

N64W23760 Main Street Sussex, Wisconsin 53089 (262) 246-5200 info@sussexwi.gov villagesussex.org

AGENDA

VILLAGE OF SUSSEX PARKS & RECREATION BOARD 6:30 PM TUESDAY, SEPTEMBER 17, 2024 SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

- 1. Roll call
- 2. Consideration and possible action on the minutes from the August 20, 2024, meeting
- 3. Comments from Citizens Present
- 4. Discussion and Possible Action on Community Special Event: Disc Golf for Life
- 5. Discussion and Possible Action on Tree Preservation Plan for Wildflower Subdivision
- 6. Discussion and Possible Action on Village Sign Policy Updates
- 7. Park & Recreation Director's Report
- 8. Topics for Future Agenda Items
- 9. Adjournment

Robert Fourness Chairperson

Jeremy Smith Village Administrator

VILLAGE OF SUSSEX PARK AND RECREATION BOARD 6:30 PM TUESDAY, AUGUST 20, 2024 SUSSEX CIVIC CENTER N64W23760 MAIN STREET, SUSSEX, WI 53089

MINUTES

Meeting was called to order at 6:33pm.

1. Roll Call

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Kelly Tetting, Mike Waltz, and Nadine Coenen

Members Absent: Chris Kostka

Staff Present: Parks and Recreation Director, Halie Dobbeck

Village Board Present: Trustee Lee Uecker

2. Consideration and action on minutes from the June 18, 2024, meeting.

Motion by Tetting, seconded by Waltz to approve the minutes as presented.

3. Comments from Citizens

No one was present that wished to speak.

4. Consideration on Soccer Field Rental Fee Increase

Motion by Waltz, seconded by Coenen to approve the soccer field rate to \$65/3 hours and require payment for the rental facility for both soccer and ball diamonds prior to usage. Additionally, the Park Board would like to see a bi-annual rental rate market and cost analysis for all rental facilities to determine if rate increases are necessary.

Motion Carried 6-0.

Motion Carried 6-0.

5. Consideration on Swimming Pool Feasibility Study Committee Structure

Motion by Coenen, seconded by Vojtas, to adopt the following Aquatic Steering Committee Framework: 2 Village Board Members (to be appointed by the Village President)

2 Park Board Members (to be appointed by the Village President, with a recommendation for Kelly Tetting and Bob Fourness)

5 Community Members (must be an odd number) that can apply to be considered. Community Members must be a Sussex resident.

Kelly Tetting has been appointed to represent the Park Board to select community members from the applications with the Village President.

Motion Carried 6-0.

6. Consideration on The Ridge at Village Park Main Pavilion Concept Design

Project was presented by the Park Board committee representatives, Mike Waltz and Nadine Coenen.

Motion by Wells, seconded by Vojtas, to approve the Main Pavilion Committee's report on the Main Pavilion Design Concept for The Ridge at Village Park and recommend that Village Board approve the project in the 2025 budget.

Motion Carried 6-0.

Dobbeck provided the following:

-100 Year Celebration was a success and thank you to every one of our volunteers and those that attended.

-Grogan Park playground is installed. The park will be ready for the ribbon cutting and Pints in the Park on September 19.

- There have been complaints about e-bikes on the Nancy Whalen Trail. Residents are advised to call the non-emergency number. Residents are requesting stairs on the Nancy Whalen Trail. Director Dobbeck is meeting with an eagle scout to discuss this project.

-Coldwater Creek Park grand opening had a large turnout. There are some concerns regarding the cork surfacing. The surfacing company will be applying a UV/glue coating under warranty to provide additional protection. We are also aware of staining occurring from the playground equipment and are working with the playground company to understand why.

-Summer Day Camp was the largest the Village has ever run.

-The Summer Sunshine Dance Recital on August 17 had over 300 attendees and 112 dancers. -Spooky Sussex has sold over 1,173 tickets and we changed the ticketing system to allow for more attendance.

8. Topics for Future Agenda Items

None were discussed.

9. Adjournment

Motion by Vojtas, seconded by Fourness to adjourn at 7:56 p.m.

Motion Carried 6-0.

Respectfully Submitted, Halie Dobbeck Parks and Recreation Director



N64W23760 Main Street Sussex, Wisconsin 53089 (262) 246-5200 info@sussexwi.gov villagesussex.org

TO:	Parks & Recreation Board
FROM:	Halie Dobbeck, Parks & Recreation Director
RE:	Community Special Event Request – "Disc Golf For Life"
DATE:	September 12, 2024

Catholic Memorial High School's Pro Life Club would like to host a disc golf tournament fundraiser for "Life's Connection" at Village Park on Saturday October 12, 2024 from 8am-2pm.

Facilities requested are:

-Disc Golf Course

-North Open Air Shelter

They plan to use the parking stalls in the park as their parking plan.

Application for a Special Event Sussex Parks & Recreation Department



N64 W23760 Main Street - Sussex, WI 53089 Phone: 262-246-5200 Fax: 262-246-5222 Email: info@villagesussex.org

VENT INFORMATION - Answer all questions com	
rganization Point of Contact: Jennifer T	
ame of Event: Disc Golf for Li	fe
ate(s) of Rental: Oct 12	
ental Hours (including set-up/take-down): <u>8</u>	
stimated Parking Needs: park parking	Estimated Attendance: <u>80-90 people</u>
ocation of Event: <u>X</u> Village Park Armo	
eck the following applicable components	Overnight Camping
your event:	Attracts more than 200 people
🧲 Fundraiser	Amusement Rides, Inflatables
Sell concessions/Sales of Any Kind	Tractor Show/Pull
Food Trucks	Parade or Run/Walk event Other (explain)
	y additional activities at your event or special requests:
Please describe the purpose of your event, list an We will have a disc g One "round" of disc golf beginning "The at each hold "best disc" prizes. There u	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest
We will have a disc g. One "round" of disc golf beginning "The at each hold "best disc" prizes. There us scores in several categories	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest s (TBD based on entries)
We will have a disc g One "round" of disc golf beginning "The at each hole "best disc" prizes. There u scores in several categories A light lunch and awards event.	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest s (TBD based on entries)
We will have a disc g. One "round" of disc golf beginning "The at each hole "best disc" prizes. There us scores in several categories A light lunch and awards event. Set up 8:00 cm	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest s (TBD based on entries)
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We will have a disc g. One "round" of disc golf beginning "The at each hole "best disc" prizes. There us scores in several categories A light lunch and awards event. Set up 8:00 am Registration 9:00 am	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest s (TBD based on entries)
We will have a disc g One "round" of dise golf beginning "The at each hole "best disc" prizes. There us scores in several categories A light lunch and awards event. Set up 8:00 am Registration 9:00 am Event Begins 10:00 Approximate end of	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest s (TBD based on entries)
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Please describe the purpose of your event, list an We will have a disc g One "round" of disc golf beginning "The at each hole "best disc" prizes. There us scores in several categories A light lunch and awards event. Set up 8:00 am Registration 9:00 am Event Begins 10:00 Approximate end of	olf tournament. with cards/groups of 3-6 e. One or two holes with will be prizes for lowest s (TBD based on entries)

EVENT DETAILS	NO	YES	ACTION TO BE TAKEN	FEE
Vill there be outdoor amplified sound?	X	and	See Chapter 9 in Village of Sussex Municipal Code regarding noise regulations.	
Vill alcohol be consumed?	X	ALL DE LA	\$15 Beer/Beverage Permit Fee per day	
DR	15 april			
Will alcohol be sold? (This includes any charges made for alcohol directly or indirectly for alcohol)	X		\$10 Temporary Alcohol License, \$10 Operator License for each individual serving alcohol and actual cost for each background check. The Village Clerk's office MUST be contacted (262-246-5200) to obtain rules & regulations regarding sales, service and permit applications no later than thirty (30) days prior to the rental.	
Are you requesting any Village street(s) to be closed to traffic?	Χ		Prepare traffic control plan in conformance with Waukesha County Sheriffs Department and provide to the Village of Sussex.	
Does this event involve a plan for tents, stages, inflatable . bounce houses or temporary structures?	Х		Must contact Diggers Hotline at least 14 days in advance to have the area marked. Any fees will be the responsibility of the renter.	
Will you be using electricity?	Χ		Use of electricity may be metered and charged after the event is complete.	
Will there be a need for additional refuse or recycling containers?	X		Provide your anticipated refuse and recycling needs. An additional fee may apply.	
Do you plan to provide additional portable toilets at your event based on expected attendance?	X		Ratio 1 to 100 or 1 to 50 for Alcohol Focused Events required. If not, Village of Sussex staff will determine needs for additional restrooms and bill you accordingly. For any special event, port-o-johns will be assessed a special cleaning fee for each day of the event if using Village port-o-johns.	
Would you like to post an event banner up to 30 days prior to your event to promote? (Village Park and Armory Park renters only)		×	\$30 Temporary Sign Permit is required. If our school allows outside p	articip
Have you provided a plan that includes information about security and emergency services on your site plan?	X		Consultation with the Fire and Sheriff's Dept. may be needed.	
Will you be having any kind of animals, performances, or amusement rides?	X		Must provide a certificate of insurance listing Village of Sussex as additional insured.	
Have you determined your parking plan?		X	Please provide details. Park at village park	
Are you requesting the use of traffic safety equipment, signs or barricades?	X		Please provide details of number and event location of requested traffic safety equipment. Additional fee may apply.	
Does your event have a fireworks display?	X		A permit is required from the Fire Dept and a copy must be given to the Village of Sussex.	

