



N64W23760 Main Street  
Sussex, Wisconsin 53089  
(262) 246-5200  
info@sussexwi.gov  
villagesussex.org

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**AGENDA**  
**VILLAGE OF SUSSEX**  
**PARKS & RECREATION BOARD**  
**6:30 PM TUESDAY, MARCH 19, 2024**  
**SUSSEX CIVIC CENTER – COMMUNITY ROOM 1<sup>ST</sup> FLOOR**  
**N64W23760 MAIN STREET**

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Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

1. Roll call
2. Consideration and possible action on the minutes from the February 20, 2024, meeting
3. Comments from Citizens Present
4. Discussion and Possible Action on Grogan Park Playground RFP Submissions
  - a. Northland Recreation – Little Tykes (\$120,000) (\$150,000)
  - b. Lee Recreation – Burke (\$120,000) (\$150,000)
  - c. Gerber Leisure – Landscape Structures (\$120,000) (\$150,000)
  - d. Play Environments Design – Play Craft (\$120,000a) (\$120,000b)
  - e. MWP – Game Time (\$120,000) (\$150,000)
  - f. Boland Recreation – Miracle (\$120,000) (150,000)
5. Discussion and Possible Action on Cemetery Mowing Contract
6. Discussion and Possible Action on Policies and Procedures Updates
7. Discussion on Parks and Open Spaces: Chapter 5
  - a. Public Meeting (April)
8. Discussion on 2023 Rental/Revenue Statistics
9. Park & Recreation Director’s Report
  - a. Update on Village Park User Groups Public Meeting (Main Shelter Discussion)
10. Topics for Future Agenda Items
11. Adjournment

Robert Fourness  
Chairperson

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Jeremy Smith  
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

**VILLAGE OF SUSSEX  
PARK AND RECREATION BOARD  
6:30 PM TUESDAY, FEBRUARY 20, 2024  
SUSSEX CIVIC CENTER  
N64W23760 MAIN STREET, SUSSEX, WI 53089**

**MINUTES**

Meeting was called to order at 6:30pm.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Mike Waltz, Chris Kostka, and Nadine Coenen

Members Excused: Kelly Tetting

Staff Present: Parks and Recreation Director, Halie Dobbeck; Village Administrator, Jeremy Smith; Parks Foreman, Thom Berres

**2. Consideration and action on minutes from the November 21,2023, meeting.**

Motion by Coenen, seconded by Vojtas to approve the minutes as presented.

Motion Carried 6-0.

**3. Comments from Citizens**

No one was present that wished to be heard.

**4. Vista Run Park Grading and Path Bids**

Motion by Fourness, seconded by Wells to award the Vista Run grading and path construction project to Musson Bros, Inc. per their bid of \$174,762.40 plus a 10% contingency for a total project allocation of \$192,238.64.

Motion Carried 6-0

**5. Vista Run Playground Concept/Design**

Motion by Waltz, seconded by Vojtas to direct staff to contract with GRG Playscapes, LLC for the Vista Run subdivision playground.

Motion Carried 6-0

**6. Parks Equipment Purchases**

Motion by Waltz, seconded by Wells, to recommend to the Village Board approval of the purchase the following three pieces of equipment: the John Deere Gator xuv590m from Proven Power for \$17,087.79 and the sale of the current Gator to the Wastewater Treatment Plant for \$5,000.00; the purchase of a 2024 Ford F150xl from Ewald Ford for \$35,853.00; and the purchase of a UA60 Aera-Vator with seed box from Burris Equipment for \$15,271.00.

Motion Carried 6-0

**7. Concession Stand Agreement 2024**

Motion by Waltz, seconded by Coenen to approve the 2024 Concession Stand Agreement with SBA Operations LLC.

Motion Carried 6-0

**8. Fireworks Contract**

Motion by Waltz, seconded by Coenen to approve the 2024 Fireworks contract with Wolverine Fireworks Display, Inc.

Motion Carried 6-0

**9. Village Park Digital Sign**

Motion by Coenen, seconded by Waltz to approve removing the Village Park electronic sign when it fails.

Motion Carried 6-0

**10. Grogan Park Development**

Dobbeck shared the concept drawing of the park and invited Park Board to attend the upcoming Neighborhood Open House on Wednesday March 6 from 4:30-6:30pm at the Sussex Civic Center. Bid for \$120,000 and \$150,000 playground options will be presented at the March meeting.

**11. Director's Report**

- a. Park and Open Space Plan 2024-2028
  - i. We are planning to wrap up the Park and Open Space Plan by reviewing Chapter 5 at the March Park Board Meeting, a public meeting in April (date TBD), and then have Park Board recommend approval of the plan at the May meeting, with the plan being adopted by the Village Board in May.
- b. Village Park Master Plan Timeline
  - i. We have established 3 user-group meetings to meet regarding the design of the Village Park Master Plan. Park Board was invited and encouraged to attend.

-Staff attending the Wisconsin Park and Rec Conference in LaCrosse in late January – took away a lot of great information

-Vista Run – seed for the prairie was donated to us by U.S. Fish and Wildlife which is a cost savings of roughly \$7,000 to the Village.

-Pop up February Pints in the Park at the Civic Center was well received with an estimated 100 people in attendance.

-Work is underway for the 100-year celebration for Sussex. Youth Sports shirts will be a special 100-year design this year.

-The Village of Sussex **100 Year Celebration** is a weekend long event, August 9-11, at the Sussex Civic Center.

**Friday night** will feature Pints in the Park with trivia run by the Pauline Haass Public Library and after, Outdoor Movie Night.

**Saturday** will feature The Black Sheep opening for the Milwaukee Tool Shed Band. Food and beer will be available for purchase.

**Sunday** is our Main Street Block Party from 11am-3pm featuring artisan vendors, food trucks, and the band, Mt. Olive.

**12. Topics for Future Agenda Items**

- a. **Recreation Program Policies and Procedures Updates**
- b. **Grogan Park Playground RFP Designs**
- c. **Update on 2023 Rental/Revenue Statistics**

**13. Adjournment**

Motion by Waltz, seconded by Fourness to adjourn at 7:22 p.m.

Motion Carried 6-0.

Respectfully Submitted,  
Halie Dobbeck  
Parks and Recreation Director



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 Sussex, Wisconsin 53089  
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 info@sussexwi.gov  
 villagesussex.org

**TO:** Parks and Recreation Board  
**FROM:** Halie Dobbeck, Parks and Recreation Director  
**RE:** Grogan Park Neighborhood Meeting Summary  
**DATE:** March 12, 2024

The Grogan Park Neighborhood Meeting was held on Wednesday March 6 from 4:30-6:30pm in an open house format. The neighborhood was mailed postcards to invite them to the meeting and owners of multifamily housing in the area were mailed a letter with flyers to hang or disperse to their tenants.

There were two opportunities to provide feedback on Grogan Park. The in-person neighborhood meeting and through an online comment form. Between both feedback opportunities, we heard from 41 people; 21 of these people reside in the subdivision that Grogan Park services.

At the open house, attendees were asked to select their favorite play components that they'd like to see included in the playground structure. The top selected components were: Rope Netting Climber, Monkey Bars, Slides and Vertical Climbers.

Scans of both data sets are included in your packet – green dots reflect feedback from the open house and pink dots reflect the online feedback.

Below is a summary of additional considerations that were requested of the park board by the neighborhood:

<b>Request for Consideration:</b>	<b>How we are addressing this request:</b>
Rubber Surfacing	This was required in the RFP.
Lighter Colored Surfacing	The board may consider this when selecting a final design.
Surveillance/Cameras	This would need to be a policy consideration for the board in regard to neighborhood parks.
Additional Seating	Already planned for inclusion in this project.
Play for young kids	A stand alone 2-5 play component was requested
Double Swing for Both Parent and Child to Swing On	The board may consider this when selecting a final design.
Open Sight Lines in Play Equipment	This was requested in the RFP.
Add walking paths	The board may consider adding this as a part of the project.
Water Filling Station	Already planned for inclusion in this project (2026/2027 with road program)
Umbrellas or shade tarps	The board may consider adding this as a part of the project
Creative Spot – Outdoor theater/stage play area	The board may consider this when selecting a final design.

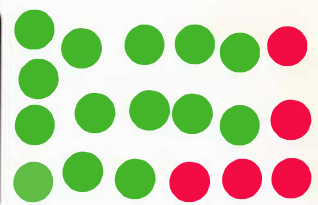
Please keep in mind that some of these options may add significant cost and have implications beyond this neighborhood park.



# GROGAN PARK NEIGHBORHOOD



**PLEASE PLACE A DOT TO REPRESENT WHERE YOU LIVE.**

**DON'T LIVE IN THE NEIGHBORHOOD? NO WORRIES, PLACE YOUR DOT HERE, IN THE WHITE SPACE!**



-  = IN PERSON RESPONSES 3-6-24
-  = FEEDBACK FROM ONLINE COMMENT FORM







This Lawn Service Contract (this “Contract”) is made effective as of March 31, 2024 between the Village of Sussex, N64W23760 Main Street, Sussex, WI 53089, and Al Moros, N68W26966 Silver Spring Drive, Sussex, WI 53089. In this Contract, the party who is contracting to receive the services shall be referred to as “Village of Sussex” and the party who will be providing the services shall be referred to as “Al Moros”.

NOW, THEREFORE, AND IN CONSIDERATION of the mutual promises and agreements contained herein, Village of Sussex contracts with Al Moros, and Al Moros agrees to provide Lawn Services, as an independent contractor to the Village of Sussex at the following location under the terms and conditions hereby agreed upon by the parties:

- 1. DESCRIPTION OF SERVICES.** Beginning April 1, 2024 Service Provider will provide the following services (collectively, the “Services”):
  - a. Al Moros shall mow and trim the lawn in a competent and professional manner at the Lisbon Central Cemetery, N67W25479 Silver Spring Drive, Sussex, WI 53089, which comprises approximately 1.5 acres with gravestones and other structures.
  - b. The parties shall consult periodically concerning the length and appearance of the lawn.
  - c. Al Moros shall complete the mowing and trimming and on an as needed basis, but not more than once per week, in a manner consistent with Al Moros’s mowing and trimming of this property over the past several years. Each complete mowing and trimming event shall be known as a “Service Event”.
  - d. Al Moros shall maintain insurance for his vehicles, equipment, and personnel at Al Moros’s sole cost, a certificate of which shall be provided to the Village.
  
- 2. PAYMENT OF SERVICES.** The Village of Sussex will pay compensation to Al Moros for the Services at the rate of \$175.00 per Service Event. Al Moros shall request payment from the Village of Sussex by invoice or other written request and Village of Sussex shall pay said request in a timely manner according to its customary payment practices.
  
- 3. TERM/TERMINATION.** This contract shall terminate by November 1, 2024. The Agreement may be terminated by either party if 30 day written notice is given to the other party seeking termination of the contract. There is no penalty for early termination of the contract.

