



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

AGENDA  
VILLAGE BOARD  
VILLAGE OF SUSSEX  
6:00 PM TUESDAY, MARCH 10, 2020  
SUSSEX CIVIC CAMPUS – BOARD ROOM 2<sup>nd</sup> FLOOR  
N64W23760 MAIN STREET

1. Roll call.
2. Pledge of Allegiance.
3. Consideration and possible action on minutes from the Village Board meeting held on February 25, 2020.
4. Communications and Public Hearing(s)
  - A. Village President Report. Report on meetings attended/up-coming, communications, and recognitions including Successfully Sussex Awards.
  - B. Public Hearings:
    1. Public hearing regarding the proposed issuance of Village of Sussex, Wisconsin Industrial Development Revenue Bonds, Series 2020 (Prestwick Development LLC Project).
5. Committee Reports
  - A. Finance and Personnel Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
    1. Recommendation and possible action on Closing 2019 Check Register, February Check Register and P-card Statement.
    2. Recommendation and possible action Final Resolution 20-11 regarding Industrial Development Revenue Bond Financing for Prestwick Development LLC Project.
    3. Recommendation and possible action on:
      - A. Initial Resolution 20-12 Authorizing General Obligation Bonds in an Amount Not to Exceed \$8,000,000 for Street Improvement Projects.
      - B. Resolution 20-13 Providing for the Sale of Not to Exceed \$8,000,000 General Obligation Street Improvement Bonds, Series 2020A.
      - C. Resolution 20-14 Providing for the Sale of Approximately \$1,040,000 Sewerage System Revenue Bonds, Series 2020B.
      - D. Resolution 20-15 Providing for the Sale of Approximately \$1,955,000 Storm Water System Revenue Bonds, Series 2020C.

4. Recommendation and possible action on Ordinance 866 to Repeal and Recreate Chapter 4, Sub Section 6 Entitled “Operator’s License” of the Municipal Code of the Village of Sussex.
5. Update on Operator’s License Policy
- B. Public Works Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
  1. Recommendation and possible action on Public Works bills for payment.
  2. Recommendation and possible action on Bug Line and Silver Spring Right of Way Deed.
  3. Recommendation and possible action on award of HVAC Preventative Maintenance Services contract.
6. Staff Reports on upcoming events, projects in process, future agenda items and scheduled meetings.
7. Comments from citizens present.
8. Old Business.
9. New Business.
10. Consideration and possible action on resignations and appointments.
  - A. Appointment of new Election Inspectors – 2 year term, 2020-2021.
11. Adjournment

Greg Goetz  
Village President

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Jeremy Smith  
Village Administrator

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM  
THE VILLAGE BOARD AND ARE  
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD  
**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
February 25, 2020**

**1. Roll Call**

The meeting was called to order by President Goetz at 6:00 pm.

Members present: Greg Zoellick, Scott Adkins, Tim Dietrich, Michael Bartzen and President Greg Goetz.

Members excused: Lee Uecker and Wendy Stallings.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

**2. Pledge of Allegiance**

President Goetz led the pledge of allegiance.

**3. Meeting Minutes**

A motion by Adkins, seconded by Zoellick to approve the February 11, 2020 Village Board meeting minutes.

Motion carried 5-0

**4. Communications and Public Hearings**

**A. Village President Report**

President Goetz stated that there will be a neighborhood meeting on February 26 at 6:00 pm in regards to the new Maple Ave reconstruction project. March 3, Public Works Committee will meet at 6:00 pm in the Civic Center boardroom to be followed by the Finance & Personnel Committee.

**5. Committee Reports**

**A. Board of Fire Commissioners**

President Goetz stated that the last meeting was cancelled. The next meeting will be April 21 at 5:00 pm.

**B. Community Development Authority**

There was no report to be given.

**C. Park & Recreation Board**

1. Motion by Dietrich, seconded by Goetz to approve of the Sussex Area Service Club 10 Year Contract Agreement.

Motion carried 5-0

2. Motion by Dietrich, seconded by Adkins to approve of the 2020 Village Park Concession Stand Contract.

Motion carried 5-0

3. Motion by Dietrich, seconded by Zoellick to approve of the 2020 4<sup>th</sup> of July Fireworks Contract with Wolverine Fireworks for \$16,000.

Motion carried 5-0

**D. Pauline Haass Library Board**

Trustee Zoellick stated that the library has been working on their computer replacements. The library will also be working with village staff on replacing their phones. The AARP tax help filled all of their slots for appointments this year and appreciates the staff's help in making that happen. 81 new library cards were issued in the month of January.

**E. Plan Commission**

1. Motion by Adkins, seconded by Bartzen to approve of the CSM for Prestwick Group addition (W248N5499

Executive Drive) subject to a cross access easement being established on the CSM, conditions of the Village Engineer, standard conditions of CSM approvals and Exhibit A. Motion carried 5-0

#### **F. Public Safety and Welfare**

1. Motion by Bartzen, seconded by Adkins to approve Ordinance No. 863, An Ordinance to repeal and recreate Chapter 7, Subsection 7.14 entitled "REGULATION OF HEAVY TRAFFIC" and Subsection 7.17 entitled "PENALTIES" of the Municipal Code of the Village of Sussex. Motion carried 5-0

2. Motion by Bartzen, seconded by Zoellick to approve Ordinance No. 865, An Ordinance to repeal and recreate Chapter 9.09 Subsection (4)(E) Entitled "ALARM SYSTEM REQUIREMENTS AND FALSE ALARMS PROHIBITED, FALSE ALARM FEES" of the Municipal Code of the Village of Sussex. Motion carried 5-0

3. Motion by Bartzen, seconded by Goetz to approve Resolution No. 20-09, A Resolution setting False Alarm Fees. Motion carried 5-0

#### **6. Staff Reports**

Mrs. McElroy-Anderson stated that staff have been busy with the Maple Avenue project. Staff had two successful pre-construction meetings to cover both sections of the project. Road closures are tentative starting March 16, weather pending. The project will have electronic signs communicating updates to residents.

Mr. Smith stated that Madeline Park was rated as having some of the happiest users with the proprietary smart phone app that is made available to residents. SB 203 passed and is going to the Governor to be signed, which allows for village staff to process operator licenses without Board approval.

Mr. Macy gave an update on recent state bills passed, in relation to personal property and TID. The State Senate has one more session this year and the Assembly is done with their work.

Mr. Liebert stated that the village is currently in the process of leaving AT&T as our phone service provider, due to rate increases happening in April of this year. This has presented the village an opportunity to also update the phone system at the Civic Center, Library and Public Safety Building. Thank you to the poll workers for all of their hard work. Turnout was around 20%, higher than expected.

#### **7. Comments from Citizens Present**

Ann Dreikosen, N68W23451 Maize Ct. of Sussex, WI asked that the Village look into the excessive snow covering drains in Maize Court. Village staff said they would follow up with Ms. Dreikosen and her concerns.

No one else present wished to speak.

#### **8. Old Business**

There was no old business to discuss.

#### **9. New Business**

There was no new business to discuss.

#### **10. Consideration on resignation and appointments**

There were no resignations or appointments.

#### **11. Adjournment**

Motion by Adkins, seconded by Bartzen to adjourn at 6:33 pm.

Motion carried 5-0

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer

## NOTICE OF PUBLIC HEARING

Notice is hereby given, in compliance with requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, that the Village of Sussex, Wisconsin (the “Village”), will hold a public hearing on March 10, 2020 at 6:00 p.m., or as soon thereafter as the matter may be heard, at Village Hall, N64 W23760 Main Street, Sussex, Wisconsin, regarding the proposed issuance of Village of Sussex, Wisconsin Industrial Development Revenue Bonds, Series 2020 (Prestwick Development LLC Project), in an aggregate amount not to exceed \$6,200,000, pursuant to Section 66.1103 of the Wisconsin Statutes, to finance a project to be owned by Prestwick Development LLC, a Wisconsin limited liability company (“Prestwick”), Stirling Development, LLC, a Wisconsin limited liability company (“Stirling”), and The Prestwick Group, Inc., a Wisconsin corporation (“Prestwick Group” and together with Prestwick and Stirling, the “Borrower”).

The Borrower’s project consists of the (i) acquisition of land, (ii) construction of an approximately 33,000 square foot addition to an existing approximately 60,000 square foot facility located at W248 N5499 Executive Drive in the Village of Sussex, Wisconsin (the “Existing Facility”) and renovation of the Existing Facility, (ii) construction of an approximately 42,000 square foot facility (the “New Facility” and collectively with the expanded Existing Facility, the “Facilities”) to be located immediately north of the Existing Facility on 4.3 acres of land bounded by Highway 64 on the west and Executive Drive on the east, which Facilities will be owned and operated by the Borrower to manufacture outdoor furniture, golf course accessories, and recycling solutions, (iii) acquisition and installation of equipment at the Facilities, and (iv) payment of certain professional costs and costs of issuance (collectively, the “Project”). The bonds will be special, limited obligations of the Village and will not constitute an indebtedness of the Village within the meaning of any state constitutional provision or statutory limitation or a charge against its general credit or taxing powers.

