

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
August 27, 2024**

1. Roll Call

The meeting was called to order by President LeDonne at 6:02pm.

Members present: Trustees Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Benjamin Jarvis, Ron Wells, and President Anthony LeDonne

Members excused: None

Also present: Assistant Village Administrator Kelsey McElroy-Anderson, Village Administrator Jeremy Smith, Village Attorney John Macy, Clerk/Treasurer Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Adkins, seconded by Jarvis to approve the July 23, 2024 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

The Village President listed several upcoming meetings and events in the Village of Sussex including:

9/2 – Civic Center closed

9/3 – Splash pad closed for the season

Public Works meeting followed by Finance and Personnel Committee meeting

9/4 – Board of Fire Commissioners meeting

9/14 – Touch-a-Truck

9/17 – Actively Aging committee, Community Development Authority, Public Safety, and Plan Commission meetings

9/18 – Library Board meeting

9/19 – Pints in the Park

9/23 – Brush collection begins at 7:00am

B. 2023 Audit Presentation

Brian Anderson from Wipfli presented the 2023 financial audit information.

C. Annual Citizen Financial Report

Administrator Smith presented the annual citizen report.

5. Committee Reports

A. Board of Fire Commissioners Report

Next meeting will be on September 4

B. Community Development Authority

Nothing to report.

C. Finance and Personnel Committee Report

1. Motion by Jarvis, seconded by Uecker to approve the July Check Register and P-card Statement in the amount of \$1,559,183.12. Motion carried 7-0
2. Motion by Jarvis, seconded by Riedel to approve the July Ace Hardware purchases in the amount of \$755.48. (LeDonne Abstained) Motion carried 6-0

D. Park & Recreation Board Report

1. Motion by Wells, seconded by Adkins to approve the price increase for the soccer field rental at Armory Park. Motion carried 7-0
2. Motion by Wells, seconded by Uecker to approve the Swimming Pool Feasibility Study Committee structure as proposed. Motion carried 7-0

E. Pauline Haass Library Board Report

1. Motion by Zoellick, seconded by Adkins to approve Resolution 24-12 Providing for the Exemption from the 2024 Waukesha County Library Tax. Motion carried 7-0

F. Plan Commission Report

Nothing to report.

G. Public Safety and Welfare Report

Nothing to report

H. Public Works Committee Report

1. Motion by Adkins, seconded by Uecker to approve the July invoices in the amount of \$187,029.08. Motion carried 7-0
2. Motion by Adkins, seconded by Zoellick to approve the Hydrant Maintenance Easement to the Village of Sussex from Sussex Corporate Park II, LLC. Motion carried 7-0
3. Motion by Adkins, seconded by Uecker to approve the Stormwater Easement at Highlands Court from the Village of Sussex to Sussex Corporate Park II, LLC. Motion carried 7-0

6. Staff Reports

Ms. McElroy – Anderson: The Strategic Plan bi-annual report is in the packet. If there are any questions please contact Kelsey. Budget books will be ready on Friday for the kickoff meeting scheduled for next Wednesday. Ms. McElroy-Anderson has accepted a position as Village Manager for Whitefish Bay. Her last day with the Village of Sussex will be September 27.

Mr. Smith: Thank you to all the employees and volunteers at the 100-year celebration. The event was wonderful and a great success. Vista Run Park started today and Grogan Park will be open for Labor Day weekend.

Mr. Macy: Nothing to report.

Ms. Moore: Absentee ballots for the November General Election will be mailed September 19.

7. Comments from Citizens Present

None

8. Old Business

None

9. New Business

A motion by LeDonne, seconded by Riedel to approve Resolution 24-11 authorizing a DNR Urban Forestry Grant application. Motion carried 7-0

10. Consideration on resignation and appointments

11. Closed Session

After the appropriate announcement by the Village President, a motion by LeDonne, seconded by Jarvis to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to compensation, and annual review process with the Village Administrator. On roll call, all voted aye

Motion by LeDonne, seconded by Riedel to adjourn the closed session at 8:06pm. On roll call, all voted aye

11. Adjournment

A motion by LeDonne, seconded by Riedel to adjourn at 8:06PM. Motion carried 7-0

Respectfully submitted,
Jennifer Moore
Clerk/Treasurer