\_\_\_\_\_

Al Moros

\_\_\_\_\_

Date

\_\_\_\_\_

Jennifer Moore, Clerk-Treasurer

\_\_\_\_\_

Date



# PARKS AND RECREATION POLICIES AND PROCEDURES

## REGISTRATION POLICIES

- Registrations are processed on a first-come, first-served basis. Resident registration will open first with a three-day priority registration period (starting at 9:00 a.m.). Starting on day four, registration will be available to everyone (starting at 9:00 a.m.). Registration is done exclusively through our recreation software, CivicRec. A CivicRec recreation account must be created to register.
- A minimum and maximum number of participants are required for each program. These guidelines are necessary to ensure the best possible instruction for each participant. The department may increase or reduce program size if necessary.
- If minimum enrollment numbers are not met, we reserve the right to cancel a program. Program cancellations due to low registration will be made at least two business days before the start of the program. Participants will be notified and will receive a 100% refund of the program fee.
- Resident and Non-Resident fees are determined by where you pay property taxes to. Enrollment in the Sussex Hamilton School District or having a “Sussex” mailing address does not alone indicate residency. Non-resident participants pay higher fees because a portion of the Village’s property taxes pays for buildings, parks, instructors, and administration of parks and recreation services.
- Individuals under age 18 must have a parent/guardian signature on registration to participate.
- Individuals can be placed on a waiting list if their requested program is full. If space becomes available, waiting list members will be notified. Failure to response to a waiting list enrollment request within 24 hours may result in removal from the waitlist.
- You cannot participate in a program you are not registered for.
- If there is availability and you would like to switch classes, you can complete this action by calling or visiting the Village of Sussex Front Desk during business hours. If the new class is more expensive, you must pay the remaining amount at the time of the transfer. If the new class is less expensive, you will receive a credit on your recreation account.

## PROGRAM ERRORS/CHANGES

Occasionally there may be a misprint in the activity guide. We will make every effort to correct the error in our digital copy as soon as possible. We reserve the right to cancel, postpone, combine, and change program locations or times. Notification will be given in the most efficient manner possible.

## PARENT & GUARDIAN POLICY

A parent or guardian must be present in the immediate class area for all programs involving children ages 5 and under. By participating and authorizing participation in Sussex Parks and Recreation activities, programs and special events, individuals agree to adhere to the policies set forth.

## SHARING PERSONAL INFORMATION

Personal information provided in your recreation account is used solely for the purpose of participating in Sussex Parks and Recreation programs; we do not share information with outside parties.

## AMERICANS WITH DISABILITIES ACT

The Village of Sussex will make reasonable modifications to support inclusive recreation participation. We request ample notice regarding special assistance requests; this will allow us proper planning time to accommodate needs.





# PARKS AND RECREATION POLICIES AND PROCEDURES

## PAYMENTS

- Registrations are not processed if an incorrect payment accompanies the registration form. We will not reserve spots until full payment has been received. Inadvertent overpayments are placed on the payee's recreation account.
- If a payment is returned as "non-payable" for any reason, there will be a charge of \$30 for each returned submission. Accounts are suspended and individuals are removed from program rosters and must not attend any further classes until issuer pays in full the balance due plus all accrued service charges.
- Credit card payments incur a non-refundable convenience/processing fee.
- Cash and check payments do not incur a processing fee.
- Programs that are not instructional in nature will have sales tax reflected in the final payment.

## REFUND POLICIES

- Customers seeking refunds have two options. One is to receive a refund back in the original form of payment. The second option is to place the credit on your recreation account to be used for future registrations. A credit placed on your recreation account will expire 3 years after the date it was issued. Program registration cancellations requested prior to the registration deadline will receive a refund minus a \$10 administrative fee. If the refund is placed on the recreation account as a credit, only a \$5 administrative fee will be assessed.
- Program registration refund requests can be made up to one week past the program start date. Should the request be approved, a refund will be made minus a \$10 administrative fee. If a refund request is made for which the Recreation Department has incurred expenses on your behalf, a refund may not be granted. Expenses may be but are not limited to: uniforms, equipment, supplies, etc.
- Program registration refund requests that are submitted after the first week will only be considered with a physician's note stating the patient is unable to participate in the activity. The refund will be pro-rated based on the date of the physician's note.
- Once a program begins, registration remains open at the advertised registration fee as space allows and with instructor permission.
- Refunds will not be made for individual absences (i.e. illnesses, vacations, etc.) and cannot be made up nor may you participate in a class other than the one you are registered for.
- If the program or event is a Village of Sussex run program, has a cost of less than \$10 or less/person and has a wait list, customers are eligible to receive a credit to their recreation account with a \$0 administrative fee.
- **Our Summer Day Camp program has its own payment and refund policies, which are laid out in the Parent Packet sent to families each year. A non-refundable deposit is collected at registration and all requests to withdraw must be submitted in writing before the withdraw deadline.**
- For certain programs and events, cancellations requests received after the enrollment deadline will only receive a credit if a replacement is found.
- The Parks & Recreation Department may reschedule a make-up class if a program has been cancelled due to adverse weather conditions. There will be no refund if a class cannot be rescheduled or if a participant cannot make the rescheduled class.

## PHOTOGRAPHY

Our Recreation Department periodically takes pictures of participants in our classes, during special events, and in the Village's parks. Please be aware that these photos are for recreational use and may be



# PARKS AND RECREATION POLICIES AND PROCEDURES

used in the Village's brochures, pamphlets, flyers, social media accounts, and/or website. You must provide written notice if you or your family members do not want to be photographed or published.

## **ADVERSE WEATHER CONDITION GUIDELINES**

If adverse weather conditions exist and the Sussex Hamilton School District has closed its schools or cancelled their activities, all parks and recreation programs and events are cancelled. When the District is no longer in session, the weather delay or cancellation announcements will be posted as listed below.

Should adverse weather conditions be imminent or exist, recreation staff will post notification of the cancellations/changes in the most effective manner. The responsibility lies also with individuals to inquire about potential closings or cancellations. Every effort is made to give reasonable, prudent and advanced notice to registered participants by any of the following: Social Media Platforms; [www.villagesussex.org](http://www.villagesussex.org); taglines on local TV stations; email and/or text to registered participants. We DO NOT call individual registered participants to announce cancellations or changes.

### **Severe Weather (including snow, ice, rain, hail, thunderstorm, tornado)**

The Village of Sussex will follow the Hamilton School District for any weather-related cancellations. When HSD is not in session, the Village of Sussex will make cancellation determinations base on the following factors:

- Weather forecasts
- Consultations with our internal staff, including administrative and Public Works staff.
- Consultations with surrounding communities

Sometimes weather can be unpredictable and a decision to cancel a program needs to be made on-site. Program Coordinators will work with instructors and on-site staff to determine if cancellation is necessary and notify participants as soon as possible (verbally on-site, email and/or text message).

### **Extreme Heat and Humid Conditions**

The Village of Sussex may require that activities be curtailed or cancelled when the heat and humidity are such that participants in vigorous activity for prolonged periods could be dangerous.

- Heat Index of 80-89 (Low to moderate risk) Proceed with scheduled outdoor activity. Monitor participants carefully for necessary action. Encourage additional fluid intake.
- Heat Index of 90-104 (Moderate risk, use caution) Fluid/shade/rest breaks will be encouraged. Activity could be modified for less exertion. Consider reducing program length at the discretion of the Parks & Recreation Department. Programming staff have the discretion to move, shorten or cancel programs when conditions and the population served warrant additional caution.
- Heat Index of 105+ (Very high risk, cancelling outdoor activities) When the Heat Index is forecast to be 105 or greater at the start time of the scheduled activity, most outdoor programs may be cancelled if they cannot be moved inside. Discretion is granted to continue programs with abundant shade, water-based recreation or if breezy conditions are forecast for the time of the activity. Activities requiring less exertion should be moved to a shady, breezy, or cool area if possible.

### **Air Quality Alerts**



# PARKS AND RECREATION POLICIES AND PROCEDURES

The Village of Sussex will use the Wisconsin Department of Natural Resources Air Quality Index monitoring system to determine air quality levels regarding programming decisions. We will follow the following guidelines:

- AQI of 0-150: Programs will run on schedule.
- AQI of 151-200: Outdoor programs will be moved indoors, modified times, or programs cancelled if AQI is trending upward.
- AQI 201+: Programs will be moved indoors or cancelled if no indoor option is available.

The Village of Sussex requests that participants should make the best decision for themselves and their family regarding participating during unusual weather conditions.

## **PROGRAM OBSERVATION**

To promote a positive learning environment for programs, only registered participants are permitted in the program area at instructor discretion. Our instructors welcome the opportunity to discuss participant's progress with parents after class.

## **BUILDING RESTRICTIONS**

- Smoking and alcohol are strictly prohibited on any Village-owned property.
- No guns or weapons are allowed in any Village-owned building.

## **LOST AND FOUND**

The Recreation Department is not responsible for any items lost or stolen during participation in any Village-sponsored activities. Any found items are taken to the Sussex Civic Center. Items determined to be of significant value will be given to the Village of Sussex Public Safety Building. Any unclaimed items are donated to a local charitable organization at the end of each season.

## **INSURANCE/LIABILITY**

Activities are conducted in a safe manner. There is an inherent risk of injury when choosing to participate in recreational activities. The Village of Sussex does not provide hospital/medical insurance coverage for persons participating in our recreation programs and events. Participants are encouraged to obtain their own insurance coverage prior to and for the duration of the activity they take part in.

SEWRPC Community Assistance Planning Report No. 346

A PARK AND OPEN SPACE PLAN FOR THE VILLAGE OF SUSSEX: 2050

## **Chapter 5**

# **PARK AND OPEN SPACE PLAN**

### **5.1 INTRODUCTION**

A high-quality parks system provides cultural, environmental, recreational, and aesthetic benefits that directly contribute to the Village's quality of life. The primary purposes of this park and open space plan for the Village of Sussex are to provide a sound and workable plan to guide the acquisition of land and the development of recreational facilities to meet the outdoor recreation needs of Village residents, to protect and enhance the underlying and sustaining natural resource base, and to contribute to the economic value and development of the community. The recommended park and open space plan is presented in this chapter. This plan updates the park and open space plan adopted by the Village in 2013.

This plan is intended to provide a long-range vision to the year 2050 and guide and assist Village officials and staff in making the day-to-day decisions needed for continuing to develop the Village's park and open space system. To assist in implementing the plan, both long-term recommendations for the next 27 years, and an "action plan" for the next five years, are presented in this chapter. The plan includes recommendations to: acquire additional land for new Village parks or for open space preservation purposes; develop recreational facilities at existing and proposed parks; update, improve, or maintain recreational facilities at existing parks; continue to develop a Village-wide system of recreational trails and bikeways; and continue to protect areas having important natural resources, particularly within primary and secondary environmental corridors and isolated natural resource areas.

Important preliminary steps in developing this plan includes a review of park acquisition and development activities conducted to date to implement the previous park plan, and collecting updated information regarding land use, population, natural resources, and park and open space sites and recreational facilities within the Village. New or changed conditions affecting park and open space sites and recreational facilities, including pertinent recommendations from the 2040 Village of Sussex Comprehensive Plan; the Sussex Downtown Design and Development Plan, the 2021-2026 Strategic Plan, the Village Park Master Plan, the Waukesha County Park and Open Space Plan, and the updated natural areas plan for Southeastern Wisconsin were also identified and incorporated, as appropriate, into this plan update.

The responsibility for implementing recommendations to meet park and open space objectives is shared by several levels of government. Resource-oriented outdoor recreation objectives for large parks, areawide trail facilities, and facilities for such activities as golfing, camping, and boating, are typically the responsibility of the State and County levels of government, although larger cities and villages sometimes provide large parks and associated recreational facilities and segments of areawide trails. Nonresource-oriented outdoor recreation objectives for community and neighborhood parks for activities such as softball, tennis, soccer, and children’s playground activities are typically the responsibility of the local (city, village, or town) level of government. Objectives intended to protect important natural resource features, including environmental corridors and isolated natural resource areas, are the responsibility of all levels of government.

Section 5.2 of this chapter summarizes the areawide park and open space plan recommendations for the Village, which are presented in the Waukesha County Park and Open Space Plan.<sup>1</sup> Included in that plan are recommendations for providing resource-oriented outdoor recreation sites and facilities and recreation corridors (referred to as “greenways”) to protect natural resource features and potentially provide opportunities for trail-oriented activities. Section 5.3 provides recommendations for open space preservation and protecting primary and secondary environmental corridors and isolated natural resource areas within the Village of Sussex. Section 5.4 sets forth recommendations for providing Village Park and open space sites and facilities. Section 5.5 describes actions needed to implement the plan.

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<sup>1</sup> Documented in a report titled, A Comprehensive Development Plan for Waukesha County, Wisconsin, March 2018, prepared by the Waukesha County Department of Parks and Land Use. The County park and open space plan is included in Appendix A of the report. The County recently prepared a five-year update to the County park plan with a design year of 2023 to 2027, and was adopted by the County Board in December 2023.



## **5.2 AREAWIDE PARK AND OPEN SPACE RECOMMENDATIONS**

The park and open space plan for Waukesha County includes recommendations which, if implemented, would provide residents of the County with opportunities to participate in a wide range of resource-oriented outdoor recreation activities. Those recommendations, which have been incorporated into this Village plan, are concerned with providing major parks, which provide opportunities for resource-oriented outdoor recreation activities, and recreation corridors (greenways) that may provide opportunities for various trail-oriented activities. In addition, the plan includes recommendations for protecting and preserving open space lands, including natural resource features such as woodlands, wetlands, and floodplains, located within environmental corridors and isolated natural resource areas. The County park and open space plan is summarized in Chapter 4. Recommendations from the plan pertinent to this Village plan are described in this section.

### **Waukesha County Park and Open Space Plan Recommendations**

#### ***Major Parks***

In 2023, the Waukesha County park system consisted of 14 major parks, including eight developed parks and six undeveloped parks; six lake- or river-access sites; two golf courses; a nature center; two indoor ice arenas; an exposition center; and a historic cemetery. There are no major parks located within the Village, however, there are two major parks, Menomonee Park and Ryan Park, located about a mile east and southwest, respectively, from the Village. The 470-acre Menomonee Park is located in the Villages of Lannon and Menomonee Falls. Existing facilities at the park include campgrounds, a swimming beach, group picnic shelters and areas, a dog exercise area, a sledding hill, sand volleyball courts, a playground, a playfield, an archery range, canoeing/kayaking, fishing and fishing pier, restrooms, and numerous trails and trailheads. The County park plan recommends that lands be acquired for expansion to the north (23 acres) and south (20 acres) of the park.

The 217-acre Ryan Park is located in the Village of Lisbon and the City of Pewaukee. Existing facilities at the park include numerous trails (hiking, dog-walking, snow-shoeing, and equestrian). The County park plan recommends that lands be acquired for expansion of the park—primarily east of the park—and are proposed to encompass about 120 acres.

Additional County sites located in the Village of Sussex include a four-mile portion of the Bugline Recreation Trail, the 15-acre Cooling's Meadow Nature Area located along Waukesha Avenue, and a 10-acre County

greenway located along a tributary to or the headwaters of the Pewaukee River north of Lisbon Road (CTH K).

Since the previous Village of Sussex Park and Open Space Plan was adopted in 2013, Waukesha County sold the 152-acre, 18-hole Wanaki Golf Course to a private entity. The former County golf course was located just southeast of the Village of Sussex in the Village of Menomonee Falls at the northwest intersection of Lisbon Road (CTH K) and Lannon Road (CTH Y). The former County site is still an 18-hole golf course that is open to the public.

### ***Bicycle and Pedestrian Trail Facilities***

The County park plan also recommends acquiring lands to establish greenways along 11 major rivers or streams within the County. Greenways are environmental corridors generally located along a river or stream, ridgeline, or other linear feature in urbanized areas that are held in public ownership or preservation easements and are intended to provide aesthetic and natural resource continuity. Greenways can also serve as a location for recreational trails. Currently, a 10-acre greenway along a tributary to the headwaters of the Pewaukee River is located in the Village of Sussex.

The County park plan recommends that the County maintain the entirety of the Bugline Recreation Trail and continue to make improvements to the trail, when necessary. The Bugline Recreation Trail extends for 16 miles through Waukesha County from the Village of Menomonee Falls to the Village of North Lake, including a four-mile segment with the Village of Sussex. The trail is located on a former railway right-of-way and is a paved multi-use trail that provides opportunities for biking, hiking, and cross-country skiing. Connections to the Bugline Recreation Trail within the study area are located at Menomonee Park and at Madeline Park and Village Park in the Village of Sussex.

The County park plan also recommends that the County develop the Fox River Trail, with a majority of the trail to be developed within the Fox River corridor, that is proposed to be located a couple of miles east of the Village and the Bark River Trail that is proposed to be developed within the Bark River corridor a couple of miles northwest of the Village. Both trails are proposed to connect to the Bugline Recreation Trail.

### ***Lake and River Access and Water Trails***

The County park plan identified the need for access to lakes and rivers for canoeing, kayaking and other water-related recreational activities. Access sites should be planned for and coordinated through cooperative efforts with the WDNR, Waukesha County, all local governments within Waukesha County, and

neighboring Counties. The County park plan identified the ongoing cooperative efforts in developing the Fox River Water Trail. The Wisconsin-Illinois Fox River Water Trail Initiative was initiated by the Southeast Fox River Partnership (Wisconsin) and the Fox River Ecosystem Partnership (Illinois). As identified in the County park plan, the Fox River Water Trail is proposed to extend from the Village of Menomonee Falls, south of CTH K, southward to the Stateline and ultimately into the State of Illinois. The end point of the proposed Fox River Water Trail is located a few miles from the Village of Sussex.

In June 2023, the Department of the Interior announced the designation of the Fox River Water Trail into the National Park Service's National Water Trails System. The trail known as the "Fabulous Fox! Water Trail" entails about 158 miles and extends from Waukesha County, Wisconsin to the confluence of the Illinois River in the City of Ottawa, Illinois. The nearest access site for Village of Sussex residents is located at Mitchell Park in the City of Brookfield. The Fabulous Fox! Water Trail would traverse about 70 miles within the State of Wisconsin.

### **5.3 OPEN SPACE PRESERVATION**

The location and extent of important open space lands in the Village of Sussex, including wetlands, floodplains, woodlands, surface water, natural and geological areas, and critical species habitat sites are described in Chapter 2. Many of these important natural resources are located within environmental corridors and isolated natural resource areas, which are also described in Chapter 2. Preserving these open space lands in essentially natural, open uses would serve to maintain a high level of environmental quality in, and protect the natural beauty of, the Village of Sussex, as well as provide valuable recreational opportunities for residents of the Village. Preserving these areas will also help to avoid critical and costly environmental and developmental problems within the Village. The open space preservation component of this park and open space plan is shown on Map 5.1.

About 43 percent, or 354 acres, of open space preservation areas in the Village are existing publicly-owned lands. About 16 acres of open space preservation areas in the Village are existing privately-owned lands, which includes lands within common open space areas in conservation subdivisions. As shown on Table 5.1, about 322 acres of open space preservation areas are owned by the Village, and Waukesha County owns 30 acres of open space preservation areas or conservancy areas, including the Cooling's Sedge Meadow natural area. All publicly-owned open space preservation areas should be maintained in public ownership and preserved in open space.

It is recommended that the Village acquire about 273 acres of open space preservation areas associated with acquiring parklands for new or existing park sites or nature areas, trail corridors, or for natural resource protection purposes, including two critical species habitat sites. These areas could be acquired through fee-simple purchase, dedication, or through conservation easements.

Protecting 178 acres of open space preservation areas through the appropriate Village conservancy overlay zoning district or preservation zoning district is recommended for areas that are not recommended for public ownership or are not acquired by a private conservancy organization district. These regulations limit development and allow for a few permitted uses in wetland and floodplain areas to open space uses and limit development in upland wooded areas to any use of land, except development involving structures, that is permitted in the basic underlying district, providing that such development does not destroy the natural resource features protected by the district, or compatible recreational uses.

The open space preservation areas may change over time due to updated floodplain and wetland mapping, natural changes in wetland boundaries, stream and stream corridor restoration, and field surveys that precisely identify the boundaries of wetlands and environmental corridors. In addition, floodplain areas adjacent to environmental corridors that are not developed for urban or recreational uses may revert to natural vegetation. Changes to wetland and environmental corridor boundaries may be identified as additions or losses to the environmental corridor network in subsequent versions of regional or Village plans. The public acquisition or conservancy zoning of wetlands and environmental corridors/isolated natural resource areas should, therefore, be based on a field delineation of such areas prior to acquisition.

### **Primary Environmental Corridors**

The primary environmental corridors, shown on Map 5.1, encompass approximately 156 acres of land, and are located in the northwestern portion of the Village. Under the park and open space plan, all remaining primary environmental corridors would be preserved in essentially natural, open uses. Of the approximately 156 acres of primary environmental corridor, 51 acres are currently in existing Village ownership at Grogan Park and Butler Nature Preserve and one acre is in existing County ownership associated with the Bugline Recreation Trail, and those lands are proposed to be retained in such ownership for resource protection purposes. It is recommended that the Village acquire about 87 acres of primary environmental corridor for natural resource protection, including lands containing the Sussex Marsh critical species habitat site. The other 17 acres are privately owned, and are recommended to be protected through conservancy zoning or zoning for compatible recreational uses.

### **Secondary Environmental Corridors**

The secondary environmental corridors, shown on Map 5.1, encompass approximately 588 acres of land. The secondary environmental corridor lands are located along a tributary to or the headwaters of the Pewaukee River, a portion of Spring Creek, a portion of the locally known Sussex Creek and its tributaries, and the locally known Willow Springs Creek and a good portion within the Woodland Nature Preserve. The Village of Sussex owns about 240 acres including lands at Woodland Creek Nature Preserve, Armory Park, Spring Green Park, Madeline Park, the Civic Center Campus/Weyer Park, Clover Downs Nature Preserve, Old Brooke Square Park, Vista Run Subdivision Open Space, Sussex Preserve Subdivision Open Space, and the Pewaukee River Greenway. Waukesha County owns about 29 acres associated with the Cooling's Meadow Nature Area, a County Greenway along a tributary to or the headwaters of the Pewaukee River, and the Bugline Recreation Trail. About 16 acres are encompassed in existing privately-owned lands, including lands within common open space areas in conservation subdivisions and private outdoor recreation lands.

It is recommended that the Village acquire about 186 acres of secondary environmental corridor for new parks or nature areas, expansion of existing parks or nature areas, development of trail corridors, or natural resource protection purposes, including lands containing the Sussex Meadows critical species habitat site. It is recommended that Waukesha County acquire six acres, about five acres to acquire the remaining portion of the Cooling's Sedge Meadow Natural Area and one acre to acquire a portion of the Simmons Wetland Habitat critical species habitat site within the Village. It is further recommended that the Village consider protecting the remaining 109 acres through conservancy or preservation zoning or zoning for compatible recreational uses.

### **Isolated Natural Resource Areas**

The isolated natural resource areas, shown on Map 5.1, encompass about 83 acres. The 31 acres currently in existing Village protective ownership include lands at Prides Crossing Park, Redford Hills Subdivision Nature Area, and Woodland Creek Nature Preserve, and are proposed to be retained in such ownership for resource protection purposes. Isolated natural resource areas not currently in public ownership encompass 52 acres and are primarily located within or near residential subdivision and business park areas. Consideration should be given to protecting privately-owned isolated natural resource areas through the appropriate conservancy or preservation zoning district, so they are maintained in natural, open uses to the extent practicable.



