

**Village of Sussex  
Park and Recreation Board  
6:30 p.m. Tuesday, September 17, 2024  
Sussex Civic Center  
N64W23760 Main Street, Sussex, WI 53089**

**MINUTES**

Meeting was called to order at 6:30pm.

**1. Roll Call**

Members Present: Chairman Bob Fourness, Chuck Vojtas, Trustee Ron Wells, Kelly Tetting, Mike Waltz, Chris Kostka, and Nadine Coenen

Members Absent: None

Staff Present: Parks and Recreation Director, Halie Dobbeck

**2. Consideration and action on minutes from the August 20, 2024, meeting.**

Motion by Vojtas, seconded by Coenen to approve the minutes as presented.

Motion Carried 7-0.

**3. Comments from Citizens**

No one was present that wished to speak.

**4. Consideration on Special Event Application**

Dobbeck presented the memo and event organizers were present for questions.

Motion by Fourness, seconded by Coenen to approve the special event application for the event "Disc Golf for Life". If the event chooses to post advertising signage, the signage must be reviewed by Village staff prior to posting.

Motion Carried 7-0.

**5. Consideration on Subdivision Tree Management Plan**

Motion by Fourness, seconded by Kostka, to approve the tree management plan as presented upon review by an arborist in accordance with the Village's Urban Forestry Management Plan and any suggestions made by the arborist are implemented.

Motion Carried 7-0.

**6. Consideration on Signage Policy**

Motion by Waltz, seconded by Kostka, to approve the signage policy with the addition of allowing organizations that have successfully hosted an event on Village property for 5 of the last 7 years to be allowed to post advertising signage.

Motion Carried 7-0.

**7. Director's Report**

Dobbeck provided the following:

-Fall Programs are off to an amazing start! Largest group of dancers in the history of the program – 135 in our school year dance program. 98 kids in Flag Football (78 in 2023). And record fill-up times for our Adults Over 50 art and socializing programs.

-The park team is actively working on the Vista Run Park build while wrapping up summer projects and gearing up for Spooky Sussex. Spooky has sold a total of 1,719 tickets so far (last year's cap was 1,800).

-At the Village Board budget meeting last Tuesday the board voted to build the Main Pavilion and a new Park Maintenance Facility in 2025 as a part of the budget. We will spend the rest of the year preparing those construction documents to bid the projects in January or February 2025.

-The Village Board approved last month's Aquatic Facility Committee recommendations and we've been collecting responses. So far we have 30 applicants. Applications close 9/30.

-Grogan Pints in the Park is Thursday 9/19. Ribbon cutting is at 5:30pm. Please consider joining us.  
-Wine Tasting is next week Thursday and we have a Artist Over 50 show coming up on October 3. We would love to meet our goal of 100 pieces, we are currently just over 70. Please consider attending and showing support for these artists; 5-7pm.

**8. Topics for Future Agenda Items**

None were discussed.

**9. Adjournment**

Motion by Vojtas, seconded by Tetting to adjourn at 7:09 p.m.

Motion Carried 7-0.

Respectfully Submitted,  
Halie Dobbeck  
Parks and Recreation Director

DRAFT