TOTAL OF FEES



N64W23760 Main Street Sussex, Wisconsin 53089 Phone (262) 246-5200 FAX (262) 246-5222 Email: info@villagesussex.org Website: www.villagesussex.org

MEMORANDUM

- To: September 17, 2024 Park and Recreation Board
- From: Gabriel Gilbertson, Community Development Director
- Re: Wildflower Subdivision

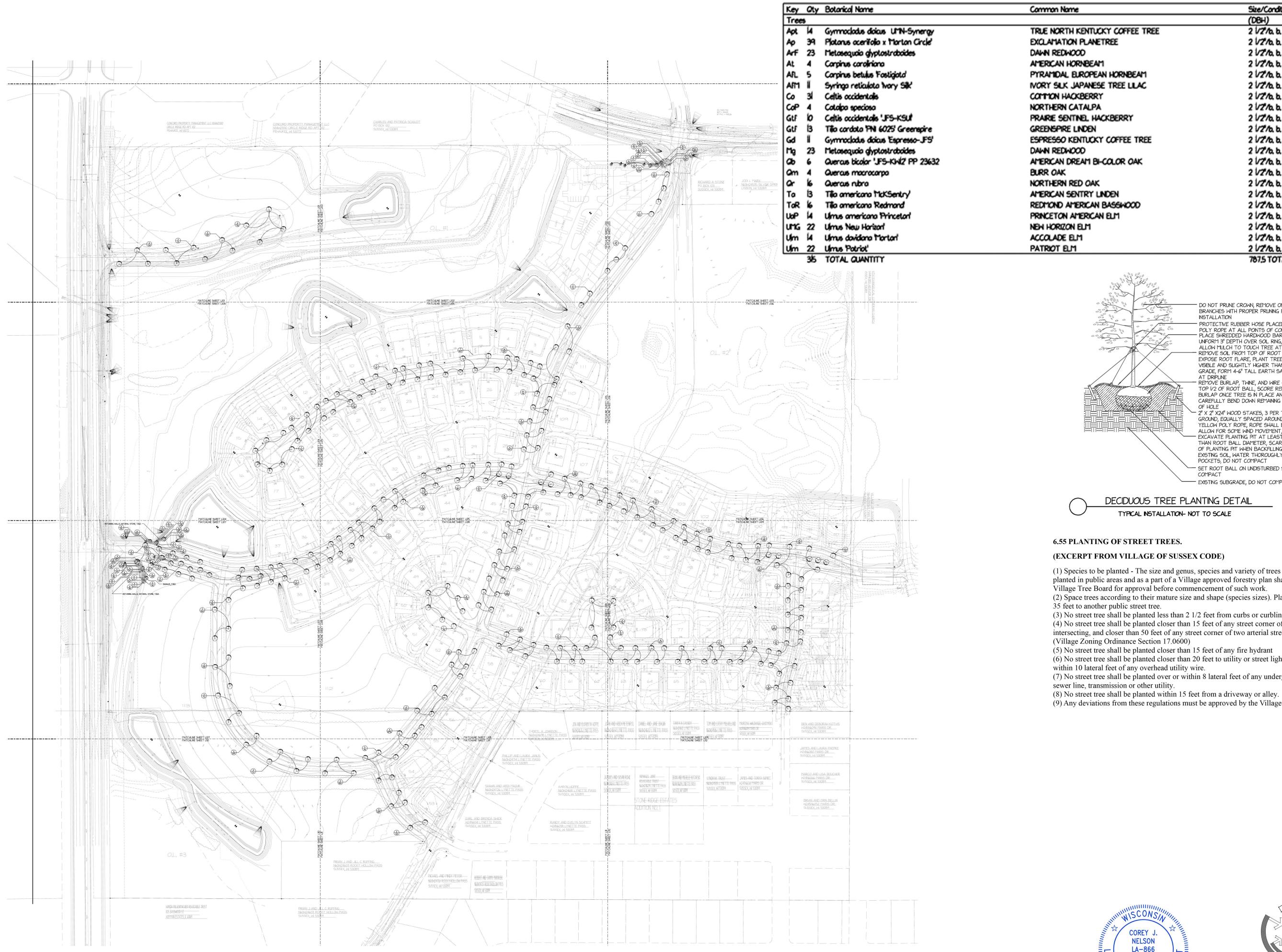
Date: September 11, 2024

The Wildflower Subdivision is a 111-lot single family subdivision on the southeast corner of Main Street and State Highway 164. The land is currently agricultural and being farmed as such. Because of its use as a farm field, the number of trees to be removed to accommodate the subdivision is minimal.

The submitted tree inventory is proposing to remove a total of 1,039 inches of trees and preserving 1,564 inches of trees. The Code requires the developer to mitigate 90% of the total tree inventory meaning the developer would have to plant 779 inches of trees to mitigate what is being removed.

According to the submitted landscape plan, the developer is proposing to plant 315 trees for a total of 787 inches. Because the developer is proposing to replant more inches worth of trees than is being removed, the Village would not require funds from the developer to plant trees elsewhere.

Recommendation: Staff recommends the Park and Recreation Board approve the tree preservation and mitigation plan for the Wildflower Subdivision subject to the developer implementing the submitted landscape plan and planting a total of 315 trees or 787 inches of trees and subject to the landscape plan being approved as part of the Developer's Agreement.



Landscape Architects & Contractors Celebrating Over Sixty Years of Outstanding Results

	Size/Condition
	(DBH)
TUCKY COFFEE TREE	2 1/2/a.b.
WETREE	2 1/2/a.b.
	2 1/2/a.b.
EAM	2 1/2/a.b.
PEAN HORNBEAM	2 1/2/a.b.
NESE TREE LILAC	2 1/2/a.b.
RRY	2 1/2/b.b.
PA	21/2/a.b.
HACKBERRY	2 1/2/a.b.
N	2 1/2/a.b.
CKY COFFEE TREE	2 1/2/b.b.
	2 1/2/a.b.
BI-COLOR OAK	2 1/2/a.b.
	2 1/2/a.b.
AK	2 1/2/a.b.
l' LINDEN	21/2/a.b.
AN BASSWOOD	2 1/2/a.b.
CAN ELM	2 1/2/a.b.
	2 1/2/a.b.
	2 1/2/a.b.

DO NOT PRUNE CROWN, REMOVE ONLY DEAD OR BROKEN BRANCHES WITH PROPER PRUNING PRACTICES PRIOR TO

21/2/a.b.

7875 TOTAL CALIPER (NCHES)

INSTALLATION PROTECTIVE RUBBER HOSE PLACED AROUND YELLOW POLY ROPE AT ALL PONTS OF CONTACT WITH TRUNK PLACE SHREDDED HARDWOOD BARK MULCH AT A

UNIFORM 3" DEPTH OVER SOL RING, DO NOT ALLOW MULCH TO TOUCH TREE AT ROOT FLARE REMOVE SOIL FROM TOP OF ROOT BALL TO FULL' EXPOSE ROOT FLARE, PLANT TREE WITH ROOT FLARE VISIBLE AND SLIGHTLY HIGHER THAN ADJACENT FINISH GRADE, FORM 4-6" TALL EARTH SAUCER AROUND TREE AT DRIPLINE REMOVE BURLAP, TWINE, AND WIRE CAGE FROM FROM TOP 1/2 OF ROOT BALL, SCORE REMAINING 1/2 OF BURLAP ONCE TREE IS IN PLACE AND REMOVE TWINE,

CAREFULLY BEND DOWN REMAINING WIRE TO BOTTOM OF HOLE 2" X 2" X24" WOOD STAKES, 3 PER TREE, SET INTO SOLID GROUND, EQUALLY SPACED AROUND TREE, SECURE WITH YELLOW POLY ROPE, ROPE SHALL BE TAUT YET ALLOW FOR SOME WIND MOVEMENT, REMOVE AFTER ONE YEAR EXCAVATE PLANTING PIT AT LEAST 2X-3X TIMES WIDER HAN ROOT BALL DIAMETER, SCARIFY AND BREAK DOWN SIDE OF PLANTING PIT WHEN BACKFILLING, BACKFILL WITH CLEAN EXISTING SOL, WATER THOROUGHLY TO ELMINATE ALL AIR POCKETS, DO NOT COMPACT

- SET ROOT BALL ON UNDISTURBED SUBGRADE, DO NOT COMPACT

- EXISTING SUBGRADE, DO NOT COMPACT

DECIDUOUS TREE PLANTING DETAIL

TYPICAL INSTALLATION- NOT TO SCALE

(1) Species to be planted - The size and genus, species and variety of trees and shrubs to be planted in public areas and as a part of a Village approved forestry plan shall be submitted to the Village Tree Board for approval before commencement of such work.