## **Natural Areas, Critical Species Habitat Sites, and Geological Sites**

The regional natural areas and critical species habitat protection and management plan, as documented in SEWRPC Planning Report No. 42, *A Natural Areas and Critical Species Habitat Protection and Management Plan for Southeastern Wisconsin*,<sup>2</sup> sets forth a number of recommendations related to preserving identified natural areas and critical species habitat sites within the Village of Sussex. The regional natural areas plan is summarized in Chapter 4.

As noted in Chapter 2, there is one natural area, three critical species habitat sites, and two geological sites partially or wholly located in the Village. The regional natural areas plan recommends that the Village of Sussex acquire and protect the Sussex Marsh and Sussex Meadows critical species habitat sites. Through acquisition of wetlands and open lands located in a primary environmental corridor, the Village should acquire the remaining 12 acres of the Sussex Marsh natural area and the remaining nine acres of the Sussex Meadows natural area located within wetlands and open lands of a secondary environmental corridor that are not currently in public ownership within the Village. Acquisition of these lands can be accomplished through fee-simple purchase, dedication, or through a conservation easement. It is also recommended that the Village continue to retain other Village open space or conservancy areas that may contain critical species habitat sites for resource protection purposes.

The regional natural areas plan update and this park and open space plan recommend that Waukesha County acquire the remaining portion of the Cooling's Sedge Meadow Natural Area and continue to maintain the portion of the natural area currently within County ownership and acquire the one-acre portion of the Simmons Wetland Habitat critical species habitat site located in the southern portion of the Village along a tributary to or the headwaters of the Pewaukee River corridor. The natural areas plan also recommends that Waukesha County acquire the remaining portions of the Sussex Railroad Cut geological site that are not currently under County ownership and the WDNR acquire the Sussex Lime Kiln geological site that is not currently under protective ownership.

The above recommendations are reflected on Map 5.1 and summarized in Table 5.2. In all, the natural area, critical species habitat sites, and geological sites recommended for preservation encompass 78 acres within the Village.

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<sup>2</sup> *An update to the regional natural areas and critical species habitat plan is documented in SEWRPC Amendment to Planning Report No. 42, Natural Areas and Critical Species Habitat Protection and Management Plan for Southeastern Wisconsin, December 2010.*

## **5.4 VILLAGE PARK AND OPEN SPACE RECOMMENDATIONS**

The results of the analysis of outdoor recreation needs based on the regional park and open space standards, presented in Chapter 4, indicate that there is a need in the Village of Sussex for additional neighborhood parks and additional recreational facilities, including baseball diamonds, softball diamonds, soccer fields, playfields, playgrounds, basketball goals, and tennis/pickleball courts. The needs for such recreational facilities are intended to meet the outdoor recreation accessibility standards for Village residents and are recommended to be provided by the Village. All proposed facility development must comply with the accessibility requirements set forth under Federal Law in the Americans with Disabilities Act (ADA).

The recommended park and open space plan for the Village of Sussex is shown on Map 5.2 and described in the following sections. Upon full implementation of this plan, the Village would provide a variety of parks and open space sites and related outdoor recreation facilities and a system of recreation trails and on-street bikeways. More specifically, upon full implementation of the plan, the Village of Sussex would provide two community parks (Armory Park and Sussex Village Park); 15 neighborhood parks (Coldwater Creek Park, Grogan Park, Madeline Park, Mapleway Park, Melinda Weaver Park, Prides Crossing Park, Ridgeview Park, Spring Green Park, Stonewood Estates Park, Vista Run Subdivision Park, Weyer Park, Stone Family Park, and three proposed new neighborhood parks); five conservancy areas (Butler Nature Preserve, Clover Downs Nature Preserve, Pewaukee River Greenway, Redford Hills Subdivision Nature Area, and Woodland Creek Nature Preserve); two open space areas (Sussex Preserve Subdivision and Vista Run Subdivision); and a special use/passive park (Old Brooke Square Park).

The Village would also continue to maintain other open space sites and conservancy areas that are owned by the Village and used for resource protection or stormwater management purposes. Under the recommended plan, the Village would further provide 16 miles of recreational trails that can be used for hiking, biking, rollerblading, or related activities. This plan also includes about 15 miles of on-street bikeways that would consist of bike lanes, bike paths, and bike routes identified in the Village of Sussex 2040 Comprehensive Plan and VISION 2050, the regional land use and transportation plan.

Village staff also considered the feedback from the public input meeting conducted on November 14, 2023, and the 2023 online parks and recreation survey, as part of developing this plan. Maintaining existing park and recreational facilities and providing additional nature/hiking trails and paved, multi-use trails were identified by the public as the most important recreational facility or service for the Village to execute or

provide. Other important recreational facilities and services that were identified during the survey included considering a swimming pool, an outdoor performance venue, an indoor recreation/fitness center, and additional nature preserves/natural areas and picnic shelters. These items are called out in this plan with an asterisk (\*).

The Village also plans to continue to develop on-street and off-street trails for bicycle and pedestrian use to provide residents a connection to Village parks, regional trails, schools, and local destination points.

### **Parks and Related Recreational Facilities**

This section presents recommendations related to existing and proposed Village parks and trails, including acquiring and developing new parks and trails and developing recreational facilities at existing parks. Table 5.3 lists all proposed improvements at existing and proposed Village parks and all additional land acquisitions from 2024 to 2050. Table 5.4 lists all park- and trail-related development and improvement projects at existing parks anticipated to be implemented from 2024 through 2028. Most of the projects listed in Table 5.4 are derived from the Village's capital improvement plan (CIP), which also provides estimated development costs for each project. Estimated costs for projects proposed after 2028 will be provided as part of future capital improvements programming. The CIP is typically updated annually, and projects currently identified for implementation may be removed or reprioritized and new projects may be added during each annual update.

The Village plans to prepare a master park plan for Armory Park that will illustrate a conceptual layout of new and renovated recreational facilities and landscaped areas at the park.

### ***Proposed New Parks***

This plan recommends that the Village acquire land for three new neighborhood parks and develop needed outdoor recreational facilities at these sites. Additional land is also proposed to be acquired to expand Village Park, Armory Park, and Butler Nature Preserve. The location of the three proposed new parks is shown on Map 5.2. It is anticipated that acquiring and developing these proposed new park sites will likely occur after the year 2028. The recommendations regarding facility development at each proposed new park are listed on Table 5.3 and are also described below.

Recommendations for new parks include the Village acquiring lands for recreational and open space purposes. The red symbols on Map 5.2 indicate a need for additional parklands in the areas designated.

The location of the symbol represents a generalized location and should not be construed as definitive. There may be other sites in the area that are also suitable for developing a park.

1. *Park Site 1*: Park Site 1 is a proposed neighborhood park intended to serve the existing and future residential areas in the northern portion of the Village. This site would encompass approximately five acres. Recreational facilities proposed to be developed at this site include a playground, a playfield, a basketball goal, tennis/pickleball courts, an open air shelter, a picnic area, a drinking fountain, and appropriate support facilities.
2. *Park Site 2*: Park Site 2 is a proposed 10-acre neighborhood park intended to serve the existing and future residential areas in the west-central portion of the Village. Recreational facilities proposed to be developed at this site include a playground, a playfield, a basketball court (two goals), a soccer field, a sandlot ball diamond, tennis/pickleball courts, hiking trails, an open air shelter, picnic areas, a sand pit, a drinking fountain, and appropriate support facilities.
3. *Park Site 3*: Park Site 3 is a proposed three-acre neighborhood park intended to serve the existing and future residential areas in the southwestern portion of the Village. Recreational facilities proposed to be developed at this site include a playground, a playfield, a basketball goal, an open air shelter, a picnic area, a drinking fountain, and appropriate support facilities.

### ***Developing and Improving Existing Village Parks: 2024-2028***

It is recommended that the Village develop additional recreational facilities or improve facilities at six existing parks during the five-year period from 2024 through 2028, as described below (please note that Table 5.3 includes all proposed additional and improved facilities, both those envisioned by 2028, and those envisioned by 2050). The estimated development and improvement costs for only those facilities envisioned by 2028 are included in Table 5.4.

- *Grogan Park*: Grogan Park is a 32-acre neighborhood park located along the locally known Sussex Creek in the west-central portion of the Village. Existing facilities include two basketball goals, a playfield, a playground, a picnic area, and a sand pit. It is recommended that the playground and basketball court be updated, a drinking fountain be installed, and the Grogan Drive cul-de-sac, located adjacent to the park, be redesigned to allow for easier access to the park for park maintenance and police and emergency vehicles.

- *Mapleway Park:* Mapleway Park is a nine-acre neighborhood park located in the central portion of the Village. Existing facilities include a playground, a playfield, the Mapleway Trail, and a picnic area. It is recommended that the facilities be updated at the park.
- *Ridgeview Park:* Ridgeview Park is a three-acre neighborhood park located in the north-central portion of the Village. Existing facilities include a playfield, a playground, and a picnic area. It is recommended that a drinking fountain be installed at the park.
- *Stonewood Estates Park:* Stonewood Estates Park is a two-acre neighborhood park located in the northwestern portion of the Village. Existing facilities include a playfield, a playground, a picnic area, and a drinking fountain. It is recommended that the facilities be updated at the park.
- *Village Park:* Village Park is a 72-acre community park located in the central portion of the Village. Existing facilities include a baseball diamond, four league softball diamonds (one lighted), two sand volleyball courts, playground equipment, playfields, picnic areas, the Village Park Trail system, three open-air shelters (including the Lion's Den garage), a sledding hill, an 18-hole disc golf course, concessions/restrooms, parking lots, and drinking fountains. The park also contains "The Grove," an area that includes a splash pad, a pavilion, an inclusive playground, gaga ball, and multi-sport courts that includes four pickleball courts (all lighted) and four basketball goals. It is recommended that the Lion's open air shelter, North open air shelter, Parks Shop, and a large passive area be constructed at the park. It is also recommended that lands located to the west of the existing park be acquired by the Village for park expansion and be developed with five baseball/softball diamonds and appropriate support facilities.
- *Vista Run Park:* Vista Run Park is a 12-acre undeveloped neighborhood park located in the western portion of the Village. It is recommended that a playground, playfield, and nature/hiking trails be constructed, and other park amenities be developed at the park.

The Village also plans to conduct a feasibility study in 2024 to determine the potential need to develop a swimming pool or aquatic facility. The study is expected to include feedback from the Village public input session and the parks survey held by the Village in late 2023; a comparison of existing swimming pools/aquatic facilities located in other communities in southeastern Wisconsin; the design, types, sizes, and various amenities of a proposed facility; the location of a proposed facility in the Village; potential users, including Village residents and non-Village residents; and costs and operational estimates. The Village may



recommend that a private organization develop and manage the facility, however, a joint effort between the Village and one or numerous private organizations may also be viable.

### ***Development at Existing Village Parks: 2029-2050***

This section describes recommended facility development at existing Village parks after 2028. Recommendations for developing recreational facilities at each park are listed in Table 5.3. Implementing the recommendations is subject to the availability of funding for acquiring land and developing, operating, and maintaining facilities.

