

**VILLAGE OF SUSSEX  
PARK AND RECREATION BOARD  
6:30 PM TUESDAY, AUGUST 20, 2024  
SUSSEX CIVIC CENTER  
N64W23760 MAIN STREET, SUSSEX, WI 53089**

**MINUTES**

Meeting was called to order at 6:33pm.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Kelly Tetting, Mike Waltz, and Nadine Coenen

Members Absent: Chris Kostka

Staff Present: Parks and Recreation Director, Halie Dobbeck

Village Board Present: Trustee Lee Uecker

**2. Consideration and action on minutes from the June 18, 2024, meeting.**

Motion by Tetting, seconded by Waltz to approve the minutes as presented.

Motion Carried 6-0.

**3. Comments from Citizens**

No one was present that wished to speak.

**4. Consideration on Soccer Field Rental Fee Increase**

Motion by Waltz, seconded by Coenen to approve the soccer field rate to \$65/3 hours and require payment for the rental facility for both soccer and ball diamonds prior to usage. Additionally, the Park Board would like to see a bi-annual rental rate market and cost analysis for all rental facilities to determine if rate increases are necessary.

Motion Carried 6-0.

**5. Consideration on Swimming Pool Feasibility Study Committee Structure**

Motion by Coenen, seconded by Vojtas, to adopt the following Aquatic Steering Committee Framework:

2 Village Board Members (to be appointed by the Village President)

2 Park Board Members (to be appointed by the Village President, with a recommendation for Kelly Tetting and Bob Fourness)

5 Community Members (must be an odd number) that can apply to be considered. Community Members must be a Sussex resident.

Kelly Tetting has been appointed to represent the Park Board to select community members from the applications with the Village President.

Motion Carried 6-0.

**6. Consideration on The Ridge at Village Park Main Pavilion Concept Design**

Project was presented by the Park Board committee representatives, Mike Waltz and Nadine Coenen.

Motion by Wells, seconded by Vojtas, to approve the Main Pavilion Committee's report on the Main Pavilion Design Concept for The Ridge at Village Park and recommend that Village Board approve the project in the 2025 budget.

Motion Carried 6-0.

**7. Director's Report**

Dobbeck provided the following:

- 100 Year Celebration was a success and thank you to every one of our volunteers and those that attended.
- Grogan Park playground is installed. The park will be ready for the ribbon cutting and Pints in the Park on September 19.
- There have been complaints about e-bikes on the Nancy Whalen Trail. Residents are advised to call the non-emergency number. Residents are requesting stairs on the Nancy Whalen Trail. Director Dobbeck is meeting with an eagle scout to discuss this project.
- Coldwater Creek Park grand opening had a large turnout. There are some concerns regarding the cork surfacing. The surfacing company will be applying a UV/glue coating under warranty to provide additional protection. We are also aware of staining occurring from the playground equipment and are working with the playground company to understand why.
- Summer Day Camp was the largest the Village has ever run.
- The Summer Sunshine Dance Recital on August 17 had over 300 attendees and 112 dancers.
- Spooky Sussex has sold over 1,173 tickets and we changed the ticketing system to allow for more attendance.

**8. Topics for Future Agenda Items**

None were discussed.

**9. Adjournment**

Motion by Vojtas, seconded by Fourness to adjourn at 7:56 p.m.

Motion Carried 6-0.

Respectfully Submitted,  
Halie Dobbeck  
Parks and Recreation Director