(2) Space trees according to their mature size and shape (species sizes). Plant trees no closer than

(3) No street tree shall be planted less than 2 1/2 feet from curbs or curblines and sidewalks. (4) No street tree shall be planted closer than 15 feet of any street corner of two local streets intersecting, and closer than 50 feet of any street corner of two arterial street intersections.

(5) No street tree shall be planted closer than 15 feet of any fire hydrant

(6) No street tree shall be planted closer than 20 feet to utility or street lighting pole, or under and (7) No street tree shall be planted over or within 8 lateral feet of any underground water line,

(9) Any deviations from these regulations must be approved by the Village Tree Board.



Post Office Box 823 Waukesha, WI 53187-0823 **262-549-6111 262-549-9229** www.nelsonlandscape.com

Sheet Title:

STREET TREE PLANTING-OVERALL

Project:

WILDFLOWER DEVELOPMENT

VILLAGE OF SUSSEX, WI

Client:

JBJ DEVELOPMENT (A DIVISION OF JBJ COMPANIES) W178 N9912 RIVERCREST DR., SUITE 101 GERMANTOWN, WI 53022

PHONE: (262) 255-1800

Fax: (262) 255-2234 **Plan Notes:**

Designed By: C. J. N. Drawn By: C. J. N. Date: 12-20-23 Revisions: 1-05-24, 8-06-24

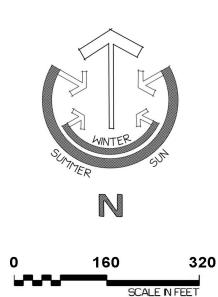
Notice:

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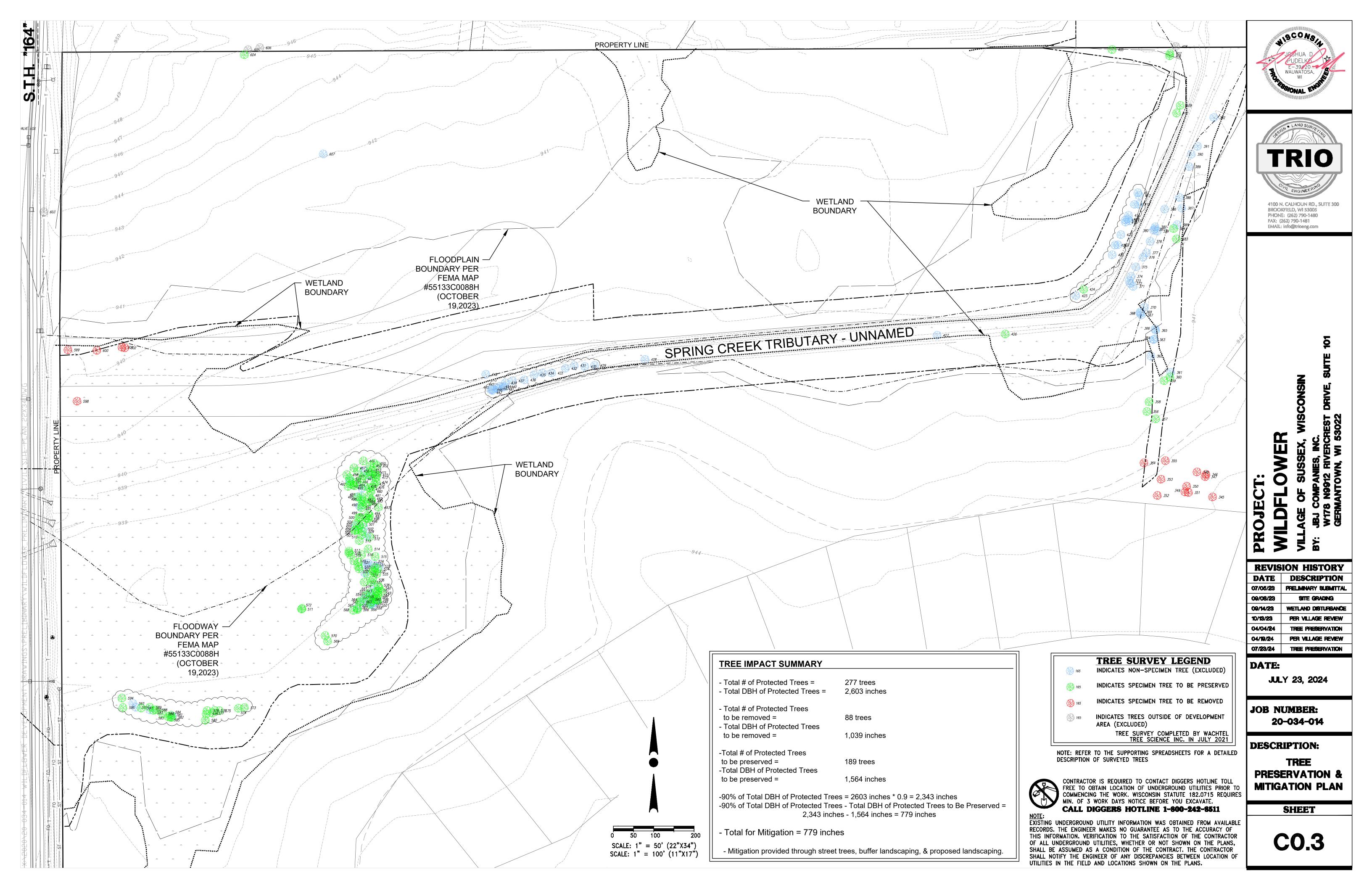
This plan is subject to final on-site conditions and may be modified to account for unforseen obstacles, other changes, or site modifications that were not made known at the time of preparation dated on this plan.