At the hearing, all persons will be afforded a reasonable opportunity to express their views, both orally and in writing, on the proposed bonds and the location and nature of the Project proposed to be financed. Comments made at the public hearing are for the consideration of the Village Board but do not bind any legal action to be taken by it.

Published: February 26, 2020

Sam Liebert, Village Clerk  
Village of Sussex, Wisconsin



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
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## MEMORANDUM

To: Village Board  
From: Sam Liebert, Administrative Services Director  
Re: Village Board Meeting- March 10, 2020  
Date: March 5, 2020

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4.A. Village President Report- report on meetings attending and upcoming communications, and recognitions including Successfully Sussex Awards.

4.B.1. There will be a public hearing on the \$6.2 million Industrial Revenue Bonds for Prestwick. Prestwick is adding jobs and completing a major expansion of their operations in the Corporate Park. The bonds are tax exempt, but do not impact the full faith and credit of the Village. They have been reviewed by Quarles and Brady for compliance with the law. One of the last steps is the public hearing, which the Board will hear at this meeting before consideration later on in the meeting.

5.A.1. The Finance and Personnel Committee recommends approval of the Closing 2019 Check Register, February Check Register and P-card Statement in the amount of \$4,285,312.51 Please see the disbursement summary and registers for additional information.

5.A.2. The Finance and Personnel Committee recommends approval of the Final Resolution 20-11 regarding Industrial Development Revenue Bond Financing for Prestwick Development LLC Project. This economic development tool will allow \$6.2 million in development bonds be sold to support the Prestwick expansion. The Village is acting as a conduit to allow the tax-exempt status of the bonds, but the Village is not liable for the debt and the Village's credit rating is not impacted by the same. The Village has done many IRB's in the past. Quarles and Brady, is acting as our Bond Counsel for this matter and has found the documents to be in order. Please see the resolution for more information.

5.A.3.A.-D. The Finance and Personnel Committee recommends approval of

- A. Initial Resolution 20-12 Authorizing General Obligation Bonds in an Amount Not to Exceed \$8,000,000 for Street Improvement Projects.
- B. Resolution 20-13 Providing for the Sale of Not to Exceed \$8,000,000 General Obligation Street Improvement Bonds, Series 2020A.
- C. Resolution 20-14 Providing for the Sale of Approximately \$1,040,000 Sewerage System Revenue Bonds, Series 2020B.

D. Resolution 20-15 Providing for the Sale of Approximately \$1,955,000 Storm Water System Revenue Bonds, Series 2020C.

These financings cover the cost of the Maple Avenue project. The estimates of impact are done on the most conservative of view points and the actual impact will likely be much less. The sewer fund has 6X the coverage necessary and is in excellent financial shape. This will be the first financing for the stormwater utility. Bonding for the roads and sewer will occur on April 14<sup>th</sup>. The stormwater portion will occur later. Please see the Resolutions and information from Financial Advisor Dave Anderson for more information.

5.A.4. The Finance and Personnel Committee recommend approval of Ordinance 866 to Repeal and Recreate Chapter 4, Sub Section 6 Entitled "Operator's License" of the Municipal Code of the Village of Sussex. The Governor signed into the law the bill the Village pursued to allow administrative approval of operator licenses. This Ordinance would put into local effect the new law. Please see the Ordinance for more information.

5.A.5. The Finance and Personnel Committee discussed the parameters of the new Operator's License Policy about which licenses would still go for review by the Village Board. Staff will give an update on those items at the meeting for the rest of the Village Board to consider and bring comments to the next Finance and Personnel Committee.

5.B.1. The Public Works Committee recommends approval of bills for payment in the amount of \$238,824.77. Please see the enclosed disbursement summary for additional information.

5.B.2. The Public Works Committee recommends approval of Bug Line and Silver Spring Right of Way Deed. This is being required by Waukesha County as part of the rerouted Silver Spring road project that occurred years ago. Please see the deed for more information.

5.B.3. The Public Works Committee recommends approval of award of HVAC Preventative Maintenance Services contract with Ideal Mechanical for \$6,628 for all Village Buildings. If the Library joins in 2021, it will go up to \$8,378. The Village bids out these services on a regular basis and we have not worked with Ideal in the past their references suggest a good partnership and as the low bid we recommend switching to them for this three year period. Please see the enclosed memo from Sam Liebert, Administrative Services Director for more information.

