

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
March 5, 2024**

1. Roll Call

The meeting was called to order by President LeDonne at 6:45p.m.

Members present: Trustees Stacy Riedel and Scott Adkins, President Anthony LeDonne, and Member Michael Carlson

Absent: Trustee Benjamin Jarvis

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Village Attorney John Macy, Village Clerk/Treasurer Jennifer Moore, and members of the public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Adkins, seconded by Carlson to approve the February 6, 2024 meeting minutes as presented. Motion carried 4-0

3. Comments from Citizens:

None

4. Consideration and possible action on Operators Licenses

Agenda Item #4 was taken out of order – after Item #13.

Motion by Carlson, seconded by LeDonne to recommend to the Village Board approval of an Operator's License with an expiration date of 6/30/2024 subject to form signed by applicant and parole officer, and signed statement by supervisor that she has received training to close. Motion carried 4-0

5. Check Register and P-card statements:

A motion by Adkins, seconded by Riedel to recommend to the Village Board approval of the February Check Register and P-Card statement in the amount of \$7,624,989.24. Motion carried 4-0

6. Ace Hardware Purchases

A motion by Adkins seconded by Carlson to recommend to the Village Board approval of the February Ace Hardware Purchases in the amount of \$1,137.56. Motion carried 3-0

Agenda Items #7-13 were taken together:

7. Temporary Class "B" Retail License-Hamilton High School Alumni Reunion Picnic

Temporary Class "B" retail license for the sale of fermented malt beverages for Hamilton High School Alumni Reunion Picnic at Sussex Village Park on August 3, 2024, Agent: Kathryn Reeder.

8. Temporary Class "B" Retail License-Sussex Lions Daze

Temporary Class "B" retail license for the sale of fermented malt beverages for Sussex Lions Club for Sussex Lions Daze at Sussex Village Park from July 12, 2024 through July 14, 2024, Agent: Rick Vodicka.

9. Temporary Class "B" Retail License-SAS Club Big Engine Show & Threshing Bee

Temporary Class "B" retail license for the sale of fermented malt beverages for Sussex Area Service Club for SAS Club Big Engine Show & Threshing Bee at Sussex Village Park from August 23, 2024 through August 25, 2024, Agent: Rick Vodicka.

10. Temporary Class “B” Retail License-Spooky Sussex

Temporary Class “B” retail license for the sale of fermented malt beverages for Sussex Area Service Club for Spooky Sussex at Sussex Village Park on October 18, 2024, Agent: Jennifer Waltz.

11. Temporary Class “B” Retail License-HAWSfest

Temporary Class “B” retail license for the sale of fermented malt beverages for Humane Animal Welfare Society of Waukesha County for HAWSfest at Sussex Village Park on May 4, 2024, Agent: Jessica Pinkos.

12. Temporary Class “B” Retail License-Sussex Cardinals Concession Stand

Temporary Class “B” retail license for the sale of fermented malt beverages for Sussex Cardinals Baseball Club Concession Stand Tetzlaff Field at Sussex Village Park from May 1, 2024 and ending September 30, 2024, Agent: Scott Wesline.

13. Temporary Class “B” Retail License-Hamilton Jr. Chargers

Temporary Class “B” retail license for the sale of fermented malt beverages for Hamilton Jr. Chargers Baseball for the 22nd Annual Summer Classic Baseball Tournament at Sussex Village Park on June 21, 2024, Agent: Joseph Ruppel.

A motion by LeDonne, seconded by Adkins, to recommend to the Village Board approval of the Temporary Class “B” Retail Licenses as listed for 2024 Summer Special Events. Motion carried 4-0

12. Adjournment

A motion by LeDonne seconded by Riedel to adjourn the meeting at 7:52 p.m. Motion carried 4-0

Respectfully submitted,
Jennifer Moore
Clerk/Treasurer