-000-930	Misc General Expenses
01/18/2024	67644	STATE FARM	SURETY BOND - AP	12.50	620-53610-100-345	Supplies
01/18/2024	67645	UTILITY SERVICE COMPANY - NEW	PEDISPHERE PLANT TANK	1,440.50	610-53700-000-650	Maint of Distribution System
01/18/2024	67645	UTILITY SERVICE COMPANY - NEW	PEDISPHERE WOODSIDE TANK	834.25	610-53700-000-650	Maint of Distribution System
01/18/2024	67645	UTILITY SERVICE COMPANY - NEW	STANDPIPE	90,664.50	610-53700-000-650	Maint of Distribution System
01/18/2024	67645	UTILITY SERVICE COMPANY - NEW	TRANSFER	90,664.50	610-11300	General Investments
01/18/2024	67645	UTILITY SERVICE COMPANY - NEW	TRANSFER	90,664.50	610-11515	Investments-Future Tower Paint
01/18/2024	67646	WAUKESHA CTY TREAS-RM148	REPLACED STARTER UT #47	930.47	100-53311-000-244	Maint--Vehicle
01/24/2024	67647	WILKE, ANNA	REFUND TAX OVERAGE	220.01	100-21910	Tax Check Change
01/24/2024	67648	JEST, ANNINA	REIMBURSEMENT - DANCE RECITAL MUSIC	7.79	100-55350-000-390	Expenses
01/24/2024	67649	BUTEYN-PETERSON	REFUND HYDRANT WATER DEPOSIT BALANCE	1,264.31	610-23250	Special Deposits
01/24/2024	67650	ARTHUR, CARL	REFUND TAX OVERAGE	107.65	100-21910	Tax Check Change
01/24/2024	67651	CEDAR CORPORATION	GOLDEN FIELDS - PROF SERV THRU 11/18/2023	5,914.00	100-51491-000-216	Engineering
01/24/2024	67651	CEDAR CORPORATION	GOLDEN FIELDS - PROF SERV THRU 12/16/2023	315.00	100-51491-000-216	Engineering
01/24/2024	67651	CEDAR CORPORATION	VILLAGE PARK SURVEY - PROF SERV THRU 12/	1,898.80	100-57620-000-820	Improvements
01/24/2024	67652	BOLDA, CHRISTOPHER	REFUND TAX OVERAGE	183.03	100-21910	Tax Check Change
01/24/2024	67653	CIVIC SYSTEMS LLC	FINANCE & UT MODULE TRAINING EXP	1,754.83	100-57190-000-810	Equipment
01/24/2024	67653	CIVIC SYSTEMS LLC	FINANCE & UT MODULE TRAINING EXP	584.94	610-53700-000-921	Office Supplies & Expenses
01/24/2024	67653	CIVIC SYSTEMS LLC	FINANCE & UT MODULE TRAINING EXP	584.94	620-53610-100-310	Office Supplies
01/24/2024	67654	CORE LOGIC INC.	REFUND TAX OVERAGE-0197259-FERSCHL	231.55	100-21910	Tax Check Change
01/24/2024	67654	CORE LOGIC INC.	REFUND TAX OVERAGE-0246185-CHAPMAN	5,029.13	100-21910	Tax Check Change
01/24/2024	67654	CORE LOGIC INC.	REFUND TAX OVERAGE-0282097-KOTTAPALLI	231.55	100-21910	Tax Check Change
01/24/2024	67654	CORE LOGIC INC.	REFUND TAX OVERAGE-0198048-SCHMITZ	11,556.84	100-21910	Tax Check Change
01/24/2024	67654	CORE LOGIC INC.	REFUND TAX OVERAGE-0200168-DYBDAHL	6,362.84	100-21910	Tax Check Change
01/24/2024	67655	D.F. TOMASINI INC.	REFUND HYDRANT METER DEPOSIT BALANCE	1,433.57	610-23250	Special Deposits
01/24/2024	67656	STOLL, KEVIN & PATRICIA	REFUND TAX OVERAGE	250.71	100-21910	Tax Check Change
01/24/2024	67657	KWIK TRIP INC.	REFUND HYDRANT METER DEPOSIT BALANCE	1,467.01	610-23250	Special Deposits
01/24/2024	67658	BACON, KYLE & KATELYN	REFUND TAX OVERAGE	146.35	100-21910	Tax Check Change
01/24/2024	67659	L&R LAWN EQUIPMENT & REPAIR INC	TORO SNOWBLOWER	2,479.20	620-53610-100-249	Maint--General Plant
01/24/2024	67660	MILLER, REBECCA	REFUND TAX OVERAGE	126.35	100-21910	Tax Check Change
01/24/2024	67661	KARHOFF, ROBERT & MARISSA	REFUND TAX OVERAGE	493.96	100-21910	Tax Check Change
01/24/2024	67662	LANDGRAF, ROBERT	REFUND - TAX OVERAGE	108.70	100-21910	Tax Check Change
01/24/2024	67663	SHORT ELLIOTT HENDRICKSON INC.	VISTA RUN PARK GRADING PLAN	845.00	100-57620-000-820	Improvements
01/24/2024	67663	SHORT ELLIOTT HENDRICKSON INC.	VISTA RUN PARK GRADING PLAN	2,080.00	100-57620-000-820	Improvements
01/24/2024	67664	BREITENBACH, STEPHEN	REFUND TAX OVERAGE	231.55	100-21910	Tax Check Change
01/24/2024	67665	MCPAHON, STEVEN	REFUND TAX OVERAGE	227.96	100-21910	Tax Check Change
01/24/2024	67666	TOWN OF LISBON	WASTE HAULERS - 4TH QTR 2023	597.39	620-125-46414	Other Sewer Services (Hauling)
01/24/2024	67667	WATERSTONE BANK SSB	REFUND TAX OVERAGE	8,092.64	100-21910	Tax Check Change
01/24/2024	67668	WAUKESHA CTY TREAS-RM148	JANUARY 2024 POLICE SERVICES	176,399.85	100-52100-000-290	Contractual Fees
01/24/2024	67668	WAUKESHA CTY TREAS-RM148	FEBRUARY 2024 POLICE SERVICES	176,399.85	100-52100-000-290	Contractual Fees

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01/24/2024	67669	WI DEPT OF JUSTICE - TIME	1ST QTR 2024 TIME	180.00	100-52100-000-390	Expenses
01/24/2024	67670	WI DNR - EA/7	BIOLOGICAL SOLIDS/SLUDGE EXAM - EH	25.00	620-53610-100-345	Supplies
01/24/2024	67670	WI DNR - EA/7	SAN SEWER COLL SYS EXAM - EH	25.00	620-53610-100-345	Supplies
01/24/2024	67670	WI DNR - EA/7	NUTRIENT REM TOTAL PHOS EXAM - EH	25.00	620-53610-100-345	Supplies
01/24/2024	67671	WRWA	WW TRNG - WELL & PUMPS - BH	110.00	610-53700-000-930	Misc General Expenses
01/24/2024	67671	WRWA	WW TRNG - CROSS CONN - BH	110.00	610-53700-000-930	Misc General Expenses
01/24/2024	67671	WRWA	WW TRNG - DRINKING WTR TRMT - BH	110.00	610-53700-000-930	Misc General Expenses
01/24/2024	67671	WRWA	WW TRNG - MATH BASICS - BH	110.00	610-53700-000-930	Misc General Expenses
01/24/2024	67671	WRWA	WW TRNG - GROUNDWATER & DIST EXAM REV	110.00	610-53700-000-930	Misc General Expenses
01/31/2024	67672	AJ'S SMALL ENGINE	SHEAR PINS	68.65	100-53311-000-240	Maint--Equipment
01/31/2024	67673	BAGANZ, MICAH & KATHRYN	REFUND TAX OVERAGE	121.78	100-21910	Tax Check Change
01/31/2024	67674	CORE LOGIC INC.	REFUND TAX OVERAGE-FLAGG LIVING TRUST	5,499.93	100-21910	Tax Check Change
01/31/2024	67675	DOLL, NICHOLAS	REFUND TAX OVERAGE	216.47	100-21910	Tax Check Change
01/31/2024	67676	ETZEL, TODD	REFUND TAX OVERAGE	833.87	100-21910	Tax Check Change
01/31/2024	67677	EVERT HOLDINGS LOCUST LLC	REFUND TAX OVERAGE	1,433.47	100-21910	Tax Check Change
01/31/2024	67678	FALK II, THOMAS NATHAN	REFUND TAX OVERAGE	227.40	100-21910	Tax Check Change
01/31/2024	67679	GEOFFREY JEMIL GEORGE STEPHEN JEBY	REFUND TAX OVERAGE	231.55	100-21910	Tax Check Change
01/31/2024	67680	GREENFEATHER SEVEN LLC	REFUND TAX OVERAGE	8,223.84	100-21910	Tax Check Change
01/31/2024	67681	HARBOR HOMES	OCC BD REF:W227N7602 WOODLAND CT, SUSS	100.00	100-23230	Occupancy Deposits
01/31/2024	67681	HARBOR HOMES	OCC BD REF:W227N7738 WOODLAND CT, SUSS	100.00	100-23230	Occupancy Deposits
01/31/2024	67681	HARBOR HOMES	OCC BD REF:W255N6665 ASPEN LN, SUSSEX	100.00	100-23230	Occupancy Deposits
01/31/2024	67682	HELM SERVICE	HEATER NOT WORKING - FIRE DEPT	557.50	100-52200-000-242	Maint--Bldg & Facilities
01/31/2024	67682	HELM SERVICE	AIR HANDLING UNIT FREEZE STAT - CIVIC CENT	487.00	100-51600-000-242	Maint--Bldg & Facilities
01/31/2024	67682	HELM SERVICE	WATER HEATER & BOILER - ALARMS - CIVIC CE	205.00	100-51600-000-242	Maint--Bldg & Facilities
01/31/2024	67683	INDELCO PLASTICS CORPORATION	POLY GRIPPER	89.39	610-53700-000-635	Trtmt-Maint of Equipment
01/31/2024	67684	DORSEY, JAMES OR CAROLYN	WATER SOFTENER REPLACEMENT REBATE	200.00	620-53610-300-247	Maint-- Softener Replacement
01/31/2024	67685	MAMMOTH LOFTS LLC	REFUND TAX OVERAGE	3,694.73	100-21910	Tax Check Change
01/31/2024	67686	NEU, KEITH & ERICA	REFUND TAX OVERAGE	176.12	100-21910	Tax Check Change
01/31/2024	67687	NJT DEVELOPMENT OF PEWAUKEE LLC	REFUND TAX OVERAGE 0242997020	140.34	100-21910	Tax Check Change
01/31/2024	67687	NJT DEVELOPMENT OF PEWAUKEE LLC	REFUND TAX OVERAGE 0242997019	210.29	100-21910	Tax Check Change
01/31/2024	67688	OLSSON, ERIC	REFUND TAX OVERAGE	4,772.08	100-21910	Tax Check Change
01/31/2024	67689	PAULIK, CHRISTOPHER & MELISSA	REFUND TAX OVERAGE	218.77	100-21910	Tax Check Change
01/31/2024	67690	REICH, BRETT	REFUND TAX OVERAGE	247.26	100-21910	Tax Check Change
01/31/2024	67691	RINDERLE DOOR COMPANY	TROLLEY OPERATOR FOR DOORS	3,268.78	100-53311-000-242	Maint--Bldg & Facilities
01/31/2024	67692	ROWE, JACQUES	REFUND TAX OVERAGE	412.36	100-21910	Tax Check Change
01/31/2024	67693	RYUN, JOHN	REFUND TAX OVERAGE	396.63	100-21910	Tax Check Change
01/31/2024	67694	TALENT ASSOCIATES, INC.	DEPOSIT - ENTERTAINER - SUSSEX 100 YR CE	4,000.00	100-55202-000-403	Special Events
01/31/2024	67695	TIM O'BRIEN HOMES	OCC BD REF:N66W25535 ALPINE DR, SUSSEX	100.00	100-23230	Occupancy Deposits
01/31/2024	67696	U. S. LEGAL SUPPORT INC.	TRANSCRIPTION SERIVCE - HEARING	1,659.50	100-51300-000-211	Legal Fees--Opinions
01/31/2024	67697	VILLAGE OF RICHFIELD	JANUARY 2024 BUILDING INSPECTION CONTRA	9,835.14	100-52400-000-290	Contractual Fees

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01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP RENEWAL - SA	20.00	100-53311-000-390	Expenses
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP RENEWAL - SA	20.00	610-53700-000-930	Misc General Expenses
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP RENEWAL - SA	20.00	620-53610-100-345	Supplies
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP RENEWAL - SA	20.00	640-53650-000-324	Schooling & Dues
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP - DW/JB	20.00	100-53311-000-390	Expenses
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP - DW/JB	20.00	610-53700-000-930	Misc General Expenses
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP - DW/JB	20.00	620-53610-100-345	Supplies
01/31/2024	67698	WAUKESHA COUNTY PW ASSOC	MEMBERSHIP - DW/JB	20.00	640-53650-000-324	Schooling & Dues
01/31/2024	67699	WILHELMS, ANDREW	REFUND TAX OVERAGE	234.09	100-21910	Tax Check Change
01/31/2024	67700	WILLIAM RYAN HOMES-MADISON22	OCC BD REF:N56W24171 SABRINK CT, SUSSEX	100.00	100-23230	Occupancy Deposits
01/31/2024	67701	WINDREB, JOHN	REFUND TAX OVERAGE	501.88	100-21910	Tax Check Change
01/31/2024	67702	WISCONSIN APPRAISAL SERVICES INC.	RETAINER - VILLAGE PARK - W245N6250 PEWA	1,000.00	100-57620-000-820	Improvements
01/31/2024	67703	WRWA	CONSOLIDATED SAFETY TRAINING - PARKS - C	109.42	100-55200-000-390	Expenses
01/31/2024	800114	AFLAC	EMPLOYEE INSURANCE	87.24	100-21595	AFLAC INS
01/31/2024	800114	AFLAC	EMPLOYEE INSURANCE	115.80	100-21595	AFLAC INS
01/31/2024	800115	ARROWHEAD UNION HIGH SCHOOL	January Tax Settlement	25,236.91	810-24612	Taxes due to Arrowhead School
01/31/2024	800116	BMO HARRIS BANK NA - PAYMENTS	New hire lunch	107.45	100-51410-000-180	Human Resources Expense
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	23.47	100-14500	Due from Haass Library
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	5.45	280-54910-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	5.92	100-14500	Due from Haass Library
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	13.36	100-52400-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	14.68	100-51410-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	19.52	100-51430-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	26.88	100-53635-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	29.94	100-51491-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	34.46	100-54600-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	36.71	100-13800	Other Receivables
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	43.60	100-51510-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	54.50	100-51420-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	72.12	100-55300-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	85.48	100-51600-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	92.90	100-56700-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	102.85	100-55202-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	117.15	640-53650-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	120.24	100-55350-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	127.27	100-55200-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	155.07	100-53311-000-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	232.88	100-21596	Vision Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	342.98	620-53610-100-135	Employee Insurance
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	375.15	610-53700-000-926	Employee Pension & Benefits

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
01/31/2024	800117	DELTA DENTAL	DENTAL INSURANCE	584.35	100-52200-000-135	Employee Insurance
01/31/2024	800118	EFTPS	Federal Taxes	31,648.16	100-21512	Federal Taxes Withheld
01/31/2024	800118	EFTPS	Federal Taxes	36,542.39	100-21512	Federal Taxes Withheld
01/31/2024	800119	EMPLOYEE TRUST FUNDS	WI Retirement	44,631.75	100-21511	WI Retirement Payable
01/31/2024	800120	HAMILTON SCHOOL-TAXES	January Tax Settlement	5,392,814.20	810-24610	Taxes due to Hamilton School
01/31/2024	800121	PAYMENT SERVICE NETWORK	Utility Billing Invoice	366.81	610-53700-000-903	Accounting Supplies & Expenses
01/31/2024	800121	PAYMENT SERVICE NETWORK	Utility Billing Invoice	366.82	620-53610-100-310	Office Supplies
01/31/2024	800121	PAYMENT SERVICE NETWORK	Utility Billing Invoice	366.82	640-53650-000-340	Data Processing Services
01/31/2024	800121	PAYMENT SERVICE NETWORK	Tax billing invoice	74.80	100-51490-000-327	Real Estate Tax Expense
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	1.12	280-54910-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	2.32	100-51430-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	2.44	100-54600-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	3.73	100-52400-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	5.13	100-52100-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	5.53	100-53635-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	6.08	100-51491-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	7.32	100-55300-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	8.71	100-55350-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	10.89	100-51510-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	11.15	100-51420-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	12.86	100-51410-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	13.55	100-56700-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	15.00	100-55202-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	15.09	100-51600-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	25.18	640-53650-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	33.14	100-53311-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	34.07	100-55200-000-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	72.59	100-14500	Due from Haass Library
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	75.20	610-53700-000-926	Employee Pension & Benefits
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	80.54	620-53610-100-135	Employee Insurance
01/31/2024	800122	RELIANCE STANDARD LIFE INS CO	LIFE INSURANCE	114.85	100-52200-000-135	Employee Insurance
01/31/2024	800123	RHYME BUSINESS PRODUCTS	Finance Copier	53.21	100-51420-000-240	Maint--Equipment
01/31/2024	800123	RHYME BUSINESS PRODUCTS	Finance Copier	38.01	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800123	RHYME BUSINESS PRODUCTS	Finance Copier	38.01	620-53610-100-310	Office Supplies
01/31/2024	800123	RHYME BUSINESS PRODUCTS	Finance Copier	22.80	640-53650-000-310	Office Supplies
01/31/2024	800123	RHYME BUSINESS PRODUCTS	PSB/Police copier	260.21	100-52100-000-390	Expenses
01/31/2024	800123	RHYME BUSINESS PRODUCTS	One Stop Copier	217.53	100-51420-000-240	Maint--Equipment
01/31/2024	800123	RHYME BUSINESS PRODUCTS	One Stop Copier	187.35	100-55300-000-310	Office Supplies
01/31/2024	800123	RHYME BUSINESS PRODUCTS	PSB/Fire copier	104.08	100-52200-000-345	Supplies
01/31/2024	800123	RHYME BUSINESS PRODUCTS	3rd Floor copier	30.18	100-53311-000-240	Maint--Equipment

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
01/31/2024	800123	RHYME BUSINESS PRODUCTS	3rd Floor copier	90.55	100-52400-000-390	Expenses
01/31/2024	800123	RHYME BUSINESS PRODUCTS	3rd Floor copier	150.92	100-51491-000-390	Expenses
01/31/2024	800124	RICHMOND SCHOOL DISTRICT	January Tax Settlement	51,001.82	810-24611	Taxes due to Richmond School
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	133.01	280-54910-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	257.44	100-52400-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	429.07	100-54600-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	486.57	100-51430-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	579.25	100-53635-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	703.68	100-51491-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	858.14	100-13800	Other Receivables
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	1,064.10	100-51510-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	1,330.11	100-51420-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	1,527.49	100-55300-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	1,724.86	100-56700-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	2,316.98	100-55350-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	2,490.33	640-53650-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	2,504.05	100-55202-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	2,711.72	100-55200-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	2,879.06	100-51600-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	3,072.14	100-53311-000-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	3,652.52	100-14500	Due from Haass Library
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	6,575.94	610-53700-000-926	Employee Pension & Benefits
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	6,629.14	620-53610-100-135	Employee Insurance
01/31/2024	800125	UNITED HEALTHCARE	HEALTH INSURANCE	12,872.10	100-52200-000-135	Employee Insurance
01/31/2024	800126	WAUKESHA COUNTY TREAS-TAX	January Tax Settlement	1,104,100.05	810-24310	Taxes due to Waukesha County
01/31/2024	800127	WCTC - TAXES	January Tax Settlement	198,892.94	810-24510	Taxes due to WCTC
01/31/2024	800128	WE ENERGIES	Sewer other govt electric	34.73	620-110-46412	Sewer--Other Governments
01/31/2024	800128	WE ENERGIES	Civic Center heat	1,927.24	100-51600-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Civic Center electric	3,303.03	100-51600-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	PSB gas	439.75	100-52100-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Police electric	700.62	100-52100-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	PSB gas	439.76	100-52200-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Fire electric	977.91	100-52200-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Emergency Govt electric	75.72	100-52900-000-001	Emergency Government
01/31/2024	800128	WE ENERGIES	Garage gas	471.41	100-53311-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage electric	301.19	100-53311-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Traffic signal electric	216.14	100-53311-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Street Lighting Electric	4,529.38	100-53420-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Street Lighting Electric	9,135.16	100-53420-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Street Lighting Electric	13,571.94	100-53420-000-224	Utilities--Electric

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
01/31/2024	800128	WE ENERGIES	The Grove gas	648.74	100-55200-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Parks gas	172.64	100-55200-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage gas	231.07	100-55200-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage	147.64	100-55200-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	The Grove electric	1,235.72	100-55200-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Parks electric	1,687.44	100-55200-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	LIONS club meter	15.75	100-55200-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Water - electric	150.23	610-53700-000-641	Operation Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage electric	47.24	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage gas	91.03	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Water - electric for pumping	8,839.51	610-53700-000-952	Pumping-Power Purchases
01/31/2024	800128	WE ENERGIES	Water - Gas	249.09	610-53700-000-953	Pumping-Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage gas	73.94	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage gas	73.94	620-53610-100-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage electric	47.24	620-53610-100-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	San meter station electric	34.73	620-110-46412	Sewer--Other Governments
01/31/2024	800128	WE ENERGIES	Garage gas	73.94	640-53650-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage electric	47.24	640-53650-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Garage electric	67.99	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage electric	67.99	620-53610-100-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Garage electric	67.99	640-53650-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Garage gas	102.11	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage gas	102.11	620-53610-100-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage gas	102.11	640-53650-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage gas	125.70	610-53700-000-921	Office Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Water - electric	207.47	610-53700-000-641	Operation Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Garage	212.45	100-55200-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Civic Center heat	214.14	100-51600-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Garage gas	319.10	100-55200-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Water - Gas	343.99	610-53700-000-953	Pumping-Supplies & Expenses
01/31/2024	800128	WE ENERGIES	Civic Center electric	367.00	100-51600-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Garage electric	433.41	100-53311-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Police electric	573.23	100-52100-000-224	Utilities--Electric
01/31/2024	800128	WE ENERGIES	Garage gas	650.98	100-53311-000-222	Utilities--Heat
01/31/2024	800128	WE ENERGIES	Water - electric for pumping	12,480.89	610-53700-000-952	Pumping-Power Purchases
01/31/2024	800129	WI DEPARTMENT OF REVENUE	State Taxes	5,223.80	100-21513	State Taxes Withheld
01/31/2024	800129	WI DEPARTMENT OF REVENUE	State Taxes	6,170.98	100-21513	State Taxes Withheld
01/31/2024	800129	WI DEPARTMENT OF REVENUE	Q4 2023 Sales Tax	59.31	100-51490-000-390	Expenses
01/31/2024	800129	WI DEPARTMENT OF REVENUE	Q4 2023 Sales Tax	112.09	100-55300-000-390	Expenses
01/31/2024	800129	WI DEPARTMENT OF REVENUE	Q4 2023 Sales Tax	3.54	100-54600-000-899	Sales Tax Remitted

Check Issue Date	Check Number	Merchant Name	Description	Amount	Invoice GL Account	Invoice GL Account Title
01/31/2024	800129	WI DEPARTMENT OF REVENUE	Q4 2023 Sales Tax	128.02	100-55202-000-403	Special Events
01/31/2024	800129	WI DEPARTMENT OF REVENUE	Q4 2023 Sales Tax	43.41	100-55350-000-899	Sales Tax Remitted
01/31/2024	800129	WI DEPARTMENT OF REVENUE	Q4 2023 Sales Tax	307.05	100-21101	Sales Tax Payable
01/31/2024	800130	WI DEPT. OF TRANSP. TV&RP	Suspensions	3.00	100-000-45110	Fines & Tickets
01/31/2024	800130	WI DEPT. OF TRANSP. TV&RP	Suspensions	9.00	100-000-45110	Fines & Tickets
Grand Totals:				<u>7,935,237.29</u>		

Report Criteria:
 Invoice.Batch = "Jan24PCard"

Merchant Name	Invoice Number	Invoice Date	Description	GL Account	Total Cost
U. S. BANK (115497)					
ERA - A WATERS COMPANY	00153394-202	12/13/2023	ERA LAB SUPPLIES - SIMPLE NUTRIENTS	620-53610-300-212	166.37
SPECTRUM	0015582 1 OF	12/22/2023	DIGITAL ADAPTERS	100-53311-000-220	6.00
SPECTRUM	0015582 1 OF	12/22/2023	DIGITAL ADAPTERS	100-55200-000-220	6.00
SPECTRUM	0017661 1 OF1	01/05/2024	BASIC TV CIVIC CENTER	100-51600-000-220	97.74
SPECTRUM	0044129 1 OF	12/22/2023	DIGITAL ADAPTERS	100-52100-000-220	43.20
SPECTRUM	0044129 1 OF	12/22/2023	DIGITAL ADAPTERS	100-52200-000-220	196.82
SPECTRUM	0053302 1 OF	12/22/2023	ROADRUNNER	100-53311-000-220	64.99
SPECTRUM	0053302 1 OF	12/22/2023	ROADRUNNER	100-55200-000-220	65.00
SPECTRUM	0068938 1 OF	12/22/2023	ROADRUNNER	100-52100-000-220	75.00
SPECTRUM	0068938 1 OF	12/22/2023	ROADRUNNER	100-52200-000-220	74.99
SPECTRUM	0070496 1 OF1	01/05/2024	ROADRUNNER	620-53610-100-310	149.98
PROVEN POWER- WAUKESHA	01-447294-202	01/08/2024	FILTERS	100-55200-000-240	89.86
SAMSCLUB	0502576-2023	12/20/2023	EMPLOYEE APPRECIATION LUNCHEON SUPPLIES	100-51100-000-390	46.28
SPECTRUM	064740701120	12/13/2023	PRI & INTERNET	100-14500	49.32
SPECTRUM	064740701120	12/13/2023	PRI & INTERNET	100-51600-000-220	1,302.08
SPECTRUM	064740701120	12/13/2023	PRI & INTERNET	100-52100-000-220	42.26
SPECTRUM	064740701120	12/13/2023	PRI & INTERNET	100-52200-000-220	42.26
TYCOINTEGRATEDSECURITY	07169799 2 OF	01/03/2024	SECURITY ALARM - WOODSIDE TOWER	610-53700-000-650	78.52
TYCOINTEGRATEDSECURITY	07169800 2 OF	01/03/2024	SECURITY ALARM - WELL 5	610-53700-000-650	83.74
TYCOINTEGRATEDSECURITY	07169800 2 OF	01/03/2024	SECURITY ALARM - WELL 5	610-53700-000-955	83.73
TYCOINTEGRATEDSECURITY	07169801 2 OF	01/03/2024	SECURITY ALARM - WELL 4	610-53700-000-955	98.84
TYCOINTEGRATEDSECURITY	07169807 2 OF	01/03/2024	SECURITY ALARM - WELL 6 & 7	610-53700-000-955	136.98
WEISSMANS THEATRICAL SU	1/10/2024 12:0	01/10/2024	dance costumes	100-55350-000-390	180.31
WEISSMANS THEATRICAL SU	1/10/2024 12:0	01/10/2024	dance costumes	100-55350-000-390	93.81
AMZN MKTP US	1/10/2024 12:0	01/10/2024	pickleball supplies	100-55350-000-390	8.98
AMZN MKTP US	1/10/2024 12:0	01/10/2024	rec program supplies	100-55350-000-390	15.98
AMZN MKTP US	1/10/2024 12:0	01/10/2024	Ankle weights for Scuba diving FD	100-57220-000-810	199.80
NORTH AMERICAN RESCU LL	1/10/2024 12:0	01/10/2024	Medical Supplies	100-52200-000-342	571.48
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-51410-000-310	5.46
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-51420-000-310	31.19
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-51491-000-310	11.70
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-51510-000-310	5.46
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-52200-000-345	3.12
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-52400-000-390	11.70
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-53311-000-345	5.46
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-55200-000-310	3.90
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	100-55300-000-310	31.19
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	610-53700-000-921	20.27
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	620-53610-100-310	20.27
ODP BUS SOL LLC	1/10/2024 12:0	01/10/2024	Copy paper upstairs 2024	640-53650-000-310	6.24
FLAGSEXPRES	1/3/2024 12:00:	01/03/2024	Flags: replace	100-52200-000-242	215.35
NORTHWEST RIVER SUPPLIES	1/3/2024 12:00:	01/03/2024	Shipping Water rescue suits	100-57220-000-810	73.90
NORTHWEST RIVER SUPPLIES	1/3/2024 12:00:	01/03/2024	Water Rescue Suits	100-57220-000-810	4,403.00
SP ARS STORE	1/3/2024 12:00:	01/03/2024	Search & Rescue Ropes	100-57220-000-810	2,206.95
SP SAFERESCUE	1/3/2024 12:00:	01/03/2024	Ice Rescue Equip	100-57220-000-810	694.01
SQ *MEDICAL WAREHOUSE, IN	1/3/2024 12:00:	01/03/2024	FD Chewable Aspirin	100-52200-000-342	30.58
AMAZON.COM	1/4/2024 12:00:	01/04/2024	office supplies	100-55300-000-310	28.62
AMAZON.COM	1/4/2024 12:00:	01/04/2024	calendar	100-55200-000-298	19.50
AMZN MKTP US	1/4/2024 12:00:	01/04/2024	Replace broom handle FD	100-52200-000-240	22.38
AMZN MKTP US	1/4/2024 12:00:	01/04/2024	Sheriff Replacement Bulb for smart board	100-52100-000-390	42.18
AMZN MKTP US	1/4/2024 12:00:	01/04/2024	Lockout, Tagout kits FD	100-52200-000-240	86.51
ELLIOTT ACE HARDWARE	1/4/2024 12:00:	01/04/2024	fraud charge 2024	100-13800	80.51
MEIJER	1/4/2024 12:00:	01/04/2024	january bingo	100-54600-000-405	66.21
NORTH AMERICAN RESCU LL	1/4/2024 12:00:	01/04/2024	EMS Supplies	100-52200-000-342	550.86

Merchant Name	Invoice Number	Invoice Date	Description	GL Account	Total Cost
NORTHWEST RIVER SUPPLIES	1/4/2024 12:00:	01/04/2024	Ice Rescue Equip	100-57220-000-810	447.55
NORTHWEST RIVER SUPPLIES	1/4/2024 12:00:	01/04/2024	Shipping Ice Rescue	100-57220-000-810	20.18
SHERWIN WILLIAMS	1/4/2024 12:00:	01/04/2024	paint samples	100-55202-000-403	12.44
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	toner	100-55200-000-298	45.00
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	100th anniversary	100-55202-000-403	9.89
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	office supplies	100-51420-000-310	10.70
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	office supplies	100-55200-000-390	1.34
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	office supplies	100-55300-000-310	10.70
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	office supplies	610-53700-000-921	1.47
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	office supplies	620-53610-100-310	1.47
AMZN MKTP US	1/5/2024 12:00:	01/05/2024	office supplies	640-53650-000-310	1.07
HOMEDEPOT.COM	1/5/2024 12:00:	01/05/2024	Replace Air Compressor	100-52200-000-242	344.50
HOMEDEPOT.COM	1/5/2024 12:00:	01/05/2024	Replace Air Compressor	100-52200-000-244	344.50
SOCIALPILOT	1/5/2024 12:00:	01/05/2024	Social Media Management Platform/1 year	100-51430-000-397	186.66
SOCIALPILOT	1/5/2024 12:00:	01/05/2024	Social Media Management Platform/1 year	610-53700-000-923	54.16
SOCIALPILOT	1/5/2024 12:00:	01/05/2024	Social Media Management Platform/1 year	620-53610-100-212	52.02
SOCIALPILOT	1/5/2024 12:00:	01/05/2024	Social Media Management Platform/1 year	640-53650-000-340	13.16
AMAZON.COM	1/8/2024 12:00:	01/08/2024	Medical supplies FD	100-52200-000-342	6.44
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office partitions supplies	100-55300-000-310	15.90-
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	toner	100-55200-000-298	45.00-
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	soup and bread tasting	100-54600-000-405	11.79
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	soup and bread tasting	100-54600-000-405	16.79
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	toner	100-55200-000-298	28.99
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office supplies	100-51420-000-310	53.60
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office supplies	100-55200-000-390	6.70
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office supplies	100-55300-000-310	53.60
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office supplies	610-53700-000-921	7.37
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office supplies	620-53610-100-310	7.37
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	office supplies	640-53650-000-310	5.36
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	Heater Finance Dept 2024	100-51600-000-242	47.98
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	5g Wireless Antenna	100-57190-000-810	191.91
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	5g Wireless Antenna	610-53700-000-921	63.97
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	5g Wireless Antenna	620-53610-100-310	63.97
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	Street Brooms, handle brace, FD	100-52200-000-240	83.38
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	Tire Guage, Air Chuck & compressor acces	100-52200-000-244	29.38
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	Aspirin, Ibuprofen,Vics FD	100-52200-000-342	11.67
AMZN MKTP US	1/8/2024 12:00:	01/08/2024	Traction Cleats	100-57220-000-810	250.36
AMAZON.COM	1/9/2024 12:00:	01/09/2024	office supplies	100-51420-000-310	9.45
AMAZON.COM	1/9/2024 12:00:	01/09/2024	office supplies	100-55200-000-390	1.18
AMAZON.COM	1/9/2024 12:00:	01/09/2024	office supplies	100-55300-000-310	9.45
AMAZON.COM	1/9/2024 12:00:	01/09/2024	office supplies	610-53700-000-921	1.30
AMAZON.COM	1/9/2024 12:00:	01/09/2024	office supplies	620-53610-100-310	1.30
AMAZON.COM	1/9/2024 12:00:	01/09/2024	office supplies	640-53650-000-310	.95
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	100-51420-000-310	33.78
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	100-55200-000-390	4.22
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	100-55300-000-310	33.79
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	610-53700-000-921	4.65
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	620-53610-100-310	4.65
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	640-53650-000-310	3.38
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	100-51420-000-310	3.99
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	100-55200-000-390	.50
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	100-55300-000-310	4.00
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	610-53700-000-921	.55
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	620-53610-100-310	.55
AMZN MKTP US	1/9/2024 12:00:	01/09/2024	office supplies	640-53650-000-310	.40
LEAGUE WI MUNICIPALITIES	10509-2024	01/08/2024	RENEWAL MEMBERSHIP - VOS	100-51100-000-320	6,627.75
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	100-51410-000-310	6.22
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	100-51491-000-310	13.31

Merchant Name	Invoice Number	Invoice Date	Description	GL Account	Total Cost
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	100-51510-000-310	6.21
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	100-52200-000-345	3.55
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	100-52400-000-390	13.31
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	100-53311-000-345	6.21
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	610-53700-000-921	18.19
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	620-53610-100-310	18.19
AMZN MKTP US	1091423	01/08/2024	3rd Floor Office Supplies 2024	640-53650-000-310	3.55
WMH RETAIL PHARMACY	1108-2023	12/13/2023	MEDICAL SUPPLIES - NOV 2023	100-52200-000-342	291.00
WMH RETAIL PHARMACY	1108-2023	12/13/2023	MEDICAL SUPPLIES - NOV 2023	100-52200-000-342	598.37
COSTCO WHSE	111965493642	12/13/2023	Benefits Fair	100-51410-000-180	46.85
FLAG CENTER	113820-IN-202	12/18/2023	FLAGPOLE REPAIR	100-51600-000-242	125.00
CAP CONNECTION LLC	117431-2023	01/05/2024	TRUXEDO CUSTOM FIT	610-53700-000-933	779.00
MEIJER	12/13/2023 12:	12/13/2023	holiday cards for sponsors	100-55202-000-403	6.93
NORTH AMERICAN RESCU LL	12/14/2023 12:	12/14/2023	EMS Supplies 2023 Budget	100-52200-000-342	59.76
MENARDS WAUKESHA WI	12/15/2023 12:	12/15/2023	refund of tax and sale price. outdoor tree lights	100-55202-000-403	38.99-
EL JIMADOR MEXICAN GRILL	12/18/2023 12:	12/18/2023	holiday dinner party	100-54600-000-405	1,478.30
SP LOOKOURWAY.COM	12/18/2023 12:	12/18/2023	tent for all events	100-55202-000-403	665.71
METRO MARKET	12/19/2023 12:	12/19/2023	Benefits Fair	100-51410-000-180	5.23
OUTWATER PLASTICS IND NJ	12/21/2023 12:	12/21/2023	Refund for returned router	100-57190-000-810	305.40-
OUTWATER PLASTICS IND NJ	12/21/2023 12:	12/21/2023	Refund for returned router	610-53700-000-921	101.80-
OUTWATER PLASTICS IND NJ	12/21/2023 12:	12/21/2023	Refund for returned router	620-53610-100-310	101.80-
OUTWATER PLASTICS IND NJ	12/21/2023 12:	12/21/2023	Refund for returned router	100-57190-000-810	305.40
OUTWATER PLASTICS IND NJ	12/21/2023 12:	12/21/2023	Refund for returned router	610-53700-000-921	101.80
OUTWATER PLASTICS IND NJ	12/21/2023 12:	12/21/2023	Refund for returned router	620-53610-100-310	101.80
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	100-57190-000-810	305.40-
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	610-53700-000-921	101.80-
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	620-53610-100-310	101.80-
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	100-57190-000-810	305.40
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	610-53700-000-921	101.80
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	620-53610-100-310	101.80
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	100-57190-000-810	305.40-
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	610-53700-000-921	101.80-
OUTDOORROUTER	12/21/2023 12:	12/21/2023	Refund for returned router	620-53610-100-310	101.80-
USPS	12/22/2023 12:	12/22/2023	pickleball supplies	100-55350-000-390	35.85
AMZN MKTP US	12/28/2023 12:	12/28/2023	spooky sussex	100-55202-000-403	23.07
AMZN MKTP US	12/28/2023 12:	12/28/2023	office partitions supplies	100-55300-000-310	34.47
AMZN MKTP US	12/28/2023 12:	12/28/2023	office partitions and supplies	100-55300-000-310	96.88
AMZN MKTP US	12/28/2023 12:	12/28/2023	supplies for 100 year projects	100-55202-000-403	30.36
AMZN MKTP US	12/28/2023 12:	12/28/2023	office partitions supplies	100-55300-000-310	12.25
AMZN MKTP US	12/28/2023 12:	12/28/2023	supplies for 100 year projects	100-55202-000-403	12.59
CINTAS CORP PCARD	15191195-DEC	01/08/2024	UNIFORMS	100-53311-000-345	376.95
CINTAS CORP PCARD	15191195-DEC	01/08/2024	UNIFORMS	610-53700-000-930	496.90
CINTAS CORP PCARD	15191195-DEC	01/08/2024	UNIFORMS	620-53610-100-349	496.91
SALAMONE SUPPLIES INC	170851-2023	12/14/2023	CLEANING SUPPLIES	100-51600-000-242	488.11
WAL-MART #3322	1757 - 2023	12/13/2023	Benefits Fair	100-51410-000-180	21.24
AMZN MKTP US	2016263	12/28/2023	Historical Soc being billed for this battery	100-51600-000-242	22.99
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	100-51410-000-310	1.31
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	100-51491-000-310	2.82
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	100-51510-000-310	1.31
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	100-52200-000-345	.75
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	100-52400-000-390	2.81
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	100-53311-000-345	1.31
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	610-53700-000-921	3.84
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	620-53610-100-310	3.84
AMAZON.COM	2081054	12/21/2023	3rd Floor Office Supplies 2023	640-53650-000-310	.75
AMAZON.COM	2081054	12/21/2023	Microphone Batteries	100-51100-000-390	25.99
BLIFFERT LUMBER & FUEL CO	2312-502355-2	01/08/2024	TRIM	100-52100-000-242	36.75
NORTHERN LAKE SERVICE- IN	2321042-2023	12/14/2023	TOTAL COLIFORM BACTERIA	610-53700-000-632	132.00

Merchant Name	Invoice Number	Invoice Date	Description	GL Account	Total Cost
NORTHERN LAKE SERVICE- IN	23211471-2023	12/22/2023	TOTAL COLIFORM BACTERIA	610-53700-000-632	132.00
AMZN MKTP US	2374669 - 202	12/19/2023	IT Return Credit	100-57190-000-810	29.99-
AMZN MKTP US	2374669 - 202	12/19/2023	IT Return Credit	610-53700-000-921	10.00-
AMZN MKTP US	2374669 - 202	12/19/2023	IT Return Credit	620-53610-100-310	10.00-
MENARDS PEWAUKEE WI	27425-2023	12/26/2023	SUPPLIES	620-53610-100-249	197.53
AMZN MKTP US	2744221	12/13/2023	Streets Salt Equip-2023	100-53311-000-240	80.00
MENARDS PEWAUKEE WI	27518-2023	12/26/2023	4 X 8 BCX UL - SPOOKY SUSSEX	100-55202-000-403	75.96
MENARDS PEWAUKEE WI	27722-2023	12/26/2023	PAIL, TAPING KNIFE, MUD PAN	100-51600-000-242	19.95
MENARDS PEWAUKEE WI	28332-2024	01/08/2024	PLANER & ROTELLA	100-55200-000-348	157.23
SOCIETYFORHUMANRESOURC	2840641	01/04/2024	HR Professional Membership	100-51410-000-180	244.00
PROHEALTH WORKS (SEEGER)	320320-2023	12/13/2023	PREEMPLOYMENT TEST - MP	100-51600-000-390	45.00
PROHEALTH WORKS (SEEGER)	320320-2023	12/13/2023	RANDOM DOT - DB, JF, HEB B - NB	100-53311-000-390	82.00
PROHEALTH WORKS (SEEGER)	320320-2023	12/13/2023	RANDOM DOT - DB, JF, HEB B - NB	610-53700-000-930	82.00
PROHEALTH WORKS (SEEGER)	320320-2023	12/13/2023	RANDOM DOT - DB, JF, HEB B - NB	620-53610-100-345	82.00
BURKE TRUCK & EQUIP	32302-2023	01/08/2024	CYLINDER REPAIR, SEAL KIT, CYLINDER SEAL KIT	100-53311-000-240	1,493.14
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	100-51420-000-240	139.59
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	100-52200-000-240	9.97
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	100-53311-000-240	19.94
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	100-55200-000-240	39.88
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	100-55300-000-310	139.59
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	610-53700-000-935	19.94
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	620-53610-100-249	19.94
PB LEASING	3318404981-2	12/13/2023	PB LEASE 4TH QTR 2023	640-53650-000-240	9.97
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	100-51410-000-310	1.26
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	100-51491-000-310	2.70
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	100-51510-000-310	1.26
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	100-52200-000-345	.72
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	100-52400-000-390	2.70
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	100-53311-000-345	1.26
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	610-53700-000-921	3.69
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	620-53610-100-310	3.69
AMZN MKTP US	3884265	01/08/2024	3rd Floor Office Supplies 2024	640-53650-000-310	.72
TRC ELECTRONICS	388871-2023	01/08/2024	GYL LIGHTS - FREIGHT	100-51600-000-242	17.00
TRC ELECTRONICS	388871-2023	01/08/2024	GYM LIGHTS	100-51600-000-242	148.20
R A SMITH NATIONAL INC	4230829-2023	01/05/2024	2023 VOS BRIDGE INSPECTION	100-51491-000-216	262.00
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	100-51410-000-310	.99
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	100-51491-000-310	2.10
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	100-51510-000-310	.99
AMZN MKTP US	4282631	01/05/2024	Civic Build Maint Thermometer-2024	100-51600-000-242	20.78
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	100-52200-000-345	.56
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	100-52400-000-390	2.11
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	100-53311-000-345	.99
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	610-53700-000-921	2.89
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	620-53610-100-310	2.89
AMZN MKTP US	4282631	01/05/2024	3rd Floor Office Supplies-2024	640-53650-000-310	.56
LAKESHORE RECYCLING SYST	4521923-2024	01/05/2024	RES TRASH SERVICE - JAN 2024	100-53620-000-290	34,591.20
LAKESHORE RECYCLING SYST	4521923-2024	01/05/2024	RECYCLING SERVICE - JAN 2024	100-53635-000-290	14,211.36
NEUS BUILDING CENTER	4641633-2023	12/22/2023	TOOLS	610-53700-000-955	856.25
NEUS BUILDING CENTER	4641635-2023	12/22/2023	TOOLS	620-53610-100-249	176.39
NCL OF WISCONSIN INC	496650-2023	12/14/2023	LAB SUPPLIES - CREDIT 04722	620-53610-300-420	1,102.51
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	100-51410-000-310	.56
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	100-51491-000-310	1.19
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	100-51510-000-310	.56
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	100-52200-000-345	.32
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	100-52400-000-390	1.20
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	100-53311-000-345	.56
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	610-53700-000-921	1.64
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	620-53610-100-310	1.64

Merchant Name	Invoice Number	Invoice Date	Description	GL Account	Total Cost
AMZN MKTP US	5771411	01/05/2024	3rd Floor Office Supplies 2024	640-53650-000-310	.32
UWCC REGISTRATIONS	599731	01/05/2024	Dustin & Adam P Class 2024	100-53311-000-390	75.00
UWCC REGISTRATIONS	599731	01/05/2024	Dustin & Adam P Class 2024	610-53700-000-930	75.00
UWCC REGISTRATIONS	599731	01/05/2024	Dustin & Adam P Class 2024	620-53610-100-345	75.00
UWCC REGISTRATIONS	599731	01/05/2024	Dustin & Adam P Class 2024	640-53650-000-324	75.00
AMAZON.COM	6431434	12/18/2023	Civic Build Maint Cleaning Supplies 2023	100-51600-000-242	38.49
UPS	6566424	12/14/2023	IT Equip Return UPS - 2023	100-57190-000-810	37.27
UPS	6566424	12/14/2023	IT Equip Return UPS - 2023	610-53700-000-921	12.42
UPS	6566424	12/14/2023	IT Equip Return UPS - 2023	620-53610-100-310	12.42
UPS	6566424 - 202	12/14/2023	IT Equip Return UPS	100-57190-000-810	7.80
UPS	6566424 - 202	12/14/2023	IT Equip Return UPS	610-53700-000-921	2.60
UPS	6566424 - 202	12/14/2023	IT Equip Return UPS	620-53610-100-310	2.60
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	100-51410-000-310	.99
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	100-51491-000-310	2.10
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	100-51510-000-310	.99
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	100-52200-000-345	.56
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	100-52400-000-390	2.11
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	100-53311-000-345	.99
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	610-53700-000-921	2.89
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	620-53610-100-310	2.89
AMAZON.COM	657830	01/03/2024	3rd Floor Office Supplies 2023	640-53650-000-310	.56
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	100-14500	64.50
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	100-51491-000-310	64.50
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	100-55300-000-310	107.50
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	100-56700-000-390	64.50
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	610-53700-000-921	43.00
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	620-53610-100-310	43.00
A/E GRAPHICS, INC.	677407-2023	12/26/2023	PLOTTER MAINT. & COPIES	640-53650-000-310	43.00
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	100-14500	14.90
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	100-51491-000-310	14.90
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	100-55300-000-310	24.83
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	100-56700-000-390	14.90
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	610-53700-000-921	9.93
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	620-53610-100-310	9.93
A/E GRAPHICS, INC.	677959-2024	01/08/2024	PLOTTER MAINT. & COPIES	640-53650-000-310	9.93
LEXISNEXIS RISK MNGMT	7031239-1130-	12/14/2023	SOFTWARE UNPAID CITATIONS - MONTHLY	100-52100-000-340	150.00
PELRA	7213-2024	01/04/2024	MEMBERSHIP - KMA	100-51410-000-390	105.00
PELRA	7213-2024	01/04/2024	MEMBERSHIP - KMA	610-53700-000-930	52.50
PELRA	7213-2024	01/04/2024	MEMBERSHIP - KMA	620-53610-100-345	52.50
ELLIOTT ACE HARDWARE	752288-2024	01/05/2024	MOTO MIX	100-55200-000-400	151.96
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	100-51410-000-310	9.98
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	100-51491-000-310	21.41
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	100-51510-000-310	9.99
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	100-52200-000-345	5.71
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	100-52400-000-390	21.41
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	100-53311-000-345	9.99
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	610-53700-000-921	29.25
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	620-53610-100-310	29.25
COMPLETE OFFICE OF WISCO	798862	12/21/2023	3rd Floor Office Supplies 2023	640-53650-000-310	5.71
MID-AMERICAN RESEARCH CH	807069-IN-202	12/26/2023	SURF DEGR	620-53610-100-249	143.47
MID-AMERICAN RESEARCH CH	807069-IN-202	12/26/2023	ENERGIZER LIFT ST	620-53610-416-345	258.80
AIRGAS - NORTH	9145020357-2	12/26/2023	OXYGEN	100-52200-000-342	255.49
NOODLES & CO	963265 - 2023	12/14/2023	Benefits Fair Tax Return	100-51410-000-180	.63-
NOODLES & CO	963265 - 2023	12/14/2023	Benefits Fair Tax Return	100-51410-000-180	32.35-
NOODLES & CO	963265 - 2023	12/14/2023	Benefits Fair	100-51410-000-180	794.05
NOODLES & CO	963265 - 2023	12/14/2023	Benefits Fair	100-51410-000-180	13.13
WI DFI WS2 CFI CC EPAY	967581	12/20/2023	Anne P Notary 2023	100-51420-000-390	10.00
WI DFI WS2 CFI CC EPAY	967581	12/20/2023	Anne P Notary 2023	610-53700-000-930	5.00

Merchant Name	Invoice Number	Invoice Date	Description	GL Account	Total Cost
WI DFI WS2 CFI CC EPAY	967581	12/20/2023	Anne P Notary 2023	620-53610-100-345	5.00
RHYME BUSINESS PRODUCTS	AR695533-202	12/26/2023	SHARP COPIES & MAINT.	100-53311-000-240	3.45
RHYME BUSINESS PRODUCTS	AR695533-202	12/26/2023	SHARP COPIES & MAINT.	100-55200-000-390	3.45
RHYME BUSINESS PRODUCTS	AR695533-202	12/26/2023	SHARP COPIES & MAINT.	610-53700-000-921	3.45
RHYME BUSINESS PRODUCTS	AR695533-202	12/26/2023	SHARP COPIES & MAINT.	620-53610-100-310	11.50
RHYME BUSINESS PRODUCTS	AR695533-202	12/26/2023	SHARP COPIES & MAINT.	640-53650-000-310	1.15
MILWAUKEE JOURNAL	Digital 12/14/20	12/14/2023	Milwaukee Journal Digital 2023	100-51410-000-180	19.99
USA BLUE BOOK	INV00213321-	12/26/2023	LAB SUPPLIES	610-53700-000-632	406.34
JONES LAKE MANAGEMENT	INV31587-202	01/05/2024	WINTER FOUNTAIN MAINT. & INSP.	640-53650-000-242	300.00
MEIJER	JAN23PCARD	12/13/2023	lobby party/holiday bus tour	100-54600-000-405	173.39
MILLER BRADFORD RISBERG	P4141402-202	01/08/2024	FILTERS MV SIDEWALK MACHINE	100-53311-000-240	333.97
ATT* BILL PAYMENT	X1201-2023	12/14/2023	FIRE DEPT PHONES	100-52200-000-220	449.25
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-51410-000-220	76.45
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-51420-000-220	23.07
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-51491-000-220	11.33
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-51600-000-220	23.04
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-52200-000-220	33.75
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-53311-000-220	80.86
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-55200-000-220	230.77
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-55300-000-220	128.96
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	100-56700-000-390	46.25
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	610-53700-000-650	31.57
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES - PRO 2	610-53700-000-651	40.46
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	610-53700-000-921	108.76
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES - MTR RD PH	610-53700-000-935	28.06
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	610-53700-000-953	31.66
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	620-53610-100-310	222.02
ATT* BILL PAYMENT	X1202-2023	12/14/2023	CELL PHONES	640-53650-000-220	38.65
Total U. S. BANK (115497):					88,278.79
Grand Totals:					88,278.79

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Report Criteria:

Invoice.Batch = "Jan24PCard"

Posting Date	Merchant Name	Transaction Amount	Name
12/22/2023	USPS PO 5681000089	\$35.85	CHARLOTTE ABT
1/10/2024	WEISSMAN'S THEATRICAL SU	\$180.31	CHARLOTTE ABT
1/10/2024	WEISSMAN'S THEATRICAL SU	\$93.81	CHARLOTTE ABT
1/10/2024	AMZN MKTP US*TK51A76V1	\$15.98	CHARLOTTE ABT
1/10/2024	AMZN MKTP US*RT16C4XS0	\$8.98	CHARLOTTE ABT
12/15/2023	AMZN MKTP US*E27JI26R3	\$56.05	JENNIFER BAHNAMAN
12/18/2023	METRO MARKET #885	\$73.88	JENNIFER BAHNAMAN
12/29/2023	WWW.AMAZON.COM* 60800	\$21.55	JENNIFER BAHNAMAN
1/2/2024	AMZN MKTP US*W04FO47T3	\$11.95	JENNIFER BAHNAMAN
1/3/2024	AMZN MKTP US*TK53L5TN0	\$12.95	JENNIFER BAHNAMAN
1/4/2024	PIGGLY WIGGLY	\$16.56	JENNIFER BAHNAMAN
1/5/2024	AMZN MKTP US*TK9UQ56M0	\$85.83	JENNIFER BAHNAMAN
1/8/2024	JOURNAL SENTINEL	\$702.91	JENNIFER BAHNAMAN
12/13/2023	AMZN MKTP US*F742I5OT3	\$23.07	THOMAS A BERRES
1/4/2024	WWW.AMAZON* 113-544478	\$19.50	THOMAS A BERRES
1/5/2024	AMZN MKTP US*TK1I44HR0	\$9.89	THOMAS A BERRES
1/5/2024	AMZN MKTP US*RH6RI8XH3	\$45.00	THOMAS A BERRES
1/8/2024	AMZN MKTP US	(\$45.00)	THOMAS A BERRES
1/8/2024	AMZN MKTP US*TK1XR70W1	\$28.99	THOMAS A BERRES
12/26/2023	BAKER & TAYLOR - BOOKS	\$462.92	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$364.06	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$50.38	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$1,970.00	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$303.96	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$535.85	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$2,121.67	PHPL BOOKS
12/26/2023	BAKER & TAYLOR - BOOKS	\$446.55	PHPL BOOKS
12/18/2023	EL JIMADOR MEXICAN GRILL	\$1,478.30	HALIE DOBBECK
12/20/2023	AMZN MKTP US*LN2IP3A53	\$34.47	HALIE DOBBECK
12/21/2023	AMZN MKTP US*9Q0KM3S03	\$96.88	HALIE DOBBECK
12/27/2023	AMZN MKTP US*N54TQ5OB3	\$12.25	HALIE DOBBECK
1/4/2024	AMAZON.COM*TK7SF2CW2	\$28.62	HALIE DOBBECK
1/8/2024	AMZN MKTP US	(\$15.90)	HALIE DOBBECK
1/8/2024	TRC ELECTRONICS	\$17.00	MARK EESLEY
1/8/2024	TRC ELECTRONICS	\$148.20	MARK EESLEY
12/14/2023	NORTH AMERICAN RESCUE LL	\$59.76	KRISTOPHER GROD
1/3/2024	SP ARS STORE	\$2,206.95	KRISTOPHER GROD
1/3/2024	NORTHWEST RIVER SUPPLIES	\$73.90	KRISTOPHER GROD
1/3/2024	NORTHWEST RIVER SUPPLIES	\$4,403.00	KRISTOPHER GROD
1/3/2024	FLAGSEXPRES	\$215.35	KRISTOPHER GROD
1/3/2024	SP SAFERESCUE	\$694.01	KRISTOPHER GROD
1/4/2024	NORTHWEST RIVER SUPPLIES	\$447.55	KRISTOPHER GROD
1/4/2024	NORTHWEST RIVER SUPPLIES	\$20.18	KRISTOPHER GROD
1/4/2024	NORTH AMERICAN RESCUE LL	\$550.86	KRISTOPHER GROD
1/5/2024	HOMEDEPOT.COM	\$689.00	KRISTOPHER GROD
1/10/2024	NORTH AMERICAN RESCUE LL	\$571.48	KRISTOPHER GROD
12/15/2023	MENARDS WAUKESHA WI	(\$38.99)	CHRIS LIEDTKE
12/18/2023	SP LOOKOURWAY.COM	\$665.71	CHRIS LIEDTKE
12/20/2023	MEIJER STORE #275	\$6.93	CHRIS LIEDTKE
12/26/2023	AMZN MKTP US*NC4Z87CZ3	\$30.36	CHRIS LIEDTKE
12/28/2023	AMZN MKTP US*OD1150UM3	\$12.59	CHRIS LIEDTKE
1/4/2024	THE SHERWIN-WILLIAMS COMP	\$12.44	CHRIS LIEDTKE
1/5/2024	AMZN MKTP US*TK2470Z92	\$26.75	CHRIS LIEDTKE
1/9/2024	WWW.AMAZON* 113-749103	\$23.63	CHRIS LIEDTKE
12/14/2023	PAPA JOHN S #5326	\$35.28	ADELE M LORIA
12/21/2023	THE HOME DEPOT #4940	\$297.39	ADELE M LORIA

Posting Date	Merchant Name	Transaction Amount	Name
12/28/2023	AMZN MKTP US*X64YP6EH3	\$17.99	ADELE M LORIA
1/2/2024	WISCONSIN LIBRARY ASSOCIA	\$250.00	ADELE M LORIA
1/2/2024	PIGGLY WIGGLY	\$36.78	ADELE M LORIA
1/4/2024	AMZN MKTP US*QD2UF5BP3	\$169.99	ADELE M LORIA
1/10/2024	AMAZON.COM*RT06F6VM0	\$377.08	ADELE M LORIA
12/13/2023	WAL-MART #3322	\$21.24	K MCELROY ANDERSON
12/13/2023	COSTCO WHSE #1101	\$46.85	K MCELROY ANDERSON
12/14/2023	ORDER.NOODLES.COM	(\$0.63)	K MCELROY ANDERSON
12/14/2023	ORDER.NOODLES.COM	(\$32.35)	K MCELROY ANDERSON
12/14/2023	ORDER.NOODLES.COM	\$794.05	K MCELROY ANDERSON
12/14/2023	ORDER.NOODLES.COM	\$13.13	K MCELROY ANDERSON
12/14/2023	UPS*29PBQD1C413	\$13.00	K MCELROY ANDERSON
12/14/2023	UPS*1Z263VTW4216566424	\$62.11	K MCELROY ANDERSON
12/19/2023	METRO MARKET #380	\$5.23	K MCELROY ANDERSON
1/4/2024	SOCIETYFORHUMANRESOURCE	\$244.00	K MCELROY ANDERSON
12/13/2023	SPECTRUM	\$1,435.92	SANDRA A MEYER
12/13/2023	PB LEASING	\$398.82	SANDRA A MEYER
12/13/2023	WMH RETAIL PHARMACY	\$291.00	SANDRA A MEYER
12/13/2023	WMH RETAIL PHARMACY	\$598.37	SANDRA A MEYER
12/13/2023	PHMG OCC HEALTH	\$291.00	SANDRA A MEYER
12/14/2023	ATT* BILL PAYMENT	\$449.25	SANDRA A MEYER
12/14/2023	ATT* BILL PAYMENT	\$1,155.66	SANDRA A MEYER
12/14/2023	NORTHERN LAKE SERVICE- IN	\$132.00	SANDRA A MEYER
12/14/2023	LEXISNEXIS EPIC	\$150.00	SANDRA A MEYER
12/14/2023	SALAMONE SUPPLIES INC	\$488.11	SANDRA A MEYER
12/14/2023	NCL OF WISCONSIN INC	\$1,102.51	SANDRA A MEYER
12/18/2023	FLAG CENTER	\$125.00	SANDRA A MEYER
12/20/2023	SAMSClub #8164	\$46.28	SANDRA A MEYER
12/22/2023	NORTHERN LAKE SERVICE- IN	\$132.00	SANDRA A MEYER
12/22/2023	SPECTRUM	\$12.00	SANDRA A MEYER
12/22/2023	SPECTRUM	\$129.99	SANDRA A MEYER
12/22/2023	SPECTRUM	\$240.02	SANDRA A MEYER
12/22/2023	SPECTRUM	\$149.99	SANDRA A MEYER
12/22/2023	NEU'S BUILDING CENTER IN	\$1,032.64	SANDRA A MEYER
12/26/2023	MENARDS PEWAUKEE WI	\$293.44	SANDRA A MEYER
12/26/2023	MID-AMERICAN RESEARCH CHE	\$402.27	SANDRA A MEYER
12/26/2023	RHYME BUSINESS PRODUCTS L	\$23.00	SANDRA A MEYER
12/26/2023	A/E GRAPHICS, INC.	\$430.00	SANDRA A MEYER
12/22/2023	CAVENDISHSQ	\$131.45	SANDRA A MEYER
12/22/2023	SQ *THOMAS PRESS INC.	\$205.20	SANDRA A MEYER
12/26/2023	DEMCO	\$488.65	SANDRA A MEYER
12/26/2023	DEMCO	\$296.75	SANDRA A MEYER
12/26/2023	JAMES IMAGING SYSTEMS, IN	\$211.15	SANDRA A MEYER
12/26/2023	AIRGAS - NORTH	\$255.49	SANDRA A MEYER
12/26/2023	USABLUBOOK	\$406.34	SANDRA A MEYER
1/3/2024	TYCOINTEGRATEDSECURITY	\$78.52	SANDRA A MEYER
1/3/2024	TYCOINTEGRATEDSECURITY	\$167.47	SANDRA A MEYER
1/3/2024	TYCOINTEGRATEDSECURITY	\$98.84	SANDRA A MEYER
1/3/2024	TYCOINTEGRATEDSECURITY	\$136.98	SANDRA A MEYER
1/4/2024	PELRA* INV-7213	\$210.00	SANDRA A MEYER
1/5/2024	LAKESHORE RECYCLING SYST	\$48,802.56	SANDRA A MEYER
1/5/2024	JONES LAKE MANAGEMENT	\$300.00	SANDRA A MEYER
1/5/2024	ELLIOTT ACE HDWE	\$151.96	SANDRA A MEYER
1/5/2024	R A SMITH NATIONAL INC	\$262.00	SANDRA A MEYER
1/5/2024	SPECTRUM	\$97.74	SANDRA A MEYER
1/5/2024	SPECTRUM	\$149.98	SANDRA A MEYER

Posting Date	Merchant Name	Transaction Amount	Name
1/5/2024	CAP CONNECTION LLC	\$779.00	SANDRA A MEYER
1/8/2024	MILLER BRADFORD RISBERG	\$333.97	SANDRA A MEYER
1/8/2024	MENARDS PEWAUKEE WI	\$157.23	SANDRA A MEYER
1/8/2024	BURKE TRUCK & EQUIP	\$1,493.14	SANDRA A MEYER
1/8/2024	LEAGUE WI MUNICIPALITIES	\$6,627.75	SANDRA A MEYER
1/8/2024	BLIFFERT LUMBER & FUEL CO	\$36.75	SANDRA A MEYER
1/8/2024	A/E GRAPHICS, INC.	\$99.32	SANDRA A MEYER
1/8/2024	PROVEN POWER- WAUKESHA	\$89.86	SANDRA A MEYER
1/5/2024	SQ *THOMAS PRESS INC.	\$311.20	SANDRA A MEYER
1/8/2024	CINTAS CORP	\$1,370.76	SANDRA A MEYER
1/4/2024	ACE HARDWARE CORPORATION	\$80.51	JENNIFER A MOORE
1/8/2024	AMZN MKTP US*TK6390ZZ1	\$134.00	JENNIFER A MOORE
1/9/2024	AMZN MKTP US*RT0D23T50	\$84.47	JENNIFER A MOORE
1/9/2024	AMZN MKTP US*TK2TJ5MW1	\$9.99	JENNIFER A MOORE
12/21/2023	OUTDOORROUTER	(\$509.00)	LORI NISWONGER
1/5/2024	SOCIALPILOT	\$306.00	LORI NISWONGER
12/12/2023	AMAZON.COM*0N9WV9GP3	\$81.84	ANNA OLESZCZAK
12/12/2023	AMAZON.COM*8S5VK1Y33	\$25.92	ANNA OLESZCZAK
12/18/2023	SPECIALTY STORE SERVICES	\$550.38	ANNA OLESZCZAK
12/20/2023	AMAZON.COM*5Q1QV8373	\$124.80	ANNA OLESZCZAK
12/21/2023	AMAZON.COM*CD3I57HK3	\$20.94	ANNA OLESZCZAK
12/29/2023	USPS PO 5681000089	\$6.56	ANNA OLESZCZAK
1/4/2024	WWW.AMAZON* 70100 AFJA	\$11.21	ANNA OLESZCZAK
1/5/2024	AMAZON.COM*TK4XI1HQ0	\$156.25	ANNA OLESZCZAK
12/21/2023	AMAZON.COM*MB5165SP3	\$25.99	CHRISTOPHER PERALTA
1/8/2024	AMZN MKTP US*RT5TB0400	\$319.85	CHRISTOPHER PERALTA
12/12/2023	AMZN MKTP US*1B3XK6C83	\$31.53	LISA PONTO
1/2/2024	MOBILE BEACON	\$720.00	LISA PONTO
1/2/2024	AMZN MKTP US*TK71R9CR0	\$14.65	LISA PONTO
1/3/2024	PIGGLY WIGGLY	\$3.49	LISA PONTO
1/4/2024	PIGGLY WIGGLY	\$3.49	LISA PONTO
1/4/2024	AMAZON.COM*NG0Y90963	\$60.70	LISA PONTO
1/4/2024	AMZN MKTP US*TK87N5PO0	\$8.25	LISA PONTO
1/5/2024	WWW.AMAZON* 112-755370	\$60.70	LISA PONTO
1/5/2024	PIGGLY WIGGLY	\$3.49	LISA PONTO
1/5/2024	AMAZON.COM*TK0NC0BM0	\$434.16	LISA PONTO
1/5/2024	AMAZON.COM*TK5QZ3NY2	\$45.00	LISA PONTO
1/8/2024	AMZN MKTP US*TK8DZ47V0	\$65.97	LISA PONTO
1/8/2024	AMZN MKTP US*TK22X7JN1	\$8.25	LISA PONTO
1/8/2024	AMZN MKTP US*RT6KF1CY0	\$22.94	LISA PONTO
1/8/2024	AMZN MKTP US*TK7802MS2	\$27.99	LISA PONTO
1/8/2024	AMAZON.COM*TK1DM6H02	\$279.00	LISA PONTO
1/8/2024	AMZN MKTP US*TK9GU7B72	\$212.99	LISA PONTO
1/9/2024	COSTCO WHSE #1101	\$65.34	LISA PONTO
12/13/2023	AMZN MKTP US*WJ3WX3BK3	\$80.00	ANNE PULVERMACHER
12/14/2023	MILWAUKEE JOURNAL	\$19.99	ANNE PULVERMACHER
12/18/2023	AMAZON.COM*YB1Y14W53	\$38.49	ANNE PULVERMACHER
12/19/2023	AMZN MKTP US	(\$49.99)	ANNE PULVERMACHER
12/20/2023	WI DFI WS2 CFI CC EPAY	\$20.00	ANNE PULVERMACHER
12/21/2023	COMPLETE OFFICE OF WISCON	\$142.70	ANNE PULVERMACHER
12/21/2023	AMAZON.COM*QT3YM3OF3	\$18.74	ANNE PULVERMACHER
12/28/2023	AMZN MKTP US*CZ26G7JH3	\$22.99	ANNE PULVERMACHER
1/3/2024	AMAZON.COM*IP4V87003	\$14.08	ANNE PULVERMACHER
1/5/2024	AMZN MKTP US*TK4323QY0	\$7.99	ANNE PULVERMACHER
1/5/2024	AMZN MKTP US*TK2NY4Q70	\$34.86	ANNE PULVERMACHER
1/5/2024	UWCC REGISTRATIONS	\$300.00	ANNE PULVERMACHER

Posting Date	Merchant Name	Transaction Amount	Name
1/8/2024	AMZN MKTP US*TK4J76TG1	\$18.00	ANNE PULVERMACHER
1/8/2024	AMZN MKTP US*TK9AB00X1	\$47.98	ANNE PULVERMACHER
1/8/2024	AMZN MKTP US*TK6YC9GL1	\$88.74	ANNE PULVERMACHER
1/10/2024	ODP BUS SOL LLC# 106869	\$155.96	ANNE PULVERMACHER
1/3/2024	SQ *MEDICAL WAREHOUSE, IN	\$30.58	BRENDA TENNYSON
1/4/2024	AMZN MKTP US*TK7YR5C42	\$42.18	BRENDA TENNYSON
1/4/2024	AMZN MKTP US*S71OK6S03	\$22.38	BRENDA TENNYSON
1/4/2024	AMZN MKTP US*TK8ZG6VX0	\$86.51	BRENDA TENNYSON
1/8/2024	AMAZON.COM*TK3NU2Z21	\$6.44	BRENDA TENNYSON
1/8/2024	AMZN MKTP US*TK91P89O0	\$374.79	BRENDA TENNYSON
1/10/2024	AMZN MKTP US*RT61C05U0	\$199.80	BRENDA TENNYSON
12/13/2023	MEIJER # 275	\$173.39	LYDIA VANDERPOEL
1/4/2024	MEIJER # 275	\$66.21	LYDIA VANDERPOEL
1/8/2024	AMZN MKTP US*RT7OX3LR0	\$16.79	LYDIA VANDERPOEL
1/8/2024	AMZN MKTP US*RT7DI1LT0	\$11.79	LYDIA VANDERPOEL
12/13/2023	ERA - A WATERS COMPANY	\$166.37	DENNIS WOLF
GRAND TOTAL		\$101,390.61	

Report Criteria:

Including employee hash and count

11/5/24

Pay Code Summary

PC	Pay Code Title	Amount
1-01	HOURLY	67,318.43
15-07	FIRE OTHER	14.50
21-00	INSURANCE OPT O	2,255.81
4-00	VACATION	7,581.51
41-02	NORTH SHORE	1,773.23-
42-03	DISABILITY	24.84-
49-00	IAFF LOCAL 5241 U	699.72-
50-02	WRS PROTECTIVE	1,947.11-
75-00	MEDICARE	1,925.05-
86-00	DIRECT DEPOSIT	93,797.69-

PC	Pay Code Title	Amount
1-02	SALARY	56,365.25
15-08	FIRE STIPEND	581.24
23-00	DEFERRED COMP	439.30
40-00	HSA	1,594.60-
42-01	ACCIDENT INSURA	29.19-
43-00	HEALTH INSURANC	3,061.01-
5-00	SICK	1,930.68
6-00	COMP TIME	584.83
76-00	FEDERAL WITHHOL	11,335.96-

PC	Pay Code Title	Amount
15-01	FIRE RUNS	68.88
2-00	OVERTIME	404.37
29-00	HSA DEPOSIT FOR	1,594.60
41-01	MISSION SQUARE	2,419.43-
42-02	ACCIDENT AFTER T	3.87-
45-00	VISION INSURANCE	101.55-
50-01	WRS GENERAL	6,971.30-
74-00	SOCIAL SECURITY	8,231.05-
77-00	STATE WITHHOLDI	5,223.80-

Gross > 137,544.80

Report Criteria:

Including employee hash and count

1/12/24

Pay Code Summary

PC	Pay Code Title	Amount
1-01	HOURLY	43,851.97
15-01	FIRE RUNS	61.63
15-05	HOLIDAY 2X	10,889.93
2-00	OVERTIME	4,840.26
23-00	DEFERRED COMP	439.30
40-00	HSA	1,664.60-
42-01	ACCIDENT INSURA	29.19-
43-00	HEALTH INSURANC	3,061.01-
50-01	WRS GENERAL	7,454.35-
74-00	SOCIAL SECURITY	9,231.28-
77-00	STATE WITHHOLDI	6,170.98-

PC	Pay Code Title	Amount
1-02	SALARY	56,365.25
15-02	FIRE TRAINING	29.00
15-07	FIRE OTHER	83.38
20-00	TAXABLE LIFE INSU	181.06
29-00	HSA DEPOSIT FOR	1,664.60
41-01	MISSION SQUARE	2,419.43-
42-02	ACCIDENT AFTER T	3.87-
45-00	VISION INSURANCE	101.55-
50-02	WRS PROTECTIVE	2,567.52-
75-00	MEDICARE	2,158.92-
8-00	HOLIDAY	19,930.71

PC	Pay Code Title	Amount
1-03	VILLAGE BOARD	2,861.69
15-03	FIRE HOLIDAY 1.5X	1,554.92
15-08	FIRE STIPEND	581.24
21-00	INSURANCE OPT O	2,255.81
4-00	VACATION	4,989.22
41-02	NORTH SHORE	1,773.23-
42-03	DISABILITY	24.84-
5-00	SICK	4,371.53
6-00	COMP TIME	460.91
76-00	FEDERAL WITHHOL	13,761.99-
86-00	DIRECT DEPOSIT	104,808.5

Gross 153,566.75

Report Criteria:
 Report type: GL detail
 Vendor.Vendor number = 2
 Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Description	Amount	Check GL Account	Invoice GL Account Title
01/11/2024	67598	ACE HARDWARE	SCREWS	5.79	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	P TRAP , PUTTY	7.72	100-21100	Due from Haass Library
01/11/2024	67598	ACE HARDWARE	H/W	5.00	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	MOUSE GLUE TRAP	10.06	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	MILKHOUSE HEATER	31.49	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	TIMER	28.78	100-21100	Special Events
01/11/2024	67598	ACE HARDWARE	PLIER, SOCKETS	48.38	610-21100	Pumping-Maint of Equipment
01/11/2024	67598	ACE HARDWARE	PUSH CONNECT END CAP	8.26	610-21100	Pumping-Maint of Equipment
01/11/2024	67598	ACE HARDWARE	SALT	3,255.07	100-21100	Salt & Sand
01/11/2024	67598	ACE HARDWARE	SCREWS FOR WOOD TRIM	22.98	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	TOUCH UP FOR WOOD TRIM	10.42	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	NOTIONS	34.99	100-21100	Contract--Misc Sanitation
01/11/2024	67598	ACE HARDWARE	H/W	4.60	100-21100	Maint--Bldg & Facilities
01/11/2024	67598	ACE HARDWARE	OIL	39.58	100-21100	Forestry Efforts
01/11/2024	67598	ACE HARDWARE	PAINTING SUPPLIES	45.26	100-21100	Maint--Bldg & Facilities
Grand Totals:				<u>3,558.38</u>		

RESOLUTION NO. 24-04

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES AND
APPROVING OTHER FINANCIAL INSTITUTIONS FOR INVESTMENT

WHEREAS: The Village Board of the Village of Sussex has adopted Resolution 13-07 to establish a policy for public deposits and investments of public monies; and

WHEREAS: Said policy requires that the Village Board designate one or more public depositories organized and doing business under the laws of this State or Federal Law and located in this State, in which the Village Treasurer shall deposit all public monies received by him/her; and

WHEREAS: The aforesaid policy further requires that the Village Board designate and approve financial institutions for the investment of public monies.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. That the following depositories are hereby designated as public depositories in which public money shall be deposited without any restriction as to the amount of deposit or collateralization:

Local Government Investment Pool (LGIP)

2. That the following banks, savings and loans, and credit unions be and are hereby designated as public depositories in which all public money shall be deposited in either time deposits, demand deposits or savings deposits, subject to the restrictions in the investment policy regarding maximum deposits and collateralization:

Associated Bank
BMO Harris Bank
Landmark Credit Union

3. That the following banks, savings and loan associations, and credit unions be and are hereby designated as public depositories in which all public money shall be deposited in either time deposits, demand deposits or savings deposits and that not more than two hundred fifty thousand dollars (\$250,000.00) be invested at each institution, unless the investment is collateralized with a perfected security interest in Federal government bonds or securities which are a direct obligation of or guaranteed as to principal and interest by the Federal government, and/or bonds or securities which are obligations of an agency, commission, board or other instrumentality of the Federal government, where principal and interest are guaranteed by the Federal Government, the securities having a market value of one hundred ten percent (110%) of the investment:

North Shore Bank
Bank First Bank
Summit Credit Union
First Federal Bank
Westbury Bank

4. That the following financial institutions and investment advisory firms are hereby approved for the purchase and sale of investments as authorized in the Village of Sussex investment policy Section VII:

Associated Bank
U. S. Bank
Chase Bank
BMO Harris Bank

Adopted this _____ day of _____, 2024.

Village President

ATTEST: _____
Clerk-Treasurer



Sussex Civic Center
 N64W23760 Main Street
 Sussex, Wisconsin
 53089
 (262) 246-5200
 info@sussexwi.gov

Investments as of December 31, 2023

	Term	Interest Rate	Balance	Comments
BMO Harris Bank				
Checking Account		0.00%	10,981,420.26	Fully Collateralized
Money Market Account		2.50%	3,638,341.99	Fully Collateralized
Associated Bank				
Certificate of Deposit	11/7/2023-11/6/2024	3.75%	509,074.99	Fully Collateralized
Money Market Account		1.00%	825,694.49	Fully Collateralized
Landmark Credit Union				
Shareholder Account		0.00%	5.00	Acct required with CD
Certificate of Deposit	12/18/2023 - 6/18/2025	4.51%	249,383.23	
Summit Credit Union				
Shareholder Account		0.00%	5.00	Acct required with CD
Certificate of Deposit	2/7/2023 - 2/6/2026	4.41%	228,904.79	
Local Govt Investment Pool				
Sub Accounts #1, 2, &5		5.38%	15,743,411.92	
			<u>32,176,241.67</u>	

All funds held at BMO Harris and Associated Bank are collateralized. Highlights:

- ❖ The balances show a net increase of just over \$9.5 million since the last quarter. The increase is due to collections of property tax payments in December of \$10.9 million and interest of \$251 thousand, offset by operating activities of \$1.6 million.
- ❖ Interest rates have been the highest set within the past 3 years.
- ❖ Based on the balances at quarter-end, the average yield for the quarter increased from 2.62% to 2.86% for the fourth quarter.

While the total of investments may seem like a large amount, there are various reserves required by our borrowing instruments. Other funds are set aside for specific purposes as set by the Village Board or Village policies. Funds are categorized as follows:

Amounts Set Aside for Specific Purposes:		
Fund	Approximate Amount	Comments
General	1,926,327	Set aside for impact fees, deposits, working capital and senior activities
General	5,684,952	Set aside for insurance contingencies, future purchases (prior surplus set aside for other purposes), equipment replacement
ARPA	216,966	Funds remaining that were received from the federal government under the American Rescue Plan
Park	1,040,114	Park impact fees received that are for specific purposes
Recreation Scholarships	37,059	Funds available for providing scholarships
Cemetery Fund	33,904	Funds for cemetery operations
Debt Service	23,054	Funds for debt service payments
Capital Projects	238,622	Borrowed money held to pay for projects as payments are due.
TIF #7	6,625	State loan proceeds waiting for developer payments to be made
Water	2,588,109	Funds for debt payments, construction funds, reserves required by our debt instruments, and RCA's collected to be used for specific purposes.
Sewer	2,420,714	Funds for debt payments, construction funds, reserves required by our debt instruments, and RCA's collected to be used for specific purposes.
CDA	346,798	Funds set aside for future TIF start ups & other development initiatives.
Stormwater	855,457	Funds set aside for equipment replacement and debt service.
Taxes	<u>10,939,998</u>	Collections of taxes that will be paid out to the other districts, including the Village.
Sub-total	26,358,699	Portion of all funds that are set aside/required to be held.
	<u>5,817,543</u>	Balance in all funds to be used for current year expenditures/expenses. In the general fund, taxes are collected early in the year and paid out over the course of the year.
	<u>32,176,242</u>	



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

TO: Finance and Personnel Committee and Village Board
FROM: Taylor Walls, Finance Director
RE: Annual Update Regarding Identity Theft Prevention Program
DATE: February 1, 2024

In May, 2009 the Village Board approved the Identity Theft Prevention Program for the Village and Fire Department in accordance with the Federal Trade Commission's Red Flag Rules which went into effect in June of 2010. In May, 2010, the village staff as well as the fire department staff all received training on the policy. One of the requirements of the program is to provide the board with an annual update of the Identify Theft Prevention Program's effectiveness and any identity theft incidents.

Since the last report covering the 2022 calendar year, there were no instances of identity theft that have been reported.



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Sussex, Wisconsin 53089
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TO: Finance Committee
FROM: Gabe Gilbertson, Community Development Director
RE: Verizon Wireless License Agreement
DATE: Friday, February 2, 2024

Verizon Wireless is proposing a new wireless communications facility at the Well 5 Water Tower. The Public Works committee reviewed and approved the proposed License Agreement at their May 4, 2023 meeting. The Plan Commission approved a Conditional Use Permit for the new wireless communications facility at their January 16, 2024 meeting.

Attached is the proposed license agreement which includes the 2024 License Fee. The document has been submitted to Verizon for their review and is largely consistent with their previously approved license agreement. Minor adjustments to the license agreement included updating the license fee and adding language to ensure collocation of other wireless users on the tower and in the equipment building that is being built by Verizon.

**LICENSE AGREEMENT BETWEEN
THE VILLAGE OF SUSSEX AND
CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS**

License Agreement dated effective _____, by and between the Village of Sussex, Wisconsin (“Village”), with its principal office at N64 W23760 Main Street, Sussex, WI 53089 and Cellco Partnership d/b/a Verizon Wireless, whose principal business address is One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 (“Company”).

RECITALS

- A. Village owns certain real property, consisting of, among other things, a water tower and surrounding property, located in the Village of Sussex, Waukesha County, Wisconsin, as more particularly described in the attached **Exhibit A** (the “Property”).
- B. Company desires to install, maintain and operate on the Property certain communications facilities described in the attached **Exhibit B** (the “Communications Facilities”).

NOW, THEREFORE, FOR VALUABLE CONSIDERATION AND INTENDING TO BE BOUND, VILLAGE AND COMPANY AGREE AS FOLLOWS:

1. Recitals. The Recitals are incorporated into and form a part of this Agreement.
2. License. Village hereby grants Company a nonexclusive license to install, maintain, and operate the Communications Facilities, including up to Nine (9) antennas, three (3) antenna/RRU combo units, six (6) RRU’s, three (3) Raycaps, and three (3) Hybrid cables, and grants Company a nonexclusive license to construct Communications Facilities, on part of the Property, in the specific locations designated on construction plans and drawings approved by Village (the “Premises”), which shall be attached hereto and incorporated herein in the attached **Exhibit B**. Village further authorizes Company, where appropriate, to attach the Communications Facilities to the water tower referenced in Recital A above (the “Structure”), in the specific locations designated on construction plans and drawings approved by the Village, which shall be attached hereto and incorporated herein as **Exhibit B**. Company shall make no other use of Premises.

The parties expressly understand and agree that this Agreement constitutes an irrevocable license coupled with an interest and that it shall not be revoked or otherwise terminated by expiration of its term or as provided in this Agreement.