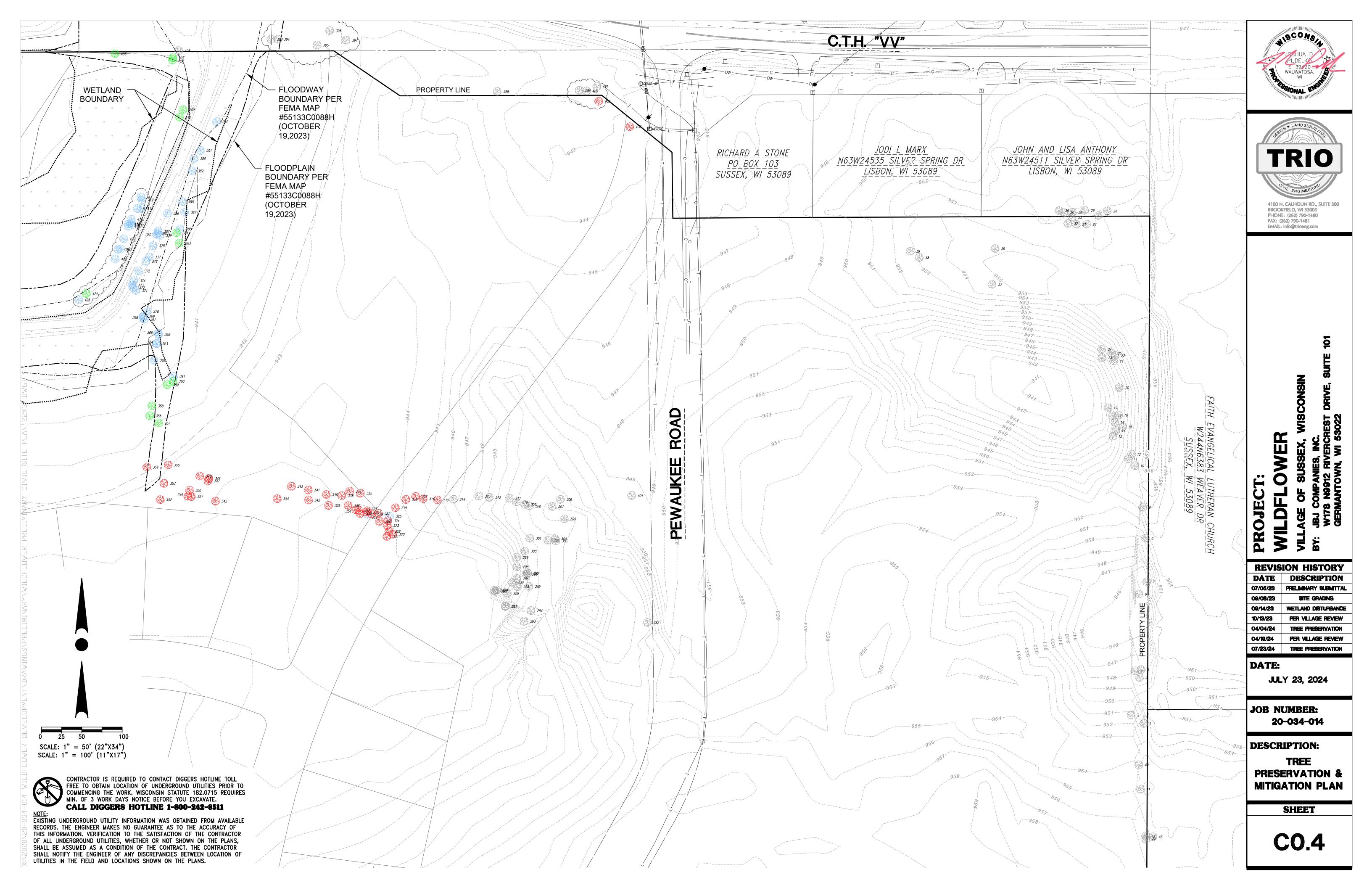


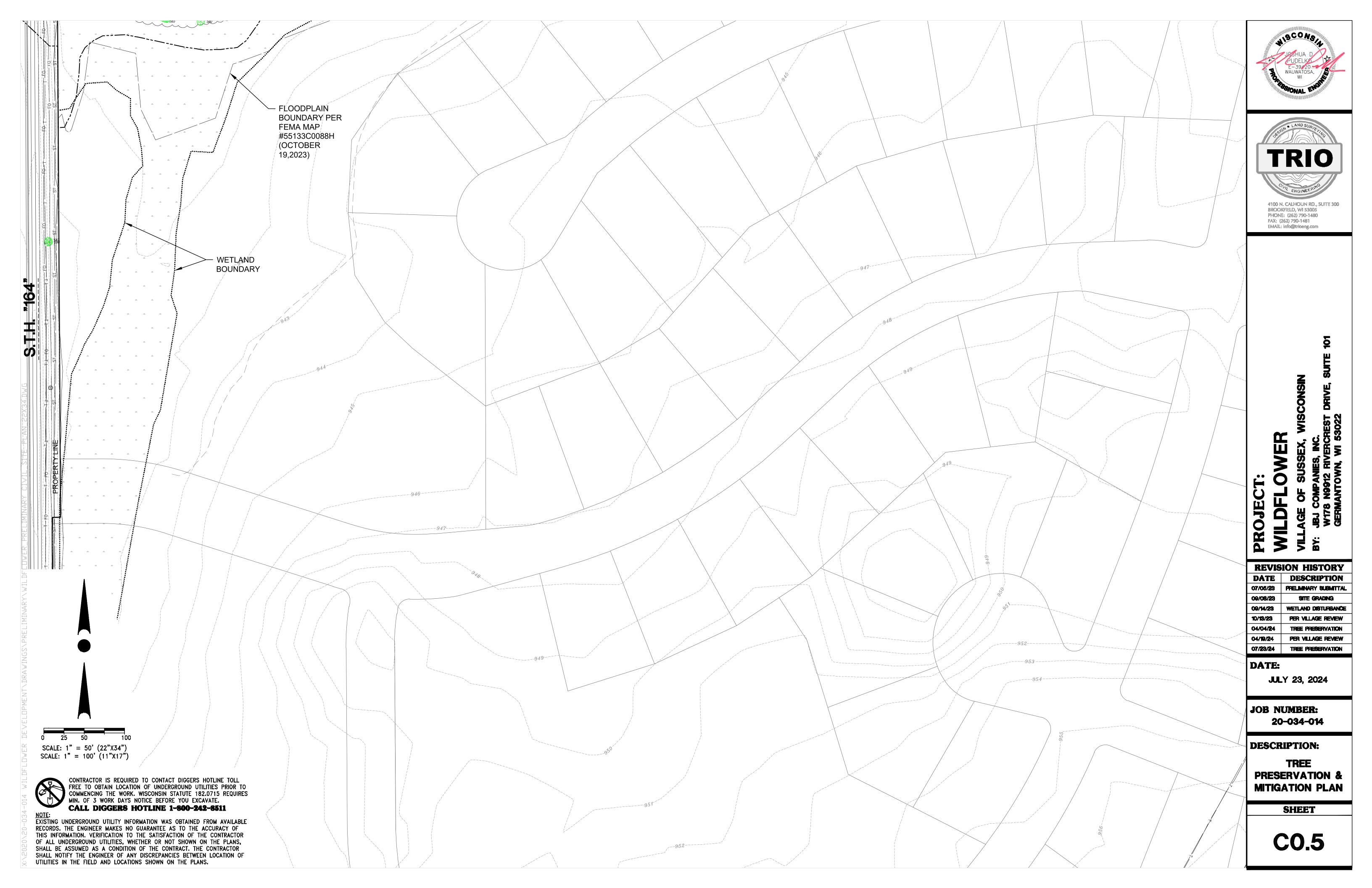




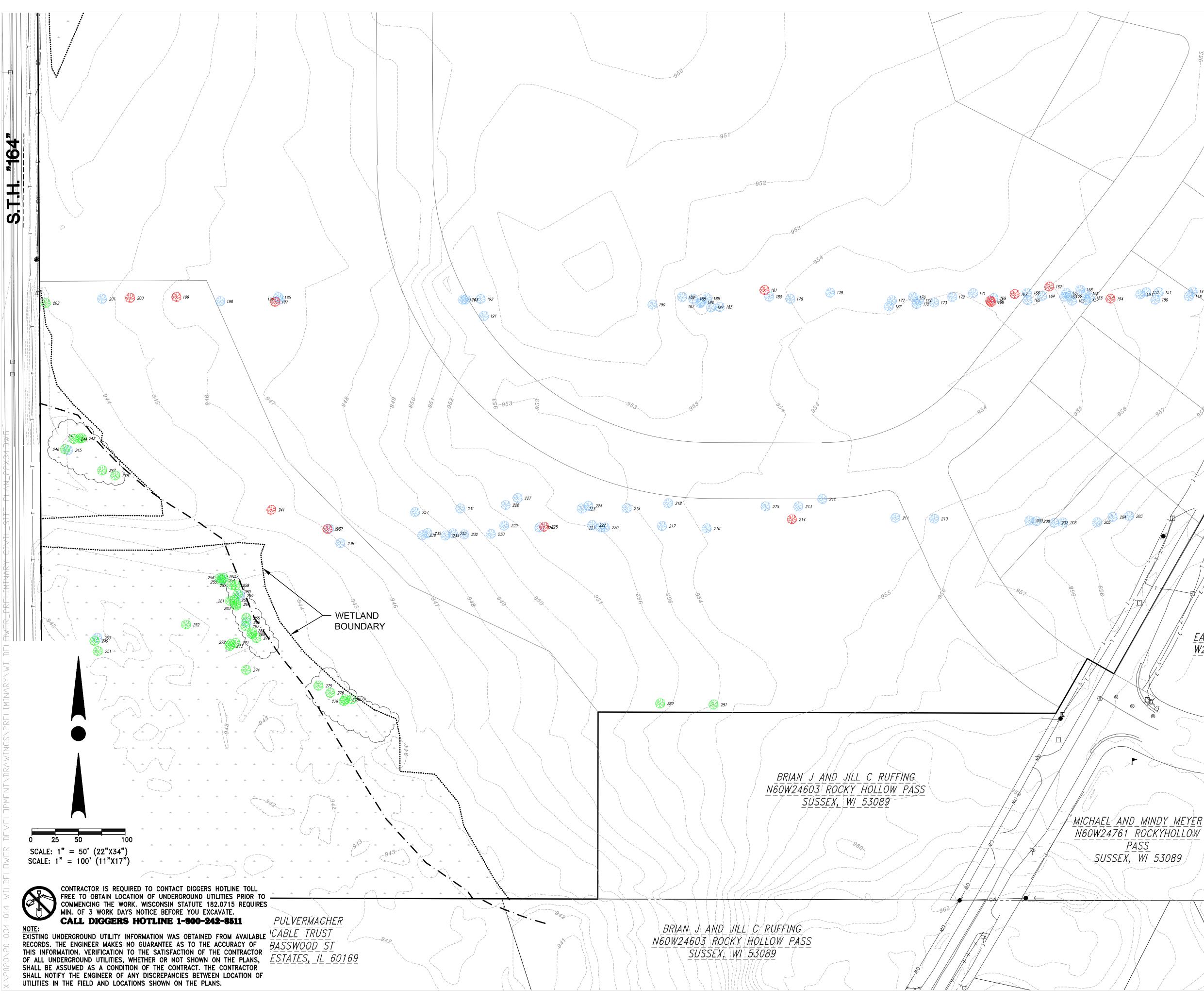
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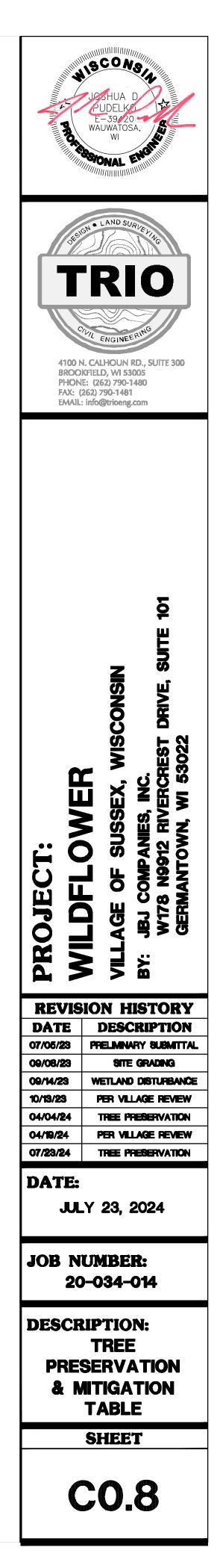






MILLISCONS, **TRIO** Qroy. 4100 N. CALHOUN RD., SUITE 300 BROOKFIELD, WI 53005 PHONE: (262) 790-1480 FAX: (262) 790-1481 EMAIL: info@trioeng.com PEW ALTER 145 147 146 N60 PHILLIP AND LAURA N60W24714 LYNETTE <u>SUSSEX, WI_5308</u> EST 022 WER SHAWN AND HEIDI MAZUR **PROJECT:** NGOW24726 LYNETTE PASS ANTON <u>SUSSEX, WI 53089</u> Ь Ш WILDE VILLAGE BY: JBJ C W178 GERM EARL AND BRENDA SWICK **REVISION HISTORY** W24N6041 LYNETTE PASS DATE DESCRIPTION SUSSEX, WI 53089 07/05/23 PRELIMINARY SUBMITTAL 09/08/23 SITE GRADING 09/14/23 WETLAND DISTURBANCE PER VILLAGE REVIEW 10/13/23 04/04/24 THEE PRESERVATION PER VILLAGE REVIEW 04/19/24 07/23/24 THEE PRESERVATION DATE: JULY 23, 2024 JOB NUMBER: 20-034-014 ROBERT AND TAMMY MAMAYEK N60W24737 **DESCRIPTION:** ROCKYHOLLOW-PASS TREE SUSSEX, WI 53089 PRESERVATION & **MITIGATION PLAN** SHEET **CO.7**

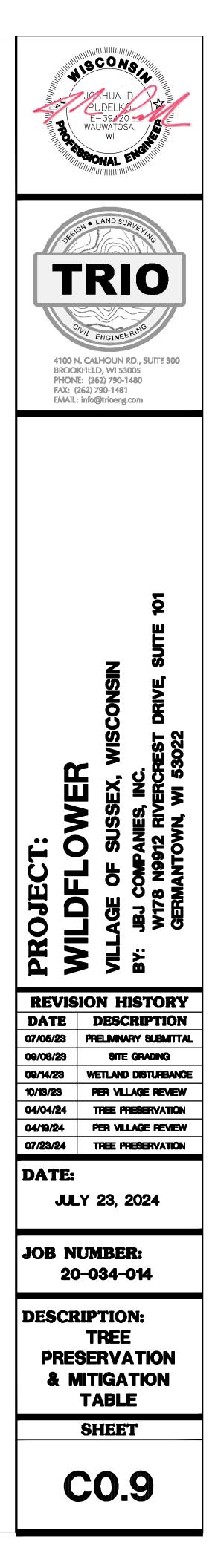
Tree ld	Common Name	DBH	Condition Class	Protected	Preserved	Tre e Id	Common Name	DBH	Condition Class	Protected	Preserved	Tree Id	Common Name	DBH	Condition Class	Protected	Preserved	Tree Id	Common Name	DBH	Condition Class	Protected	Preserved
1	Black Cherry	15	Good	E	-	77	Boxelder	7	Good	N	-	153	Boxelder Diask Champion	25	Good	N	-	229	Boxelder	14	Good	N	
2	Black Walnut	8	Good	E	-	78	Boxelder	12	Good	N	-	154	Black Cherry	16	Good	Y	N	230	Boxelder	10	Good	N	-
3	Mulberry Black Walnut	18	Good	E	-	79 80	Boxelder Boxelder	5	Good Fair	N	-	155 156	Boxelder Boxelder	21	Good	N	-	231 232	Boxelder Boxelder	21 16	Good Good	N	-
5	Black Cherry	9	Fair	E	-	81	American Elm	19	Fair	Y	Y	157	Boxelder	10	Good	N	-	232	Boxelder	15	Good	N	
6	Boxelder	13	Fair	E	-	82	Boxelder	6	Good	N	1.2	158	Boxelder	13	Good	N	-	234	Boxelder	10	Good	N	-
7	Boxelder	9	Fair	E	-	83	Boxelder	5	Good	N	14	159	Boxelder	11	Good	N	-	235	Boxelder	7	Good	N	-
8	Black Cherry	9	Fair	E	-	84	Boxelder	10	Fair	N	-	160	Boxelder	7	Good	N		236	Boxelder	21	Fair	N	-
9	Boxelder	8	Good	E	-	85	Boxelder	5	Fair	N	~ ~	161	Boxelder	14	Good	N	-	237	Boxelder	9	Fair	N	-
10	Black Walnut	9	Good	E	-	86	Black Cherry	10	Good	Y	Y	162	Mulberry	5	Good	Y	N	238	Boxelder	15	Good	N	-
11	Black Walnut	10	Good	E	-	87	American Elm	10	Good	Y	Y	163	Boxelder	15	Good	N	-	239	Boxelder	11	Fair	N	-
12	Black Cherry Black Cherry	10	Good	E	-	88	Boxelder American Elm	12	Good Good	N	- v	164 165	Boxelder Boxelder	30	Good	N	-	240 241	Black Cherry Black Cherry	22 16	Fair Good	r v	N
14	Boxelder	15	Good	F	-	90	Black Cherry	4	Good	N	-	166	Boxelder	9	Dead	N	-	241	Quaking Aspen	10	Good	Y	Y
15	Boxelder	14	Dead	E	-	91	Mulberry		Fair	Y	Y	167	Mulberry	12	Good	Y	N	243	Quaking Aspen	8	Good	Y	Y
<mark>1</mark> 6	Boxelder	15	Good	E	-	92	Black Cherry	5	Fair	Y	Y	168	Black Cherry	23	Good	Y	N	244	Quaking Aspen	14	Good	Y	Y
17	Boxelder	7	Good	E	-	93	Mulberry	8	Good	Y	Y	169	Boxelder	15	Good	N		245	Quaking Aspen	4	Fair	N	1
18	Boxelder	11	Dead	E	-	94	Black Cherry	4	Good	N	-	170	American Elm	23	Good	Y	N	246	Quaking Aspen	13	Good	Y	Y
19	Boxelder	9	Good	E	-	95	Mulberry	14	Good	Y	Y	171	Boxelder	19	Fair	N	-	247	Willow	11	Good	Y	Y
20	Black Walnut	9	Good	E		96	Black Walnut	8	Good	Y	N	172	Boxelder	30	Fair	N	-	248	Willow	6	Good	Y	Y
21	Ash	6	Dead	E	-	97	Mulberry	15	Good	Y	N	173	Boxelder	40	Fair	N	-	249	Quaking Aspen	8	Good	Y	Y
22	Boxelder Boxelder	12 12	Good	E	-	98	Boxelder	11	Fair	N		174	Boxelder	15	Good	N	-	250	Quaking Aspen	4	Good	N	- v
24	Mulberry	6	Good	F	-	99 100	Boxelder Boxelder	18 8	Good Good	N		175	Boxelder Boxelder	13	Good	N	-	251 252	Quaking Aspen Willow	9	Good	Y	v
25	Mulberry	7	Fair	E	-	101	Mulberry	7	Good	Y	N	177	Boxelder	6	Good	N	-	252	Quaking Aspen	5	Good	Y	Y
26	Boxelder	12	Fair	E	-	102	Mulberry	5	Good	Y	N	178	Boxelder	28	Good	N	-	254	Quaking Aspen	10	Good	Y	Y
27	Boxelder	13	Good	E	-	103	Mulberry	8	Fair	Y	N	179	Boxelder	12	Good	N	-	255	Willow	4	Fair	Ν	-
28	American Elm	6	Good	E	-	104	Mulberry	12	Good	Y	Y	180	Boxelder	20	Good	N		256	Quaking Aspen	9	Good	Y	Y
<mark>29</mark>	Boxelder	12	Good	E	-	105	Shagbark Hickory	25	Good	Y	Y	181	Black Cherry	13	Good	Y	N	257	Willow	11	Good	Y	Y
30	Boxelder	14	Fair	E	-	106	Boxelder	16	Fair	N	-	182	Boxelder	26	Good	N	-	258	Willow	6	Good	Y	Y
31	Boxelder	14	Good	E	-	107	Boxelder	5	Fair	N	-	183	Boxelder	20	Good	N	-	259	Willow	4	Good	N	-
32	American Elm Mulberry	5	Good Good	E	-	108	Black Walnut Boxelder	8 10	Good	Y	Ť.	184	Boxelder Boxelder	8	Good	N	-	260 261	Willow Quaking Aspen	7	Good	r v	Y
24	Boxelder	15	Fair	F	-	109 110	Boxelder	8	Good Good	N	-	185 186	Boxelder	5	Good Fair	N	-	261	Quaking Aspen	7	Good	Y	v
35	Mulberry	9	Good	E	-	111	Mulberry	11	Good	Y	Y	187	Boxelder	11	Good	N	-	263	Quaking Aspen	9	Good	Y	Y
36	Black Walnut	6	Good	E	-	112	Mulberry	11	Good	Y	Y	188	Boxelder	12	Fair	N	H	264	Willow	7	Good	Y	Y
37	American Elm	5	Fair	E	-	113	Mulberry	12	Good	Y	Y	189	Boxelder	25	Good	N	-	265	Willow	6	Good	Y	Y
38	Black Walnut	9	Good	E		114	Boxelder	12	Good	N	-	190	Boxelder	23	Fair	N	10 H	266	Willow	4	Good	N	<u> </u>
<mark>3</mark> 9	Black Walnut	5	Good	E	-	115	Boxelder	11	Good	N	-	191	Boxelder	6	Good	N	-	267	Willow	10	Good	Y	Y
40	Black Cherry	8	Good	E	-	116	Honeylocust	6	Good	Y	N	192	Boxelder	17	Good	N	-	268	Willow	11	Good	Y	Y
41	Mulberry Plack Charge	4	Good	E	-	117	Honeylocust	25	Good	Y	N	193	Boxelder	17	Good	N		269	Willow	11	Good	Y	Y
42	Black Cherry Black Cherry	13 26	Good	E	-	118 119	Honeylocust Honeylocust	5	Good	Y	N	194 195	Boxelder Boxelder	15	Good Fair	N	-	270 271	Willow Willow	10 12	Good	Y	Y
44	Boxelder	19	Good	F	-	115	Honeylocust	4	Good	N	_	195	Boxelder	11	Good	N	-	271	Willow	9	Good	v	Y
45	Boxelder	8	Good	E	-	121	Honeylocust	6	Good	Y	N	197	Black Cherry	41	Fair	Y	N	273	Willow	11	Good	Y	Y
46	Boxelder	10	Fair	E	-	122	Honeylocust	4	Good	N		198	Boxelder	31	Good	N	-	274	Willow	15	Good	Y	Y
47	Boxelder	8	Good	E	-	123	Mulberry	10	Good	Y	N	199	Black Cherry	18	Fair	Y.	N	275	Willow	10	Good	Y	Y
48	Boxelder	8	Good	E	H. Star	124	Mulberry	10	Good	Y.	N	200	Black Cherry	18	Fair	Y.	N	276	Quaking Aspen	12		Y	Y
49	Boxelder	8	Good	E	-	125	Boxelder	12	Good	N	2	201	Boxelder	16	Good	N		277	Quaking Aspen	13	Good	Y	Y
50	Boxelder	9	Good	E	-	126	Bur Oak	34	Good	Y	N	202	Black Cherry	20	Fair	Y	Y	278	Quaking Aspen	11	Good	Y	Y
51 52	Boxelder Mulberry	10	Poor Good	E	-	127	Black Walnut	11	Good	Y N	T.	203	Boxelder	18	Good	N	-	279	Quaking Aspen	11	Good	r v	T V
53	Mulberry	9	Good	F		128 129	Black Walnut Boxelder	4 20	Good	N		204	Boxelder Boxelder	8	Good	N	-	280 281	Mulberry Black Cherry	10 5	Fair Fair	Y	Y
54	Boxelder	12	Good	E	-	130	Black Cherry	11	Good	Y	Y	205	Boxelder	17	Good	N	-	282	Mulberry	6	Fair	E	0.00
55	Boxelder	8	Good	E	-	131	Boxelder	13	Good	N		207	Boxelder	10	Good	N	-	283	Mulberry	14	Fair	E	and the second sec
56	Boxelder	7	Good	E	-	132	Boxelder	11	Good	N	105	208	Boxelder	23	Fair	N	-	284	Mulberry	9	Fair	E	
57	Boxelder	6	Good	Ε	-	133	Boxelder	12	Good	N		209	Boxelder	16	Fair	N	-	285	Bur Oak	40	Good	E	
58	Boxelder	76	Fair	E	1	134	Mulberry	7	Good	Y	Y	210	Boxelder	24	Good	N	-	286	Mulberry	4	Fair	E	-
59	Boxelder	10	Good	E	-	135	Boxelder Block Walnut	22	Good	N	- N	211	Boxelder	20	Good	N	-	287	Mulberry	5	Fair	E	147
60 61	Mulberry Boxelder	4	Good Good	E		136	Black Walnut	12	Good	Y V	N	212 213	Boxelder Boxelder	25 17	Fair Fair	N	-	288	Mulberry	9	Fair	E	-
62	Boxelder	5	Good	N	-	137 138	Black Walnut Black Walnut	10	Good	v	N	213	Mulberry	1/	Fair	Y	N	289 290	Mulberry Mulberry	12	Fair Fair	F	-
63	Boxelder	9	Good	N	-	139	Black Cherry	10	Good	Y	N	214	Boxelder	18	Good	N	-	290	Mulberry	5	Fair	E	-
64	Black Cherry	11	Good	Y	N	140	Mulberry	8	Good	Y	N	216	Boxelder	17	Good	N	-	292	Mulberry	12	Fair	E	-
65	Boxelder	13	Fair	N	-	141	Black Walnut	9	Good	Y	N	217	Boxelder	22	Fair	N	-	293	Mulberry	6	Fair	E	-
66	Boxelder	9	Dead	N		142	Boxelder	8	Fair	N		218	Boxelder	18	Good	N	-	294	Mulberry	6	Fair	E	
67	Mulberry	6	Good	Y	N	143	Bur Oak	33	Good	Y	N	219	Boxelder	18	Good	N	-	295	Mulberry	5	Fair	E	-
68	American Elm	12	Fair	Y	N	144	Bur Oak	33	Good	Y	N	220	Boxelder	12	Fair	N	-	296	Mulberry	6	Fair	E	-
69	Mulberry Please Charge	6	Fair	Y	N	145	Mulberry	6	Good	Y	N	221	Boxelder	13	Fair	N	-	297	Mulberry	8	Fair	E	<u>_</u>
70	Black Cherry Boxoldor	6	Good	Y.	N -	146	Mulberry	6	Good	Y	N	222	Boxelder	7	Good	N	-	298	Bur Oak	38	Dead	E	-
71	Boxelder Boxelder	13	Good Good	N	-	147	Boxelder	15 7	Fair	N	-	223 224	Boxelder Boxelder	15 20	Fair Good	IN N	_	299	Mulberry Black Cherry	0	Fair	E	-
73	Boxelder	12	Good	N	-	148 149	Boxelder Boxelder	10	Good Good	N	-	224	Black Cherry	9	Good	Y	N	300 301	Black Cherry Mulberry	8 14	Fair Fair	F	-
74	Boxelder	10	Fair	N	-	150	Boxelder	10	Good	N		226	Boxelder	25	Fair	N		302	Mulberry	8	Fair	E	-
	Mulberry	13	Good	Y	N	151	Boxelder	15	Good	N	-	227	Boxelder	6	Good	N	-	303	Mulberry	14	Fair	E	
75						74/2813/J		15	Good			228	Boxelder	13	Fair	N		304	Mulberry	14	Fair	11-2	



