

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
June 25, 2024**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Trustees Stacy Riedel, Greg Zoellick, Lee Uecker, Benjamin Jarvis, Ron Wells, and President Anthony LeDonne

Members excused: Trustee Scott Adkins

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk Jennifer Moore, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

A motion by Jarvis, seconded by Zoellick to approve the May 28, 2024 Village Board meeting minutes.

Motion carried 6-0.

**4. Communications and Public Hearings**

**A. Village President Report**

The Village President listed several upcoming meetings and events in the Village of Sussex including:

- 7/4 – Civic Center offices closed
- 9:30 am children’s parade
- 9:20 pm fireworks

**5. Committee Reports**

**A. Board of Fire Commissioners Report**

No report

**B. Community Development Authority**

No report.

**C. Finance and Personnel Committee Report**

1. Motion by Jarvis, seconded by Riedel to approve the May Check Register and P-card Statement in the amount of \$1,309,388.95. Motion carried 6-0
  
2. Motion by Jarvis, seconded by Wells to approve the May Ace Hardware purchases in the amount of \$649.14. Motion carried 5-0  
(LeDonne Abstained)
  
3. Motion by Jarvis, seconded by Wells to approve the applications for Combination Class “B” Retail License for the Sale of Fermented Malt Beverages & “Class B” Retail License for the Sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 to BAM WI, LLC, N62W23675 Main Street 102R and 103R, Sussex, 53089, for The GOAT, Agent: Katherine Riser. Motion carried 6-0
  
4. Renewal applications for Combination Class “B” Retail License for the Sale of Fermented Malt Beverages & “Class B” Retail License for the Sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 for the following:

- a. Russell Restaurant Group LLC, N64W23246 Main Street, Sussex, 53089, for Belfast Station, Agent: Bruce A. Russell.
- b. Sussex Bowl Inc., N64W24576 Main Street, Sussex, 53089, for Sussex Bowl, Agent: Stephen Michael Hoehnen.
- c. Ichiban Sussex WI, LLC, N65W24838 Main Street, Sussex, 53089, for Ichiban Sushi & Steak House, Agent: Chuan Qing Dong.
- d. Helen & Quintin, LLC, W232N6368 Waukesha Ave, Sussex, 53089, for Rumors Sports Bar & Grill, Agent: Quintin Matthew Christianson.
- e. Thirsty Duck, LLC, N64W23180 Main Street, Sussex, 53089, for Thirsty Duck, Agent: Daniel Paul Zierath.
- f. PB Kitchen, N64W23316 Main Street, Sussex, 53089, for “the” Kitchen, Agent: Gabriel J Kolesari.
- g. Hacker’s Haven, N65W24838 Main Street, Sussex, 53089, for Tap In Golf Bar, Agent: Bret Flora.

A motion by Jarvis seconded by Uecker to approve the renewal applications for Combination Class “B” Retail License for the Sale of Fermented Malt Beverages & “Class B” Retail License for the Sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 per agenda items 4, A – G (as listed above) subject to the standard conditions of alcohol licensing. Motion carried 6-0

A motion by Jarvis seconded by Uecker to approve the renewal applications for Combination Class “B” Retail License for the Sale of Fermented Malt Beverages & “Class B” Retail License for the Sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 Quad/Graphics, Inc, N61W23044 Harry’s Way, Sussex, 53089, for Quad/Graphics, Inc., Agent: Gary L. Chitwood subject to the standard conditions of alcohol licensing. (Trustee Wells abstained) Motion carried 5-0

5. A motion by Jarvis seconded by Riedel to approve the renewal application for a Reserve Combination Class “B” Retail License for the sale of Fermented Malt Beverages & “Class B” Retail License for the sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 to El Jimador Mexican Grill, LLC, N65W24838 Main Street, Sussex, 53089, for El Jimador Mexican Grill, Agent: Juan Antonio Fuentes. Motion carried 6-0
6. Renewal applications for a Combination Class “A” Retail License for the Sale of Fermented Malt Beverages & “Class A” Retail License for the Sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 to the following:
  - a. NAVAAB LLC, N64W24310 Main Street, Sussex, 53089, for Sussex Liquor, Agent: Paviter Singh Sangha.
  - b. Meijer Stores Limited Partnership, N51W24953 Lisbon Road, Pewaukee, 53072, for Meijer Store #275, Agent: Evangelina Kroll.
  - c. TTL4 LLC, N63W23735 Main Street, Sussex, 53089, for Piggly Wiggly #143, Agent: Ted Edward Schelonka.
  - d. MK Business, Inc., W232N6116 Waukesha Ave., Sussex, 53089, for Sussex Mobil, Agent: Manpreet Kaur Talbert.
  - e. Kwik Trip Inc., W250N5279 Business Drive, Sussex, 53089, for Kwik Trip #1124, Agent: Phillip A. Gallico.
  - f. Sussex Convenience, Inc., N62W23456 Silver Spring Dr., Sussex, 53089, for Sussex Convenience, Agent: Bishnu Prasad Adhikari.
  - g. Ultra Mart Foods, LLC N65W24838 Main Street, Sussex, 53089, for Metro Market #380, Agent: Gina R. Behling.

A motion by Jarvis, seconded by Wells, to approve the renewal applications for Combination Class “A” Retail Licenses for the Sale of Fermented Malt Beverages & “Class A” Retail Licenses for the Sale of Intoxicating Liquors July 1, 2024 to June 30, 2025 per agenda items 6A – G (as listed above) subject to the standard conditions of alcohol licensing. Motion carried 6-0

7. Renewal applications for a Class “A” Retail License for the Sale of Fermented Malt Beverages and Cider July 1, 2024 to June 30, 2025 to the following:
  - a. 7-Eleven, Inc., N64W24925 Main Street, Sussex, 53089, for 7- Eleven #35844, Agent: Toshanna A Davis.

b. Meijer Stores Limited Partnership, N51W24847 Lisbon Road, Pewaukee, 53072, for Meijer Gas Station #275, Agent: Evangelina Kroll.

A motion by Jarvis, seconded by Wells to approve the renewal applications for Class "A" Retail License for the Sale of Fermented Malt Beverages and Cider July 1, 2024 to June 30, 2025 per agenda items 7a-b (as listed above) subject to the standard conditions of alcohol licensing. Motion carried 6-0

8. A motion by Jarvis, Seconded by Riedel to approve the renewal application for a Class "A" Retail License for the Sale of Fermented Malt Beverages July 1, 2024 to June 30, 2025 to FSA, LLC, N64W23270 Main Street, Sussex, 53089, for Sussex Clark, Agent: Faraz Samin Ansaree subject to the standard conditions of alcohol licensing. Motion carried 6-0
9. A motion by Jarvis, seconded by Zoellick, to approve the renewal application for a Class "B" Retail License for the Sale of Fermented Malt Beverages and Class "C" for the Sale of Wine from July 1, 2024 to June 30, 2025 to Tony Maronni we make em' you bake em' LLC, N63W23951 Main Street, Sussex, 53089, for Tony Maronni, Agent: Tony Lippold subject to the standard conditions of alcohol licensing. Motion carried 6-0
10. A motion by Jarvis, seconded by Wells, to approve renewal applications for Dance Licenses July 1, 2024 to June 30, 2025 for Sussex Bowl – Class A, B, & C. Motion carried 6-0
11. Applications for Amusement Device Licenses and Arcade License(s) July 1, 2024 to June 30, 2025 for the following:
  - A. Tap In Golf Bar – 6 permits
  - B. Rumors Sports Bar & Grill – 9 permits
  - C. Sussex Convenience – 5 permits
  - D. Sussex Bowl - 45 permits + Arcade License
  - E. Belfast Station – 9 permits
  - F. Northern Novelty – (10 in Belfast Station/ 16 in Thirsty Duck) –26 permits
  - G. Meijer Store – 1 permit
  - H. National Entertainment Network, LLC. – 1 permit
  - I. The GOAT – 6 permits
  - J. Sussex Mobil – 2 permits

A motion by Jarvis, seconded by Riedel to approve the renewal applications for Amusement Device Licenses and Arcade License(s) July 1, 2024 to June 30, 2025 per agenda items 11A-J (as listed above). Motion carried 6-0

12. A motion by Jarvis, seconded by Uecker, to approve the Low-to No-Cost employee benefits including adjusting the Civic Center and Public Safety Building office hours to 8:00-4:30, recreation program and room rental discounts, and a free yard waste pass for employees. Motion carried 6-0

#### **D. Park & Recreation Board Report**

1. Motion by Wells, seconded by Uecker to approve the Special Event Permit for Amorphic Brewing and the Department of Revenue AB105 form for a temporary second location. Motion carried 6-0

#### **E. Pauline Haass Library Board Report**

Trustee Zoellick updated the Board on the Library Board.

#### **F. Plan Commission Report**

Nothing to report.

#### **G. Public Safety and Welfare Report**

Nothing to report

## **H. Public Works Committee Report**

1. Motion by Uecker, seconded by Zoellick to approve the May invoices in the amount of \$133,642.12.  
Motion carried 6-0
2. Motion by Uecker, seconded by Zoellick to approve Resolution 24-08 Approving the 2023 CMAR for the WWTF operations.  
Motion carried 6-0
3. Motion by Uecker, seconded by Zoellick to approve replacement of Booster Pumps #1 and #2 for a total cost of \$63,140.00 plus a 10% contingency for a total allocation of \$69,454.00.  
Motion carried 6-0
4. Motion by Uecker, seconded by Zoellick to approve the Vista Run Sidewalk Easements.  
Motion carried 6-0

## **6. Staff Reports**

**Ms. McElroy-Anderson:** Hometown Hero Banners go up next week. Thank you Trustee Jarvis.

**Mr. Smith:** Thanks to SAS for serving food at cruise night.  
The Park Pavilion Committee is making good progress.

**Mr. Macy:** Guidance of social media will be coming out.  
A draft of the Alcohol Beverage License code is being worked on.  
A memo was sent regarding redaction of documents related to public record requests.

**Ms. Moore:** Absentee ballots for the August election have been mailed.

## **7. Comments from Citizens Present**

Jim Piwowarczyk, candidate for State Assembly District 98 introduced himself and spoke about his candidacy.

## **8. Old Business**

None

## **9. New Business**

A motion by LeDonne, seconded by Wells to approve Resolution 24-09 Combining Wards for elections to allow all wards to vote together for the fall elections.  
Motion carried 6-0

## **10. Consideration on resignation and appointments**

A motion by LeDonne, seconded by Riedel to approve the appointment of the citizen members of the Statutory Committees as listed on the memo.  
Motion carried 6-0

## **11. Adjournment**

A motion by Jarvis, seconded by Riedel to adjourn at 6:28PM.  
Motion carried 6-0

Respectfully submitted,  
Jennifer Moore  
Village Clerk