- *Armory Park*: It is recommended that the Village acquire about two acres of land located adjacent to and west of the park for park expansion and develop a basketball court (two goals) and consider a skatepark and tennis court. The Village also plans to prepare a master park plan for the park sometime after 2030. The plan will detail the layout of new recreational facilities and the renovation of existing recreational facilities.
- *Butler Nature Preserve*: It is recommended that the Village acquire about 72 acres of land located west of the existing site for park expansion and develop nature/hiking trails at the site.
- *Redford Hills Subdivision Nature Area*: It is recommended that biking/walking trails be developed at the site.
- *Village Park*: It is recommended that a concert venue\* and a permanent beer garden facility\* be considered and the baseball field be updated at the park, in addition to the developments recommended during 2024-2028.

It is recommended that the Village collaborate with the Hamilton School District to discuss the possibility of developing a league softball diamond at Woodside Elementary School. The development of a league softball diamond at the school would satisfy the need for a league softball diamond in the northern portion of the Village. The development of a league softball diamond at the school could occur between 2029 and 2050.

In addition, the Village may also consider the development of a swimming pool/aquatic facility once the feasibility study has been completed in 2024 or 2025. The potential development of a swimming

pool/aquatic facility could occur on existing Village land between 2029 and 2050 if the study concludes that such a facility is warranted and feasible for the Village\*.

The Village also anticipates the development of a gym/indoor recreation facility\* on existing Village-owned land; a fenced-in, toddler-only playground at an existing Village park\*; and various park amenities such as shade structures and seating and bathroom facilities\*. The development of a gym/indoor recreation facility is expected to be used for a variety of Village administered recreational activities and events and possibly by a multitude of public and private organizations.

### ***Maintaining Other Existing Village Parks***

This plan also recommends that the Village continue to maintain all existing Village-owned park and open space sites and outdoor recreation facilities. This may include, as necessary, providing, paving, and resurfacing parking lots and trails or walkways; resurfacing volleyball, basketball, and tennis court areas; making existing facilities accessible to people with disabilities; providing, repairing, or replacing support facilities such as sports field lighting, park benches, picnic tables, and drinking fountains; providing, repairing, or replacing foot bridges, restroom facilities, water supply facilities, maintenance buildings, and picnic shelters; and maintaining lawns, gardens, and other landscape plantings. Maintaining existing Village-owned park and open space sites and outdoor recreation facilities may also include providing additional or replacing playground equipment, playfield areas, and areas for passive recreational use.

### **Open Space Preservation**

As shown on Map 5.1 and indicated in Table 5.1, it is recommended that the Village acquire 273 acres of open space preservation areas for developing parks, nature preserves, or trails or for resource-protection purposes. The Village currently owns 322 acres of open space preservation areas. It is recommended that these lands be maintained in Village ownership and preserved in essentially natural, open space uses. Preserving these lands will serve to maintain a high level of environmental quality and natural beauty in the Village, as well as helping avoid or reduce serious and costly environmental and developmental problems.

### **Bicycle and Pedestrian Routes and Recreation Trails**

It is recommended that a Village-wide trail system continue to be developed to connect existing and planned parks, existing and planned trails, and pathways along recreational corridors, such as, but not limited to, the Pewaukee River and the locally known Sussex Creek, and on-street bicycle ways or sidewalks. The recommended trail system for the Village is shown on Map 5.3.

The existing Village trail system is comprised of the Corky Curtis Trail, the Mapleway Trail, the Nancy A. Whalen Trail, the Redford Hills Trail, the Sussex Creek Trail, the Village Park Trail, the Vista Run Trail, and the Woodland Creek Trail. A four-mile portion of the County-owned and maintained Bugline Recreational Trail is also located within the Village. From 2024 to 2028, the Village plans to develop the following segments of two existing trails: a portion of the Corky Curtis Trail from Silver Spring Drive southward through an existing trail segment within Spring Green Park to Clover Drive, including a crossing over Spring Creek, and a portion of the Woodland Creek Trail from the Woodland Trails subdivision to Good Hope Road.

The Village also plans to develop the remaining segments of the Corky Curtis Trail shortly after 2030, including from the existing sidewalk west of Executive Drive along CTH K eastward to an existing trail segment near the Sussex Injection Molding Co.; develop a boardwalk from the existing trail segment near the Sussex Injection Molding Co. to an existing trail segment within the Sussex Preserve subdivision\*; and along Silver Spring Drive from Mammoth Springs eastward to Templeton Middle School\*. The Village envisions the planning and development of future trails and may consider paving those trails.

In addition to the trails described above, the Village's 2040 Comprehensive Plan recommends developing additional on-street or off-street segments of the existing trail system within the Village, including developing a portion of the Mapleway Trail that is planned to extend from Waukesha Avenue to the Butler Nature Preserve; a portion of the Sussex Creek Trail that is planned to extend from the Bugline Recreational Trail to Mary Hill Road; a portion of the Woodland Creek Trail that is planned to extend from the Bugline Recreational Trail to the Woodland Creek Nature Preserve; and a portion of the Village Park Trail that is planned to extend from the Bugline Recreational Trail to both the Corky Curtis Trail and Sussex Creek Trail. VISION 2050, the regional land use and transportation plan<sup>3</sup> recommends a network of on- and off-street bicycle ways within the County. VISION 2050 recommends the following streets within the Village be expanded within the rights-of-way to accommodate appropriate bicycle ways: Silver Spring Drive between Main Street and Townline Road, and Maple Avenue between Lisbon Road/CTH K and the Bugline Recreational Trail. Existing and planned bicycle ways in the Village are shown on Map 5.3.

On-street bicycle ways within the Village are proposed to be undertaken by Waukesha County (CTH F, CTH K/Lisbon Road, CTH VV/Silver Spring Drive, and Main Street) and the Village of Sussex (Good Hope Road, Maple Avenue, Waukesha Avenue, and other streets under Village jurisdiction). Off-street trails within the

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<sup>3</sup> Documented in SEWRPC Planning Report No. 55, VISION 2050: A Regional Land Use and Transportation Plan for Southeastern Wisconsin: 2050. The plan was adopted by the Regional Planning Commission on July 28, 2016.

Village are proposed to be provided by Waukesha County (Bugline Recreational Trail) and the aforementioned Village trails. The entire Village trail system (existing and proposed Village trails and proposed Regional Plan (VISION 2050) trails) is recommended to include about 31 miles of multi-use trails and nature/hiking trails.

### **Existing and Potential Water Trails**

~~The Waukesha County park and open space plan identified the need for access to lakes and rivers for canoeing, kayaking and other water-related recreational activities. Access sites should be planned for and coordinated through cooperative efforts with the WDNR, Waukesha County, all local governments within Waukesha County, and neighboring Counties. Water trails, sometimes referred to as a paddling trail or canoeing/kayaking trail, would identify parts of major rivers or streams that could accommodate low-impact, non-motorized watercraft such as canoes and kayaks. Important factors for establishing water trails include safe and convenient access to a waterway with unobstructed passageways, adequate support facilities, and safe portaging areas. Identifying and providing signs indicating scenic, historic, and natural viewpoints along the waterway should also be considered. Establishing water trails promotes the responsible use and enjoyment of major waterways and would further serve as a place for solitude and respite from the urban environment, while providing educational and recreational opportunities for outdoor enthusiasts.~~

~~In June 2023, the Department of the Interior announced the designation of the Fox River Water Trail into the National Park Service's National Water Trails System. The trail known as the "Fabulous Fox! Water Trail" entails about 158 miles and extends from the Village of Menomonee Falls in Waukesha County, south of CTH K, to the confluence of the Illinois River in the City of Ottawa, Illinois. The end point of the Water Trail is located a few miles from the Village of Sussex with the nearest access sites for Village located at Mitchell Park in the City of Brookfield.~~

~~Waukesha County and local governments in which the water features traverse or abut should consider preparing user-friendly maps for water trail users to identify support facilities and points of interest along the water trail. Nonprofit conservation organizations may also consider assisting with these efforts.~~

### **Other Considerations**

#### **Public Input**

*(To be completed after the public informational meeting of the consolidated draft of the plan update).*

## **5.5 PLAN IMPLEMENTATION**

The recommended park and open space plan is not complete until the steps required to implement the plan have been specified. This section includes a description of the actions required by the Wisconsin Departments of Natural Resources and Transportation, Waukesha County, and the Village of Sussex to implement the recommended park and open space plan for the Village.

### **Wisconsin Department of Natural Resources**

The Wisconsin Department of Natural Resources (WDNR) has the authority and responsibility for developing parks, protecting natural resources, managing water quality, and regulating water use. Certain WDNR functions have particular importance in implementing county and local park and open space plans. The WDNR is obligated to prepare a comprehensive Statewide outdoor recreation plan and to develop long-range water resource management plans; has the authority to protect, develop, and regulate the use of State parks, forests, fish and game, lakes and streams, certain plant life, and other natural resources; and has the authority to administer, within the State, the Federal Land and Water Conservation Fund (LWCF) program and the Wisconsin Stewardship Program. The LWCF and Wisconsin Stewardship programs are intended to assist in acquiring and developing local parks and urban green spaces.

More specifically, relative to implementing the Village park and open space plan, it is important that the WDNR approves the Village of Sussex park and open space plan when the Village applies for available State and Federal outdoor recreation grants.

### **Wisconsin Department of Transportation**

It is recommended that the Wisconsin Department of Transportation (WisDOT) construct the bicycle ways recommended by this park and open space plan to be provided within the right-of-way of a State trunk highway or connecting highway at the time the street or highway is constructed or reconstructed. It is recognized that major bicycle-related improvements, such as the addition of bicycle lanes, may not be able to be accommodated at the time the street is resurfaced, however, consideration should be given to restriping the street or making other improvements to better accommodate bicycle travel. It is anticipated that paving highway shoulders to accommodate bicycle travel may be accomplished at the time a street or highway is resurfaced. The State should make proper arrangements to maintain bicycle facilities, including, if necessary, entering into operating or maintenance agreements with other units or agencies of government.

It is recommended that WisDOT continue to make transportation grants available to construct the recommended bikeways, including those recommended to be located off-street and on County and local streets.

It is further recommended that WisDOT promptly notify the WDNR, the County surveyor, the Village of Sussex, and the Regional Planning Commission of any railway abandonment proposed within the Village. The Department should work with the aforementioned agencies to evaluate the feasibility of acquiring the railway right-of-way proposed to be abandoned for trail development and/or other recreational purposes.

### **Waukesha County**

The Waukesha County Park and Open Space Plan sets forth implementation responsibilities for Waukesha County. Although there are no County parks within the Village of Sussex, there are two major County parks each located about a mile from the Village, Menomonee Park and Ryan Park. Under the plan, Waukesha County should continue to acquire additional land and maintain facilities at both County parks and acquire additional lands associated with the Cooling's Sedge Meadow Natural Area (in the east-central portion of the Village) and the Simmons Wetland Habitat critical species habitat site (in the southern portion of the Village). The County should also continue to maintain the Bugline Recreational Trail that includes a four-mile segment within the Village.

### **Village of Sussex**

Under the park and open space plan for the Village, the Village of Sussex would have responsibility for providing a variety of outdoor recreation sites and facilities, including acquiring and developing three new park sites and associated recreational facilities; developing recreational facilities at an existing undeveloped Village park site and a nature preserve (Vista Run Park and Redford Hills Subdivision Nature Preserve); acquiring land for park expansion at Armory and Village Parks and Butler Nature Preserve; developing or improving recreational facilities at eight existing park sites or nature preserves; acquiring land and developing off-street trails; developing on-street bikeways; and continuing to improve and maintain all existing Village parks, recreational facilities, and trails. Implementing these recommendations would meet the outdoor recreation needs of Village residents, and protect areas having important natural resources.

It is also recommended that the Village acquire 110 acres of land for new neighborhood parks, park expansion at Armory and Village Parks and Butler Nature Preserve, and associated with two critical species habitat sites (Sussex Marsh and Sussex Meadows), including 83 acres within open space preservation areas,

and acquire lands for developing a trail system or for resource-protection purposes. The Village of Sussex trail system is proposed to provide about 16 miles of biking and hiking opportunities.

### **Plan Costs**

Implementing the park and open space plan for the Village of Sussex, as presented herein and summarized in Table 5.4, would entail a total cost to the Village of about \$1,104,000 over the five-year plan implementation period from 2024 through 2028. This includes all park- and trail-related developments/improvements in the Village's five-year Capital Improvement Plan from the period of 2024 through 2028 with the exception of costs associated with the acquisition of lands and the development of recreational facilities at Village Park. Costs associated with the acquisition and development at Village Park are not available until the final design is determined. Costs associated with the general maintenance of existing park facilities are not included in that total. And as previously noted, it is anticipated that acquiring and developing the proposed new three park sites, and acquiring additional lands at Armory Park and Butler Nature Preserve, will likely occur after the year 2028.

The cost to the Village for acquiring any park or open space or developing recreational facilities could be reduced through the use of alternative methods of acquiring land, such as dedication and conservation easements. State, Federal, and private grants for acquiring parks or open spaces and developing facilities may also help reduce the cost to the Village to implement this plan. Donations from the public and/or private businesses or organizations may also be used to develop park facilities.

SEWRPC Community Assistance Planning Report No. 346

A PARK AND OPEN SPACE PLAN FOR THE VILLAGE OF SUSSEX: 2050

## **Chapter 5**

# **PARK AND OPEN SPACE PLAN**

### **TABLES**



**Table 5.1**  
**Existing and Proposed Ownership of Open Space Land<sup>a</sup> in the Village of Sussex**

<b>Ownership</b>	<b>Existing<sup>b</sup> (Acres)</b>	<b>Plan (Acres)</b>	<b>Planned Change (Acres)</b>
Village of Sussex	322	595	273
Waukesha County	30	36	6
State of Wisconsin	2	2	--
Private Recreation <sup>c</sup>	3	3	--
Private Common Open Space Land in Conservation Subdivisions	13	13	--
Private - Protect Through Zoning <sup>d</sup>	--	178	178
<b>Total</b>	<b>370</b>	<b>827</b>	<b>457</b>

<sup>a</sup> Includes primary environmental corridors, secondary environmental corridors, isolated natural resource areas, and common open space lands in conservation subdivisions.

<sup>b</sup> Reflects existing ownership as of 2023.

<sup>c</sup> Includes private open space lands held in private ownership for recreational use.

<sup>d</sup> Includes private open space lands proposed to be protected through Village zoning.

Source: Village of Sussex and SEWRPC

**Table 5.2**  
**Recommended Protection of a Natural Area, Critical Species Habitat Sites,**  
**and Geological Sites in the Village of Sussex**

Number on Map 2.8	Site Identification		Site Area (acres)			Proposed Acquisition Agency
	Area Name	Classification Code <sup>a</sup>	Existing Protective Ownership	Proposed to Be Acquired	Total	
1	Cooling’s Sedge Meadow	NA-3	10	3	13	Waukesha County
2	Simmons Wetland Habitat	CSH	--	1	1 <sup>b</sup>	Waukesha County
3	Sussex Marsh	CSH	14	12	26 <sup>c</sup>	Village of Sussex
4	Sussex Meadow	CSH	23	9	32	Village of Sussex
5	Sussex Lime Kiln	GA-1	--	1 <sup>d</sup>	1	WDNR
6	Sussex Railroad Cut	GA-3	3	2	5 <sup>e</sup>	Waukesha County
Total: Six Sites			50	28	78	--

<sup>a</sup> NA-3 identifies Natural Areas of local significance  
 CSH identifies Critical Species Habitat sites  
 GA-1 identifies Geological Areas of statewide or greater significance  
 GA-3 identifies Geological Areas of local significance

<sup>b</sup> Includes only the acreage located in the Village. Total acreage is 239 acres. Waukesha County and the Village of Pewaukee own portions of the site outside the Village of Sussex. The remaining acreage is under private ownership.

<sup>c</sup> Includes only the acreage located in the Village. Total acreage is 51 acres. Of the 26 acres located within the Village, 11 acres are owned by the Village of Sussex as part of Grogan Park; three acres are owned by the Union Pacific Railroad; and 12 acres are located on private property in the Village.

<sup>d</sup> About a 0.25-acre portion of the site is currently located within both the Canadian National Railway and Union Pacific Railroad rights-of-way.

<sup>e</sup> Includes only the acreage located in the Village. Total acreage is six acres. Of the over five acres located within the Village, over one acre is owned by the Waukesha County as part of the Bugline Recreation Trail; over two acres are owned by the Union Pacific Railroad, and nearly two acres are located on private property in the Village.

Source: Wisconsin Department of Natural Resources and SEWRPC

**Table 5.3**  
**Recommended Acquisition and Development at Existing and**  
**Proposed Park Sites in the Village of Sussex: 2024-2050**

<b>Site Name</b>	<b>Proposed Acquisition (acres)</b>	<b>Proposed Facility Development</b>
Proposed Park Site 1 (Neighborhood Park)	5	One Basketball Goal (Half Court) Tennis/Pickleball Courts Playground Playfield Picnic Area Open Air Shelter Drinking Fountain General Development
Proposed Park Site 2 (Neighborhood Park)	10	Sandlot Ball Diamond Two Basketball Goals (One Full Court) Soccer Field Tennis/Pickleball Courts Playground Playfield Hiking Trails Open Air Shelter Picnic Areas Sand Pit Drinking Fountain General Development
Proposed Park Site 3 (Neighborhood Park)	3	One Basketball Goal (Half Court) Playground Playfield Open Air Shelter Picnic Area Drinking Fountain General Development
Armory Park	2	Two Basketball Goals (Full Court) Skatepark Master Park Plan <sup>a</sup>
Butler Nature Preserve	72	Nature/Hiking Trails
Coldwater Creek Park	--	One Basketball Goal (Half Court)
Corky Curtis Trail	--	Trail Segment from Silver Spring Drive to an Existing Trail Segment through Spring Green Park to Clover Drive, including a Bridge over Spring Creek Develop the Three Remaining Segments of the Trail
Grogan Park	--	Update Playground and Basketball Court Install Drinking Fountain Redesign Cul-de-sac
Mapleway Park	--	Update Facilities
Redford Hills Subdivision Nature Preserve	--	Biking/Walking Trails
Ridgeview Park	--	Install Drinking Fountain
Stonewood Estates Park	--	Update Facilities
Swimming Pool/Aquatic Facility	--	Feasibility Study for Swimming Pool/Aquatic Facility
Village Park	18	Lion's Open Air Shelter, North Open Air Shelter, Parks Shop, and Passive Area Baseball/Softball Quintplex Concert Venue Permanent Beer Garden Facility Update Baseball Field

**Table continued on the next page.**

**Table 5.3 (Continued)**

<b>Site Name</b>	<b>Proposed Acquisition (acres)</b>	<b>Proposed Facility Development</b>
Vista Run Park	--	Playground, Playfield, and Other Park Development One Basketball Goal (Half Court) Nature/Hiking Trails
Woodland Creek Trail	--	Trail Segment, including Bridges and Boardwalks, from Woodland Trails Subdivision to Good Hope Road through Woodland Creek Nature Preserve
Woodside Elementary School	--	League Softball Diamond
Swimming Pool/Aquatic Facility <sup>b</sup>	--	Swimming Pool/Aquatic Facility
Gym/Indoor Recreation Facility <sup>b</sup>	--	Gym/Indoor Recreation Facility
<b>Total</b>	<b>110</b>	--

Note: "General Development" includes such activities and facilities as grading, landscaping, signs, lighting, picnic tables, benches, parking lots, access drives, and walkways. "General Development" items that are considered a capital expense are specifically listed on this table and in Table 5.4 and are included in the Village Capital Improvement Plan for 2024-2028.

Although not included on this table, this plan also recommends that the Village continue routine maintenance activities at all existing Village-owned park and open space sites and recreational facilities.

<sup>a</sup> The Master Plan is expected to include the development of a skatepark and basketball goals and the renovation of the baseball/softball diamonds, soccer fields, shelter, playground and other support facilities and general development.

<sup>b</sup> It's anticipated that the potential development of a swimming pool/aquatic facility and a gym/indoor recreation facility will occur on existing Village-owned lands.

Source: Village of Sussex and SEWRPC

**Table 5.4**  
**Proposed Development and Improvements at Existing Parks**  
**and Trails in the Village of Sussex: 2024-2028**

<b>Site Name</b>	<b>Proposed Improvement</b>	<b>Development Cost (\$)</b>
Corky Curtis Trail	Develop a Trail Segment from Silver Spring Drive to an Existing Trail Segment through Spring Green Park to Clover Drive, including a Bridge over Spring Creek	155,000
	Subtotal	155,000
Grogan Park	Update Playground and Basketball Court	165,000
	Install Drinking Fountain	7,500
	Redesign Cul-de-sac	50,000
	Subtotal	222,500
Mapleway Park	Update Facilities	165,000
	Subtotal	165,000
Ridgeview Park	Install Drinking Fountain	7,500
	Subtotal	7,500
Stonewood Estates Park	Update Facilities	165,000
	Subtotal	165,000
Swimming Pool/Aquatic Facility	Feasibility Study for Swimming Pool/Aquatic Facility	35,000
	Subtotal	35,000
Village Park	Construction of Lion's Open Air Shelter, North Open Air Shelter, Parks Shop, and Passive Area	-- <sup>a</sup>
	Acquire 18 Acres for Park Expansion and Development of Baseball/Softball Quintplex	-- <sup>a</sup>
	Subtotal	-- <sup>a</sup>
Vista Run Park	Construct Playground, Playfield, and Other Park Development	165,000
	Subtotal	165,000
Woodland Creek Trail	Develop a Trail Segment, including Bridges and Boardwalks, from Woodland Trails Subdivision to Good Hope Road through Woodland Creek Nature Preserve	24,000
	Subtotal	24,000
<b>Total: Nine Sites</b>		<b>939,000</b>

Note: Although not included on this table, this plan also recommends that the Village continue routine maintenance activities at all existing Village-owned park and open space sites and recreational facilities included in the 2024-2028 Capital Improvement Plan (CIP). Other maintenance activities may be added as part of the annual CIP update.

<sup>a</sup> Cost to be determined by final design.

