

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
May 28, 2024**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Trustees Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Benjamin Jarvis, Ron Wells, and President Anthony LeDonne

Members excused: Trustee Greg Zoellick

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk Jennifer Moore, Community Development Director Gabe Gilbertson, Park and Recreation Director Haile Dobbeck, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Uecker, seconded by Jarvis to approve the April 23, 2024 Village Board meeting minutes.

Motion carried 6-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

6/4 – Public Works & Finance Committee

6/5 – Plant & Sip event

6/5 – Architectural Review Board

6/13 – Cruise Night

6/18 – Public Safety

6/18 – Plan Commission & Park & rec

6/19 – Library Board

6/20 – Pints in the Park – Pride's Crossing

6/25 – Village Board

Public Hearing Opened – Ord 894

Public Hearing Opened – Ord 895

No public comments

Motion by LeDonne, seconded by Jarvis to close the public hearings at 6:08pm.

At 6:30 pm the public hearings on Ordinances #894 & 895 were reopened. Mr. Smith stated the letter sent regarding the public hearing had the time of meeting listed as 6:30pm. No action was taken on the agenda items pertaining to the public hearings prior to the reopening of the public hearing.

Ord 894 –

Community Development Director Gabe Gilbertson presented information on Ordinance #894.

Jim Opgenorth W345N5764 Road G Oconomowoc – Owns tax key #SUXV0248980002 – is there any thought of making it commercially multi family zoned? An owner can present specifics to the plan commission if they want to change zoning on a single parcel due to a potential plan. Jim doesn't think residential zoning is correct due to the proximity of the parcel to Schmitt trucking and the salvage company.

Tony Corrao N54W23803 Limestone Court – SE portion against quarry potential to be zoned residential. Any idea where those homes are going to be on those lots? One is a stormwater pond, the other portion is village owned. They are not set up to be developed but are the same zoning classification as the subdivision it serves. Land use is single family.

Jennifer Braden N51W25281 Lisbon Road – Owns tax key #SUXV0276997001 – proposed to B3 highway land use. Wants to oppose that zoning of her residential property. Will decrease value along with the five properties around. It will be non-conforming and all changes would have to be approved by the village.

Ordinance 895 –

Community Development Director Gabe Gilbertson presented information on Ordinance #895. This Ordinance will formalize the rezoning applied to the properties with the boundary agreement. Big picture zoning.

Jim Opgenorth - Rezoning what was originally business to single family – land use would be better served keeping it business or multi unit residential.

Motion by LeDonne, seconded by Riedel to close the public hearing at 7:10pm.

5. Committee Reports

A. Board of Fire Commissioners Report

Interviewed candidates for full time firefighter position
Approved candidate list

B. Community Development Authority

No report.

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Riedel to approve the April Check Register and P-card Statement in the amount of \$3,585,472.41. Motion carried 6-0
2. Motion by Jarvis, seconded by Uecker to approve the April Ace Hardware purchases in the amount of \$564.51. (LeDonne Abstained) Motion carried 5-0
3. Motion by Jarvis, seconded by Wells to approve the 1st quarter investment report as presented. Motion carried 6-0

D. Park & Recreation Board Report

1. Motion by Wells, seconded by Adkins to approve the 2024-2050 Park and Open Space Plan. Motion carried 6-0
2. Motion by Wells, seconded by Uecker to approve the Wachtel Tree Management Plan as presented. Motion carried 6-0
3. Motion by Wells, seconded by Riedel to approve Melinda Weaver Park Open Hours from 7:00am – Sunset. Motion carried 6-0

E. Pauline Haass Library Board Report

President LeDonne updated the Board on the Library Board.

F. Plan Commission Report

1. Motion by Adkins, seconded by Wells to approve the Certified Survey Map for the Highlands Business Park Tax Key #237-998-005 subject to the standard conditions of Exhibit A, Compliance with all comments and conditions listed in the Engineering memo dated May 10, 2024, and adding an access easement over the portion of Lot 3 that is providing access to Lot 2 in a form acceptable to the village Engineer.
Motion carried 6-0
2. This item taken at 7:10pm after everyone that wanted to speak at the public hearing was heard. Motion by Adkins, seconded by to LeDonne to approve Ordinance 894 to rezone recently annexed lands from Lisbon into the Village of Sussex, specifically the Land Use Map, Component of the same.
Motion failed 0-6
3. Motion by Adkins, seconded by LeDonne to approve Ordinance 895 to Rezone recently annexed lands from Lisbon into the Village of Sussex.
Motion failed 0-6

G. Public Safety and Welfare Report

Next meeting June 18

H. Public Works Committee Report

1. Motion by Adkins, seconded by Uecker to approve the April invoices in the amount of \$51,070.43.
Motion carried 6-0
2. Motion by Adkins, seconded by Riedel to approve the Beer Capital Stormwater Maintenance Agreement.
Motion carried 6-0
3. Motion by Adkins, seconded by Wells to approve the complete replacement of Return Activated Sludge Pump #2 by L.W. Allen at a cost of \$37,027.00 plus a 10% contingency for a total allocation of \$40,729.70.
Motion carried 6-0
4. Motion by Adkins, seconded by Wells to approve the Vista Run Stormwater Easement.
Motion carried 6-0

6. Staff Reports

Ms. McElroy-Anderson: 100 year apparel is for sale on the Village website.

Mr. Smith: Appointed to County Budget Task Force. Thank you to all the sponsors and volunteers for Concert on the Plaza.

Mr. Macy: Nothing to report. Legislature is not in session.

Ms. Moore: Nothing to report.

7. Comments from Citizens Present

None

8. Old Business

None

9. New Business

None

10. Consideration on resignation and appointments

None

11. Adjournment

A motion by Adkins, seconded by Uecker to adjourn at 7:15PM.

Motion carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk