

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
March 5, 2024**

**1. Roll Call:**

The meeting was called to order by Trustee Adkins at 6:00pm.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, President Anthony LeDonne

Members absent: Trustee Benjamin Jarvis and Member Keith Markano

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Village Engineer/Public Works Director Judith Neu, Village Clerk/Treasurer Jennifer Moore, Public Works Foreman Jon Baumann, Public Works Foreman Scott Ascher, Public Works Crewmembers Adam Peschek and Ethan Hadler, and members of the Public.

A quorum of the Village Board was not present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Uecker, seconded by LeDonne to approve the February 6, 2024 meeting minutes as presented.  
Motion carried 3-0

**3. Comments from Citizens:**

**4. Consideration and possible action on bills for payment:**

A motion by Uecker, seconded by Adkins to recommend to the Village Board approval of bills for payment in the amount of \$4,720.00.  
Motion carried 3-0

**5. Consideration and possible action on Utility Items:**

**A. 2025 WWTF Upgrades**

A motion by LeDonne, seconded by Adkins to recommend to the Village Board approval of a not to exceed contract with Trotter and Associates, Inc. for \$99,670.00 plus a 10% contingency for a total allocation of \$109,637.00 for the design and bid services for the 2025 Water Pollution Control Facility (WPCF) Upgrades Project. Motion carried 3-0

**B. Return Activated Sludge Valves Parts Purchase**

A motion by Uecker, seconded by LeDonne to recommend to the Village Board approval of the purchase of 11 DeZURIK 12" Plug valve assemblies from The Dorner Company at \$2,528.00 each for a total cost of \$27,805.00.  
Motion carried 3-0

**6. Consideration and possible action on Sidewalk and Street Items:**

**A. Patrol Truck Purchase**

A motion by LeDonne, seconded by Uecker to recommend to the Village Board approval of the purchase of a Western Star truck with Burke Truck completing the build for a total cost of \$279,479 without an extended warranty.  
Motion carried 3-0

**7. Consideration and possible action on Other Public Works Items:**

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Ms. Neu summarized the Engineer's Report included in the meeting packet.

**9. Other discussion for future agenda topics**

**10. Adjournment**

A motion by Adkins, seconded by LeDonne to adjourn the meeting at 6:32p.m. Motion carried 3-0

Respectfully submitted,  
Jennifer Moore  
Clerk-Treasurer