



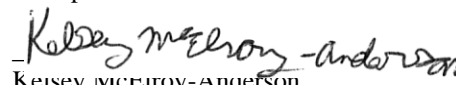
N64W23760 Main Street
Sussex, Wisconsin 53089
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AGENDA
VILLAGE OF SUSSEX
BOARD OF FIRE COMMISSIONERS
11:00 AM – MAY 8, 2024
SUSSEX CIVIC CENTER – COMMITTEE ROOM 2nd FLOOR
N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Sussex Board of Fire Commissioners, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the Board of Fire Commissioners meeting held on March 7, 2024.
3. Meet and Greet with fulltime Firefighter/EMT candidates
4. Consideration and possible action on amending the eligibility list for fulltime Firefighter/EMT positions
5. Consideration and possible action on the Fire Chief's Report
6. Consideration and possible action on personnel changes
 - a. New hires
 - i. Nicholas Rocci, Part-Time Firefighter/EMT
 - b. Appointments
 - c. Resignations
 - i. Zach Fehl, Transitioning from fulltime to part-time
 - d. Personnel issues
7. Consideration and possible action on other items for discussion
8. Topics for future agendas
9. Adjournment

Jeff Knollenberg
Chairperson


Keisey McElroy-Anderson
Assistant Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE BOARD OF FIRE COMMISSIONERS AND ARE
SUBJECT TO CHANGE UPON APPROVAL OF THE COMMISSION**

DRAFT MINUTES
VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
BOARD OF FIRE COMMISSIONERS
THURSDAY, MARCH 7, 2024

Andrea Weber called the meeting to order at 2:00 p.m.

Members Present: Ray Christianson, Andrew Wilson, Andrea Weber, John Schneider, and Trustee Lee Uecker.

Members Excused: Jeff Knollenberg

Others Present: Fire Chief Kristopher Grod and Assistant Village Administrator Kelsey McElroy-Anderson.

A quorum of the Village Board was not present at the meeting.

Minutes

A motion by Schneider, seconded by Wilson, to approve the minutes as presented for the meeting held on November 22, 2023. Motion carried 4-0

Meet and Greet

The BOFC met with fulltime Firefighter/EMT candidates.

Eligibility List for Fulltime Firefighter/EMT Candidates

A motion by Schneider, seconded by Wilson, to approve the attached eligibility list for a period of six months and with no rankings. Motion carried 4-0

Fire Chief's Report

Personnel Changes

- a. New hires
 - a. Caleb Lossman, Paid-on-Call
 - b. Chase Peperkorn, Paid-on-Call
- b. Appointments
- c. Resignations
 - a. Kassie Wicherski, Fulltime Firefighter/Paramedic
- d. Personnel issues

A motion by Wilson, seconded by Schneider, to authorize the new hires and appointments conditioned upon all administrative procedures and contingencies being met and acknowledge the resignations as presented. Motion carried 4-0

Other Items for Discussion

None

Topics for Future Agendas
None

A motion by Christianson, seconded by Wilson, to adjourn the meeting at 3:42 a.m.

Motion carried 4-0

Respectfully submitted,
Kelsey McElroy-Anderson
Assistant Village Administrator

DRAFT



Village of Sussex Fire Department
N63 W24335 Main Street
Sussex, Wisconsin 53089

Kristopher Grod
 Fire Chief
 Fire Station - Business
 262-246-5235
 Fire Station - FAX
 262-246-5196

Date: May 1, 2024

To: Village of Sussex Public Safety and Welfare Committee

From: Kristopher Grod, Fire Chief

RE: BOFC Fire Chief's Report May 2024

EMPLOYEE DEVELOPMENT

2023 SUSSEX FIRE DEPARTMENT TRAINING HOURS											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
145.0	147.5	143.5	144.0								

(Table represents total training hours for ALL SFD staff)

Average Response Times 2023: (For emergency responses, time of notification to arrival on scene)

Month	EMS	Fire	Month	EMS	Fire
January	4:40	5:19	July		
February	4:47	5:18	August		
March	4:58	5:55	September		
April	4:50	5:37	October		
May			November		
June			December		

CURRENT STAFF

SFD Personnel by Rank	
Chief	1
Deputy Chief	2
Lieutenant	3
Firefighter	27
Recruit	4
Total Members	37

SFD Certifications		
Certification Name	Members Certified	Percentage of Members Certified to That Level
Firefighter I	35	

Certification Name	Members Certified	
Firefighter II	26	
Driver/Operator - Pumper	24	
Driver/Operator - Aerial	19	
Emergency Services Instructor I	11	
Emergency Services Instructor II	1	
Fire Officer I	15	
Fire Officer II	1	
Fire Inspector	14	
No Fire Certifications	2	
EMT-Basic	8	
EMT-Advanced	2	
EMT-Paramedic	17	
Critical Care Paramedic	6	
No EMS Certifications	3	
ICS 100	37	
ICS 200	28	
ICS 300	10	
ICS 400	5	
ICS 700	37	
ICS 800	18	
Haz Mat Awareness	0	
Haz Mat Operations	29	
Haz Mat Technician	4	
Haz Mat Specialist	1	

2024 STATISTICS

Incident Type Summary	January 1, 2024, through April30, 2024	
Incident Type	Count	Percentage of Total
Fire	14	
Overpressure Rupture, Explosion, Overheat (No Fire)	0	

Rescue and Emergency Medical Service (EMS) Incidents	291	
Hazardous Condition (No Fire)	6	
Service Call	30	
Good Intent Call	25	
False Alarm and False Call	26	
Severe Weather and Natural Disaster	2	
Special Incident Type	0	
Total	394	100%

Mutual Aid Given – EMS

Lisbon – 8
Menomonee Falls – 9
Pewaukee – 4

Mutual Aid Received - EMS

Lisbon – 13
Menomonee Falls – 2
Merton – 1

Mutual Aid Given – Fire

Lisbon – 6
Western Lakes – 1
Waukesha (Village) – 1
Germantown - 2
Southern Ozaukee - 1
Lake Country – 1
Hartland – 1
Pewaukee – 1
Menomonee Falls – 1
Mukwonago – 1

Mutual Aid Received - Fire

Merton – 5
Pewaukee – 2
Lisbon – 11
Menomonee Falls – 3
Richfield – 1

Calls Totals Per Shift

Red Shift - 127
Blue Shift - 132
Green Shift – 135