ee Id	Common Name	DBH	Condition Class	Protected	Preserved
305 306	Black Cherry Mulberry	8 10	Fair Dead	E	
306	Mulberry				
307 308	Mulberry	7	Fair Fair	E	
308 309	Mulberry	10	Fair	E	
	Mulberry	10		E	-
310	Mulberry		Fair		-
311	Mulberry	10	Fair	E	-
312	Mulberry	7	Fair	E	-
313	Mulberry	12	Fair	E	-
314	Mulberry	11	Fair	E	-
315	Black Cherry	7	Fair	Y	N
316	Mulberry	9	Fair	Y	N
317	Mulberry	13	Fair	Y	N
318	Black Cherry	7	Fair	Y.	N
319	Northern Hackberry	15	Fair	Y	N
320	Mulberry	13	Fair	Y	N
321	Quaking Aspen	19	Good	Y	N
322	Quaking Aspen	17	Good	Y	N
323		5	Fair	Y	N
325 324	Mulberry Oueking Aspen	22	Good	Y	N
	Quaking Aspen				
325	Mulberry	4	Fair	N	- N
326	Quaking Aspen	11	Good	Y	N
327	Mulberry	6	Fair	Y	N
328	Quaking Aspen	24	Good	Y	N
329	Mulberry	12	Dead	N	-
330	Mulberry	7	Fair	Y	N
331	Mulberry	5	Fair	Y	N
332	Quaking Aspen	14	Good	Y	N
333	Mulberry	7	Fair	Y	N
334	Quaking Aspen	7	Fair	Y	N
335	Mulberry	8	Poor	Y	N
336	Mulberry	9	Fair	Y	N
337 337	Mulberry	8	Poor	Y	N
	Contraction of the second s	5		Y	N
338	Mulberry		Poor	Y	
339	Mulberry	10	Poor		Ņ
340	Mulberry	7	Poor	Y	N
3 <mark>41</mark>	Mulberry	7	Poor	Y	N
342	Mulberry	8	Poor	Y	N
343	Mulberry	9	Fair	Y	N
344	Mulberry	7	Poor	Y	N
345	Mulberry	5	Fair	Y	N
346	Mulberry	6	Fair	Y	N
347	Mulberry	7	Fair	Y	N
348	Black Cherry	9	Fair	Y	N
349	Mulberry	6	Fair	Y	N
		6	Fair	Y	N
350	Mulberry	6		Y	
351	Mulberry		Fair		N
352	Mulberry	11	Fair	Y	N
353	Mulberry	6	Fair	Y	N
354	Mulberry	12	Fair	Y	N
355	Mulberry	16	Fair	Y	Ν
856	Mulberry	10	Fair	Y	Y
357	Mulberry	11	Fair	Y	Y
858	Black Cherry	8	Fair	Y	Y
359	Mulberry	6	Fair	Y	Y
360	Mulberry	6	Fair	Y	Y
361	Mulberry	5	Dead	N	
362	Boxelder	9	Good	N	-
363	Boxelder	11	Good	N	572 2.1
364	Boxelder	7	Good	N	-
365	Boxelder	5	Good	N	242
366	Boxelder	5	Good	N	-
367	Boxelder	12	Good	N	
368	Boxelder	9	Good	N	-
369	Boxelder	9	Good	N	-
370	Boxelder	8	Good	N	-
371	Boxelder	5	Good	N	1 00
372	Boxelder	6	Good	N	-
373	Boxelder	6	Fair	N	
374	Boxelder	7	Good	N	-
375 375	Boxelder	9	Good	N	-
376	Boxelder	6	Good	N	-
377	Boxelder	8	Good	N	
378	Boxelder	8	Good	N	-
379	Boxelder	12	Good	N	
380	Boxelder	5	Good	N	-

Tree Id	Common Name	DBH	Condition
381	Boxelder	7	Goo
382	Boxelder	5	Goo
383 384	Mulberry Mulberry	5 12	Goo Fair
385	Boxelder	6	Fai
386	Boxelder	8	Goo
387	Boxelder	8	Fai
388	Boxelder	8	Fai
389	Boxelder	6	Fair
390	Boxelder	6	Fai
391	American Elm	4	Fair
392 393	Ash	4	Fair Fair
394	Ash	8	Dea
395	Mulberry	16	Fair
39 <mark>6</mark>	Bur Oak	38	Dea
397	Bur Oak	40	Goo
398	Mulberry	8	Fai
399	Black Walnut	6	Goo
400	Mulberry	11	Fair
401 402	Black Walnut Sugar Maple	6 14	Goo Goo
402	Black Walnut	13	GOO
404	Mulberry	15	Fair
405	American Elm	13	Goo
406	Quaking Aspen	17	Goo
407	American Elm	8	Goo
408	Boxelder	11	Fai
409	Mulberry	12	Fair
410 411	Mulberry	6 4	Fair Fair
411	Boxelder Boxelder	17	Fai
413	Boxelder	5	Fair
414	Boxelder	10	Fair
415	Boxelder	12	Fai
416	Boxelder	14	Fai
417	Boxelder	9	Fai
418 419	Boxelder Boxelder	10 8	Fai Fai
419	Boxelder	6	Fair
421	Boxelder	8	Fai
422	Boxelder	9	Fair
423	Boxelder	27	Goo
424	Mulberry	14	Fai
425	Boxelder	9	Fai
426	Mulberry	6 5	Fair
427 428	Boxelder Boxelder	9	Fai Fai
429	Boxelder	6	Fair
430	Boxelder	7	Fair
<mark>431</mark>	Boxelder	9	Fai
432	Boxelder	7	Fair
433	Boxelder	11	Fai
434	Boxelder Boxelder	5	Fair
435 436	Boxelder	6	Fai Fai
437	Boxelder	8	Fair
438	Boxelder	8	Fair
440	Boxelder	5	Fair
4 <mark>4</mark> 1	Boxelder	6	Fair
442	Boxelder	8	Fair
443	Boxelder	4	Fai
444 445	Boxelder Boxelder	5	Fai Fai
445	Boxelder	9	Fai
447	Boxelder	7	Fai
448	Boxelder	15	Poo
449	Quaking Aspen	9	Goo
450	Quaking Aspen	11	Goo
451	Quaking Aspen	12	Goo
452	Quaking Aspen	8	Goo
453	Quaking Aspen	9	Goo
454 455	Quaking Aspen Quaking Aspen	9	Goo Goo
	Quaking Aspen	6	GOO
455	Sent for the sector of the sec		
456 457	Quaking Aspen	8	Goo