**Village of Sussex  
Village Board Payment Approvals  
Feb-2020**

<b>Check Register (02/01/2020 - 02/29/2020)</b>	<b>\$ 3,762,392.70</b>
<b>Check Register (12/31/2019 Closing Period)</b>	<b><u>\$ 286,466.67</u></b>
<b>Check Register Total</b>	<b>\$ 4,048,859.37</b>
First Pay Period - Regular	116,161.26
Second Pay Period - Regular	112,208.66
Second Pay Period - Fire	5,333.20
Second Pay Period - Board Monthly	2,750.02
Third Pay Period - Regular	-
<b>Payroll Total</b>	<b><u>\$ 236,453.14</u></b>
<b>Total Payouts</b>	<b><u>\$ 4,285,312.51</u></b>



# VILLAGE OF SUSSEX

## CHECK REGISTER

Check/Receipt	CHECK #	Search Name	Amount	Comments	Account Descr
2/17/2020	013371	AIRGAS USA, LLC	\$70.28	OXYGEN CYLINDER RENTAL	E 100-52200-000-342 Medical Supplies
2/17/2020	013372	AIRGAS USA, LLC	\$16.06	CYLINDER RENTAL	E 620-53610-100-249 Maint--General Plant
2/17/2020	013373	AT&T*BILL PAYMENT	\$1,892.46	FIRE DEPT CELL PHONES SEPT-DEC 2019	E 100-52200-000-220 Utilities--Telephone
2/17/2020	013374	CINTAS	\$383.12	UNIFORMS-December	E 620-53610-100-349 Other Operating
2/17/2020	013374	CINTAS	\$388.14	UNIFORMS-November	E 100-53311-000-345 Supplies
2/17/2020	013374	CINTAS	\$485.17	UNIFORMS-December	E 100-53311-000-345 Supplies
2/17/2020	013374	CINTAS	\$267.55	UNIFORMS-December	E 610-53700-000-930 Misc General Expenses
2/17/2020	013374	CINTAS	\$78.38	UNIFORMS-November	E 100-55200-000-298 Contract--Park
2/17/2020	013374	CINTAS	\$75.00	CLEANING SUPPLIES	E 100-52200-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$214.04	UNIFORMS-November	E 610-53700-000-930 Misc General Expenses
2/17/2020	013374	CINTAS	\$44.00	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$51.00	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$40.00	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$58.75	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$40.00	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$286.84	UNIFORMS-November	E 620-53610-100-349 Other Operating
2/17/2020	013374	CINTAS	\$72.37	CLEANING SUPPLIES	E 100-52200-000-242 Maint--Bldg & Facilities
2/17/2020	013374	CINTAS	\$97.98	UNIFORMS-December	E 100-55200-000-298 Contract--Park
2/17/2020	013375	DORNER COMPANY	\$1,426.00	12 PLG - CORP. CENTER L/S	E 620-53610-200-243 Maint--Collection Pump
2/17/2020	013376	EUROFINS SF ANALYTICAL LA	\$234.00	FINAL EFFLUENT	E 620-53610-300-212 Outside Services
2/17/2020	013377	FLASHAWARDR	\$35.00	RIBBONS-DANCE	E 100-55350-000-390 Expenses
2/17/2020	013378	GRAEF	\$9,698.46	MAPLE AVE RECON	E 410-57331-000-216 Engineering
2/17/2020	013379	GRAEF	-\$6,801.84	MAPLE AVE RECON-DUPLICATE PAYMENT	E 410-57331-000-216 Engineering
2/17/2020	013380	HASTINGS AIR ENERGY CON	\$1,436.73	REPAIRS- TO STATION VEH. EXH. SYSTEM	E 100-52200-000-242 Maint--Bldg & Facilities
2/17/2020	013381	IN *AMERICAN LEAK DETECTI	\$612.50	MUNICIPAL LEAK SURVEY	E 610-53700-000-651 Maint of Mains
2/17/2020	013382	JOURNAL SENTINEL	\$212.16	AMENDMENTS	E 100-51490-000-326 Printing & Publishing
2/17/2020	013383	LW ALLEN	\$1,717.32	SCADA COMMUNICATION-WELL 5 & WWTP	E 610-53700-000-923 Outside Services
2/17/2020	013383	LW ALLEN	\$1,717.31	SCADA COMMUNICATION-WELL 5 & WWTP	E 620-53610-100-212 Outside Services
2/17/2020	013384	MENARDS PEWAUKEE WI	\$44.58	DROP CLOTHS, BLADE, DIAMOND CIRCLE-	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013385	NCL OF WISCONSIN INC	\$2,308.71	LAB SUPPLIES	E 620-53610-300-420 Lab Supplies--
2/17/2020	013386	R A SMITH NATIONAL INC	\$1,529.25	CLOVER DR BRIDGE REPL	E 410-57331-000-216 Engineering
2/17/2020	013387	REUTER WHITISH AND EVANS	\$6,923.00	ATTORNEY FEES	E 100-51300-000-211 Legal Fees--Opinions
2/17/2020	013388	REYNOLDS RIGG & CRANE	\$880.65	CRANE-PULL RAW SWGE FROM PUMP #2	E 620-53610-300-245 Maint--Trmt & Disposal
2/17/2020	013389	RHYME BUSINESS PRODUCTS L	\$1,138.99	SHARP AQUOS BOARD at FIRE DEPT.	E 100-57190-000-810 Equipment
2/17/2020	013390	SALAMONE SUPPLIES INC	\$255.74	CLEANER, LINERS, TISSUE	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013391	SHERWIN WILLIAMS	-\$204.25	CREDIT - DUPLICATE BILL	E 100-51600-000-242 Maint--Bldg & Facilities
2/17/2020	013392	SIGMA GROUP	\$85.00	HIDDEN HILLS S/D	E 100-51491-000-216 Engineering
2/17/2020	013392	SIGMA GROUP	\$576.98	SUSSEX PRESERVE-PH 2	E 100-51491-000-216 Engineering

