

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
January 7, 2020**

**1. Roll Call**

The meeting was called to order by Chairman Dietrich at 6:00 p.m.

Members present: Trustee Tim Dietrich, Trustee Lee Uecker, Mike Schulist, and Trustee Michael Bartzen

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, Administrative Services Director Samuel Liebert, Captain Lisa Panas, President Greg Goetz Trustee Scott Adkins, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes**

A motion by Schulist, seconded by Bartzen to approve the December 3, 2019 meeting minutes as presented. Motion carried 4-0.

**3. Comments from Citizens**

No one was present who wished to be heard.

**4. Consideration and possible action on bills for payment:**

A motion by Uecker, seconded by Bartzen to recommend to the Village Board approval of bills for payment in the amended amount of \$742,995.82. Motion carried 4-0.

**5. Consideration and possible action on Utility Items:**

**A. Timing Requirements for Connections to Public Utilities**

A motion by Uecker, seconded by Dietrich to recommend to the Village Board approval of a policy to require connection to public utilities for properties located within the Village of Sussex (excluding new construction) no later than 10 years after the utility connection becomes available. The private septic and water system shall be tested every two years until they are abandoned. Motion carried 4-0.

**6. Consideration and possible action on Sidewalk and Street Items:**

**A. 2020 Road Closures for Village Sponsored Events**

A motion by Schulist, seconded by Bartzen to recommend to the Village Board approval of Resolution 20-03 approving road closures for 2020 Village sponsored events. Motion carried 4-0.

**7. Consideration and possible action on Other Public Works Items:**

**A. Electric Scooters**

Captain Panas presented information about electric scooters, and recommended no action by the Committee.

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

**B. Acceptance of Johannsen Farms Subdivision Improvements**

A motion by Uecker, seconded by Schulist to recommend to the Village Board approval of Resolution 20-04 accepting the improvements for Johannsen Farms. Motion carried 4-0.

**9. Other discussion for future agenda topics**

None

**10. Adjournment**

A motion by Bartzen, seconded by Schulist to adjourn the meeting at 6:38 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator