

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
April 2, 2024**

1. Roll Call

The meeting was called to order by President LeDonne at 6:35p.m.

Members present: Trustee Scott Adkins, President Anthony LeDonne, and Member Michael Carlson

Absent: Trustees Benjamin Jarvis and Stacy Riedel

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, and members of the public.

A quorum of the Village Board was not present at the meeting.

2. Consideration and possible action on minutes

A motion by LeDonne, seconded by Carlson to approve the March 5, 2024 meeting minutes as presented.

Motion carried 3-0

3. Comments from Citizens:

None

4. Consideration and possible action on Operators Licenses

None

5. Check Register and P-card statements:

A motion by Adkins, seconded by LeDonne to recommend to the Village Board approval of the March Check Register and P-Card statement in the amount of \$1,555,652.39.

Motion carried 3-0

6. Ace Hardware Purchases

A motion by Adkins seconded by Carlson to recommend to the Village Board approval of the March Ace Hardware Purchases in the amount of \$660.18. (LeDonne abstained)

Motion carried 2-0

7. Temporary Class "B" Retail License-SBA Operations, LLC

A motion by Adkins, seconded by Carlson to approve the temporary Class "B" retail license for the sale of fermented malt beverages for SBA Operations, LLC at the Village Park Concession Stand at Sussex Village Park from May 1, 2024 and ending September 30, 2024, Agent: Samantha May.

Motion carried 3-0

8. 2024/2025 Insurance Renewal

Motion by Adkins, seconded by LeDonne to approve the 2024/2025 insurance renewal through the League of Wisconsin Municipalities.

Motion carried 3-0

12. Adjournment

A motion by Adkins seconded by Carlson to adjourn the meeting at 6:39 p.m.

Motion carried 3-0

Respectfully submitted,
Jennifer Moore
Clerk/Treasurer