3. Term.

- a. The initial term of this Agreement shall be for a period of five (5) years. This Agreement shall commence based upon the date Company is granted a building permit by the governmental agency charged with issuing such permits, or the date of execution of the Agreement by the Parties, whichever is later. In the event the date at which Company is granted a building permit or the date of execution of the Agreement, whichever is applicable, falls between the 1st and 15th of the month, the Agreement shall commence on the 1st of that month and if such date falls between the 16th and 31st of the month, then the Agreement shall commence on the 1st day of the following month (either the "Commencement Date"). Village and Company acknowledge and agree that initial rental payment(s) shall not actually be sent by Company until thirty (30) days after the Commencement Date and the amount paid with the initial payment shall be pro rated to cover the months from the Commencement Date through December 31 of that year. By way of illustration of the preceding sentence, if the Commencement Date is January 1, Company shall send to the Village the rental payments by February 1 for an amount that covers the license fee for January 1 through December 31. Payments for subsequent years shall be made pursuant to 4.C.
- b. At any time prior to the Commencement Date, the Company shall have the right to provide written notice of termination without the obligation to pay any license fees. After the initial five year term of this Agreement, this license shall automatically renew for up to seven (7) successive three (3) year renewal terms unless Company notifies Village, in writing, of Company's intention not to renew for the next three (3) year term at least sixty (60) days prior to the expiration of the initial term or any renewal term.

4. License Fee.

- a. During the initial term of this Agreement, Company shall pay Village an annual base license fee of Twenty-Nine Thousand Seven Hundred Fifty One and 26/100 (\$29,751.26).
- b. During the initial term, and any renewal terms the annual base license fee shall annually be increased by 3%, over the annual license fee in effect the immediately preceding year. Such increase shall be adjusted and made annually on January 1st.
- c. The license fee shall be paid "up front", meaning that the annual license fee shall be paid by December 1 of the year immediately

preceding the year for which the payment is intended to cover. Upon agreement of the Parties, Company may pay rent by electronic funds transfer and in such event, Village agrees to provide to Company bank routing information for such purpose upon request of Company.

- d. In the event that Company fails to timely pay the license fee, Company shall pay to Village a late fee on the total payment due of 3% per month.
- e. All consideration to be provided by Company to Village shall be paid or provided to Village without offset. The license fee hereunder is reserved on an absolute net basis. Company shall pay to the persons entitled thereto all charges for personal property taxes, if any, assessed against the Company's equipment located on the Property, and all insurance premiums, maintenance charges and any other charges, costs and expenses against the Property provided for under any provision of this Agreement for operation of the Communications Facilities on this Structure.
- f. Village warrants and agrees that Company, upon paying the license fee required under this paragraph and performing the covenants set forth in this Agreement, shall peaceably enjoy the rights granted Company hereunder.
- g. Company shall construct a building having external dimensions of approximately 15' by 45' which shall be located on the ground space. A plan depicting the proposed building is attached hereto as Exhibit "F". Said building shall be capable of housing three (3) wireless companies ground equipment facilities. Company shall be required to sublicense space within the building for up to two (2) additional providers at commercially reasonable and competitive rates and recover shelter construction costs. Company may also recover costs for construction of the mounting ring installed at the top of the water tower. Additional carriers must obtain all necessary permits, license agreements, and approvals from the Village whose approval shall not be unreasonably withheld.

5. Compliance with the Laws and Emission Standards. Throughout the term of this Agreement, Company shall continuously use the Premises for the purpose of constructing, maintaining and operating facilities for the transmission and reception of radio communication signals in such frequencies as may be assigned to Company by the Federal Communications Commission ("FCC"). Company, at its expense, shall diligently, faithfully and promptly obey and comply with all federal, state and local orders, rules, regulations and laws, including all FCC and Federal Aviation Administration rules, in relation to any of its business activities or other operations conducted upon, above or adjacent to the Premises and including the American National Standards Institute's ("ANSI") Safety Levels with respect to Human Exposure to Radio Frequency Electromagnetic Fields as set forth in the current or future ANSI standard or any FCC standard which supersede this standard or any EPA rules or regulations that may

hereinafter be adopted which supersede this standard. Company shall pay, as they become due and payable, all fees, charges, taxes and expenses required for licenses and permits required for Company's use of the Premises.

6. Tower Compliance. Village covenants that it will keep the Tower in good repair as required by all applicable local, state and federal laws and regulations. The Village shall also comply with all rules and regulations enforced by the Federal Communications Commission with regard to the lighting, marking and painting of towers. No materials may be used in the installation of the antennas or transmission lines that will cause corrosion or rust or deterioration of the Tower structure or its appurtenances. All antenna(s) on the Tower must be identified by a marking fastened securely to its bracket on the Tower and all transmission lines are to be tagged at the conduit opening where it enters any user's equipment space. If requested as a public record by Company, Village shall supply to Company copies of all structural analysis reports that have done with respect to the Tower and throughout the Term.

7. Installation and Maintenance of Communication Facilities.

- a. Company shall, at its sole cost and expense, install, operate, and maintain the Communications Facilities on the Premises. Company's installation of the Communications Facilities shall be completed in a neat and workmanlike manner in accordance with sound engineering practices, applicable rules, regulations and laws and in strict compliance with **Exhibit B**. All work shall be performed either by Company or by a fully qualified independent contractor who carries all insurance required under Paragraph 12 and who has been approved in writing by Village, which approval may be made by Village as per usual policies and practices, before such contractor has done any work on the Premises. Regarding any independent contractor employed by Company to work on the Premises, certificates of all insurance coverage's required under this Agreement shall be provided to Village by Company prior to the commencement of any work upon the Premises by such contractor. Company's Communications Facilities and any equipment Company constructs on the Premises shall remain the exclusive property of Company.
- b. Company, at its expense, and within sixty (60) days after the installation of the Communications Facilities, shall provide to Village "as built", planning and engineering drawings of the Communications Facilities, which shall not include any proprietary information. Such drawings shall be accompanied by a complete and detailed inventory of all Communications Facilities actually placed on the Structure, all of which shall be attached hereto and incorporated herein as **Exhibit C**.
- c. Any damage done to the Property during installation, maintenance, removals, or operations, which is due to Company's intentional or negligent acts or omissions, shall be immediately repaired at Company's expense and to Village's satisfaction. Company shall pay

all costs and expenses in relation to maintaining the structural integrity of any Structure to the extent such costs and expenses arise out of Company's installation and operation of the Communication's Facilities. Company shall not permit any claim or lien to be placed against any part of the Property that arises out of work, labor, material or supplies provided or supplied to Company, its contractors or subcontractors, for the installation, construction, operation, maintenance or use of the Premises or Communications Facilities.

- d. Company shall design, place and improve all of its Communications Facilities in a manner that will keep aesthetic impact held to a minimum practical level upon initial installation and upon the installation of any improvement to the Communications Facilities, or shield the Communications Facilities from view and take such other reasonable action as Village, in good faith, determines necessary to minimize aesthetic impact. Village acknowledges and agrees that Company's plans and specifications as set forth in **Exhibit B** satisfy the requirements of this paragraph for the initial installation.
- e. Company shall separately meter charges for the consumption of electricity and any other utilities associated with its use of the Premises and shall pay all costs associated therewith.
- f. Company, at its expense, shall have sole responsibility for the maintenance, repair, and security of its Communications Facilities, equipment shelter building, and emergency generator and associated fence screening the generator and shall keep the same in good repair and condition during the term of this Agreement.
- g. Company shall occupy the south bay of the proposed equipment shelter building and may occupy an area and install a back-up power generator all located on the ground space. A Plan depicting the building and generator area is attached hereto as part of **Exhibit B**. Said building is capable of housing three cellular phone company's ground equipment facilities.
- h. A landscaping plan for the site may be required by the Village as part of this agreement. If required, the landscaping plan is subject to the approval of Village prior to the Commencement Date. Company, at its expense, shall install and maintain its landscape according to the approved landscape plan, which shall be attached hereto and incorporated herein as part of **Exhibit B**.
- i. Village shall notify Company at least ninety (90) days in advance of the date when any Structure to which the Communications Facilities are attached or in which they are housed is scheduled to be painted. Village shall decide, after consulting with Company, which of the following two options shall be used. Option 1: Shortly before the painting date, Company, at its sole expense, shall place a temporary

antenna array on a crane, a Cell on Wheels (“COW”), a Cell on Light Truck (“COLT”) or other temporary facility parked or placed near the site. Company shall then remove the antennas from the Structure and the painting shall proceed as it normally does. Once the painting is finished, Company, at its sole expense, shall then reattach the antennas where they were and shall have them painted to match the newly painted Structure. Option 2: The painting contractor will bid on the cost of painting the Structure without the Communications Facilities. The contractor will then bid on the cost of painting the Structure with the Company’s antennas left in place. The contractor will then proceed to paint the Structure with Company’s antennas left in place. Company shall reimburse Village for the difference between the two bids.

- j. Any additional costs for servicing or maintaining any Structure that are due to the presence of the Communications Facilities, including additional driveway asphalt and snow plowing/ice control, shall be the pro-rata responsibility of Company and shall be paid by Company. Company shall abate or remove graffiti from the Communications Facilities within thirty (30) days of City’s written notice regarding same.

8. Modifications. Company shall not make any material additions, alterations or improvements to the Communications Facilities, the Premises, the Structure or the Property without the Village’s prior written approval which approval shall not be unreasonably withheld, delayed or conditioned, and the Village shall consider any requested material additions, alterations or improvements as per the Village’s usual policies and practices. Company shall submit to Village a proposal for any such modifications and any supplemental materials as may be requested for Village’s evaluation and approval in accordance with the applicable Village ordinances, including site plan approval. If approved, such modifications shall be made at Company’s sole expense and only upon it first obtaining all necessary governmental approvals and permits for such modifications, which the Village shall process in accordance with the applicable Village ordinances. On making such modifications, Company shall provide to Village updated “as built” planning and engineering drawings as specified in Paragraph 7(b). Modifications that result in additional visible equipment on the Structure or changes to the space requirements described in **Exhibit B**, may result in a demand for an increased license fee, which demand Company shall timely consider. In the event that the Village and Company do not agree on the amount of an appropriate increased license fee, Village and Company agree that the issue shall be submitted to a mutually agreeable arbitrator, or in lieu of a mutually agreeable arbitrator, to an arbitrator chosen by a Judge of the Waukesha County (Wisconsin) Circuit Court, to determine the amount of the increase license fee that is appropriate due to the modifications, and the arbitrator’s decision shall be final and binding upon the Village and the Company. Any increased license fee shall be paid in full, including all resulting increases through the remainder of the term, at the time that the modification is made. Notwithstanding any provision in this Paragraph to the contrary, without obtaining Village’s prior consent, the Company shall have the right to: replace for repair and maintenance purposes equipment installed on, in or about the

Structure with replacement equipment of a substantially similar kind which is reinstalled in substantially the same place and position as the replaced equipment.

9. Studies. Prior to approving any installation under Paragraph 7 or modification under Paragraph 8, Company shall provide Village with studies consistent with federal requirements and the Company's license obligations to determine whether Company's proposed installation or modification will interfere with the electronic equipment of Village, other licensees of the Village, or nearby property owners. Prior to installation of any equipment on the Structure pursuant to Paragraph 7 and prior to the installation on the Structure pursuant to Paragraph 8 of any additional equipment or replacement equipment which is significantly greater in size, weight or volume than the existing equipment, Company will also provide Village with a Wisconsin PE stamped structural engineering study to determine whether the proposed installation or modification will adversely affect the structural integrity of any part of the Structure. Upon Village's request, Company will make a one-time payment to Village upon receipt of a written invoice for an independent review of that structural engineering study by a reviewer of the Village's choice in an amount not to exceed Two Thousand Five Hundred and no/100 Dollars (\$2,500.00).

10. Access

- a. Company shall not be entitled to exclusive use or occupation of the Property, but understands and agrees that its use and occupation is to be joint, but not necessarily equal to, use and occupation by Village and/or one or more of Village's other licensees, if any. Company shall have unlimited access to all parts of the Premises including those parts designated as access areas in **Exhibit B**.
- b. Village shall permit Company to have access to the Structure twenty-four (24) hours a day, seven (7) days a week subject to Paragraph 10(d) below to install, maintain and test Company's Communications Facilities on and after the date on which Company obtains all approval necessary to conduct the activities described in Paragraph 2 of this Agreement.
- c. Company shall supply to the Village a list of types of categories of professionals that it requests be given access to the Structure ("Designated Professionals"). Village shall not give access to the Structure to any person who does not provide adequate credentials as a Designated Professional at the time access is required.
- d. If Company or a Designated Professional requires access to the Structure or any part thereof, Company shall contact **Sussex Public Works** at the following telephone number: 262-246-5200. Should for some reason contact not be made at this number within a reasonable amount of time during non-business hours

Company should contact Waukesha County Non-Emergency Dispatch at 262-446-5070. Company shall, on demand, pay to Village the rate of pay customarily paid to the person who provides Company with such access, including any overtime factors. Village shall respond to Company's request within two (2) hours.

- e. Company shall admit Village, its employees or its agents to any part of the Premises used or occupied by Company, other than the equipment shelter building, upon reasonable notice.

11. Interference.

- a. Company's installation, operation, and use of the Communications Facilities shall not damage or interfere in any way with the Village's operations or related repair and maintenance activities at the Property. Village, at all times during this Agreement, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter, or improve the Property. Village agrees to give reasonable advance notice of such activities to Company and to reasonably cooperate with Company to carry out such activities with a minimum amount of interference with Company's operations. All painting or any maintenance or repair work which requires the removal of the Company's antennas or other equipment from the Structure shall be completed in accordance with Paragraph 7(h) above.
- b. Company warrants and represents that the Communications Facilities and the installation, operation and maintenance of the Communications Facilities shall not interfere with the operation of Village's existing electronic equipment, wherever located on the Property, or with the electronic equipment of any other of Village's existing Licensees, wherever located on the Property. In the event of alleged interference with such Village equipment or equipment of existing Village Licensees, Company shall promptly investigate the same, at its expense. If investigation reveals that Company is causing the interference, Company shall promptly take all steps necessary to eliminate the interference at Company's cost. If Company is unable to eliminate the interference within a reasonable period of time, Company shall have the option to terminate this Agreement and remove the Communications Facilities that are causing the interference from the Property. Upon such termination, the Company's further liability shall be determined in accordance with Paragraph 22(c). Notwithstanding the foregoing, Village shall diligently attempt to resolve any complaints of interference with electronic equipment made by nearby property owners. If the Village

is unable to resolve such complaints on its own, only then will the Village refer the complaints to Company for investigation.

- c. Village makes no warranties or representations regarding Company's exclusive use of the Premises or non-interference with Company's transmission operations or that the Property or utilities serving the Property, if any, are fit for Company's intended use and all such warranties and representations are hereby disclaimed. Notwithstanding the above, Village agrees that each of its license agreements with other licensees shall contain a provision substantially the same as Paragraph 11(b) and that Village shall enforce such provision in a nondiscriminatory manner with respect to all of its licensees.

12. Insurance.

- a. General. At all times during the term of this Agreement, Company shall keep in force and effect all insurance policies as outlined below, issued by a company or companies licensed to do business in the State of Wisconsin and A.M. Best A rated or better and class VII size or larger. Such insurance will be primary. All contractors and all of their subcontractors who perform work on the Premises shall carry, in full force and effect, worker's compensation, comprehensive general liability and automobile liability insurance coverages of the type that Company is required to obtain under this paragraph with the same limits. Prior to the execution of this Agreement and with each insurance policy expiration date during the term of this Agreement, Company will furnish Village with a Certificate of Insurance. The Certificate shall reference this Agreement and worker's compensation and property insurance waivers of subrogation required by this Agreement. Village, its council, boards, commissions, agencies, officers, employees and representatives (collectively "Additional Insureds") shall be named as additional insureds under all of the policies, except worker's compensation policies and property insurance, which shall be so stated on the Certificate of Insurance. All policies, other than worker's compensation, shall be written on an occurrence and not on a claims made basis. Company shall defend, indemnify and hold harmless Village and Additional Insureds from and against payment of any deductible and payment of any premium on any policy required under this paragraph.
- b. Worker's Compensation and Employers' Liability Insurance. Statutory worker's compensation benefits and employers liability insurance with a limit of liability no less than \$100,000 each accident, \$100,000 each claim by disease, and \$500,000 policy limit.

Company shall require subcontractors and others not protected under its insurance to obtain and maintain such insurance.

- c. Commercial General Liability Insurance. Policy will be written to provide coverage for, but not limited to, the following: premises and operations, products and completed operations, personal injury, blanket contractual coverage, third party property damage, independent contractor's coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities (commonly known as XCU coverage). Limits of liability not less than \$5,000,000 general aggregate, \$5,000,000 products/completed operations aggregate, \$5,000,000 personal and advertising injury, \$5,000,000 each occurrence.
- d. Automobile Liability Insurance. Business automobile policy covering all owned, hired and non-owned private passenger autos and commercial vehicles. Limits of liability not less than \$1,000,000 each occurrence, \$5,000,000 aggregate.
- e. Worker's Compensation Waiver of Subrogation. Village shall not be liable to Company, Company's contractors or their subcontractors, for any injuries to Company's employees or those of its contractors or their subcontractors arising out of or in connection with the grant of this Agreement, including any and all work of any type performed upon the Premises or Property, including injuries arising during equipment installation, alteration, modification, improvement, maintenance, repair, replacement, or use, or ingress or egress to or from the Property unless caused primarily by the intentional acts or omissions or negligence of Village, its agents or employees.

Except as set forth above, Company and Company's contractors and their subcontractors shall each waive any and all rights of recovery from Village for worker's compensation claims made by their respective employees and shall obtain such waiver from their worker's compensation insurer. Company, for itself and its contractors and their subcontractors, agrees that the indemnification and hold harmless provisions of this Agreement extend to any such claims brought by or on behalf of any employee of Company, any contractor of Company or their subcontractors.

- f. Property Insurance. Each party will be responsible for maintaining property insurance on its own buildings and other improvements, including all equipment, fixtures, utility structures, fencing, or support systems that may be built or placed upon the site to fully protect against hazards of fire, vandalism and malicious mischief, and such other perils as are covered by policies of insurance

commonly referred to and known as "extended coverage" insurance or self-insure such exposures. To the extent covered by property insurance. Company and Village hereby release each other from and waive all rights against each other for any loss or damage to property caused by fire or other peril if the property is insured for such loss or damage in any policy of insurance even if such loss or damage is caused by the fault or negligence of the other party or anyone for whom such party is responsible. The Company and Village agree that to the extent any such policy of insurance provides a right of subrogation in the insurer, each will obtain from its insurance carrier a waiver of subrogation to the insurer, each will obtain from its insurance carrier a waiver of subrogation for the matters here described in any such policy of insurance. The policies will provide such waivers of subrogation by endorsement or otherwise.

13. Damage or Destruction of Premises. If the Premises are destroyed or damaged, in no way due to the act or inaction of Company, to an extent that, in the sole judgment of Company, materially and substantially limits Company's effective use of the Communications Facilities, the Company may terminate this Agreement by giving Ninety day's (90) notice to the Village. As of the date of such notice, Company's payments shall be pro-rated for that period of time, and any pre-paid money beyond that time period shall be returned to Company. Company shall be obligated to re-pay any of the refunded license fee for any time period during which Company is able to operate the Communications Facilities by using a temporary arrangement or if the Premises are restored. Regardless of any other provisions contained in this Agreement, Village shall have no obligation to rebuild or restore any part of the Premises in the event of any such damage or destruction.

14. Indemnification. Company shall defend, indemnify and hold harmless Village and all associated, affiliated, allied and subsidiary entities of Village, whether existing now or in the future, and their respective officials, officers, departments, agencies, boards, representatives, employees, agents, contractors and attorneys (collectively, "Indemnified Parties") against any and all liability, claims, costs, damages, expenses, demands, lawsuits or disputes (including reasonable attorneys' fees of counsel selected by Village and all other costs and expenses of litigation) arising in any way from (i) any condition, occurrence or accident upon the Premises which causes injury or illness to any person or persons whomsoever or to any property whatsoever, arising in any way from the installation, presence, operation, maintenance or removal of the Communications Facilities, unless caused primarily by the intentional acts or omissions or negligence of Village, its agents or employees; (ii) work, labor, material or supplies provided or supplied to Company, its contractors or subcontractors, for the installation construction, operation, maintenance or use of the Premises or Communications Facilities, including any claim or lien arising therefrom; (iii) Company's breach of any warranty, representation, obligation or other provision of this Agreement; and (iv) any financing or securities offering by Company or its affiliates for violations of common law or any laws, statutes, or regulations of the State of Wisconsin or United States, including

those of the Federal Securities and Exchange Commission, whether by Company or otherwise. This indemnification language specifically includes, among other things, any and all liability related to or associated with exposure to electromagnetic fields or radio frequencies.

15. Environmental. Company represents and warrants that its use of the Premises will not generate any hazardous substances, that it will not dispose or unlawfully store on the Property or unlawfully transport to or over the Property any hazardous substances and that its Communications Facilities do not constitute or unlawfully contain and will not generate any hazardous substance. No hazardous substance may be lawfully used, stored on or transported over the Property by Company except as are necessary for the operations of the Communications Facilities on the Property. "Hazardous substance" shall be interpreted broadly to mean any substance or material designated or defined as hazardous or toxic waste, hazardous or toxic material, hazardous or toxic or radioactive substance, or other similar term by any federal, state or local laws, regulations or rules now or hereafter in effect including any amendments. Company shall defend, indemnify and hold harmless Indemnified Parties from and against any and all liability, loss, cost, damage, and expense, including reasonable attorneys' fees arising from or due to the release, threatened release, storage or disposal by the Company of any such hazardous wastes or hazardous substances on, under or adjacent to the Property.

16. Taxes; No Liens. Company shall pay and be responsible for any and all personal and real estate taxes and assessments, general and special, levied and assessed against, or with respect to, or measured by, the Premises and the Communications Facilities. If any sales, use, income or other tax is ever assessed or levied against the license fee, charges payable by Company under this Agreement or that otherwise relate in any way to this Agreement, Company shall pay that tax upon demand by Village. Company shall not do anything which might cause or result in and shall not permit the filing of a lien against any part of the Property, whether filed against Village or Company.

17. Limitations. Company undertakes and assumes for its officers, agents, affiliates, contractors and subcontractors and employees (collectively "Company" for the purpose of this Paragraph), all risk of dangerous conditions, if any, on or about the Property. Village shall not be liable for and Company shall defend, indemnify and hold harmless Indemnified Parties from any damage or threat of damage caused by Company unless primarily caused by the intentional acts or omissions or negligence (as defined in Paragraph 11(f) above) of Village, its agents or employees. No provision of this Agreement is intended, or shall be construed, to be a waiver for any purpose by Village of the provisions of Section 893.80 of the Wisconsin Statutes or other applicable limits on municipal liability. No indemnification provision contained in this Agreement shall be construed to in any way limit any other indemnification provision contained in this Agreement.

18. Default.

(1) Company shall be deemed in default hereunder upon occurrence of any of the following events:

- a. Company defaults in the payment of the license fee or any other sums to Village when due, and does not cure that default within thirty (30) days of the Village providing written notice of default upon Company;
- b. Company defaults in the performance of any other term of this Agreement and does not cure that default within forty-five (45) days after written notice thereof by Village, provided that such period shall be extended as reasonably necessary in the event that Company is proceeding in good faith with due diligence to cure such default but is unable to do so within forty-five (45) days;
- c. Company abandons or vacates the Premises;
- d. Company files for relief under federal bankruptcy laws or makes any assignment for the benefit of creditors; or
- e. Company becomes insolvent.

(2) In the event there is a breach by Village with respect to any of the provisions of this Agreement or its obligations under it, Company shall give Village written notice of such breach. After receipt of such written notice, Village shall have forty-five (45) days in which to cure any such breach, provided Village shall have such extended period as may be required beyond the forty-five (45) days if the nature of the cure is such that it reasonably requires more than forty-five (45) days and Village commences the cure within the forty-five (45) day period and thereafter continuously and diligently pursues the cure to completion. Company may not maintain any action or effect any remedies for default against Village unless and until Village has failed to cure the breach within the time periods provided in this Paragraph. Notwithstanding the foregoing to the contrary, it shall be a default under this Agreement if Village fails, within ten (10) days after receipt of written notice of such breach, to perform an obligation required to be performed by Village if the failure to perform such an obligation interferes with Company's ability to conduct its business on the Property; provided, however, that if the nature of Village's obligation is such that more than ten (10) days after such notice is reasonably required for its performance, then it shall not be a default under this Agreement if performance is commenced within such ten (10) day period and thereafter diligently pursued to completion. Nothing herein shall be deemed to waive or amend any notice or claims procedures or limitations that may apply pursuant to Wisconsin Statutes Chapter 893 and other applicable laws.

19. Remedies on Default. In the event of a default by either Party with respect to a material provision of this Agreement, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate the Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the state in which the Premises are located; provided, however, the non-defaulting Party shall use reasonable efforts to mitigate its damages in connection with a default by the other Party. In the event this License is so terminated, Village shall receive from Company a sum equal to the total of the unpaid consideration through the expiration date of the current term, and Village shall retain all prepaid consideration. Company shall not be released from any liability for the license fee for the current term hereunder by reason of Village's engaging in any legal proceedings available to it upon such default, nor shall a termination of this Agreement following default release Company from liability for the payment of the license fee for the current term as herein provided.

20. No Nuisances. Company shall not knowingly perform any acts or carry on any practices upon the Premises which may endanger or injure the Premises, Property, or surrounding area or any person or be a nuisance or menace to adjoining property owners and shall keep the Premises free and clear of debris, rubbish, junk and garbage.

21. Assignability. This Agreement may be sold, assigned or transferred by the Company without any approval or consent of the Village to the Company's principal, affiliates, subsidiaries of its principal or to any entity which acquires all or substantially all of Company's assets in the market defined by the Federal Communications Commission in which the Property is located by reason of a merger, acquisition or other business reorganization. As to other parties, this Agreement may not be sold, assigned or transferred without the written consent of the Village, which such consent will not be unreasonably withheld, delayed or conditioned. No change of stock ownership, partnership interest or control of Company or transfer upon partnership or corporate dissolution of Company shall constitute an assignment hereunder. Nothing in this Agreement shall preclude Village from licensing or leasing other space on either the Structure or the Property for any purpose to a person or entity that may be in competition with Company or any other party.

22. Termination of License.

- a. Company shall, upon expiration of the Term, or within ninety (90) days after any earlier termination of the Agreement, remove its antenna(s), equipment, conduits, fixtures and all personal property and restore the Premises to its original condition, reasonable wear and tear and casualty damage excepted. Village agrees and acknowledges that all of the equipment, conduits, fixtures and personal property of Company shall remain the personal property of Company and Company shall have the right to remove the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable Laws. If

such time for removal causes Company to remain on the Premises after termination of this Agreement, Company shall pay the license fee at the then existing rate or pro-rata basis if based upon a longer payment term, until such time as the removal of the building, antenna structure, fixtures and all personal property are completed.

- b. If, during the term of this License, Village determines that the Property is needed for a special purpose by Village or any of its bureaus or departments, which special purpose would exclude Company's Communications Facilities and all other similar uses by any party other than Village itself, this License, and any extension thereof, shall be subject to cancellation by Village upon twelve (12) months' written notice to Company. In the event of such termination, Company shall not be obligated to pay any license fee hereunder during the period between the date of Village's notice of termination and the date Company vacates the Property. License fees the Company paid for any time period on and after it receives Village's notice of termination shall be refunded to Company. After the Village notifies Company of termination, Company shall remove from the Property all of its Communication Facilities.

- c. Company may terminate this Agreement at any time during the term hereof by providing written notice to Village in the event that:
 - (i) any license, permit or other governmental approval or authority is canceled, expires or is withdrawn or terminated and Company is no longer authorized to operate its Communication Facilities from the Premises; (ii) due to changes in technology or other events beyond Company's control, Company is no longer able to utilize the Premises for its Communication Facilities; or (iii) Village requires relocation pursuant to Paragraph 24 of this Agreement. If Company provides written notice of this termination at least one year before the termination date, then Company shall not be liable to pay a license fee for any time period beyond the termination date, and the Village shall return to Company the pro-rated amount of any pre-paid license fees for any period of time beyond the termination date. If the Company does not provide -written notice of the termination at least one year prior to the termination date, the Company shall be liable to pay the license fee for one year following the date that the written notice was received by the Village, and the Village shall return to Company the pro-rated amount of any pre-paid license fee for any period of time beyond one year after the written notice was received.

23. Security for Removal.

- a. Prior to commencement of installation of Company's Communications Facilities on the Premises, Company shall establish a Security Mechanism (as hereafter defined) to ensure that the Communications Facilities will be removed and the Premises restored to its previous condition, reasonable wear and tear excepted, at termination or expiration of this Agreement. For purposes hereof, "Security Mechanism" shall mean (at Company's election): (i) an irrevocable letter of credit; or cash with the Village; or (ii) an escrow deposit established with a title company; any such security deposit, letter of credit or escrow deposit to be in the amount of Ten Thousand Dollars (\$10,000.00).
- b. In the event Company establishes a Security Mechanism by posting a cash deposit with the Village, Village shall not be responsible for paying interest on said deposit. In the event Company establishes a Security Mechanism by establishing an escrow, interest accruing on said deposit shall be payable to Company from time to time.
- c. Village shall have the right to approve the title company and the form of the escrow agreement with respect to any such escrow, or issuing bank and form of letter of credit with respect to any such letter of credit, if applicable. Any such escrow agreement or letter of credit shall, in part, include provisions that said agreement or letter of credit, as the case may be, cannot be terminated without the prior written consent of the Village and a provision that the title company or issuer, as the case may be, pay all monies held in said account to the Village upon receipt of a written statement by the Village certifying that the Communications Facilities have not been removed and the premises restored to its previous condition, reasonable wear and tear excepted, at the termination of the agreement.
- d. Company may, from time to time substitute for the then existing Security Mechanism one of the other types of Security Mechanism described herein and Village shall cooperate in connection with each such substitution.
- e. Upon final satisfaction of Company's removal obligations described in this Paragraph, all funds in the escrow or the letter of credit or the security deposit, as the case may be, shall be promptly returned to Company.

24. Relocation. In the event of unforeseeable and unusual circumstances, or the Village's determination of a need of the Property for a special use per Paragraph 22(b),

Village may, once during the term of this Agreement, including any renewal term of this Agreement, at its option, require Company to relocate the Communications Facilities, to another location on the Property, or, to other property owned or controlled by Village that is located in the general vicinity of the Premises and reasonably suitable for Company's Communications Facilities, as determined by the Company, which new location shall then constitute the Property, Structure and Premises. Village shall be responsible for 100% of the relocation costs if relocation is required during the first year of the initial term of this Agreement; 90% of the relocation costs if relocation is required during the second year of the initial term of this Agreement; 80% of the relocation costs if relocation is required during the third year of the initial term of this Agreement, 70% of the relocation costs if relocation is required during the fourth year of the initial term of this Agreement; 60% of the relocation costs if relocation is required in the fifth year of the initial term of this Agreement; and none of the relocation costs if relocation is required after the fifth year of the initial term of this Agreement.

25. Reimbursement of Costs. Company shall, upon invoice by Village reimburse Village for its costs and expenses of any type Village incurs in connection with this Agreement, the Communications Facilities, or any Village approval required hereunder, including engineering (other than contemplated in Section 9 above), legal, and other consulting fees in accordance with Village Ordinance 3.11.

26. Regulatory Filings. Upon Village' s request, Company shall provide Village with copies of all non-proprietary, non-confidential petitions, applications, reports and communications submitted by Company to the FCC, Securities and Exchange Commission or any other federal or state regulatory commission or agency having jurisdiction in respect to any matter affecting this License or Company's operation of its Communications Facilities.

27. Survival of Provision. All indemnification obligations of Company under this Agreement, including Paragraphs 12, 14, and 15, shall survive the expiration or earlier termination of this Agreement.

28. Subordination. Company agrees that this Agreement shall be subject and subordinate to any and all mortgages, including all extensions, renewals, amendments, and supplements thereto now or hereafter affecting any part of the Property. Company agrees to execute and deliver promptly any instrument requested by Village or any mortgagee or trustee to further confirm the subordination of this Agreement to a particular mortgage, provided that such agreement contains reasonable consent and non- disturbance provisions to guaranty Company's continued right to use the Premises in accordance with this Agreement in the event that the mortgagee or trustee takes control of the Property.

29. Right Of First Refusal. If, during the Term of this Agreement, Village receives an offer from any entity (along with any of its affiliates) that owns, operates, manages, leases or otherwise controls towers or other facilities for wireless telecommunications or any entity that is in the business of acquiring Village's interest in

this Agreement or managing the Structure and said entity desires to acquire any of the following interests in all or a portion of the Premises: (i) fee title, (ii) a perpetual or other easement, (iii) a lease, (iv) any present or future possessory interest, (v) any or all portions of Village's interest in this Agreement including but not limited to the License Fee or revenue derived herefrom, whether separately or as part of the sale, transfer, grant, assignment, lease or encumbrance of the Property or other interest in this Agreement, or (vi) an option to acquire any of the foregoing, any acceptance by the Village must be conditioned upon the Company's right of first refusal, which is as follows. Village shall provide written notice to Company of said offer ("Village's Notice"). Village's Notice shall include the offeror's name, the price being offered, and other consideration being offered, the other terms and conditions of the offer, any due diligence period, the proposed closing date and, if a portion of the Property is to be sold or otherwise transferred, a description of said portion. Company shall have a right of first refusal to purchase, at its election and on the terms and conditions as in Village's Notice the property right described in Village's Notice for the Premises. If the Village's Notice is for more than the Premises and Company elects to acquire such interest in only the Premises, the terms and conditions of said acquisition shall be on the same terms and conditions as in Village's Notice but the price shall be pro-rated based on the Premises. Other than Company's rights hereunder nothing herein prevents the Village and Company from agreeing upon different mutually agreeable terms. If Company does not exercise its right of first refusal by written notice to Village within thirty (30) days of receipt of Village's Notice, Village may sell the property as described in Village's Notice. If Company declines to exercise its right of first refusal, then this Agreement shall continue in full force and effect and Company's right of first refusal shall survive any such conveyance. Nothing herein shall be interpreted to require the Village to convey any interest in the Premises or the Property, at any time or under any circumstances.

30. Rights Upon Sale. Should Village, at any time during the Term decide (i) to sell or transfer all or any part of the Property or the Tower thereon to a purchaser other than Company, or (ii) to grant to a third party by easement or other legal instrument an interest in and to that portion of the Tower and or Property occupied by Company, or a larger portion thereof, for the purpose of operating and maintaining communications facilities or the management thereof, such sale or grant of an easement or interest therein shall be under and subject to this Agreement and any such purchaser or transferee shall recognize Company's rights hereunder under the terms of this Agreement. To the extent that Village grants to a third party by easement or other legal instrument an interest in and to that portion of the Tower and/or Property occupied by Company for the purpose of operating and maintaining communications facilities or the management thereof and in conjunction therewith, assigns this Agreement to said third party, Village shall not be released from its obligations to Company under this Agreement, and Company shall have the right to look to Village and the third party for the full performance of this Agreement.

31. Estoppel Certificate. Company shall, from time to time, but no more than twice in any calendar year, upon not less than thirty (30) business days prior request by Village, deliver to Village a statement in writing certifying that (i) this Agreement is unmodified and in full force (or if there have been modifications, that the Agreement is in

full force as modified and identifying the modifications); (ii) the dates to which the license fee and other charges hereunder have been paid; and (iii) so far as the person making the certificate knows, Village is not in default under any provision of this Agreement; and (iv) such other matters as Village may reasonably request.

32. No Limitation on Authority. Nothing contained in this Agreement shall limit or interfere with or be construed to limit or interfere with any of Village's rights or powers, including Village's authority in enforcement of its municipal ordinances, including its zoning code, unless specifically and explicitly granted to Company in this Agreement contrary to Village's rights and powers.

33. Memorandum of Agreement. The parties hereby agree to execute and record a short form memorandum of this Agreement outlining the basic provisions of this Agreement relating to the initial term, the Company's renewal options and access rights and such other basic terms mutually agreed upon by the parties.

34. Applicable Law and Severability. This Agreement and any interpretation thereof shall be ruled by the internal laws of the State of Wisconsin. If one or more of the terms hereof are found to be void or invalid, those terms shall be deemed inoperative and null and void, and shall be deemed modified to conform to such rule of law, all without invalidating any of the remaining provisions of this Agreement or the enforceability thereof, which shall continue in full force and effect.

35. Miscellaneous. This Agreement constitutes the entire agreement and modification of or amendment to this Agreement must be in writing and executed by both parties. Company and Village represent that each has full right, power and authority to sign this Agreement.

36. Notices. All notices hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following address:

If to Village, to:

Village Administrator
Village of Sussex
N64W23760 Main Street
Sussex, WI 53089

If to Company, to:

Cellco Partnership d/b/a Verizon Wireless
180 Washington Valley Road
Bedminster, NJ 07921
Attention: Network Real Estate

IN WITNESS THEREOF, the parties have caused this Agreement to be executed on the date and year first written above.

VILLAGE:

By: _____

Name: _____

Title: Village President

Date: _____

By: _____

Name: _____

Title: Village Clerk/Treasurer

Date: _____

COMPANY:

By: _____

Name: _____

Title: _____

Date: _____



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

Date: February 5, 2024
To: Parks Commission
From: Judith A. Neu, Village Engineer
Subject: Vista Run Park: Grading and Path Construction

Bids for the Vista Run Park: Grading and Path Construction project were received and opened at 2:00 PM on Thursday February 1, 2024. Six (6) bids were received and are listed below.

Contractor	City, State	Base Bid Total
Musson Bros, Inc.	Waukesha, WI	\$174,762.40
Workman Enterprises, LLC	New Berlin, WI	\$184,241.50
SuperWestern, Inc.	Menomonee Falls, WI	\$246,790.50
Butyn-Peterson Construction Co., Inc.	Sheboygan, WI	\$297,930.00
Poblocki Paving Corporation	Sussex, WI	\$301,780.00
Vinton Construction Company	Two Rivers, WI	\$302,201.00

Staff has reviewed the bids and the qualifications of Musson Bros, Inc., the low bidder. Based on previous work done for the Village of Sussex and other municipalities, and a review of their Bidders Proof of Responsibility, we find that they are capable of performing the work described in the Contract Documents.

This project is part of the larger Vista Run Park development project which will consist of tree and prairie planting, and playground. The budget for the project as a whole is \$450,000. This portion of the project consists of grading the 11.44-acre park, constructing approximately 3,950 lineal feet of 10-foot-wide crushed limestone path, and installation of an owner supplied drinking fountain, along with the necessary erosion control and traffic control.

Staff recommends that the contract be awarded to Musson Bros, Inc. per their bid of \$174,762.40. We further recommend that a 10% contingency be established for a total project allocation of \$192,238.64.



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

TO: Parks and Recreation Board
FROM: Halie Dobbeck, Parks and Recreation Director
RE: Vista Run Playground Concept
DATE: 02/16/2024

At the October 17, 2023 Parks and Recreation Board meeting, the board unanimously voted to approve the concept for the park land located within the Vista Run subdivision. Part of this approval included a dispersed playground with three pods for play with natural components.

Staff have reviewed multiple, natural playground companies and recommend that the board proceed with a contract with GRG Playscapes, LLC, a company based in Milwaukee, WI. Due to the unique nature of a wooden playground, all designs are custom.

Based on previous work that GRG Playscapes, LLC has done for other municipalities and site visits to those locations, we find that they are capable of meeting our expectations with the manufacture of this custom playground.

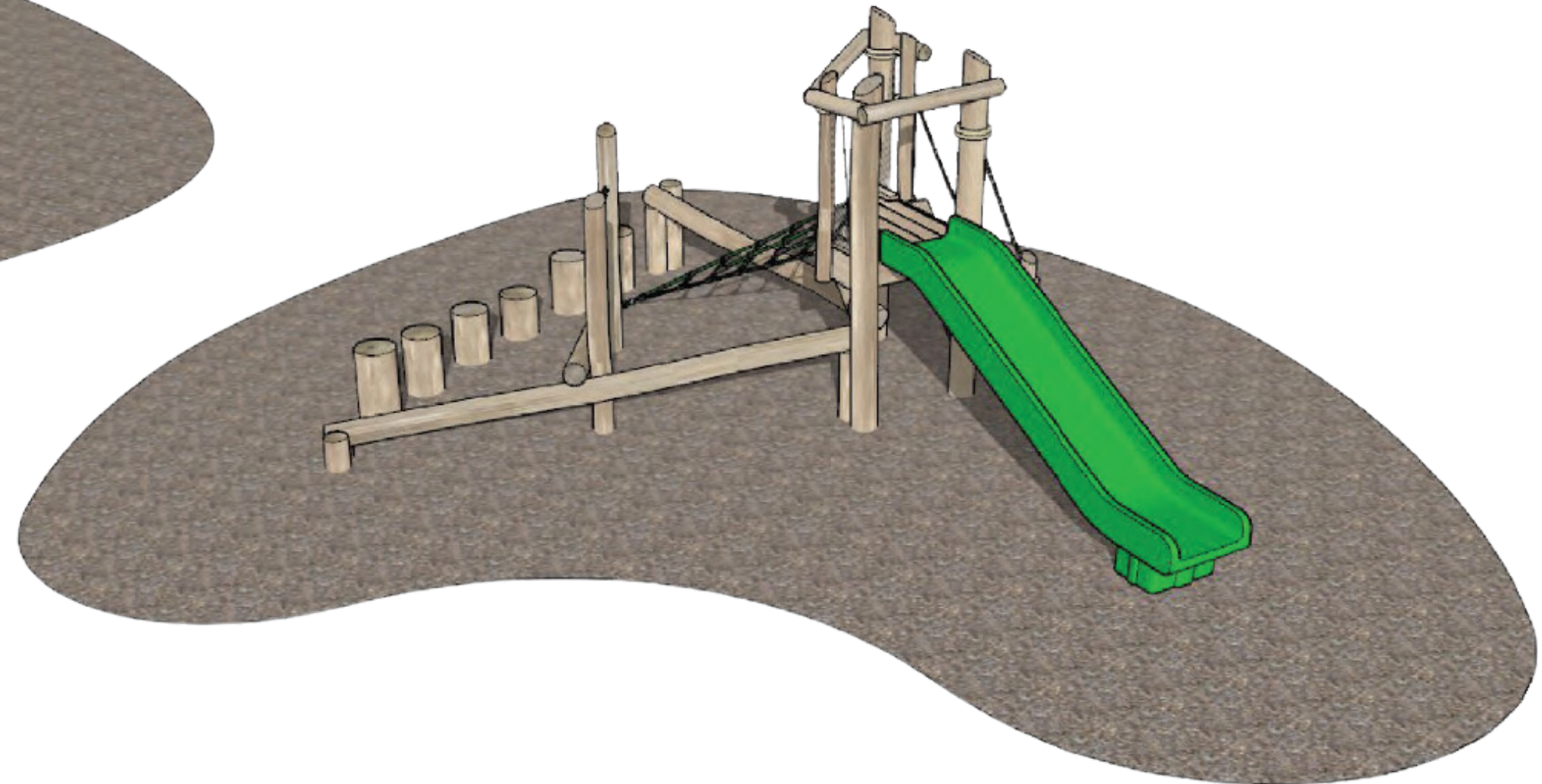
GRG Playscapes, LLC uses predominantly black locust wood for their playgrounds. The black locust play elements are covered under a 10-year warranty, which is comparable to a traditional steel component warranty of 10-15 years (varies between playground companies).

In the packet you will find concepts with intended play components for each pod.

Staff recommends a motion for staff to sign a contract with GRG Playscapes, LLC for the Vista Run subdivision playground.

POD #1 FEATURES

- Lookout Tower
- Traditional Play features like a slide, climbers, etc.
- Unified Safety Surfacing



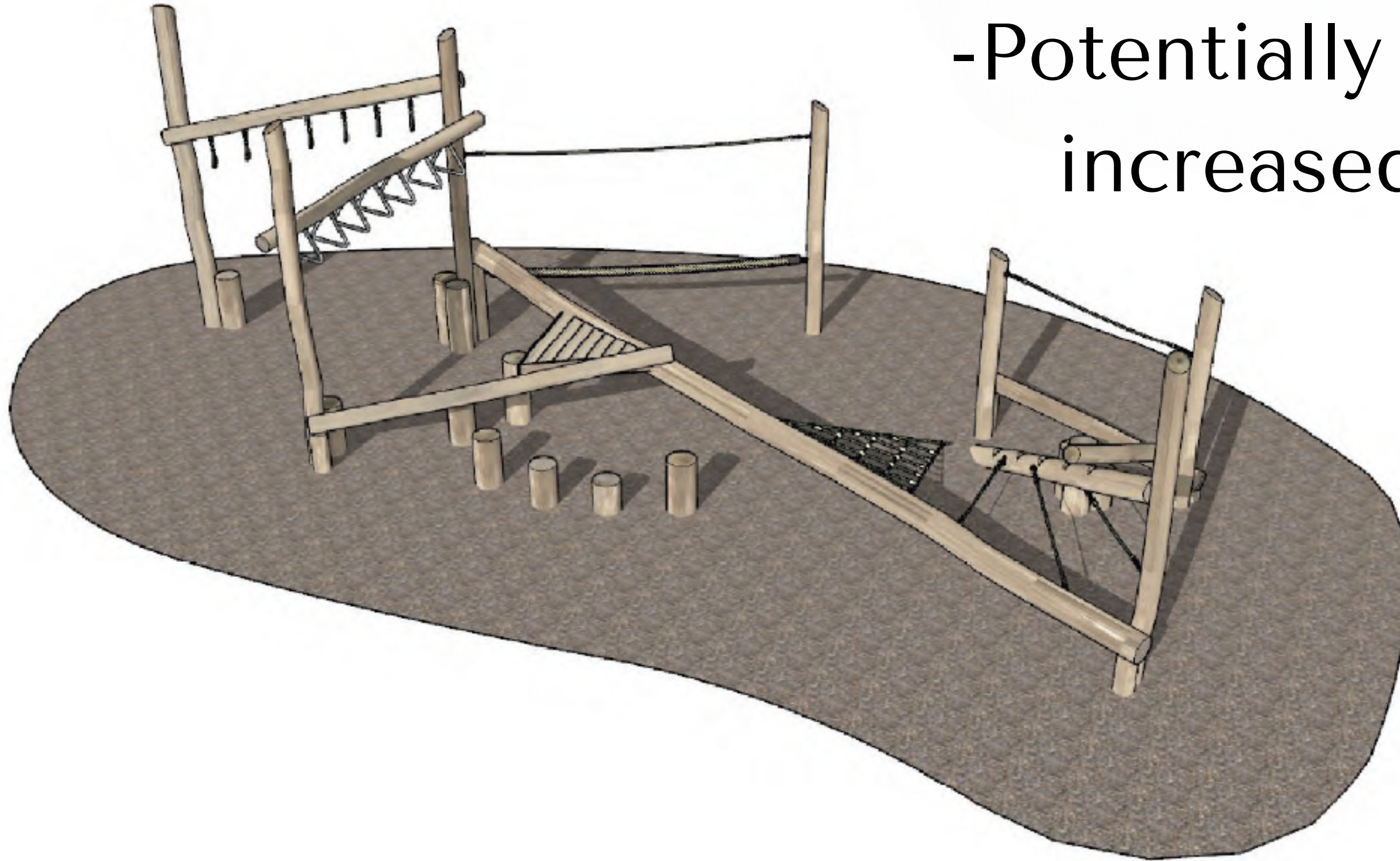
POD #2 FEATURES:

- Traditional Swing Set
- Unified Safety Surfacing



POD #3 FEATURES:

- Climbing Components
- Potentially Sand base for increased play value





N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Parks and Recreation Board
From: Thom Berres, Parks Foreman
Date: 02/13/24
Re: UTILITY VEHICLE

The 2010 John Deere 625I utility vehicle is due for replacement. This vehicle has a life cycle of 12 years, and it is 14 years old. This vehicle is predominantly used during the summer for watering flowers and trees and year-round for mulching projects, trail maintenance, hauling stone and dirt, disc golf course maintenance, and general transportation in the parks.

The xuv590m is the base model and direct replacement for the 625I. This model fits on the sidewalk which, for safety, is the best way to water the Main Street flower baskets. This model includes a roof, windshield, and turn signals which have been requested by prior seasonal staff for increased safety.

There were three quotes obtained for the replacement utility vehicle.

DEALER	MODEL	COST
Powersports	Honda Pioneer 700 forester	\$19,087.00
Proven Power	John Deere Gator 615e	\$16,681.18
Proven Power	John Deere Gator xuv590m	\$17,087.79

Recommendation

Staff recommends the purchase of the John Deere Gator xuv590m. The John Deere Gator 615e is the low bid, however it is carbureted, has less horsepower, and does not include a hitch for towing. The recommended xuv590m is fuel injected and includes a power lift cargo box and digital instruments for safety.

There is \$16,408.63 in the depreciation fund. The unit being replaced will be purchased by the Wastewater treatment plant for \$5,000.00 resulting in a final investment of \$12,087.79.



Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

For any questions, please contact:

Bob Burmeister

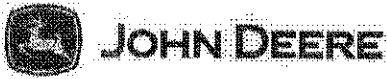
Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189

Tel: 262-679-0100

Fax: 262-679-0105

Email: bob.burmeister@provenpower.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

Quote Summary

Prepared For:

VILLAGE OF SUSSEX
N64W23760 MAIN ST
SUSSEX, WI 53089
Business: 262-246-5200

Delivering Dealer:

Proven Power, Inc.
Bob Burmeister
S65w22065 National Avenue
Waukesha, WI 53189
Phone: 262-679-0100
bob.burmeister@provenpower.com

Quote ID: 30053949
Created On: 05 December 2023
Last Modified On: 15 February 2024
Expiration Date: 05 January 2024

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™ HPX615E (Model Year 2024) Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: December 4, 2023	\$ 16,176.00 X	1 =	\$ 16,176.00
JOHN DEERE GATOR™ XUV590M Power Steering Winch Ready (Model Year 2024) Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: December 4, 2023	\$ 17,087.79 X	1 =	\$ 17,087.79
Equipment Total			\$ 33,263.79

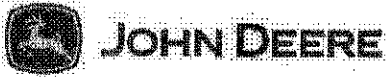
* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 33,263.79
Trade In	
SubTotal	\$ 33,263.79
Est. Service Agreement Tax	\$ 0.00
Total	\$ 33,263.79
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 33,263.79

Salesperson : X _____

Accepted By : X _____



PROVEN POWER

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment

Quote Id: 30053949 Customer Name: VILLAGE OF SUSSEX

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Proven Power, Inc.
 S65w22065 National Avenue
 Waukesha, WI 53189
 262-679-0100
 office@provenpower.com

JOHN DEERE GATOR™ HPX615E (Model Year 2024)

Hours:

Stock Number:

Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02
 (PG W1 CG 22)

Selling Price *
 \$ 16,176.00

Price Effective Date: December 4, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57GAM	GATOR™ HPX615E (Model Year 2024)	1	\$ 14,899.00	14.00	\$ 2,085.86	\$ 12,813.14	\$ 12,813.14
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1013	Turf Tires - Yellow	1	\$ 197.00	14.00	\$ 27.58	\$ 169.42	\$ 169.42
2007	Standard Bench Seat - Black	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3001	Cargo Box with Paint and Rear Reflectors	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Cargo Box Power Lift	1	\$ 1,100.00	14.00	\$ 154.00	\$ 946.00	\$ 946.00
4000	OPS with Nets	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Poly Roof	1	\$ 591.00	14.00	\$ 82.74	\$ 508.26	\$ 508.26
4249	Less Front Brush Guard	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,888.00		\$ 264.32	\$ 1,623.68	\$ 1,623.68
Dealer Attachments/Non-Contract/Open Market							
BUC10210	Occupant Protective Structure (OPS) Glass Windshield with Wiper	1	\$ 1,520.47	14.00	\$ 212.87	\$ 1,307.60	\$ 1,307.60
BM24460	Occupant Protective Structure (OPS) Rear Screen	1	\$ 404.46	14.00	\$ 56.62	\$ 347.84	\$ 347.84
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 97.37	14.00	\$ 13.63	\$ 83.74	\$ 83.74
Dealer Attachments Total			\$ 2,022.30		\$ 283.12	\$ 1,739.18	\$ 1,739.18



PROVEN POWER

Selling Equipment

Quote Id: 30053949 Customer Name: VILLAGE OF SUSSEX

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 Proven Power, Inc.
 S65w22065 National Avenue
 Waukesha, WI 53189
 262-679-0100
 office@provenpower.com

Value Added Services	\$ 0.00	\$ 0.00	\$ 0.00
Total			
Total Selling Price	\$ 18,809.30	\$ 2,633.30	\$ 16,176.00 \$ 16,176.00

JOHN DEERE GATOR™ XUV590M Power Steering Winch Ready (Model Year

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02
 (PG W1 CG 22)

\$ 17,087.79

Price Effective Date: December 4, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
592HM	GATOR™ XUV590M (Model Year 2024)	1	\$ 15,999.00	14.00	\$ 2,239.86	\$ 13,759.14	\$ 13,759.14

Standard Options - Per Unit

0202	United States	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build to Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1000	25" Terra Hawk all-terrain tires on 12" Yellow Steel Wheels	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2007	Bench Seat - Black	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2302	Standard Tenneco Twin Tube Shock	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green & Yellow	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3002	Cargo Box without Box Rails	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Manual Lift	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4002	OPS with Nets & Brake/ Taillights	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Roof	1	\$ 454.00	14.00	\$ 63.56	\$ 390.44	\$ 390.44
4149	Less Packages	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
6349	Less Winch Package	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 454.00		\$ 63.56	\$ 390.44	\$ 390.44



JOHN DEERE

PROVEN POWER

Selling Equipment

Quote Id: 30053949

Customer Name: VILLAGE OF SUSSEX

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Proven Power, Inc.
S65w22065 National Avenue
Waukesha, WI 53189
262-679-0100
office@provenpower.com

Dealer Attachments/Non-Contract/Open Market							
BM23396	Occupant Protective Structure (OPS) Rear Screen	1	\$ 404.46	14.00	\$ 56.62	\$ 347.84	\$ 347.84
BUC10159	OPS Glass Windshield w/ Wiper	1	\$ 1,278.66	14.00	\$ 179.01	\$ 1,099.65	\$ 1,099.65
BM24812	Cargo Box Power Lift	1	\$ 1,048.60	14.00	\$ 146.80	\$ 901.80	\$ 901.80
BUC10790	Turn Signal Kit	1	\$ 409.81	14.00	\$ 57.37	\$ 352.44	\$ 352.44
BUC11245	Turn Signal Light Harness Kit	1	\$ 177.61	14.00	\$ 24.87	\$ 152.74	\$ 152.74
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 97.37	14.00	\$ 13.63	\$ 83.74	\$ 83.74
Dealer Attachments Total			\$ 3,416.51		\$ 478.30	\$ 2,938.21	\$ 2,938.21
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 19,869.51		\$ 2,781.72	\$ 17,087.79	\$ 17,087.79

Name Thom Berres
 Address _____
 City _____ State _____
 County _____ Zip _____
 Home _____ H.H. Phone _____
 Cell Phone _____
 Email iberres@bussessol.com

New Demo Rental Unit Used
 Year 2024 Make Honda? Stock 15657
 Model Pioneer 700-4 Forest Body _____
 Color _____ Top _____ Trim _____
 VIN 1HFBV0253D4900070 Miles 0

Accused Equipment:

RETAIL PAYMENTS			
Cash Payment	\$0.00	\$1,000.00	\$2,000.00
48 Months	\$574 - 534	\$496 - 506	\$469 - 479
50 Months	\$446 - 456	\$422 - 432	\$399 - 409
72 Months	\$395 - 405	\$374 - 384	\$353 - 363

* Retail payments are an estimate and may vary among lending institutions. Tax rules may vary per state. The final terms of your loan may differ depending on the actual terms of the financial institutions's acceptance and are negotiable. Retail Net Sales Price is based on 0 down payment.

TRADE IN (1)	
Year	Make
Model	
VIN	
Miles	
Stock	

TRADE IN (2)	
Year	Make
Model	
VIN	
Miles	
Stock	

Allowance	
Rebate	\$0.00
Cash Due	\$0.00
Deposit	\$0.00
TOTAL CREDITS	\$0.00

PURCHASE	
Price	\$15,999.00
Added Equip*	\$0.00
Doc Fee	\$240.00
Freight	\$1,250.00
Prep	\$589.00
SUBTOTAL	\$19,087.00
Sales Tax	\$0.00
TOTAL CASH PRICE	\$19,087.00
Total Credits	(\$0.00)
TRADE-IN PAYOFF	\$0.00
BALANCE DUE	\$19,087.00



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Parks and Recreation Board
From: Thom Berres, Parks Foreman
Date: 02/13/2024
Re: **PICK UP TRUCK PURCHASE**

The 2014 Ford F150 xl 2wd regular cab and 8-foot bed pick-up truck is due for replacement. This is a vehicle that is used daily, year-round by park staff. The vehicle quoted is a direct replacement. Quotes were solicited from three manufacturers. The Chevrolet and GMC dealers were unable to provide fleet, governmental pricing for their trucks. There is \$40,783 available in the depreciation fund.

DEALER	MODEL	COST
Ewald Ford	2024 Ford F150xl	\$35,853
Chevrolet	Unavailable	*Did not provide quote
GMC	Unavailable	*Did not provide quote

Recommendation

Staff recommends the purchase of the Ford F150 as presented.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$36,870.00
Dest Charge	\$1,995.00
Total Options	\$618.00
Subtotal	\$39,483.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$3,630.00)
Subtotal Discount	(\$3,630.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$35,853.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$35,853.00

Comments:

2024 Ford F150 Regular Cab 2wd to your specs as detailed. Registration fees are not included. Delivery can not be anticipated due to current market conditions. Subject to allocation approval from Ford.

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21415. Data Updated: Jan 7, 2024 7:01:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Standard Equipment

Mechanical

Engine: 2.7L V6 EcoBoost -inc: auto start-stop technology (STD)

Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail (STD)

3.55 Axle Ratio (STD)

50 State Emissions System

Rear-Wheel Drive

70-Amp/Hr 610CCA Maintenance-Free Battery w/Run Down Protection

200 Amp Alternator

Class IV Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

1895# Maximum Payload

GVWR: 6,170 lb Payload Package

HD Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Steering

Single Stainless Steel Exhaust

36 Gal. Fuel Tank

Double Wishbone Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

Exterior

Wheels: 17" Silver Steel (STD)

Tires: 245/70R17 BSW A/S (STD)

Regular Box Style

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint

Black Front Bumper w/Black Rub Strip/Fascia Accent

Black Rear Step Bumper

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Data Version: 21415. Data Updated: Jan 7, 2024 7:01:00 PM PST.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Exterior

- Black Side Windows Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Manual Folding
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Ford Co-Pilot360 - Autolamp Auto On/Off Aero-Composite Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light
- Perimeter/Approach Lights
- Headlights-Automatic Highbeams

Entertainment

- Radio w/Seek-Scan, Clock, Speed Compensated Volume Control and Radio Data System
- Radio: AM/FM SiriusXM w/360L -inc: 4 speakers and auxiliary audio input jack
- Fixed Antenna

Interior

- Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest
- Driver Seat
- Passenger Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Trip Odometer and Trip Computer
- FordPass Connect 5G Mobile Hotspot Internet Access
- Front Cupholder
- Compass
- Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
- Cruise Control w/Steering Wheel Controls

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Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Interior

Manual Air Conditioning

Locking Glove Box

Interior Trim -inc: Cabback Insulator and Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Mini Overhead Console w/Storage and 1 12V DC Power Outlet

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Smart Device Remote Engine Start

Connected Navigation Integrated Navigation System w/Voice Activation

SYNC 4 w/Enhanced Voice Recognition -inc: 12" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation, Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles), Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date, Customers must unlock the navigation service trial by activating the eligible vehicle w/a FordPass member account, If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation, Connected service and features depend on compatible AT&T network availability, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, FordPass App, compatible w/select smartphone platforms, is available via a download, Message and data rates may apply

Instrument Panel Bin, Dashboard Storage, Interior Concealed Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Power Door Locks w/Autolock Feature

Redundant Digital Speedometer

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Seats w/Carpet Back Material

Manual Adjustable Front Head Restraints

Perimeter Alarm

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Interior

Securilock Anti-Theft Ignition (pats) Immobilizer

1 12V DC Power Outlet

Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Reverse Sensing System Rear Parking Sensors

BLIS (Blind Spot Information System) Blind Spot

Pre-Collision Assist with Automatic Emergency Braking (AEB)

Lane Keeping Alert Lane Keeping Assist

Lane Keeping Alert Lane Departure Warning

Collision Mitigation-Front

Driver Monitoring-Alert

Collision Mitigation-Rear

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Safety Canopy System Curtain 1st Row Airbags

Airbag Occupancy Sensor

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

Ford Co-Pilot360 - Reverse Camera Back-Up Camera

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F1K	2024 Ford F-150 XL 2WD Reg Cab 8' Box	\$36,870.00

COLORS

CODE	DESCRIPTION
HX	Antimatter Blue Metallic

ENGINE

CODE	DESCRIPTION	MSRP
99P	Engine: 2.7L V6 EcoBoost -inc: auto start-stop technology (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
101A	Equipment Group 101A Standard	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X19	3.55 Axle Ratio (STD)	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
64C	Wheels: 17" Silver Steel (STD)	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
—	Tires: 245/70R17 BSW A/S (STD)	\$0.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (✔ Complete)

PRIMARY PAINT		
CODE	DESCRIPTION	MSRP
HX	Antimatter Blue Metallic	\$0.00

SEAT TYPE		
CODE	DESCRIPTION	MSRP
CS	Black w/Medium Dark Slate, Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR		
CODE	DESCRIPTION	MSRP
96W	Tough Bed Spray-In Bedliner	\$595.00

CUSTOM EQUIPMENT		
CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Sussex	\$23.00
Options Total		\$618.00

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Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford F-150 (F1K) XL 2WD Reg Cab 8' Box (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$36,870.00
Total Options	\$618.00
Vehicle Subtotal	\$37,488.00
Destination Charge	\$1,995.00
Grand Total	\$39,483.00

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N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Park Board
From: Thom Berres, Parks Foreman
Date: 02/13/2024
Re: Aera-Vator Over Seeder

Our current aera-vator is no longer repairable and has surpassed its service expectancy. This tractor attachment is used multiple times throughout the year on baseball diamonds and soccer fields as well as high visibility, high use areas like The Grove, the Civic Center, and any new turf projects. The quoted aera-vator over seeder is the only one on the market in this style and is a direct replacement. There is \$20,071.00 available in the depreciation fund.

DEALER	MODEL	COST
Burriss Equipment	UA60 Aera-Vator with seed box	\$15,271.00

Recommendation

Staff recommends the purchase of the aerator from Burriss Equipment as presented.

VILLAGE PARK CONCESSION STAND LEASE

This agreement is made between the Village of Sussex, a Wisconsin Municipality ("Lessor") and SBA Operations, LLC, owned by Samantha May ("Lessee") for the lease of the concession stand in Sussex Village Park, N63W24459 Main Street.

I. RENTAL TERM AND SERVICE FEE

- A. This lease shall be for a 1-year term commencing on the 29 day of April, 2024 and ending on the 11 day of October, 2024.
- B. The rental for the concession building and equipment shall be in the sum of \$20.00 per team registered to play during the season. Each yearly payment is due by the 1 day of May.
- C. All payments shall be made payable to the "Village of Sussex" and delivered to N64W23760 Main Street, Sussex WI 53089.
- D. Failure to pay the rental fee on or before the due date listed in this section shall subject the Lessee to a 1% per month penalty on the unpaid fee due.
- E. A refundable deposit of \$500.00 shall be paid to the Lessor prior to start of operation and shall be refunded within 30 days after the last day of operation in 2024. Deductions from this deposit are to be used only to pay any costs for damages done by the Lessee. An inspection of the entire premises will be made, after the term and any cleaning of the facility that may be required will also be subtracted from the deposit.

II. PURPOSE

- A. The purpose of this lease is to allow the Lessee to use said premises for the operation of a concession stand to provide food, soda, and if properly licensed, beer to the public patronizing the park.
- B. The concession stand operating hours are from 5:00 P.M. and not later than 11:00 P.M. five days per week for rental term. The Lessee can operate on July 4th if there is no interest from a not-for-profit group to operate.
- C. Lessee may open concession stand on other dates with approval from the Parks and Recreation Director, provided such operation does not conflict or interfere with other park functions and/or reservations.
- D. It is expressly understood that the Sussex Lions Club and Junior Chargers Baseball Organization are entitled to operate tournaments during the lease term and are entitled to full use and occupancy of the concession stand and all related equipment during said tournaments. Lessee shall be required to vacate the same during those periods including for Lions Daze that is typically the 2nd weekend of July and the Junior Chargers Tournaments that are the 1st weekend in June (Friday, Saturday and Sunday) and the 3rd weekend in June (Friday, Saturday and Sunday). Exact dates will be provided upon request. The concession stand may be utilized by a community organization on July 4.
- E. The Lessee is specifically entitled to run up to five (5) softball, baseball, and/or volleyball tournaments during the lease term on five (5) different Saturdays and Sundays on dates to be approved by the Park and Recreation Board of the Village of Sussex when no other prior commitment has been made. The Lessee for each tournament must pay the standard reservation fee.

III. MAINTENANCE AND OPERATION

- A. Lessee shall be solely responsible for maintaining the concession stand equipment and the concession stand's immediate vicinity in good condition during the term of the agreement except as otherwise stated in this Agreement.
- B. Lessee agrees to be liable for all maintenance and repairs to the concession stand and agrees to assume responsibility for all damage occurred by neglect to plumbing, gas, water, steam sewage or other pipes, electrical wiring, any other electrical installations to other portions of the building or grounds or damage to any part of the physical structure of the property.
- C. If the Lessee wishes to make any permanent improvements or, additions to the concession stand, such request shall be made to Staff and is required to be reviewed and approved by the Village Board. The Lessee shall obtain from duly prescribed officials the permits and licenses necessary to operate a concession stand and sell food and beverages and shall operate only in compliance with all local, state and federal laws and all ordinances and other governmental regulations. Lessee agrees to keep on hand, at all times, a sufficient supply of all merchandise to adequately serve the public.
- D. Lessee agrees that they will maintain all premises in a manner consistent with, or demanded by, all health departments and pure food examiners, and also that the premises will at all times be kept open for the proper inspection by duly authorized representatives of the Village of Sussex or any other agency having jurisdiction thereto.
- E. Lessee agrees to employ competent persons to be in attendance on premises, and that at no time will there be less than one person constantly in charge of said premises.
- F. If a beer license is granted, Lessee will comply with all state and local laws and ordinances on liquor and the dispensing thereof.
- G. Lessee agrees that they will not allow trash to accumulate, in any form, on the concession stand premises or in the immediate vicinity of the concession stand for the entire contract period.
- H. Lessee must provide adequate garbage and recycling receptacles in the building and shall also be responsible for dumping of the same into provided dumpsters.
- I. Lessor shall be responsible for removal of such garbage and recycling materials from the dumpsters.
- J. Lessee agrees to be responsible for nightly cleaning the entire area around the concession stand premises.
- K. Lessee shall be responsible for any repairs equipment owned by them. The Lessor assumes responsibility for any repair and maintenance of equipment owned by the Lessor.
- L. Lessee agrees to be responsible for cleaning the restrooms contained in the concession stand after each day's events.
- M. Lessee agrees to clean and remove all owned equipment by the end of season. A prior walkthrough by Village Staff may be required. Any damages or lack of cleaning found may result in a loss of the Lessee's deposit as outlined in this agreement. Lessee is required to turn in key to the Village of Sussex.

IV. DAMAGE OR DESTRUCTION OF PREMISES

- A. If the premises are destroyed by fire, flood, casualty, war or any other natural disasters, then the agreement at the option of either party shall cease and come to an end.
- B. In the case of any partial damage caused by fire, flood, casualty, war or any other natural disaster, the Lessor may restore the premises to the previous condition and adjust a portion of the rent for the period that the concessionaire was not allowed the use of the premises, be refunded or not demanded by Lessor.

V. INDEMNIFICATION

- A. In consideration of this agreement executed hereunder, and in addition to, and not the exclusion or prejudice of, any provisions of this permit, or documents incorporated and/or reference herein, the Lessee agrees to indemnify and hold harmless the Village of Sussex and its former, present and future elected officials, employees, servants, agents, independent contractors and their respective heirs, successors, personal representatives, and shall defend the same from and against any and all loss, liability, interest, actions, damages, claims, lawsuits, liability and expense, including, without limitation, all legal, accounting, consulting, engineering expenses, to whomever owed and by whomever and whenever brought or maintained which may in any manner result from or arise in the course of, out of, as a result of, or in connection with the use of the Sussex Village Park or other facilities by the Lessee.
- B. In the event of any accident or disaster resulting from the concession stand operation in any form or manner, it shall be the direct responsibility of the Lessee who shall assume all such responsibility and any legal counsel necessitated by this agreement including any legal actions arising therefrom, shall be the responsibility of the Lessee and shall be paid for by the Lessee.
- C. In every case where the judgment is recovered against the Village of Sussex or its representatives referred to above, if notice and opportunity to defend has been given to Lessee of the pendency of the suit within ten (10) days after the Village has been served with the same, the judgment shall be conclusive upon the Lessee not only as to the amount of damages, but also as its liability to the Village.

VI. INSURANCE

- A. The Village shall not be liable to the Lessee, his agents, employees, servants, customers, visitors, guests or to any person who may be damaged or injured including, through or out of Lessee's right to use and improve the premises as herein provided.
- B. Not by way of limitation, loss of life or damage to property by reason or arising by, the Lessee shall maintain in force at all times during the terms hereof, a policy of public liability insurance insuring itself and the Village of Sussex against injury to property, person or loss of life arising out of the use and occupancy of the premises within the limits of at least \$1,000,000 per occurrence and the Lessee shall furnish to the Village, as may be requested from time to time, a certificate of said insurance.

VII. COVENANTS OF LESSEE

- A. Lessee agrees to and his agents or employees shall at all time comply with all rules and regulations adopted by the Lessor. Lessee agrees that he will, at his own expense, repair all damage or injury to the property of the Village of Sussex if such damage is caused by the Lessee, his agents or employees.

VIII. ASSIGNMENT OF SUBLETTING

- A. Lessee shall not, without written consent of the Lessor sublet the premises of any part thereof, nor assign, hypothecate or mortgage the agreement.

IX. VILLAGE'S RIGHT OF ENTRY

- A. Those persons representing the Lessor or their agent or independent contractor reserve their right, exercisable at any reasonable time during the term hereof, or extension thereof, to enter the premises for the purpose of making repairs which are the Village's responsibility or inspecting the premises.

X. FIXTURES

- A. Any fixtures installed by Lessee becomes the property of Lessor at the end of the lease term. This agreement shall be effective April 29, 2024, through October 11, 2024. The agreement may be amended, at any time, by mutual agreement of both parties, and that agreement is in writing.

Dated this _____ day of _____, 2024.

SBA Operations LLC

Signature

Samantha May, Owner

Village of Sussex

Anthony LeDonne, Village President

Attest: _____

Jennifer Moore, Village Clerk

WOLVERINE FIREWORKS DISPLAY, INC.

205 W. Seidlers Road
Kawkawlin, Michigan 48631
Phone: (989) 662-0121
Fax: (989) 662-0122

WISCONSIN WAREHOUSE:
Phone: (262) 968-4178

CONTRACT

This contract entered into this 5th day of February, 2024, by and between WOLVERINE FIREWORKS DISPLAY, INC., hereinafter referred to as “**WOLVERINE**” A Michigan Company, duly licensed by the BATFE, and Village of Sussex, hereinafter referred to as “Sponsor”.

1. Wolverine agrees to furnish Sponsor, in accordance with the terms and conditions set forth herein, One (1) fireworks display as per this signed and accepted contract. This will include trained and qualified Pyrotechnicians to deliver, setup, execute and take down the pyrotechnic display.
2. Wolverine agrees to provide insurance coverage of Ten Million Dollars, Bodily Injury and Property Damage and the statutory limits for Worker’s Compensation Insurance. The Sponsor will be named as additional insured on the certificate. This insurance covers the operations of Wolverine only and does not extend to any other aspect of the event.
3. The date of this display is: **July 4th, 2024** at: **9:20pm** pm. In the event of inclement weather, the display will be rescheduled for the **next night July 5th, 2024** at no additional cost to the Sponsor (dates around the 4th of July are excluded unless approved by Wolverine). In the event the display is rescheduled to a date not the next night, there will be an additional 15% cost added to the contract amount to cover additional expenses involved. In the event the Sponsor does not choose to reschedule another date or cannot agree to a mutually convenient date, the Sponsor shall pay the Contractor an amount equal to 40% to cover Wolverine’s cost, damages, and expenses.
4. The cost of the display is: **\$21,000.00** plus tax (unless exempt). A deposit in the amount of: **\$10,500.00** shall be made upon signing of contract, no later than 90 days prior to display date. If the display is cancelled by sponsor after deposit is paid but prior to 30 days before the display, Sponsor will forfeit 25% of deposit. If display is cancelled by Sponsor 30 days prior to display or after, Sponsor will forfeit 100% of deposit.
5. The balance due shall be paid to Wolverine within 10 days following the display.
6. A 2.5% Hazardous Material Handling fee of **\$525.00** will be added to the invoice (based on the display cost) along with any permit fees paid by Wolverine. There will be a 1.5% late charge added to the invoice on any outstanding amount not paid in full by the agreed upon date.
7. Sponsor, at Sponsor’s expense, agrees to provide Wolverine with a suitable display site that meets the guidelines as set forth in NFPA 1123 and meeting the approval of Wolverine. All permits necessary for the display shall be the responsibility of the Sponsor. All necessary police, fire, and other appropriate protection necessary for proper crowd control, automobile parking, and display site security will be the responsibility of the Sponsor and in accordance with the provisions of NFPA 1123.
8. After the display, Wolverine will conduct a post display search of the area/fallout zone for any unexploded fireworks. Sponsor explicitly acknowledges that an early morning first light search of the Display Site as defined in NFPA 1123 is of utmost importance and the search will be conducted by the Sponsor. If any unexploded shells or devices are found, Wolverine will be contacted immediately to

properly disposed of said material. Wolverine will be responsible for the removal of all equipment provided by Wolverine. Sponsor will be responsible for any remaining cleanup that may be required after the display.

9. Sponsor agrees to defend and hold Wolverine harmless from and against all claims and any penalties, damages, and costs made against and/or incurred by Wolverine in the event (1) the display does not commence on the date and time contemplated by this contract or is otherwise disrupted because of equipment or product malfunction or failure, and/or (2) Sponsor's breach of its obligations under the contract.
10. The laws of the State of Wisconsin shall govern this contract. Nothing in this contract shall be construed as forming a partnership between the Sponsor and Wolverine. Neither party shall be held responsible for any agreements nor obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.
11. If Wolverine, in its sole determination, is unable to supply the size and type of fireworks proposed due to supply chain issues, Wolverine will substitute with fireworks of equal monetary value, in its sole discretion, if possible. If no such supply is available, Wolverine will refund Sponsor any deposit paid, and this agreement will be cancelled without penalty to Wolverine or Sponsor.
12. This contract constitutes the entire agreement between the parties and shall be binding on the parties, their heirs, executors, administrators, successors, and assigns.
13. Any Additional Provisions:

WOLVERINE FIREWORKS DISPLAY, INC.

VILLAGE OF SUSSEX

By: _____

By: _____

Date Signed: ____/____/____

Date signed ____/____/____

Address: 205 W. Seidlers Road
Kawkawlin, MI 48631
Gina@wolvdisplay.com

Address: N64W23760 Main Street
Sussex WI 53089

Phone: 262-246-5200 Office

Email: Halie Dobbeck
hdobbeck@villagesussex.org



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

Date: February 14, 2024
To: Park & Recreation Board
From: Kelsey McElroy-Anderson, Assistant Village Administrator
Subject: Village Park Digital Sign

The Village has been experiencing intermittent issues for the past several years with the Village Park digital sign located along Main Street. The issues mostly result from age and include challenges such as hardware failures and finding replacement parts. We continue to troubleshoot these issues, but they are becoming more frequent and more difficult to resolve.

Since the original installation in 2009, the Village of Sussex has added a more robust electronic sign at the Civic Center. Social media, the Village website, and eblasts have also grown in popularity and have become very effective communication tools for the Village. For these reasons staff does not recommend spending Village funds on the replacement of the digital sign.

The Lions Club originally paid for the digital sign so staff met with representatives from this Club last year to discuss options. The Sussex Lions Club discussed this within their group and voted on November 6, 2023 to give the Village of Sussex permission to remove the electronic sign when it has failed. Both parties agreed that the remaining components of the monument sign, which includes the bricks, the Lions logo, and the Village Park entrance sign, will remain. Our Parks Department can remove the sign so there will be little to no cost to the Village.

Staff recommend removing the Village Park electronic sign when it fails.

VILLAGE OF SUSSEX

PUBLIC WORKS COMMITTEE

BILLS FOR PAYMENT

PW BILLS DATE: 2/6/2024

VENDOR	AMOUNT		%COMPLETED	NOTES
R. A. SMITH	\$ 708.82	VISTA RUN PHASE 2 - PROF. SERV. DECEMBER 2023	ON-GOING	BILL TO DEVELOPER: NEUMANN
RUEKERT & MIELKE INC	\$ 309.40	HIGHLANDS PHASE 2B - PROF. SERV. 11/20-12/29/2023	ON-GOING	BILL TO DEVELOPER: WANGARD PARTNERS INC.
RUEKERT & MIELKE INC	\$ 272.00	HIGHLANDS PHASE 2B & WOODLAND TRAILS - PROF. SERV. 12/02-12/29/2023	ON-GOING	BILL TO DEVELOPERS: NEUMANN & WANGARD PARTNERS INC (50/50)
TOTAL	\$ 1,290.22			



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

Date: February 1, 2024
To: Public Works Committee
From: Judith A. Neu, Village Engineer
Subject: Well Siting and Test Well Proposals

The Village of Lannon approached Sussex staff about the possibility of a water interconnection between our communities that would assist Lannon with their redundancy needs. Lannon has sufficient water to serve their customers as long as their largest well remains in service. They have also been exploring the option of constructing an additional well in the deep sandstone aquifer to provide their redundancy needs, but that would likely provide more water than they need.

Sussex staff have been monitoring our water use and have determined that we will likely need additional water to serve our customers in the next few years. Our current deficit is mostly in the north half of the Village. When Lannon approached us, staff felt it was a win-win situation. We could get additional water in the north half of the Village, and Lannon would not need to build an entire well when they only need about ½ a well.

Therefore, Lannon is investigating a potential well site at the intersection of Good Hope Road and Townline Road, and Sussex put out a Request for Proposals to investigate a potential well site in the farm field at the Yard Waste Site. Proposals were received on Friday, January 26, 2024. A committee of Village Staff reviewed and ranked the proposals.

Consultant	City and State	Final Ranking	Proposal Cost
Ruekert Mielke, Inc.	Waukesha, WI	1	\$37,850.00
Strand Associates	Milwaukee, WI	2	\$40,800.00
S.E.H.	Delafield, WI	3	\$42,900.00
Baxter & Woodman	Milwaukee, WI	4	\$63,960.00
Trotter & Associates	Lake Geneva, WI	5	\$51,000.00

The costs listed are “Not to Exceed” costs, so the consultant will be paid for time and materials used in the design process up to the amount listed if the project scope does not change. However, if there is a justifiable change in scope, additional charges could be approved. Water Utility funds will be used to cover the cost.

The Consultant will have the well siting report completed by March 15, 2024, after which we will have further discussions with Lannon regarding the best location for a shared well. The Consultant’s next step would be to prepare the contract documents and get approval from DNR for the drilling of a test well that will give us information on water quality as well as the quantity of water that we can expect the new well to produce.

Staff recommends that we contract with Ruekert Mielke, Inc. to complete the well siting report and test well contract, including a 10% contingency for a total allocation of \$41,635.00.



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villagesussex.org

TO: Public Works Committee
FROM: Judith A. Neu, Village Engineer/Public Works Director
RE: 2025 Road Program & Parking Lots – Design & Video Inspection Services Award
DATE: January 31, 2024

Design Service Proposals for the 2025 Road Program project and the Parking Lots Rehabilitation project were received and opened on January 17, 2024. Eight (8) proposals were received and are summarized below. A committee of the Village Staff reviewed and ranked the proposals. Cost proposals were then opened, and final points tallied.

Consultant	City and State	Final Ranking (1-8)	Proposal Cost
The Sigma Group, Inc.	Milwaukee, WI	1	\$56,820.00
Trotter, Inc.	Lake Geneva, WI	2	\$44,460.00
Baxter & Woodman, Inc.	Burlington, WI	3	\$114,580.00
Lynch & Associates, LLC	Burlington, WI	4	\$79,891.40
Kapur & Associates, Inc.	Milwaukee, WI	5	\$116,010.00
Graef-USA	Milwaukee, WI	6	\$144,584.00
Vierbicher	Madison, WI	7	\$130,000.00
Ayres Associates	Waukesha, WI	8	\$141,881.04

The costs listed are “Not to Exceed” costs, so the consultant will be paid for time and materials used in the design process up to the amount listed if the project scope does not change. However, if there is a justifiable change in scope, additional charges could be approved. Staff recommends that the Village enter into contract with **The Sigma Group, Inc.** to complete the design services for the project in the amount of **\$56,820.00**.

For this project, we are not recommending award to the lowest bidder, Trotter, Inc. Staff rated each proposal without knowing the cost and Trotter received the lowest average score because the staff that they proposed had limited related project experience and despite meeting with them prior to submittal, their proposal did not reflect a full understanding of the project. As a result, we believe they severely underestimated the effort needed to complete the work.

The 2025 Road Program project will take place within and around the Pine Ridge, Woodside Ridge, Hidden Hills, Majestic Heights, Coldwater Creek, Ridgeview, and Braddock Place Subdivisions, including Water Tower Court, Woodside Road, Richmond Road, along a section of Waukesha Avenue, and at the Hamilton School District. Work includes repair and/or replacement of portions of the sanitary, storm and water systems; stormwater ponds rehabilitation and grading for ditches and swales; spot repair and/or replacement of curb and gutter; replacement of concrete pavement; repair and/or replacement of sidewalks, detectable warning fields, and driveways (only as necessary); new curb and gutter; new sidewalks; base patching; the resurfacing and/or replacement of roadway pavements; grading to reestablish gravel shoulders and ditches; repair of gravel shoulders; regrading along ditches and overflow swales, including at culverts and flumes; and some storm sewer outfalls/stormwater pond repairs.

The Parking Lots Rehabilitation project will include repair/resurfacing work at the Public Safety Building, the Public Works Garage, the Water Pollution Control Facility, and the Armory Park. The types of work will be very similar to the work planned for the road program as described above.

The design consultant will use the research completed by Village Staff on storm, sanitary, and water structures, pavement and curb & gutter, as the basis for the construction plan preparation. Having Staff do the research and recommendations will save taxpayers an estimated \$80,000 to \$100,000 vs. having a consultant do this work.

The consultant will complete the surveying and design, drafting, prepare the plans, specifications, and contract documents for the projects; prepare cost estimates; obtain all necessary permits; ensure compliance with LRIP requirements; coordinate with utilities; prepare and distribute bid documents and advertisements; and attend the preconstruction conferences. The project will be ready to bid by December 11, 2024.

Video Inspection Services Proposals for the 2025 Road Program and the Parking Lots Rehabilitation projects were received and opened on January 17, 2024. Five (5) proposals were received and are listed below. The project costs are based on prices per lineal foot for nearly 16 miles of sanitary and storm sewer pipe video inspections along with pipe cleaning and inspection documentation. Staff has reviewed the references and the examples of deliverables for Green Bay Pipe & TV, LLC and find them to be of good quality. As a result, Staff recommends that the Village enter into contract with **Green Bay Pipe & TV, LLC** to complete the cleaning and televising services for these projects based on unit prices for an estimated total cost of **\$103,023.40**.

Televising Contractor	City, State	Total Cost
Green Bay Pipe & TV, LLC	Green Bay, WI	\$103,023.40
Aqualis (Formerly Northern Pipe, Inc.)	Green Bay, WI	\$141, 948.00

Great Lakes TV Seal Inc.	Green Bay, WI	\$149,072.50
The Expeditors, Inc.	Dousman, WI	\$172,718.00
Visu-Sewer, Inc.	Pewaukee, WI	\$211,310.00

The combined contract amounts for these two proposals is **\$159,843.40**. Staff recommends that a 10% contingency (**\$15,984.34**) be included for a total allocation of **\$175,827.74** for the design and video inspection services for the 2025 Road Program project and for the Parking Lots Rehabilitation project. The Village Board authorized \$255,000.00 in the 2024 budget for the design services for these projects.

RESOLUTION No. 24-03

- WHEREAS: The Village of Sussex sponsors the annual Classic Car Cruise Night, 4th of July Kiddie Parade, National Night Out, Main Street Block Party and Touch-A-Truck events; and
- WHEREAS: Classic Car Cruise Night will require the closure of Main Street from Elmwood Avenue, east to the Sussex Civic Center entrance driveway between the hours of 6 p.m. and 8:30 p.m. on Thursday, June 13, 2024; and
- WHEREAS: 4th of July Kiddie Parade will require the closure of Main Street from the Sussex Civic Center entrance driveway, west to Village Park between the hours of 9:00 a.m. and 11:30 a.m. on Thursday, July 4, 2024; and
- WHEREAS: National Night Out will require the closure of Main Street from Elmwood Avenue, east to the Sussex Civic Center entrance driveway between the hours of 5:00 p.m. and 8:30 p.m. on Thursday, August 1, 2024; and
- WHEREAS: Main Street Block Party will require the closure of Main Street from Elmwood Avenue, east to the Civic Center entrance driveway between the hours of 9:00 a.m. to 4:00 p.m. on Sunday, August 11, 2024; and
- WHEREAS: Touch-A-Truck will require the closure of Maple Avenue, between Maple Grove Lane and Sussex Preserve Boulevard between the hours of 7:00 a.m. to 3:00 p.m. on Saturday, September 14, 2024; and
- WHEREAS: The Sussex Lions Club sponsors their annual Lions Daze Event in Village Park July 12-14; and
- WHEREAS: Lions Daze will require the closure of Kneiske Drive north to Ivy Avenue, Main Street from Waukesha Avenue, west to Weaver Drive at the entrance to Village Park, between the hours of 10:00 a.m. and 12:00 p.m. on Sunday, July 14, 2024; and
- WHEREAS: Horne-Mudlitz VFW Post 6377 sponsors the annual Memorial Day Parade on Monday, May 27, 2024 at 10:30a.m. in the Village of Sussex; and
- WHEREAS: The Memorial Day Parade will require the closure of Main Street from the Sussex Civic Center east past Waukesha Avenue and turning south into the parking lot behind Rumors between the hours of 10:00am and 11:15am.

NOW, THEREFORE, BE IT RESOLVED the Sussex Village Board approves the Main Street road closures for the following events;

1. Memorial Day Parade on May 27, 2024,
2. Classic Car Cruise Night on June 13, 2024,
3. 4th of July Kiddie Parade on July 4, 2024,
4. Lions Daze Parade on July 14, 2024
5. National Night Out on August 1, 2024,
6. Main Street Block Party on August 11, 2024
7. Touch-A-Truck event on September 14, 2024

IT IS FURTHER RESOLVED that the Village Engineer/Public Works Director and Director of Police Services are hereby directed to take the necessary administrative actions to close the road and enforce the same for the times approximately as detailed above and on the dates as mentioned herein to support the Village of Sussex special events.

Adopted this ____ day of _____, 2024.

Anthony J. LeDonne
President, Village of Sussex

ATTEST: _____
Jennifer Moore, Sussex Village Clerk



N64W23760 Main Street
Sussex, Wisconsin 53089
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villagesussex.org

TO: Public Works Committee
FROM: Judith A. Neu, Village Engineer/Public Works Director
RE: Emergency Generators – Design & Bid Services Award
DATE: January 31, 2024

Design and Bid Services Proposals for the Emergency Generators project were received and opened on January 18, 2024. Four (4) proposals were received and are summarized below. A committee of the Village Staff reviewed and ranked the proposals. Cost proposals were then opened, and final points tallied.

Consultant	City and State	Final Ranking (1-4)	Proposal Cost, Including Alternates
Powrtek Engineering, Inc.	Burlington, WI	1	\$36,250.00
Short Elliot Hendrickson (S.E.H)	Milwaukee, WI	2	\$54,230.00
TLC Engineering Solutions	Milwaukee, WI	3	\$55,350.00
MSA-Muermann	Kiel, WI	4	\$87,500.00

The costs listed are “Not to Exceed” costs, so the consultant will be paid for time and materials used in the design process up to the amount listed if the project scope does not change. However, if there is a justifiable change in scope, additional charges could be approved. Staff recommends that the Village enter into contract with **Powrtek Engineering, Inc.** to complete the design and bid services for this project, including the Alternates, in the amount of **\$36,250.00**. The Alternates include the consultant to design for the contractor to provide temporary emergency generators to support loads during construction at the Civic Center and Public Safety Building.

The consultant will design for three new emergency generators in the Village. The work includes: the removal of one existing generator and installation of one new upgraded emergency generator at the Civic Center; the removal of one existing generator and installation of one new upgraded emergency generator at the Public Safety Building with a generator that serves the entire building; and for installation of one new emergency generator at the Public Works Garage.

The Village has applied for a Building Resilient Infrastructure and Communities (BRIC) grant through the Division of Emergency Management for the project.

The consultant will complete the design and calculations; drafting; prepare the plans, specifications, and contract documents; prepare cost estimate; obtain all necessary permits; coordinate with utilities; prepare and distribute bid documents and advertisements; attend a pre-bid meeting; and attend the preconstruction conferences. The project will be ready to bid by April 2024.

The contract amount for this proposal is **\$36,250.00**. Staff recommends that a 10% contingency (**\$3,625.00**) be included for a total allocation of **\$39,875.00** for the design and bid services for the Emergency Generators project. As part of the 2024 budget, the Village Board authorized \$874,000.00 in the Capital Improvement Plan for the construction of these generators. The emergency generator design and bid services are part of the overall project.



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TO: Public Works Committee
 FROM: Judith A. Neu, Village Engineer/Public Works Director
 RE: 2024 Public Safety Building Roof Project – Construction Bids Services
 Recommendations
 DATE: January 31, 2024

Before the Committee tonight is a summary of the bids received for the replacement of the two upper roof sections over the tall bays in the Fire Department side of the Public Safety Building (See attached map). The contractor will have until October 11, 2024, to achieve Substantial Completion and until November 8, 2024, to achieve Final Completion.

Construction bids for the 2024 Public Safety Building Roof Project were received and opened on January 23, 2024. Four (4) bids were received and are summarized below:

Contractor	City and State	Base Bids for 30 Year Roof Replacement for Sections 1 & 2 - Fire Department	Alternate Bids for 40 Year Roof Replacement for Sections 1 & 2 – Fire Department
Carlson Racine Roofing & Sheet Metal, Inc.	Racine, WI	\$182,419.00	\$263,788.00
F.J.A. Christiansen Roofing Co., Inc.	Milwaukee, WI	\$209,605.00	\$272,930.00
Pioneer Roofing, a Tecta America Company, LLC*	Johnson Creek, WI	\$216,738.00	\$469,358.00 (\$256,670.00 Corrected)
Langer Roofing & Sheet Metal Inc.	Milwaukee, WI	\$232,700.00	\$300,000.00

*Note: Pioneer Roofing appeared to have an error in the bid prices shown for the Alternate Bid Items. Correction of the error would not have changed the bid results for the recommended 30 Year roof system. The results shown include the corrected bid.

The project consists of replacing the roof over part of the Fire Department side of the Public Safety Building. The work includes removal of existing roof membrane and insulation, and installation of the new Modified Bitumen Asphaltic roof systems for the upper roof sections 1 & 2 as shown on the attached map.

Staff evaluated the requested alternate bid items to compare costs for installing a 30 Year roof system vs. a 40 Year roof system. It is staff’s opinion that the 30 Year roof system is the most cost-effective option.

Staff has reviewed the bids and the qualifications of Carlson Racine Roofing & Sheet Metal, Inc., the low bidder for the 2024 Public Safety Building Roof Project. Based on previous work done for the Garland Co., other municipalities, and a review of their Prequalification Statement and Bidders Proof of Responsibility, we find that they are capable of performing the work described in the Contract Documents.

As part of the 2024 budget, the Village Board authorized \$618,320.00 in the Capital Improvement Plan for the Public Safety Building Repairs 2024. This roof replacement project is part of that overall project. Capital Depreciation funds will be used to cover the cost.

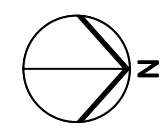
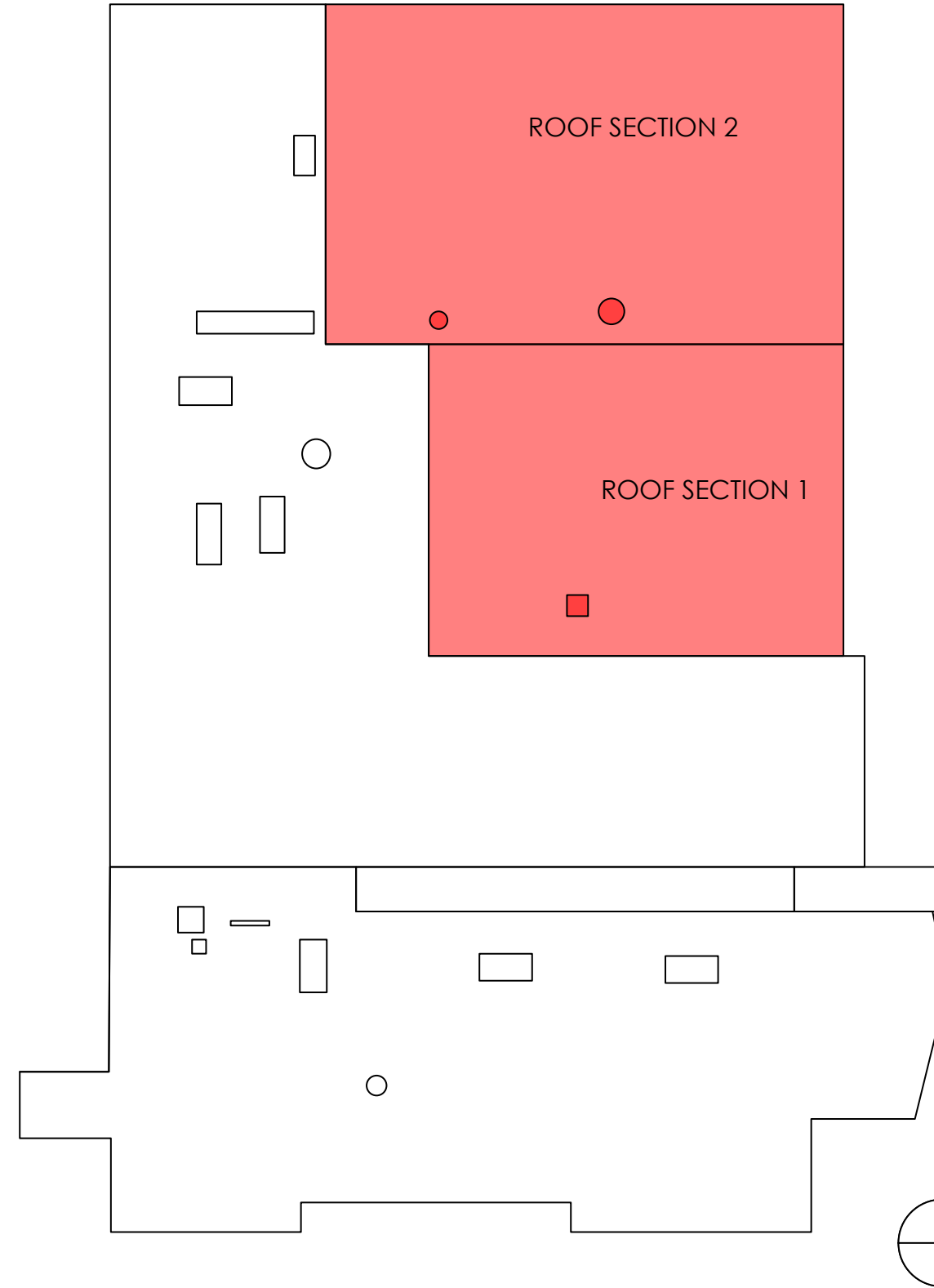
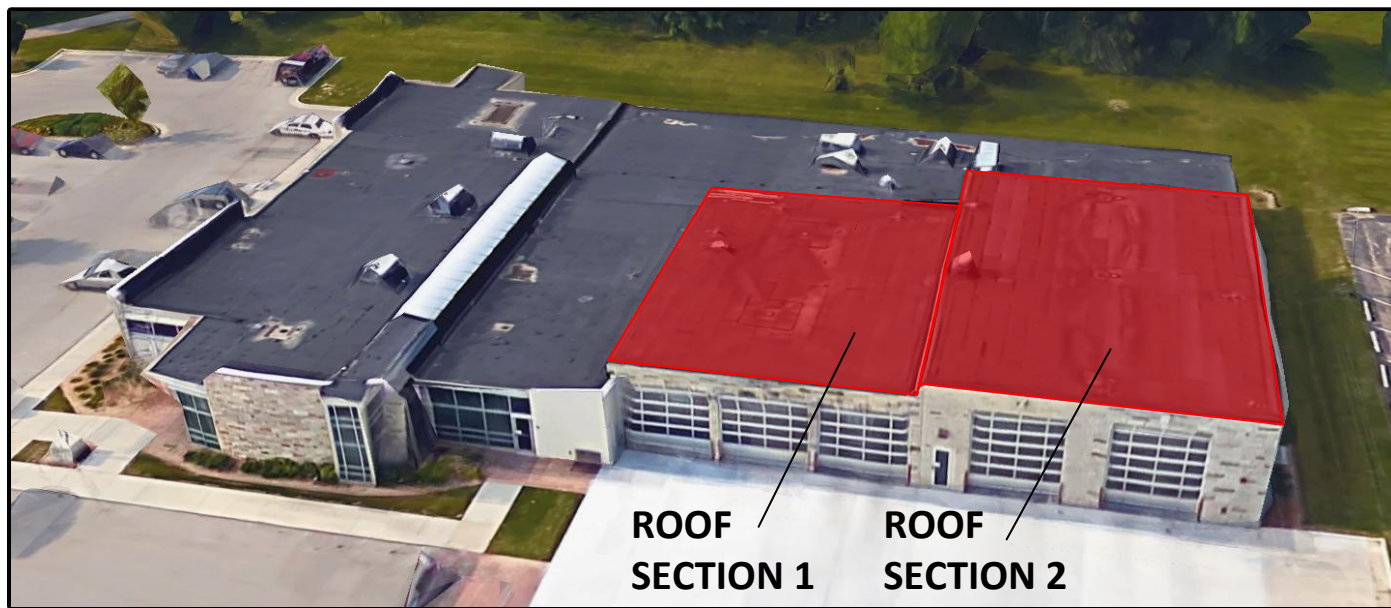
Recommendations:

Staff recommends that the base bids for the 30 Year roof replacement systems on Sections 1 & 2 be awarded to Carlson Racine Roofing & Sheet Metal at the unit prices specified in their bid for work actually performed. Staff recommends that a 10% contingency (**\$18,242.00**) be included for a total allocation of **\$200,661.00** for the for the 2024 Public Safety Building Roof Project.

VILLAGE OF **Sussex**



**2024 PUBLIC SAFETY BUILDING
ROOF PROJECT**



The Garland Company
3800 E. 91st Street
Cleveland, OH 44105

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**NOT APPROVED
FOR
BIDDING**

**Village of Sussex
SAFETY BUILDING
N63W24335 Main St, Sussex, WI 53089**

SHEET TITLE:

COVER PAGE

SHEET NO.

A-1



N64W23760 Main Street
Sussex, Wisconsin 53089
(262) 246-5200
info@sussexwi.gov
villagesussex.org

TO: Public Works Committee
FROM: Scott Ascher, Public Works Foreman
RE: Wood/Brush Chipper
DATE: January 30, 2024

The time has come to replace our 1991 brush chipper. Although we don't use the chipper for our fall brush collection anymore, we still have a big demand for a chipper. The brush chipper is used for the chipping of brush from trees that both Public Works and Parks departments cut down. The Parks has 70 trees scheduled just this year alone to cut down and Public Works uses it for yearly right of way trimming, trimming in and around storm ponds, and emergency situations such as storm clean up.

3 quotes were gathered from 3 different manufactures for a brush chipper.

Vermeer 2023 BC1000XL Gas Brush Chipper: \$43,621.00

Vermeer Wisconsin, Butler

Bandit 2023 12XPC Gas Brush Chipper: \$42,825.20

Brooks Tractor, Milwaukee

Morbark 2022 (Demo) 1215 Gas Brush Chipper: \$ 42,718.00

LF George, Waukesha

The Vermeer and Bandit chippers are new 2023 chippers with minimal hours on them. The Morbark chipper is a late 2022 chipper with 144 hours on it. The Morbark chipper will come with a new factory warranty, a new set of cutting knives along with a second set, and the machine will be in like new condition. Public Works and Parks staff demoed all 3 models with the Morbark 1215 chipper being the chosen chipper by ALL staff. The ease of use, options it has the others don't, and the ease of accessibility for maintenance were the selling factor for staff. A few other standard and optional equipment the Morbark has over the others is the ease and accessibility of turning the discharge chute, the ease and accessibility of cleaning out the chipper cutting drum area, and most importantly a material crush option that helps the operator apply down pressure to stubborn material to safely feed into the chipper.

Recommendation:

The replacement of the chipper has been approved in the 2024 budget at \$53,000.00. Staff recommends purchasing the Morbark chipper from LF George for \$42, 718.00 which is low bid, and \$10,282.00 under budget. The old chipper will be put up for auction and sold to the highest bidder.





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Date: January 26, 2024
To: Public Works Committee
From: Judith A. Neu, Village Engineer / Public Works Director
Subject: Path Easements – Prospect Circle to Vista Run Subdivision

As part of the 2023 Road Program, an asphalt path was constructed from Prospect Circle to the Vista Run Subdivision. The path is located on the southern pond berm on the south side of the Kohl's/Shopko development. The owners of the two adjacent parcels (Kohl's Value Services Inc., Midwest Expansion Sussex LLC, and Sussex Investments LLC; and Froedtert Health, Inc.) generously agreed to grant us easements to create this path.

Staff recommends that the Committee recommend approval of these easements to the Village Board.

PATH EASEMENT

DOCUMENT NO.:

This Easement, made between Froedtert Health, Inc. Grantor, and the Village of Sussex, a Wisconsin Municipal Corporation and its successors, and assigns, Grantee,

Witnesseth, That Grantor, in exchange for \$1.00 and other good and valuable consideration, receipt and sufficiency of which is acknowledged, grants and warrants to Grantee a permanent non-exclusive easement upon, within, and beneath a part of Grantor's land hereinafter referred to as the "easement area" in Waukesha County, State of Wisconsin:

RETURN TO Jennifer Moore Clerk/Treasurer Village of Sussex N64W23760 Main Street Sussex WI 53089
SUXV 0228999015

Said easement area is described in Exhibit A, the legal description, attached hereto and hereby incorporated by reference

The location of the easement area with respect to the Grantor's land is as shown on Exhibit B, the Construction Plans, (which is attached hereto and hereby incorporated by reference).

1. Purpose: The purpose of this Easement is to construct, maintain, repair, and replace a pedestrian path along the top of the south storm pond berm as depicted in Exhibit B. Trees, bushes, branches, and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. Access: Grantee, and its employees, agents, and independent contractors shall have the right to enter upon the easement area for the purpose of exercising its rights in the easement area and the general public shall have the right to traverse the easement area for use as a public sidewalk.
3. Buildings and other structures. Grantor agrees that no structures will be erected in the easement area, or in such close proximity to the facilities, such as to prevent Grantee from exercising its rights under this easement.
4. Elevation. Grantor agrees that the elevation of the existing ground surface within the easement area will not be altered by more than four (4) inches without the written consent of Grantee.
5. Restoration. Grantee agrees to restore or cause to have restored the Grantor's land to grade and replace sod or grass disturbed. This restoration, however, does not apply to any trees, bushes, branches, or roots which may interfere with Grantee's use of the easement area.
6. Exercise of Rights: It is agreed that the complete exercise of rights herein conveyed may be gradual and not Fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. This Easement shall run with the land and shall be binding upon and inure to the benefit of and be enforceable by Grantor and Grantee and their respective heirs, personal representatives, successors and assigns.

Dated this 12th day of December, 2023

Froedtert Health Inc. Grantor
By: [Signature]
Title: CFO

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this 12th day of December, 2023 the above named Scott R. Hawig, CFO of Froedtert Health Inc. to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

[Signature]
Notary Public, State of Wisconsin
My Commission: expires on 8/12/27

This instrument was drafted by Sussex Public Works Director Judith Neu based upon a model from Village Attorney John Macy

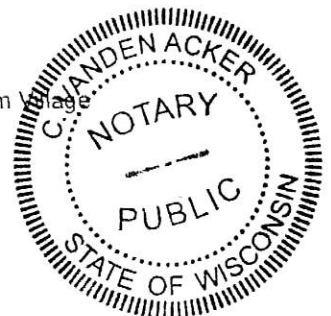


EXHIBIT A

Part of Outlot 1 of Certified Survey Map No. 10524 and Parcel 4 of Certified Survey Map No. 8705 being a part of the Southeast 1/4 of the Southeast 1/4 of Section 21, T.8N., R.19E., Village of Sussex, Waukesha County, Wisconsin bounded and described as follows:

Commencing at the Northwest corner of Outlot 1 of Certified Survey Map No. 10524; thence South 00°10'25" West along the East line of said Outlot 1 a distance of 590.50 feet to the point of beginning of the centerline description; thence South 35°56'25" East, 24.00 feet; thence South 51°06'17" East, 60.00 feet; thence South 60°45'16" East, 10.00 feet; thence South 75°31'47" East, 12.00 feet; thence South 86°53'18" East, 80.00 feet; thence South 77°24'25" East, 18.00 feet; thence South 67°22'42" East, 33.00 feet; thence South 71°54'17" East, 10.00 feet; thence North 89°41'21" East, 16.00 feet; thence North 83°24'48" East, 13.00 feet; thence South 75°53'21" East, 7.00 feet; thence South 56°40'53" East, 7.00 feet; thence South 42°05'17" East, 6.00 feet; thence South 30°29'40" East, 13.00 feet; thence South 42°33'13" East, 10.00 feet; thence South 55°55'16" East, 120.00 feet; thence South 53°46'01" East, 95.00 feet; thence South 63°27'14" East, 20.00 feet; thence South 74°46'32" East, 20.00 feet; thence South 83°23'24" East, 60.00 feet; thence North 88°18'57" East, 18.00 feet; thence North 77°34'21" East, 18.00 feet; thence North 69°47'09" East, 33.00 feet; thence North 77°31'30" East, 66.00 feet; thence North 80°54'03" East, 67.00 feet; thence North 82°23'22" East, 66.00 feet; thence North 83°53'16" East, 40.00 feet; thence North 80°35'27" East, 50.56 feet to the end of the centerline.

LINE TABLE		
SEGMENT	LENGTH	DIRECTION
L1	24.00'	S35°56'25"E
L2	60.00'	S51°06'17"E
L3	10.00'	S60°45'16"E
L4	12.00'	S75°31'47"E
L5	80.00'	S86°53'18"E
L6	18.00'	S77°24'25"E
L7	33.00'	S67°22'42"E
L8	10.00'	S71°54'17"E
L9	16.00'	N89°41'21"E
L10	13.00'	N83°24'48"E
L11	7.00'	S75°53'21"E
L12	7.00'	S56°40'53"E
L13	6.00'	S42°05'17"E
L14	13.00'	S30°29'40"E

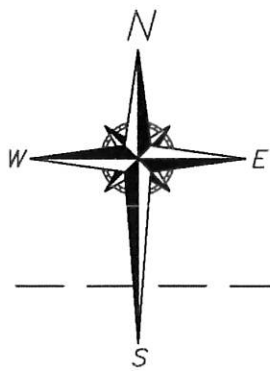
LINE TABLE		
SEGMENT	LENGTH	DIRECTION
L15	10.00'	S42°33'13"E
L16	120.00'	S55°55'16"E
L17	95.00'	S53°46'01"E
L18	20.00'	S63°27'14"E
L19	20.00'	S74°46'32"E
L20	60.00'	S83°23'24"E
L21	18.00'	N88°18'57"E
L22	18.00'	N77°34'21"E
L23	33.00'	N69°47'09"E
L24	66.00'	N77°31'30"E
L25	67.00'	N80°54'03"E
L26	66.00'	N82°23'22"E
L27	40.00'	N83°53'16"E
L28	50.56'	N80°35'27"E



PHONE: 414.949.8962
 501 MAPLE AVENUE
 DELAFIELD, WI 53018-9351
 www.sehinc.com

EXHIBIT B

1 of 2



LOT 1
CSM #9560

MAIN ST. CTH W

OUTLOT 7

LOT 2
CSM #9560

LOT 1
CSM #7925

LOT 1
CSM #10524

VISTA
RUN

LOT 2
CSM #7925

LOT 2
CSM #10524

STH 164

OUTLOT 13

S00°10'25"W 590.50'

POB

PARCEL 1
CSM #8705

OUTLOT 1
CSM #10524

- L1
- L2
- L3
- L4
- L5
- L6
- L7
- L8
- L9
- L10
- L11
- L12
- L13
- L14
- L15
- L16

OUTLOT 14

PROSPECT CIRCLE

CENTERLINE OF
PATH EASEMENT

ASPHALT EDGE
6.8' SOUTH
OF PROP. LINE

PARCEL 4
CSM #8705

E. LINE OF SE 1/4 OF SECTION 21-8-19

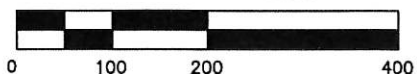
S. LINE OF SE 1/4 OF SECTION 21-8-19

SE CORNER
SE 1/4
SEC 21-8-19



PHONE: 414.949.8962
501 MAPLE AVENUE
DELAFIELD, WI 53018-9351
www.sehinc.com

SCALE: 1" = 200'

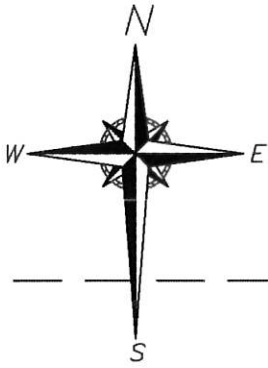


PROJECT SUSSE #175379

SHEET 1 OF 2

EXHIBIT B

2 of 2



LOT 1
CSM #9560

MAIN ST. CTH W

OUTLOT 7

LOT 2
CSM #9560

LOT 1
CSM #7925

LOT 1
CSM #10524

VISTA
RUN

LOT 2
CSM #7925

LOT 2
CSM #10524

OUTLOT 13

S00°10'25"W 590.50'

POB

PARCEL 1
CSM #8705

OUTLOT 14

L1 L2 L3 L4 L5 L6 L7 L8 L9 L10 L11 L12 L13 L14 L15 L16

OUTLOT 1
CSM #10524

L17 L18 L19 L20 L21 L22 L23 L24 L25 L26 L27 L28

CENTERLINE OF
PATH EASEMENT

PROSPECT CIRCLE

PARCEL 4
CSM #8705

S. LINE OF SE 1/4 OF SECTION 21-8-19

SE CORNER
SE 1/4
SEC 21-8-19

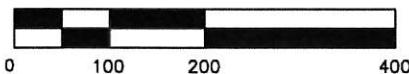
STH 164

E. LINE OF SE 1/4 OF SECTION 21-8-19



PHONE: 414.949.8962
501 MAPLE AVENUE
DELAFIELD, WI 53018-9351
www.sehinc.com

SCALE: 1" = 200'



PATH EASEMENT

DOCUMENT NO.:

This Easement, made between Midwest Expansion Sussex LLC, Sussex Investments LLC, and Kohl's Value Services Inc. **Grantors**, and the Village of Sussex, a Wisconsin Municipal Corporation and its successors, and assigns, **Grantee**,

Witnesseth, That Grantor, in exchange for \$1.00 and other good and valuable consideration, receipt and sufficiency of which is acknowledged, grants and warrants to Grantee a permanent non-exclusive easement upon, within, and beneath a part of Grantor's land hereinafter referred to as the "easement area" in Waukesha County, State of Wisconsin:

Said easement area is described in Exhibit A, the legal description, attached hereto and hereby incorporated by reference.

The location of the easement area with respect to the Grantor's land is as shown on Exhibit B, the Construction Plans, (which is attached hereto and hereby incorporated by reference).

1. Purpose: The purpose of this Easement is to construct, maintain, repair, and replace a pedestrian path along the top of the south storm pond berm as depicted in Exhibit B. Trees, bushes, branches, and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. Access: Grantee, and its employees, agents, and independent contractors shall have the right to enter upon the easement area for the purpose of exercising its rights in the easement area and the general public shall have the right to traverse the easement area for use as a public sidewalk.
3. Buildings and other structures. Grantor agrees that no structures will be erected in the easement area, or in such close proximity to the facilities, such as to prevent Grantee from exercising its rights under this easement.
4. Elevation. Grantor agrees that the elevation of the existing ground surface within the easement area will not be altered by more than four (4) inches without the written consent of Grantee.
5. Restoration. Grantee agrees to restore or cause to have restored the Grantor's land to grade and replace sod or grass disturbed. This restoration, however, does not apply to any trees, bushes, branches, or roots which may interfere with Grantee's use of the easement area.
6. Exercise of Rights: It is agreed that the complete exercise of rights herein conveyed may be gradual and not Fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. This Easement shall run with the land and shall be binding upon and inure to the benefit of and be enforceable by Grantor and Grantee and their respective heirs, personal representatives, successors and assigns.

Signatures on the following page.

RETURN TO:

Dated this ____ day of _____, _____.

Midwest Expansion Sussex LLC Grantor

By: _____

Title: _____

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this _____ day of _____, 20__ the above named _____ of _____, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

Dated this ____ day of _____, _____.

Sussex Investments LLC Grantor

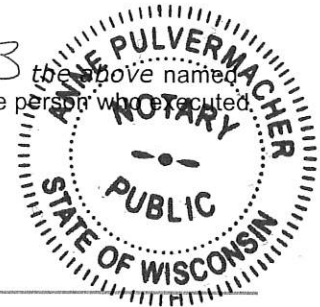
By: Matthew Menning

Title: Member

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this 5th day of July, 2023 the above named Matthew Menning of Sussex Investments LLC to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

Anne Pulvermacher
Notary Public, State of Wisconsin
My Commission: 12-27-2023



Dated this ____ day of _____, _____.

Kohl's Value Services Inc. Grantor

By: _____

Title: _____

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this _____ day of _____, 20__ the above named _____ of _____, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

This instrument was drafted by Sussex Public Works Director Judith Neu based upon a model from Village Attorney John Macy

Dated this 6 day of JULY, 2023.

Midwest Expansion Sussex LLC Grantor

By: [Signature]

Title: MEMBER

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this 6 day of JULY, 2023 the above named JEFF WILSON, MEMBER of Midwest Expansion Sussex LLC, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

[Signature]
Notary Public, State of Wisconsin
My Commission: 11-14-24



Dated this ___ day of _____, _____.

Sussex Investments LLC Grantor

By: Matthew Kelly

Title: Member

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this 5th day of JULY, 2023 the above named Matthew Kelly, MEMBER of Sussex Investments LLC, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

[Signature]
Notary Public, State of Wisconsin
My Commission: 12-27-2023



Dated this ___ day of _____, _____.

Kohl's Value Services Inc. Grantor

By: _____

Title: _____

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this _____ day of _____, 20 the above named _____ of _____, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

This instrument was drafted by Sussex Public Works Director Judith Neu based upon a model from Village Attorney John Macy

Dated this _____ day of _____, _____.

Midwest Expansion Sussex LLC Grantor

By: _____

Title: _____

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this _____ day of _____, 20__ the above named _____ of _____, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

Notary Public, State of Wisconsin
My Commission:

Dated this _____ day of _____, _____.

Sussex Investments LLC Grantor

By: _____

Title: _____

State of Wisconsin }
 } SS
County of Waukesha }

Personally came before me this _____ day of _____, 20__ the above named _____ of _____, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

Notary Public, State of Wisconsin
My Commission:

Dated this _____ day of July, 2023.

Js

Kohl's Value Services Inc. Grantor

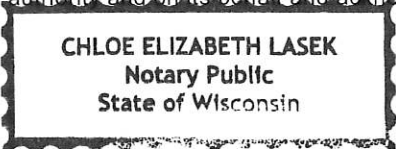
SS

By: Elizabeth McCright
Name: Elizabeth McCright
Title: Assistant Secretary

State of Wisconsin }
 } SS
County of Waukesha }

MG

Personally came before me this 20th day of July, 2023 the above named Elizabeth McCright, Assistant Secretary of Kohl's Value Services, Inc., to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.



Chloe Elizabeth Lasek
Notary Public, State of Wisconsin
My Commission: 3/29/2025

This instrument was drafted by Sussex Public Works Director Judith Neu based upon a model from Village Attorney John Macy

EXHIBIT A

Part of Outlot 1 of Certified Survey Map No. 10524 and Parcel 4 of Certified Survey Map No. 8705 being a part of the Southeast 1/4 of the Southeast 1/4 of Section 21, T.8N., R.19E., Village of Sussex, Waukesha County, Wisconsin bounded and described as follows:

Commencing at the Northwest corner of Outlot 1 of Certified Survey Map No. 10524; thence South 00°10'25" West along the East line of said Outlot 1 a distance of 590.50 feet to the point of beginning of the centerline description; thence South 35°56'25" East, 24.00 feet; thence South 51°06'17" East, 60.00 feet; thence South 60°45'16" East, 10.00 feet; thence South 75°31'47" East, 12.00 feet; thence South 86°53'18" East, 80.00 feet; thence South 77°24'25" East, 18.00 feet; thence South 67°22'42" East, 33.00 feet; thence South 71°54'17" East, 10.00 feet; thence North 89°41'21" East, 16.00 feet; thence North 83°24'48" East, 13.00 feet; thence South 75°53'21" East, 7.00 feet; thence South 56°40'53" East, 7.00 feet; thence South 42°05'17" East, 6.00 feet; thence South 30°29'40" East, 13.00 feet; thence South 42°33'13" East, 10.00 feet; thence South 55°55'16" East, 120.00 feet; thence South 53°46'01" East, 95.00 feet; thence South 63°27'14" East, 20.00 feet; thence South 74°46'32" East, 20.00 feet; thence South 83°23'24" East, 60.00 feet; thence North 88°18'57" East, 18.00 feet; thence North 77°34'21" East, 18.00 feet; thence North 69°47'09" East, 33.00 feet; thence North 77°31'30" East, 66.00 feet; thence North 80°54'03" East, 67.00 feet; thence North 82°23'22" East, 66.00 feet; thence North 83°53'16" East, 40.00 feet; thence North 80°35'27" East, 50.56 feet to the end of the centerline.

LINE TABLE		
SEGMENT	LENGTH	DIRECTION
L1	24.00'	S35°56'25"E
L2	60.00'	S51°06'17"E
L3	10.00'	S60°45'16"E
L4	12.00'	S75°31'47"E
L5	80.00'	S86°53'18"E
L6	18.00'	S77°24'25"E
L7	33.00'	S67°22'42"E
L8	10.00'	S71°54'17"E
L9	16.00'	N89°41'21"E
L10	13.00'	N83°24'48"E
L11	7.00'	S75°53'21"E
L12	7.00'	S56°40'53"E
L13	6.00'	S42°05'17"E
L14	13.00'	S30°29'40"E

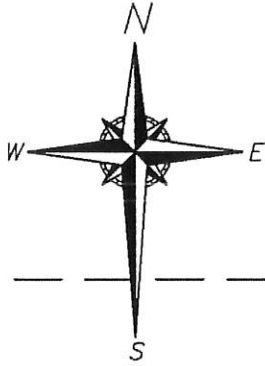
LINE TABLE		
SEGMENT	LENGTH	DIRECTION
L15	10.00'	S42°33'13"E
L16	120.00'	S55°55'16"E
L17	95.00'	S53°46'01"E
L18	20.00'	S63°27'14"E
L19	20.00'	S74°46'32"E
L20	60.00'	S83°23'24"E
L21	18.00'	N88°18'57"E
L22	18.00'	N77°34'21"E
L23	33.00'	N69°47'09"E
L24	66.00'	N77°31'30"E
L25	67.00'	N80°54'03"E
L26	66.00'	N82°23'22"E
L27	40.00'	N83°53'16"E
L28	50.56'	N80°35'27"E



PHONE: 414.949.8962
 501 MAPLE AVENUE
 DELAFIELD, WI 53018-9351
 www.sehinc.com

EXHIBIT B

1 of 2



LOT 1
CSM #9560

MAIN ST. CTH W

OUTLOT 7

LOT 2
CSM #9560

LOT 1
CSM #7925

LOT 1
CSM #10524

VISTA
RUN

LOT 2
CSM #7925

LOT 2
CSM #10524

STH 164

OUTLOT 13

S00°10'25"W 590.50'

POB

PARCEL 1
CSM #8705

OUTLOT 14

OUTLOT 1
CSM #10524

L1 L2 L3 L4 L5 L6 L7 L8 L9 L10 L11 L12 L13 L14 L15 L16

PROSPECT CIRCLE

CENTERLINE OF
PATH EASEMENT

ASPHALT EDGE
6.8' SOUTH
OF PROP. LINE

PARCEL 4
CSM #8705

SE CORNER
SE 1/4
SEC 21-8-19

S. LINE OF SE 1/4 OF SECTION 21-8-19

E. LINE OF SE 1/4 OF SECTION 21-8-19



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SCALE: 1" = 200'

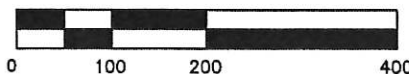
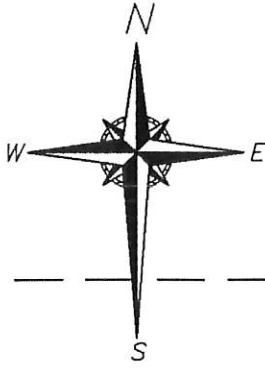


EXHIBIT B

2 of 2



LOT 1
CSM #9560

MAIN ST. CTH W

OUTLOT 7

LOT 2
CSM #9560

LOT 1
CSM #7925

LOT 1
CSM #10524

VISTA
RUN

LOT 2
CSM #7925

LOT 2
CSM #10524

OUTLOT 13

S00°10'25"W 590.50'

POB

STH 164

PARCEL 1
CSM #8705

OUTLOT 1
CSM #10524

OUTLOT 14

L1 L2 L3 L4 L5 L6 L7 L8 L9 L10 L11 L12 L13 L14 L15 L16

PROSPECT CIRCLE

CENTERLINE OF
PATH EASEMENT

PARCEL 4
CSM #8705

S. LINE OF SE 1/4 OF SECTION 21-8-19

SE CORNER
SE 1/4
SEC 21-8-19

E. LINE OF SE 1/4 OF SECTION 21-8-19



PHONE: 414.949.8962
501 MAPLE AVENUE
DELAFIELD, WI 53018-9351
www.sehinc.com

SCALE: 1" = 200'





LAKE COUNTRY MUNICIPAL COURT

630 E. Wisconsin Avenue
Oconomowoc, WI 53066
Tel: 262-569-0920

Clerk Theresa Berlin
clerk@lcmunict.org

Deputy Clerk Tracy Dricken
deputyclerk@lcmunict.com

Honorable Timothy T. Kay

www.lcmunict.com

MEMO

To: Lake Country Municipal Court Communities

From: Donald Wiemer, Chair, Administrative Committee

Date: January 10, 2024

Reference: Municipal Ordinance and 66.0301 Successor Agreement

Attached are two documents for your review and municipal approval. These two documents reflect the City of Delafield joining Lake Country Municipal Court. The Administrative Committee met on January 9, 2024 and voted to add the City of Delafield to the court.

As to the revised municipal ordinance that creates the court, I ask that you repeal your latest court ordinance and approve this ordinance. All communities must pass an identical ordinance per state law. Under section 1, there are blanks for referencing your previous ordinance and when it was adopted.

The Successor Agreement (66.0301 agreement) revisions only add the City of Delafield to the court. No other changes have been made. This agreement needs your municipal approval.

If you have any questions, please feel free to call me at 414-881-9726.

Honorable Timothy T. Kay proudly serving the following municipalities:
City of Oconomowoc, Town of Delafield, Town of Erin, Town of Ixonia, Town of Merton, Town of Oconomowoc,
Town of Ottawa, Town of Sullivan, Village of Chenequa, Village of Dousman, Village of Hartland,
Village of Johnson Creek, Village of Lac La Belle, Village of Lisbon, Village of Merton, Village of Nashotah,
Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex

**SUCCESSOR AGREEMENT FOR THE OPERATION OF THE
LAKE COUNTRY MUNICIPAL COURT
a/k/a MUNICIPAL COURT
FOR WESTERN WAUKESHA COUNTY**
(Pursuant to Section 66.0301, Wis. Stats.)

AGREEMENT effective January 10, 2024, and on the date set opposite the signature of the Mayor, Village President, or Town Board Chairperson, by and between the City of Oconomowoc, Town of Oconomowoc, Village of Summit, Town of Merton, Town of Lisbon, Town of Delafield, Town of Erin, Village of Hartland, Village of Oconomowoc Lake, Village of Chenequa, Village of Lac La Belle, Village of Sussex, Village of Merton, Village of Dousman, Village of Nashotah, Village of Sullivan, Village of Johnson Creek, Town of Ottawa (Contract Member), Town of Ixonia (Contract Member), Town of Sullivan (Contract Member), and City of Delafield (Contract Member) all being municipal corporations organized and existing under the laws of the State of Wisconsin.

RECITALS:

WHEREAS, Section 755.01(1), Wis. Stats., provides that any municipality may establish a municipal court to be maintained at the expense of the municipality; and

WHEREAS, Section 755.01(4), Wis. Stats., provides that two or more cities, towns or villages may enter into an agreement under Section 66.0301, Wis. Stats., for the joint exercise of the power granted under Section 755.01(1), after enactment of identical ordinance by each affected City, Town or Village; and

WHEREAS, the municipalities that are parties to this agreement have enacted identical ordinances thereby creating and establishing a municipal court to serve said municipalities; and

WHEREAS, the municipalities have expressed willingness to enter into a contract for the joint operation of said municipal court and for the equitable sharing of the costs thereof, pursuant to Section 755.01 (4) and 66.0301, Wis. Stats.

NOW, THEREFORE, in consideration of the benefits to be derived by each municipality from the joint operation of the municipal court, the member municipalities agree as follows:

1. GENERAL. The municipal court shall be organized and shall operate pursuant to Chapter 755 Wis. Stats., the ordinances adopted by the member municipalities, and the terms of this agreement. In the event of conflict, the provisions of the Wisconsin statutes governing this court shall prevail. Pursuant to Section 755.01 (4), Wis. Stats., each member of the multimember Municipal Court shall adopt identical ordinances, and after adoption execute this Intermunicipal Agreement.

or otherwise disbursed as approved by the Administrative Committee in compliance with all applicable statutes.

(c) **Court Operating Expenses.** The net operating expenses, if any, after application of the local share of the court costs, shall be charged to Member Municipalities based upon each municipality's percentage of total annual filed cases. Contributions shall be based upon the approved budget, with appropriate credits and debits being made on the next succeeding billing after annual audit. Payment shall be made within 30 days of billing. Citations entered by the court for any municipality when not received by the court in electronic format, will be assessed a per citation fee for entering such citations into the court software. Any community using the court will be assessed a fee set by the Administrative Committee if no citation has been submitted to the court in a calendar year. The current cost per citation entry is \$5.00 and \$500.00 per year if no citations submitted.

(d) **Capital Expenditures.** Capital expenditures shall be made a separate line item of the annual budget. All purchases other than operating expenses over \$500.00 shall be noted as Capital Expenditures.

16. **CONTRACT ADMINISTRATION AND AMENDMENTS.** The affirmative vote of a majority of all member governing bodies shall be required to adopt any resolution pertaining to the operation of the court, or amending this agreement.

17. **CONTRACT MUNICIPALITIES.** The court may add additional communities in the future upon request of a community and approval of the Administrative Committee. Any added community will come into the court as a Contract Municipality. If the Contract Municipality is satisfied with the operation of the court, and the Administrative Committee is satisfied with the nature and level of services being provided to the Contract Municipality, the Contract Municipality may apply for Member Municipality status with such application to be approved by vote of the Administrative Committee. Any Contract Municipality will have municipal court services provided pursuant to a contract entered into between the Contract Municipality and the Administrative Committee. Contract Municipalities do not have a vote on the Administrative Committee. Any costs incurred by the court in adding the contract community will be charged to that community.

18. **TERMINATION.** Any Member Municipality may withdraw from this Agreement by giving notice in writing to the Judge and Chair of the Administrative Committee no later than August 31st of any year. Upon giving such notice, the Member Municipality's participation in the Municipal Court shall terminate at the end of said year. The Municipal Court hereby established shall not be abolished while the Section 755.01 (4) Agreement is in effect.

19. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF the parties have executed this Agreement under seal to be

Effective as of the date first written.

This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Dated this _____ day of _____, 202__

MUNICIPALITY

By: _____

Mayor/Chairman/President

Title

ATTEST:

Clerk Signature

City of/Town of/Village of

ADOPTED: _____

POSTED: _____

ORDINANCE NO. 893

AN ORDINANCE TO CREATE AND ESTABLISH A MUNICIPAL COURT FOR THE CITY OF OCONOMOWOC, VILLAGE OF OCONOMOWOC LAKE, VILLAGE OF DOUSMAN, TOWN OF DELAFIELD, VILLAGE OF NASHOTAH, TOWN OF LISBON, TOWN OF MERTON, VILLAGE OF SUSSEX, VILLAGE OF HARTLAND, VILLAGE OF LAC LABELLE, TOWN OF OCONOMOWOC, VILLAGE OF SUMMIT, VILLAGE OF CHENEQUA, TOWN OF ERIN, VILLAGE OF MERTON, VILLAGE OF SULLIVAN, VILLAGE OF JOHNSON CREEK, TOWN OF IXONIA (Contract Member), TOWN OF OTTAWA (Contract Member), AND TOWN OF SULLIVAN (Contract Member) AND CITY OF DELAFIELD (Contract Member) PURSUANT TO SECTIONS § 755.01 (4) AND § 66.0301 WISCONSIN STATUTES

The City/Town/City Council/Board of the Village of Sussex, Waukesha County, Wisconsin does hereby ordain as follows:

SECTION I.

Ordinance No. 848 dated on or about 04/23/2019 entitled "An Ordinance To Create And Establish A Municipal Court For The City Of Oconomowoc, Village Of Oconomowoc Lake, Village Of Dousman, Town Of Delafield, Village Of Nashotah, Town Of Lisbon, Town Of Merton, Village Of Sussex, Village Of Hartland, Village Of Lac Labelle, Town Of Oconomowoc, Village Of Summit, Village Of Chenequa, Town Of Erin, Village Of Merton, Village Of Sullivan, Village Of Johnson Creek (Contract Member), Town Of Ixonia (Contract Member), Town Of Ottawa (Contract Member), and Town of Sullivan is hereby repealed and the Municipal Court ordinance is hereby re-created as follows:

MUNICIPAL COURT

(1) MUNICIPAL COURT CREATED

There is hereby created and established a Municipal Court under the provisions of Chapter 755 of the Wisconsin Statutes for the City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia (Contract Member), Town of Ottawa (Contract Member), Town of Sullivan (Contract Member), and City of Delafield (Contract Member) or so many of

those municipalities which enact an ordinance identical to this ordinance pursuant to § 755.01 (4).

(2) MUNICIPAL JUDGE

Such court shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who shall reside in one of the following Municipalities: City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, City of Delafield, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia, Town of Ottawa, or Town of Sullivan, or those municipalities which enact an ordinance identical to this ordinance and enter into an agreement pursuant to § 566.0301 Wis. Stats. for the joint exercise of the power granted under § 755.01 Wis. Stats. Such Municipal Judge shall be elected at large in the spring election for a term of four (4) years commencing May 1. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in § 8.10 Wis. Stats., and selection at a primary election if such is held as provided in § 8.11 Wis. Stats. The Town Board of the Town of Delafield shall provide for a primary election whenever three (3) or more candidates file nomination papers for such position of Municipal Judge as provided in §8.11(1)(a) Wis. Stats., and such primary election shall be held on the third Tuesday of February as provided in §5.02(22) Wis. Stats.

(3) ELECTIONS

The Municipal Clerk of each municipality shall see to the compliance with § 5.58(1)©, § 5.60(1)(b), § 5.60(2), § 7.10(1)(a), § 7.60(4)(a) and § 8.10(6)(bm) to provide for the election of a Municipal Judge under § 755.01 (4).

(4) OATH AND BOND

The Judge shall, after his election or appointment to fill a vacancy, take and file the official oath as prescribed in § 757.02(1) Wis. Stats. The Municipal Judge shall not act until his/her oath have been filed as required by Section § 19.01(4)© and Section § 755.03(2), Wis. Stats.

(5) SALARY

The salary of the Municipal Judge shall be fixed by the governing bodies of the municipalities that created and established this Municipal Court, which shall be in lieu of fees and costs. No salary shall be paid for any time during his/her term during which

such Judge has not executed his official oath, as required by § 755.03, Wis. Stats., and filed pursuant to § 19.01 Wis. Stats. The municipalities may by separate ordinances, resolutions, or through the budget process, allocate funds for the administration of the Municipal Court pursuant to Wis. Stats. § 66.0301.

(6) JURISDICTION

The municipal Judge of the Municipal Court shall have such jurisdiction as provided by § 755.045 and § 755.05 Wis. Stats., and as otherwise provided by State Law. The Municipal Judge is authorized to issue inspection warrants under § 66.01 19 Wis. Stats.

(7) LOCATION AND HOURS

The Municipal Court shall be held in the Municipal Building of the City of Oconomowoc Police Department at 630 E. Wisconsin Avenue, Oconomowoc, Wisconsin. The Municipal Court shall be open at such times as determined by the Municipal Judge, but no less than every Friday commencing at 8:00 am.

(8) FINES AND FORFEITURES

The Municipal Judge may impose punishment and sentences as provided by ss 800.09, Wis. Stats., and as provided in the ordinances of the following municipalities: City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia, Town of Ottawa or Town of Sullivan. All forfeitures, fees, penalty assessments and costs shall be paid to the Treasurer of the Municipality within which the case arose within 7 days after receipt of the money by the Municipal Judge or other court personnel. At the time of the payment, the Municipal Judge shall report to the Treasurer the title of the action, the offense for which a forfeiture was imposed and the total amount of the forfeiture, fees, penalty assessment and costs, if any.

(9) STIPULATIONS AND DEPOSITS IN MUNICIPAL COURT

The Municipal Court herein established shall be operated pursuant to and in compliance with the provisions of Chapter 800 Wis. Stats., and, where applicable, other provisions of the Wis. Stats. as referred to in subsection (10) below. The Municipal Judge shall establish in accordance with § 800.037 Wis. Stats., a schedule of deposits for violations of City, Village and Town ordinances, resolutions and bylaws, except traffic regulations which are and shall be governed by § 345.26 Wis. Stats., and boating violations which are, and shall be governed by § 23.66 and § 23.67

Wis. Stats. Such deposit schedule shall be approved by the respective governing bodies of the municipalities creating and establishing this Court and shall be posted in the office of the Municipal Court Clerk and the police departments of the respective communities.

(10) PROCEDURE IN MUNICIPAL COURT

The procedure in Municipal Court shall be as provided by this Ordinance and State Law including, but not excluding because of enumeration Chapters 66, 345, 751, 755, 757 and 800 of Wis. Stats.

(11) CONTEMPT PROCEDURES

- (a) The Municipal Judge may impose a sanction authorized under § 800.12(2) for contempt of court, as defined in § 785.01(1) Wis. Stats., in accordance with the procedures under § 785.03 Wis. Stats.
- (b) The Municipal Judge may impose a forfeiture for contempt under § 800.12(1) Wis. Stats., in an amount not to exceed \$50.00 or, upon nonpayment of the forfeiture and the penalty assessment under § 757.05 Wis. Stats., a jail sentence not to exceed 7 days.

- (12) The Municipal Court hereby established shall not be abolished while the §755.01(4) agreement is in effect.

SECTION 2. SEVERABILITY

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE

This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Dated this _____ day of _____, 202__

MUNICIPALITY

By: _____
Mayor/Chairman/President

Title

ATTEST:

Clerk Signature City of/Town of/Village of

ADOPTED: _____

POSTED: _____

PUBLISHED: _____

RESOLUTION 24-02

WHEREAS: Section 5.15(6)(b) of the Wisconsin Statutes provides that a municipality having a population of less than 35,000 may combine by resolution two or more of the wards for voting purposes to facilitate using a common polling place and returns shall be maintained only for each group of combined wards; and

WHEREAS: The Village of Sussex has a population of less than 35,000 and has been divided into 11 wards for election purposes pursuant to resolution No. 23-01 passed and adopted on January 10, 2023; and

WHEREAS: For all Elections Wards shall be combined by resolution of the Village Board dependent upon the election being held.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. For the Spring Even years and Presidential Preference Vote elections the combination of wards in the Village of Sussex shall be as follows:

Wards 1 – 8, 10 & 11
Ward 9

2. For Spring Odd years the combination of wards in the Village of Sussex shall be as follows:

Wards 1 - 11

3. For August and November elections the combination of wards in the Village of Sussex shall be as follows:

Wards 1 – 8, 11
Wards 9 & 10

4. The combined wards shall use common ballot boxes and ballots and separate returns shall not be maintained for the combined wards at any election.

BE IT FURTHER RESOLVED that the designated polling place for all wards shall be the Sussex Civic Center, N64W23760 Main Street, Sussex, Wisconsin.

BE IT FURTHER RESOLVED that the Village Clerk shall, within five days after adoption or enactment of this resolution, submit a certified copy of this resolution to the Waukesha County Clerk.

BE IT FURTHER RESOLVED that the several sections of this resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the resolution. The remainder of the resolution shall remain in full force and effect. Any other resolutions whose terms are in conflict with the provision of this resolution are hereby repealed as to those terms that conflict; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage and posting or publication as provided by law.

Adopted this 27th day of February, 2024.

Anthony J. LaDonne, Village President

ATTEST: _____
Jennifer Moore, Clerk-Treasurer