Source: Village of Sussex and SEWRPC

SEWRPC Community Assistance Planning Report No. 346

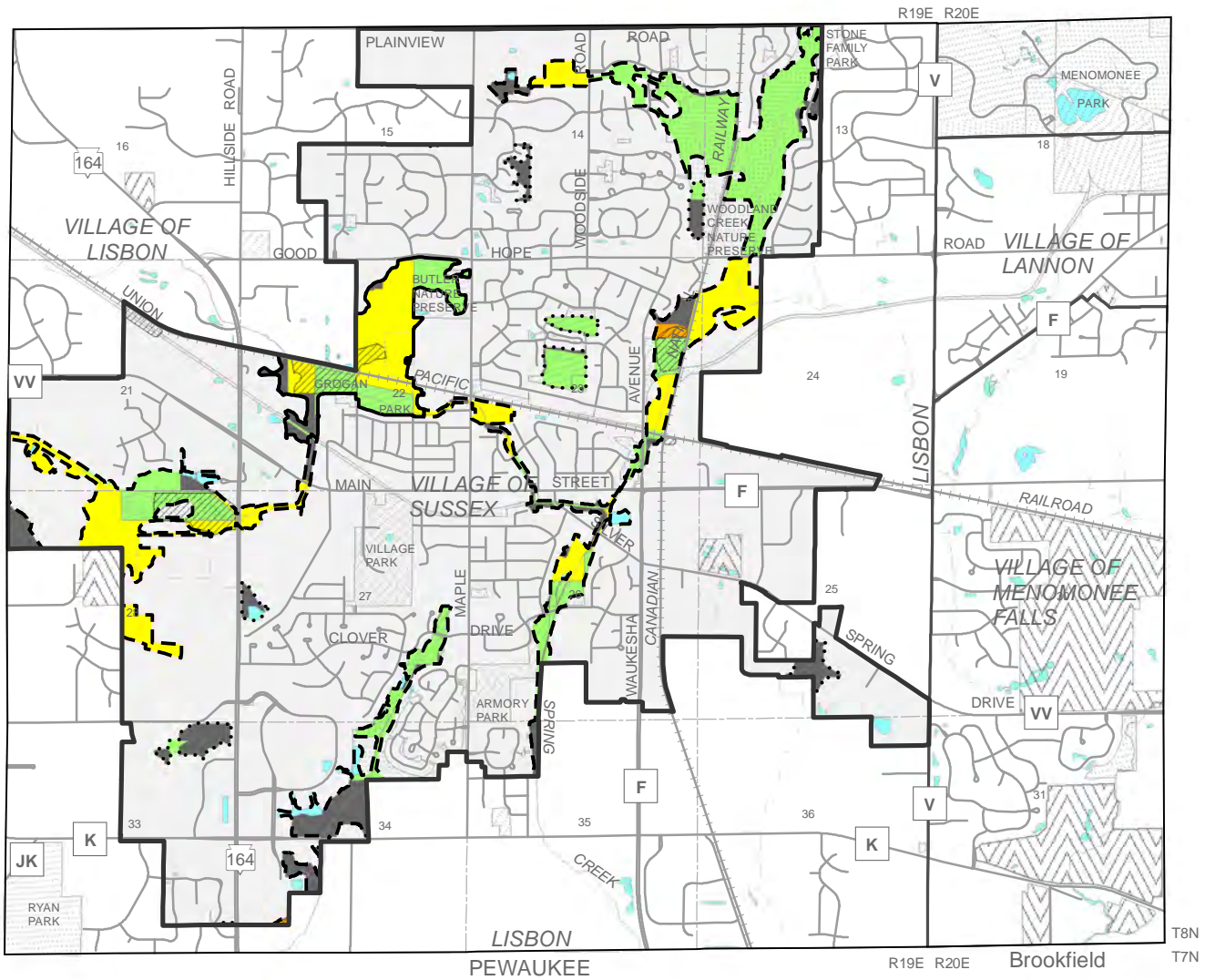
A PARK AND OPEN SPACE PLAN FOR THE VILLAGE OF SUSSEX: 2050

## **Chapter 5**

# **PARK AND OPEN SPACE PLAN**

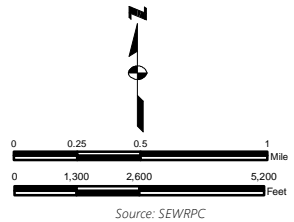
## **MAPS**

**Map 5.1**  
**Open Space Preservation Element for the Village of Sussex: 2050**



- PRIMARY ENVIRONMENTAL CORRIDOR
- - - SECONDARY ENVIRONMENTAL CORRIDOR
- ..... ISOLATED NATURAL RESOURCE AREA
- EXISTING PUBLIC INTEREST OWNERSHIP OF OPEN SPACE LANDS**
- STATE, COUNTY, VILLAGE, COMPATIBLE PRIVATE OUTDOOR RECREATION OR OPEN SPACE SITE, OR COMMON OPEN SPACE AREAS IN CONSERVATION SUBDIVISIONS
- NATURAL AREA, CRITICAL SPECIES HABITAT SITE, OR GEOLOGICAL SITE
- SURFACE WATER
- PUBLICLY-OWNED OUTDOOR RECREATION LANDS
- PRIVATELY-OWNED OUTDOOR RECREATION LANDS

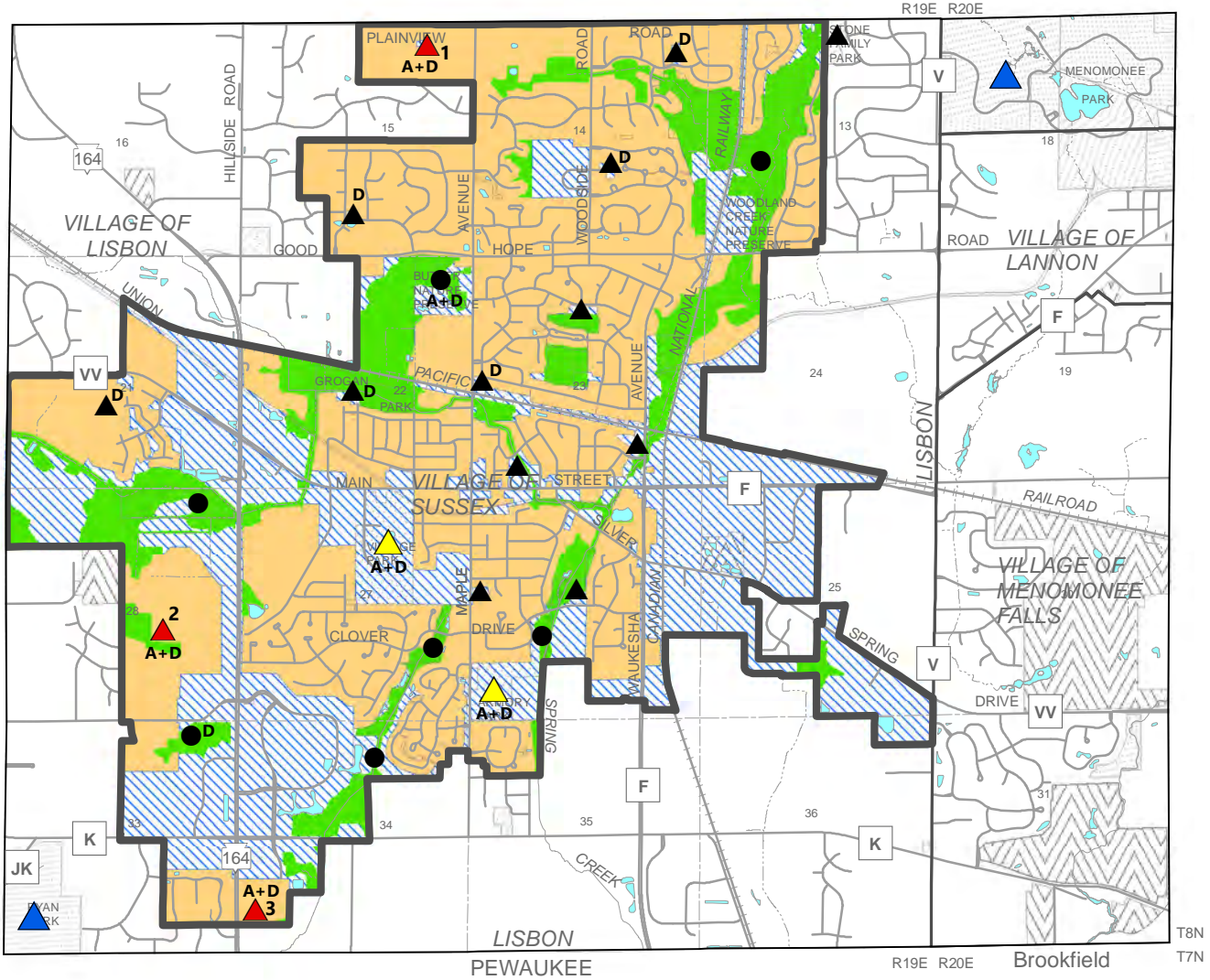
- PROPOSED PUBLIC INTEREST OWNERSHIP OF OPEN SPACE LANDS**
- WAUKESHA COUNTY
- VILLAGE OF SUSSEX
- OPEN SPACE LANDS TO BE PROTECTED THROUGH PROPER ZONING



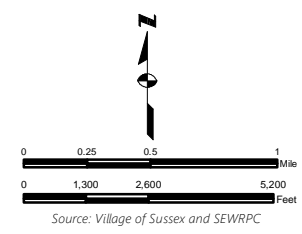
Map last revised on February 14, 2024.



**Map 5.2  
Park and Open Space Plan for the Village of Sussex: 2050**



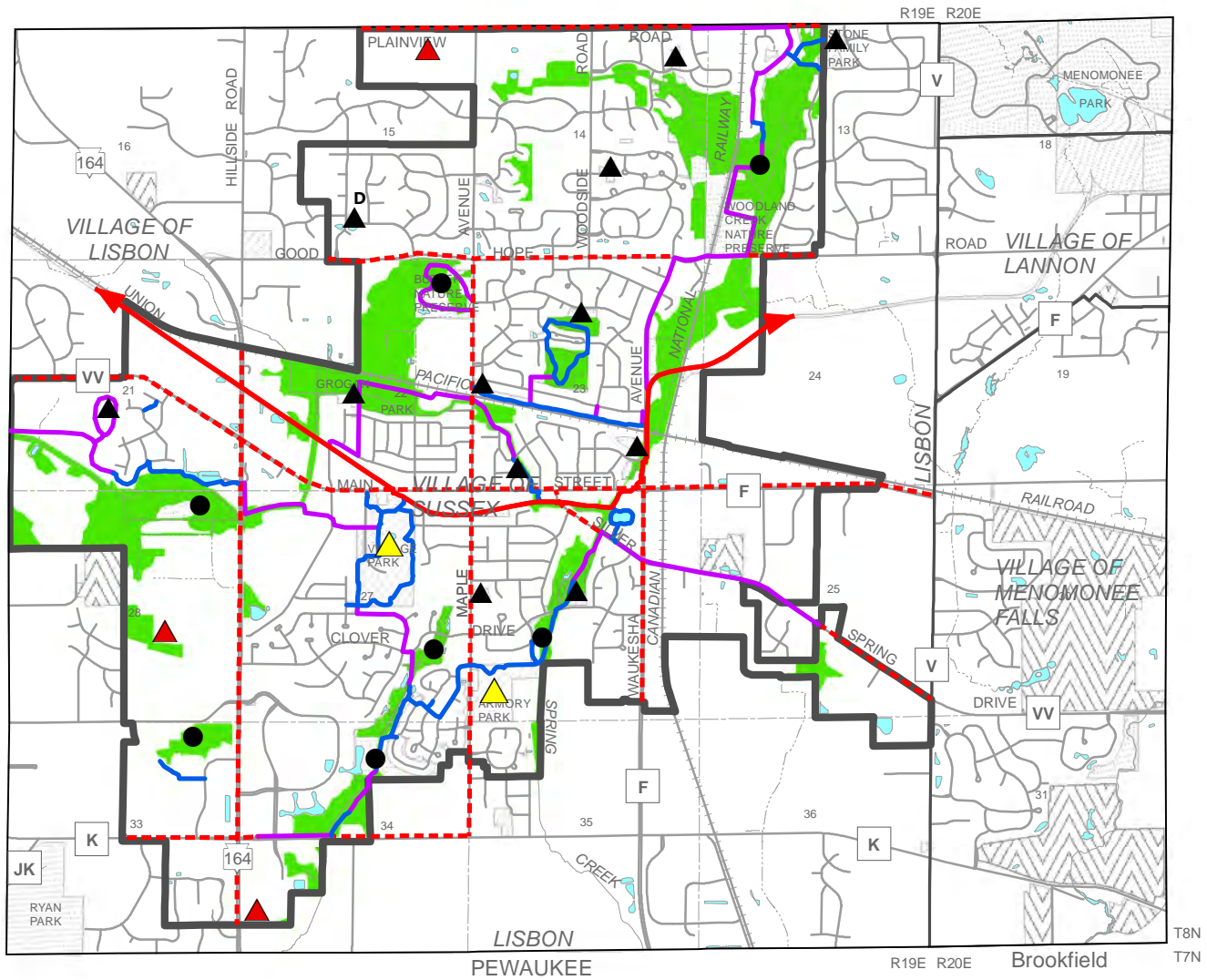
-  EXISTING COUNTY PARK
-  EXISTING VILLAGE COMMUNITY PARK
-  EXISTING VILLAGE NEIGHBORHOOD PARK
-  EXISTING VILLAGE NATURE PRESERVE OR OPEN SPACE SITE
-  PROPOSED VILLAGE NEIGHBORHOOD PARK
-  PLANNED RESIDENTIAL DEVELOPMENT
- A** ADDITIONAL ACQUISITION PROPOSED
- D** ADDITIONAL DEVELOPMENT PROPOSED
- 1** PROPOSED PARK SITE NUMBER (SEE TABLE 5.3)
-  PLANNED URBAN - NONRESIDENTIAL DEVELOPMENT
-  OPEN SPACE LANDS TO BE PRESERVED
-  PUBLICLY-OWNED OUTDOOR RECREATION LANDS
-  PRIVATELY-OWNED OUTDOOR RECREATION LANDS
-  SURFACE WATER



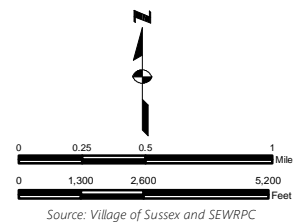
Map last revised on January 30, 2024.



**Map 5.3**  
**Trail System Plan for the Village of Sussex: 2050**



- EXISTING COUNTY TRAIL (BUGLINE RECREATION TRAIL)
- EXISTING VILLAGE TRAIL (MULTI-USE OR NATURE/HIKING)
- PROPOSED VILLAGE TRAIL (MULTI-USE OR NATURE/HIKING TRAIL)
- PROPOSED REGIONAL PLAN TRAIL (ON-STREET BICYCLEWAY)
- ▲ EXISTING VILLAGE COMMUNITY PARK
- ▲ EXISTING VILLAGE NEIGHBORHOOD PARK
- EXISTING VILLAGE NATURE PRESERVE OR OPEN SPACE SITE
- ▲ PROPOSED VILLAGE NEIGHBORHOOD PARK
- OPEN SPACE LANDS TO BE PRESERVED
- PUBLICLY-OWNED OUTDOOR RECREATION LANDS
- PRIVATELY-OWNED OUTDOOR RECREATION LANDS
- SURFACE WATER



Map last revised on February 12, 2024.



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 Website: [www.villagesussex.org](http://www.villagesussex.org)

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## M E M O R A N D U M

To: Parks & Recreation Board  
 From: Halie Dobbeck, Parks and Recreation Director  
 Re: 2023 End of Year Fund Update  
 Date: March 11, 2024

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**2023 Facility Rental Revenues: \$ \$106,708.00**

\*See Packet for Details

**2023 Sussex Area Service Club 10 Year Contract Year-End Balance: \$90,952**

\*There were no facility rentals by this club in 2023.

**2023 Lions Club 10 Year Contract Year-End Balance: \$122,373**

\*2024 Blood Drives (\$2,400), Board Meetings (\$1,000), and Lions Daze (\$7,010) are included in this balance.

**Scholarship Fund | 2023 Year-End Balance: \$37,737.62**

Year	# of Recipients	Amt. Issued	Total Usage	Yearly Fund Revenue
2023	21	\$4,725.00	\$3,122.28	5K: \$3,354.19 + Spooky: \$3,600 Total: \$6,954.19
2022	10	\$2,475.00	\$1,409.00	\$1,755.00
2021	9	\$2,025.00	\$1,577.32	\$3,754.94
2020	1	\$225.00	\$0.00	\$0.00
2019	16	\$3,375.00	\$1,768.93	\$1,683.39
2018	14	\$3,150.00	\$2,106.00	\$1,470.05

**2023 Tree Preservation Year-End Balance: \$53,355.00 | \$201,502.46 liability account\***

- \*Woodland Trails \$35,800.00
- \*Sussex Preserve \$11,702.46
- \*Beer Capitol \$100,000.00
- \*Golden Fields \$54,000.00

\*Some of these funds will be returned upon completion of tree planting at the developments.

**2024 Village Board Authorized Expenses and Revenues** pertaining to the Parks and Recreation Department:

**Expenses**

- Replacement – Fleet Work Truck (approved February 2024)
- Replacement – Aerator and Seeder (approved February 2024)
- Replacement – Gator (approved February 2024)
- Replacement – Picnic Tables (\$12,000 – Cash Capital)
- Replacement – Grogan Park Renovation (\$165,000 for playground)

- Replacement – Armory Park Bathrooms and Lions Building Roof Replacement (\$4,500 Cash Capital)
- Replacement – Village Park Lions Building HVAC (\$11,603)
- Replacement – Exterior Painting and Lead Abatement of Madeline Park Train Depot (\$10,000 Cash Capital)
- Ongoing – Completion of Coldwater Creek Park (Depreciation Funds Shifted from 2023 to 2024)
- Ongoing – Swimming Pool Feasibility Study \$33,500 (Begins July 2024 – \$37,500 Surplus Funds Budgeted over past 3 Years)
- New – Vista Run Park Development (\$450,000 Cash Capital)
- New – Landscaping Solution for High Traffic Areas at The Grove (\$40,000 Cash Capital)
- New – 100 Year Celebration Funds (\$20,000 Surplus Fund)
- New – DNR Forestry Grant (\$25,000 Matching Grant Funds – Tree Preservation)
- New – Fitness/Dance Flooring for Grove (\$13,350)

**Revenues**

- Increase in Ball Field Rentals to \$40/practice field; \$60/game field

## 2023 Fa

Ball Field	Bookings	Base Fees	2023 Revenue
Armory Park Ball Field #1	147	\$30P/\$50G	\$4,060.00
Armory Park Ball Field #2	151	\$30P/\$50G	\$3,860.00
Armory Park Ball Field #3	147	\$30P/\$50G	\$3,640.00
Armory Park Ball Field #4	131	\$30P/\$50G	\$3,150.00
Village Park Ball Field #1 South	135	\$30P/\$50G	\$3,420.00
Village Park Ball Field #2 Central	132	\$30P/\$50G	\$3,030.00
Village Park Ball Field #3 North	125	\$30P/\$50G	\$2,780.00
Village Park Hardball Diamond	137	\$30P/\$50G	\$4,440.00
Village Park Lighted Diamond	165	\$30P/\$50G	\$3,830.00
<b>Ball Field Total</b>	<b>1270</b>		<b>\$32,210.00</b>
Facility	Bookings	Base Fees	2023 Revenue
Armory Park Concession Stand with Shelter	13	\$75R/\$94NR	\$540.00
Armory Park Open Air Shelter	4	\$40R/\$50NR	\$0.00
Armory Park Soccer Field #1-#6	212	\$30/3hrs	\$5,677.00
Civic Center 1st Floor Meeting Room	91	\$20	\$60.00
Civic Center 1st Floor Study Room	101	\$0	\$0.00
Civic Center 2nd Floor Committee Room	45	\$0	\$0.00
Civic Center 2nd Floor Meeting Room	176	\$0	\$0.00
Civic Center Board Room	540	\$40R/\$50NR /hr	\$10,382.00
Civic Center Community Room	841	\$40R/\$50NR /hr	\$20,365.00
Civic Center Craft Room	230	\$20R/\$25NR /hr	\$1,135.00
Civic Center Multipurpose Room	1260	\$80R/\$100NR /hr	\$4,890.00
Civic Center Studio	962	\$20R/\$25NR /hr	\$0.00
Madeline Park Train Depot	66	\$75R/\$94NR	\$2,517.00
The Grove (Entire Building)	783	\$100R/\$126NR /hr	\$800.00
The Grove Maple Room & Kitchen	459	\$45R/\$57/NR /hr	\$14,341.00
The Grove Oak Room	557	\$55R/\$69NR /hr	\$10,791.00
The Grove Splash Pad	22	\$50	\$1,050.00
Village Park Circlemasters Green Space	13	\$25R/\$35NR	\$450.00
Village Park Disc Golf Course	79	\$25R/\$32NR /3hrs	\$1,547.00
Village Park Early Days Open Air Shelter	18	\$55R/\$69NR	\$335.00
Village Park Lions Open Air Shelter	66	\$155R/\$184NR	\$4,045.00
Village Park North Open Air Shelter	19	\$80R/\$100NR	\$915.00
Village Park Concession Stand Shelter	10	\$45R/\$57NR	\$180.00
Village Park Lion's Building	39	\$100R/\$125NR	\$125.00
*New Hope Church Rental Revenue			
<b>Facility Total</b>			<b>\$80,145.00</b>
<b>Grand Total</b>			<b>\$112,355.00</b>

## cility Usage Report

2022 Revenue	2021 Revenue
\$3,540.00	\$2,825.00
\$3,040.00	\$2,645.00
\$2,640.00	\$2,480.00
\$2,860.00	\$1,815.00
\$2,780.00	\$2,290.00
\$2,480.00	\$2,125.00
\$2,425.00	\$2,345.00
\$2,940.00	\$2,695.00
\$3,030.00	\$2,255.00
<b>\$25,735.00</b>	<b>\$21,475.00</b>
2022 Revenue	2021 Revenue
\$450.00	\$499.00
\$115.00	\$0.00
\$3,170.00	\$4,440.00
\$140.00	\$20.00
\$0.00	\$0.00
\$0.00	\$0.00
\$0.00	\$0.00
\$9,175.00	\$4,010.00
\$13,640.00	\$3,805.00
\$930.00	\$140.00
\$3,769.76	\$900.00
\$120.00	\$250.00
\$3,074.00	\$2,137.00
\$815.00	\$0.00
\$10,340.00	\$6,445.50
\$11,162.00	\$5,157.00
\$800.00	\$400.00
\$375.00	\$325.00
\$1,554.00	\$1,497.00
\$484.00	\$270.00
\$4,964.00	\$4,207.00
\$1,115.00	\$1,030.00
\$712.00	\$180.00
\$425.00	\$440.00
\$8,320.00	\$5,555.38
<b>\$75,649.76</b>	<b>\$41,707.88</b>
<b>\$101,384.76</b>	<b>\$63,182.88</b>

**Notes**

High usage/low revenue due to Lions utilization for Flag Football

**Notes**

Was used by Toe Nail Trimmers 3x Week, pays by alternate method

\*New Hope Church Rental Revenue included in actual room

In 2023 this rental revenue was applied with their actual room reservation.