

**VILLAGE OF SUSSEX
PLAN COMMISSION
6:30PM TUESDAY, JUNE 18, 2024
SUSSEX CIVIC CENTER – BOARD ROOM 2ND FLOOR
N64W23760 MAIN STREET**

The meeting was called to order by President LeDonne at 6:30pm at the Sussex Civic Center – Board Room 2nd Floor N64W23760 Main Street, Sussex, WI.

Members present: Commissioners Kasey Fluets, Jim Muckerheide, Mike Knapp (6:32PM), Roger Johnson, Debbie Anderson, Trustee Greg Zoellick, and Village President Anthony LeDonne

Members excused: None

Others present: Village Attorney John Macy, Village Administrator Jeremy Smith, Community Development Director Gabe Gilbertson, Village Engineer Judy Neu, Deputy Clerk Jen Boehm, applicants, and members of the public.

A quorum of the Village Board was not present at the meeting.

Consideration and possible action on the minutes for the Plan Commission meeting of May 21, 2024.

A motion by Anderson, seconded by Fluets to approve the minutes of the Plan Commission meeting of May 21, 2024 as presented.

Motion carried 7-0

Reconvene the Public Hearing and possible action on a Conditional Use Permit for a Club Carwash located at W248N5221 Executive Dr in the B-3 Highway Business Zoning District.

Michael Leidig, W248N5221 Executive Dr., Sussex, was present and stated that Club Carwash intended to put up a stop sign. Data collected from a comparable location on May 27 and 28 showed that peak hours were near noon and 5:00pm into the evening.

A motion by LeDonne, seconded by Zoellick for the Plan Commission to direct staff to prepare the Conditional Use Order and to reconvene the public hearing on the Conditional Use Order at the July 16, 2024 Plan Commission meeting.

Motion carried 7-0

Discussion on compliance with the 2022 Conditional Use Permit for a Car Restoration Hobby Garage located at N63W23991 Main Street.

President LeDonne abstained from voting.

Dean Myers, 403 Sheffield Rd., was present. He stated that all cars on his lot are licensed and operable. He agreed to move the wrapped car inside within 24 hours.

A motion by Knapp, seconded by Zoellick that no more than 10 licensed, operable, street legal cars and 1 trailer can be parked in the defined parking area at any time and that wrapped cars outside of the building are not allowed as part of the Conditional Use Permit.

Motion carried 6-0

Other Items for Future Discussion

None

Adjournment

A motion by LeDonne, seconded by Zoellick to adjourn the meeting at 7:19pm.

Motion carried 7-0

Respectfully submitted,
Jen Boehm
Deputy Clerk