Condition Class	Protected	Preserved	Tree Id	Common Name	DBH	Condition Class	Protected	Preserved	Tree Id	Common Name	DBH	Condition Class	Protected	Preserved
Good	N	-	458	Willow	9	Good	Y	Y	534	Quaking Aspen	5	Good	Y	Y
Good	N		459	Quaking Aspen	9	Good	Y	Y	535	Quaking Aspen	5	Good	Y	Y
Good	Y	Y	460	Quaking Aspen	4	Good	N	2	536	Quaking Aspen	6	Good	Y	Y
Fair	Y	Y	461	Quaking Aspen	6	Good	Y	Y	537	Quaking Aspen	7	Good	Y	Y
Fair	N		462	Quaking Aspen	9	Good	Y	Y	538	Quaking Aspen	7	Good	Y	Y
Good	N		463	Quaking Aspen	7	Good	Y	Y	539	Willow	4	Good	N	E
Fair	N	-	464	Quaking Aspen	6	Good	Y	Y	540	Willow	5	Good	Y	Y
Fair	N	- 1	465	Quaking Aspen	5	Good	Y	Y	5 <mark>41</mark>	Quaking Aspen	5	Good	Y	Y
Fair	N	-	466	Quaking Aspen	5	Good	Y	Y	542	Quaking Aspen	6	Good	Y	Y
Fair	N	-	467	Quaking Aspen	6	Good	Y.	Y.	543	Quaking Aspen	6	Good	Y	Y
Fair	N	1 0	468	QuakingAspen	7	Good	Y	Y	544	QuakingAspen	10	Good	Y	Y
Fair	N		469	Quaking Aspen	4	Good	N		545	Willow	5	Good	Y	Y
Fair	E	-	470	Quaking Aspen	5	Good	Y	Y	546	Quaking Aspen	5	Good	Y	Y
Dead	E	-	471	Quaking Aspen	7	Good	Y	Y	547	Quaking Aspen	5	Good	Y	Y
Fair	E	-	472	Quaking Aspen	7	Good	Y	Y	548	Quaking Aspen	6	Good	Y	Y
Dead	E	-	473	Quaking Aspen	6	Good	Y	Y	549	Quaking Aspen	6	Good	Y	Y
Good	E	-	474	Willow	8	Good	Y	Y	550	Quaking Aspen	4	Good	N	e 🛥
Fair	E	a (475	Quaking Aspen	7	Good	Y	Y	551	Willow	8	Good	Y	Y
Good	E	-	476	Quaking Aspen	8	Good	Y	Y	552	Quaking Aspen	4	Good	N	-
Fair	E		477	Quaking Aspen	5	Good	Y	Y	553	Quaking Aspen	4	Good	N	-
Good	E	.	478	Quaking Aspen	9	Good	Y	Y	554	Quaking Aspen	5	Good	Y	Y
Good	Y	N	479	Quaking Aspen	4	Good	N	<u>1</u> 201	555	Quaking Aspen	8	Good	Y	Y
Good	Y	N	480	Willow	5	Good	Y	Y	556	Quaking Aspen	6	Good	Y	Y
Fair	E	<u>1</u> 11	481	Quaking Aspen	7	Good	Y	Y	557	Willow	4	Good	N	H
Good	Y	Y	482	Quaking Aspen	7	Good	Y	Y	558	Willow	4	Good	N	
Good	Y	Y	483	Quaking Aspen	7	Good	Y	Y	559	Willow	4	Good	N	
Good	Y	Y	484	Quaking Aspen	4	Good	N	-	560	Willow	5	Good	Y	Y
Fair	E	-	485	Quaking Aspen	6	Good	Y	Y.	561	Willow	4	Good	N	F
Fair	Y	Y	486	Quaking Aspen	7	Good	Y	Y	562	Quaking Aspen	4	Good	N	1
Fair	Y	Y	487	Quaking Aspen	8	Good	Y	Y	563	Quaking Aspen	8	Good	Y	Y
Fair	N	7	488	Quaking Aspen	5	Good	Y	Y	564	Quaking Aspen	8	Good	Y	Y
Fair	N		489	Quaking Aspen	5	Good	Y	Y	565	Willow	6	Good	Y	Y
Fair	N	-	490	Quaking Aspen	9	Good	Y	Y	566	Quaking Aspen	5	Good	Y	Y
Fair	N	-	491	Willow	6	Good	Y	Y	567	Quaking Aspen	4	Good	N	-
Fair	N	-	492	Willow	4	Good	N	-	568	Quaking Aspen	5	Good	Y	Y
Fair	N	-	493	Willow	6	Good	Y	Y	569	Willow	13	Good	Y	Y
Fair	N	-	494	Quaking Aspen	5	Good	Y	Y	570	Willow	13	Good	Y	Y
Fair	N	E 1	495	Quaking Aspen	5	Good	Y	Y	571	Willow	13	Good	Y	Y
Fair	N	-	496	Quaking Aspen	10	Good	Y	Y	572	Quaking Aspen	20	Good	Y	Y
Fair	N		497	Quaking Aspen	9	Good	Y	Y	573	Willow	7	Good	Y	Y
Fair	N	-	498	Willow	13	Good	Y	Y	574	Willow	5	Good	Y	Y
Fair	N		499	Willow	7	Good	Y	Υ.	575	Willow	6	Good	Y	Y
Good	N	-	500	Quaking Aspen	5	Good	Y	Y	576	Quaking Aspen	8	Good	Y	Y
Fair	Y	Y.	501	Quaking Aspen	6	Good	Y	Y	577	Willow	5	Good	Y	Y
Fair	N	Y	502	Quaking Aspen	4	Good	N	-	578	Willow	6	Good	Y	Y
Fair			503	Quaking Aspen	10	Good	Y	Y	579	Quaking Aspen	5	Good		Y
Fair	N	-	504	Quaking Aspen	5	Good	Y	Y	580	Willow	7	Good	Y	Y
Fair	N	,	505	Willow	4	Good	N		581	Willow	4	Good	N	-
Fair	N	100 (100 (100 (506	Willow	5	Good	Y	Y	582	Willow	10	Good	1 V	Y
Fair Fair	N	-	507	Willow		Good	Y	Y	583	Willow	10	Good	1	Y
		-	508	Willow Qualing Aspon	5	Good	Y	Y	584	Willow	9	Good	Y	Y
Fair Fair	N	-	509	Quaking Aspen	6	Good	1	A.1	585	Quaking Aspen	9	Good	Y	Y
Fair	N	-	510	Quaking Aspen	10 4	Good	Y	Y	586	Willow	5	Good	Y	Y
Fair	N		511	Quaking Aspen	77	Good	N	-	587	Quaking Aspen	5	Good	Y	Y
		-	512	Quaking Aspen	9	Good	Y	Y	588	Willow	9	Good	Y	Y
Fair Fair	N N		513	Willow Qualing Aspen	8	Good	Y		589	Quaking Aspen	5	Good	X	Y
			514	Quaking Aspen	5	Good	Y	Y	590	Willow	4	Good	N	-
Fair	N		515	BigTooth Aspen	8	Good	Y	Y	591	Willow	6	Good	Y	Y
Fair Fair	N		516	Quaking Aspen	7	Good	Y	Y	592	Willow	4	Good	N	-
Fair		-	517	Quaking Aspen	8	Good			593	Willow	4	Good	N	-
Fair	N	-	518	Quaking Aspen	8	Good	Y	Y	594	Quaking Aspen	5	Good	Y	Y
Fair	N		519	Quaking Aspen	8	Good		Y	595	Quaking Aspen	7	Good	•	Y
Fair	N	-	520	Quaking Aspen	9	Good	Y	Y	596	Willow	9	Good	Y	Y
Fair	N	-	521	Quaking Aspen	10	Good	Y	Y	597	Willow	10	Good		Y
	N		522	Quaking Aspen	5	Good	Y	Y	598	Willow Amorican Flm	12	Fair	Y	N
Fair	N	-	523	Quaking Aspen	8	Good			599	American Elm	6	Good	1	N
Poor	N Y	- Y	524	Quaking Aspen	4	Good	N		600	QuakingAspen	20	Good	Y	N
Good		Y	525	Quaking Aspen	4	Good	N		601	Quaking Aspen	12	Good	Y	N
Good	Y	Sector Se	526	Willow	4	Good	N	-	602	Quaking Aspen	8	Good	Y	N
Good	Y	Y	527	Quaking Aspen	5	Good	Y	Y	603	Boxelder	12	Good	E	-
Good	Y	Y	528	Quaking Aspen	4	Good	N	-	604	Quaking Aspen	6	Good	Y	Y
Good	1.000	Y.	529	Willow	10	Good	Y	Y	605	Quaking Aspen	4	Good	E	-
Good	Y	Y	530	Willow	9	Good	Y	Y	606	Quaking Aspen	4	Good	E	1
Good	N	- 1	531	Quaking Aspen	6	Good	Y	Y	607	Bur Oak	50	Dead	N	1.0
Good	Y	Y	532	Quaking Aspen	9	Good	Y	Y						
Good	Y	Y	533	Quaking Aspen	4	Good	N							





N64W23760 Main Street Sussex, Wisconsin 53089 (262) 246-5200 info@sussexwi.gov villagesussex.org

то:	Parks & Recreation Board
FROM:	Halie Dobbeck, Parks & Recreation Director
RE:	External Organization Signage Policy
DATE:	September 12, 2024

Recent Supreme Court decisions have determined that municipalities cannot limit the content of messages posted by organizations renting their property. As a result, our previous signage policy has been nullified and a new policy has been drafted for your consideration.

The updated policy stipulates that signage can only be posted by organizations that have contributed a minimum of \$75,000 to Village improvements over the organization's lifetime. These organizations have established long-term events in the Village, and restricting their signage would significantly affect our residents. If any of these organizations present a banner or message which upon a content-neutral staff review is determined to be a safety concern, additional steps will be taken. This includes but is not limited to the organization needing to hire security to ensure that Village staff and property are safe for the duration of the message or banner's presence in the community.



External Signage Policy

Purpose: The purpose of this policy is to establish users and procedures for external signage on public property. Both electronic signage and physical signage (typically banners) provide an advertising display for the promotion of events sponsored by the Village of Sussex, Pauline Haass Public Library, and local, permitted community organizations. It is intended to raise community awareness of events or of information which concerns the community residents. The sign may be used to announce other appropriate community events and information sponsored by groups or associations other than the Village of Sussex, if these events and information meet the criteria outlined in this policy.

1. Permitted Users & Priority Order

- a. Village of Sussex, its departments and affiliated Park & Recreation entities
- b. Pauline Haass Public library and its affiliated entities
- c. Hamilton School District as requested by the District Superintendent
- d. Community organizations that have contributed at least \$75,000 over the lifetime of the organization towards Village improvements.

2. Message/Sign Quantity

Electronic Sign	Physical Signage on Public Property
No more than five messages will be	Only one banner can be posted on public
allowed on the sign at any given time.	property at a time.
Messages placed on the sign should be	
limited to a maximum of three lines in	
length and up to a maximum of 15	
characters per line (depends on font size).	

4. Message/Sign Posting Duration

Electronic Sign	Physical Signage on Public Property
Messages will only be allowed on the sign	Banners are only allowed to be posted a
a maximum of four weeks prior to the	maximum of four weeks prior to the event.
event.	

5. Limitation of Message Content

The content of the message is suggested to be limited to include the following information.

- a. date
- b. time
- c. name of event/program
- d. location
- e. cost
- f. reason

The message/banner proof must be submitted at least 72 business hours in advance of set up to the Parks and Recreation Department. It will be reviewed on a content neutral basis. If staff determines that it may cause a security concern for Village property or staff, the entity will need to pay for necessary security to protect the Village's property.

Updated 10 March 2010; adopted 27 April 2010; updated 12 September 2024