

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
April 23, 2024**

Prior to roll call the recently elected Village Trustees participated in an oath ceremony.

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, , Benjamin Jarvis, Ron Wells, and President Anthony LeDonne

Members excused: Trustee Scott Adkins

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Uecker, seconded by Zoellick to approve the March 26, 2024 Village Board meeting minutes.

Motion carried 6-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

5/1 – Architectural Review Board

5/3 & 5/4 – Community rummage

5/4 – Electronics recycling

5/7 – Public Works and Finance & Personnel Committees

5/14 – Board of Review

5/15 – Melinda weaver park ribbon cutting & Library board

5/21 – Concert on the plaza, Actively Aging Committee, Community Development Authority, Plan commission & Park & Recreation Board

5/24 – Splash pad opens for season

5/27 – Civic Center offices and Yard waste site closed

Arbor Day proclamation read by president LeDonne

5. Committee Reports

A. Board of Fire Commissioners Report

Did not meet – no may meeting .

B. Community Development Authority

No report.

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Zoellick to approve the March Check Register and P-card Statement in the amount of \$1,555,652.39. Motion carried 6-0

2. Motion by Jarvis, seconded by Riedel to approve the March Ace Hardware purchases in the amount of \$660.18 (LeDonne Abstained) Motion carried 5-0
3. Temporary Class "B" retail licenses:
 - a. Motion by Jarvis, seconded by Uecker to approve temporary Class B retail Fermented Malt Beverage license for SBA Operations, LLC for the Village Park Concession Stand beginning May 1, 2024 and ending November 1, 2024, Agent: Samantha May. Motion carried 6-0
 - b. Motion by Jarvis, seconded by Riedel to approve temporary Class B retail Fermented Malt Beverage license for Hamilton Jr. Chargers Baseball for the 7th Annual Chargers C-Series Baseball Tournament at Sussex Village and Armory Park Concession Stands on June 8, 2024, Agent: Jamie McMillan. Motion carried 6-0
4. Motion by Jarvis, seconded by Zoellick to approve the 2024-2025 insurance renewal through the League of Wisconsin Municipalities. Motion carried 6-0

D. Park & Recreation Board Report

1. Motion by Wells seconded by Zoellick to approve the Special Event Permit for Calvary Baptist Church Disc Golf Tournament on July 20, 2024. Motion carried 6-0

E. Pauline Haass Library Board Report

Trustee Zoellick presented items from the recent Library Board meeting to the Village Board.

F. Plan Commission Report

No Report

G. Public Safety and Welfare Report

No Report

H. Public Works Committee Report

1. Motion by Uecker, seconded by Jarvis to approve the March invoices in the amount of \$17,973.00. Motion carried 6-0
2. Motion by Uecker, seconded by Zoellick to the Village Wide DNR Stormwater Discharge Permit Annual Report. Motion carried 6-0

6. Staff Reports

Ms. McElroy-Anderson: The Village held a contest to design a 100 Anniversary Tshirt. Please take a look at the design presented by staff and give feedback. Tomorrow is Administrative Professionals Day. We have wonderful admins in the village and are happy to celebrate them tomorrow.

Mr. Smith: Grading activities are happening in Vista Run Park. The Village received a DNR grant to pay for trees in that park. We secured a Taylor Swift cover band for the 100 year celebration— Friday night will be youth, teen, and family night.

Mr. Macy: Legislature not in session.

Ms. Moore: We used electronic poll books for the first election in April. It was a success and workers, staff, and, most importantly, the voters were pleased. With a couple process tweaks I am looking forward to August and then November. Open Book was last week. The assessor had appointments and walk ins all day. There is another board of review via phone scheduled for 4/30 from 1:00-3:00pm. Please encourage people to call the assessor with questions or concerns even outside of these times. The assessor tries to have a 24 hour turnaround for these items. Board of Review is May 14 from 4:00-6:00pm. No one has taken out objection paperwork as of today.

7. Comments from Citizens Present

Peter Dickert – N75W23830 Sedgheaven Ct –Wondering what the development plan is for Sussex. The Village Administrator will be glad to talk off line.

Assessments go up 10% to 14% last couple of years. Concerned about where that is going in relationship to development. The Village Administrator explained how assessments relate to property taxes.

Ron Seely - W237N7135 Meadow Lane – Is a 34 year resident. Went to open book due to increased house value. Installed a whole house water filter system, changes the filter every three months and there is always black slimy sand in the bucket after filter change. Doesn't know what it is but would like to report it. Wants to know when this problem will be taken care of. What is his house really worth if this is what we're drinking.

8. Old Business

None

9. New Business

Motion by Uecker, seconded by Zoellick to approve the 2024 citizen appointments as recommended by President LeDonne. Motion carried 6-0

Motion by Uecker, seconded by Zoellick to approve the 2024 trustee appointments as recommended by President LeDonne. Stacy chair of Public Safety Motion carried 6-0

10. Consideration on resignation and appointments

None

11. Adjournment

A motion by LeDonne, seconded by Uecker to adjourn at 6:39PM. Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk