

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
August 6, 2024**

**1. Roll Call:**

The meeting was called to order by Trustee Adkins at 6:00pm.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Benjamin Jarvis, and Member John Gorman

Members absent: None

Also present: President Anthony LeDonne, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, Public Works Foreman Dan Plese, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Uecker, seconded by Adkins to approve the June 4, 2024 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

**4. Consideration and possible action on bills for payment:**

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of bills for payment in the amount of \$18,029.08.

Motion carried 4-0

**5. Consideration and possible action on Utility Items:**

**A. Hydrant Maintenance Easement**

A motion by Uecker, seconded by Jarvis to recommend to the Village Board approval of a hydrant maintenance easement to the Village of Sussex from Sussex Corporate Park II, LLC.

Motion carried 4-0

**B. Stormwater Easement**

A motion by Adkins, seconded by Jarvis to recommend to the Village Board approval of a stormwater easement at Highlands Court from the Village of Sussex to Sussex Corporate Park II, LLC.

Motion carried 4-0

**C. Vista Run Stormwater Management Agreement**

A motion by Adkins, seconded by Uecker to recommend to the Village Board approval of the Vista Run Stormwater Management Maintenance Agreement.

Motion carried 4-0

**6. Consideration and possible action on Sidewalk and Street Items:**

**7. Consideration and possible action on Other Public Works Items:**

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Ms. Neu summarized the Engineer's Report included in the meeting packet.

**B. Annual Intern Presentations**

Grace Loosen and Nolan Giles-Pufahl each gave a presentation.

**9. Other discussion for future agenda topics**

**10. Adjournment**

A motion by Adkins, seconded by Jarvis to adjourn the meeting at 6:23p.m.

Motion carried 4-0

Respectfully submitted,  
Kelsey McElroy-Anderson  
Assistant Village Administrator