Check/Receipt	CHECK #	Search Name	Amount	Comments	Account Descr
2/17/2020	013393	SPECTRUM	\$144.98	ROADRUNNER	E 620-53610-100-310 Office Supplies
2/17/2020	013393	SPECTRUM	\$85.28	BASIC TV	E 100-51600-000-220 Utilities--Telephone
2/17/2020	013394	TEREX SERVICES	\$1,712.55	REPAIRS 2005 GMC- TRIGGERS	E 100-53311-000-240 Maint--Equipment
2/17/2020	013395	TOTAL ENERGY SYSTEMS	-\$405.00	CREDIT - NO BILL FOR SERVICE	E 620-53610-300-245 Maint--Trmt & Disposal
2/17/2020	013396	WMH RETAIL PHARMACY	\$393.05	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
2/6/2020	063102	WAUKESHA CTY TREAS-RM148	\$865.05	2019 HOUSEHOLD HAZARDOUS WASTE	E 100-53635-000-290 Contractual Fees
2/13/2020	063139	RUEKERT & MIELKE	\$48.43	GIS PROF. SERV. 11/23-12/27/2019	E 640-53650-000-216 Engineering
2/13/2020	063139	RUEKERT & MIELKE	\$48.44	GIS PROF. SERV. 11/23-12/27/2019	E 620-53610-100-212 Outside Services
2/13/2020	063139	RUEKERT & MIELKE	\$48.44	GIS PROF. SERV. 11/23-12/27/2019	E 610-53700-000-923 Outside Services
2/13/2020	063139	RUEKERT & MIELKE	\$48.44	GIS PROF. SERV. 11/23-12/27/2019	E 100-51430-000-397 Licensing Costs
2/13/2020	063139	RUEKERT & MIELKE	\$66.50	HIDDEN HILLS PROF. SERV. 11/23-	E 100-51491-000-216 Engineering
2/13/2020	063139	RUEKERT & MIELKE	\$2,942.55	SUSSEX PRESERVE PROF. SERV. 11/23-	E 100-51491-000-216 Engineering
2/13/2020	063139	RUEKERT & MIELKE	\$1,820.50	JOHANNSEN FARMS PROF. SERV. 11/23-	E 100-51491-000-216 Engineering
2/13/2020	063139	RUEKERT & MIELKE	\$204.75	ANCIENT OAKS PROF. SERV. 11/23-	E 100-51491-000-216 Engineering
2/13/2020	063139	RUEKERT & MIELKE	\$69.50	JOHANNSEN FARMS PROF. SERV.	E 100-51491-000-216 Engineering
2/13/2020	063140	SELZER-ORNST CONSTRUCTION	\$246,854.00	SUSSEX PARK PAVILLION	E 410-57620-000-290 Contractual Fees
2/13/2020	063141	SHORT ELLIOTT HENDRICKSON INC.	\$1,359.78	WELL 8 WTP CA	G 610-18713 Const In Prog - Water Projects
2/13/2020	063142	WAUKESHA COUNTY CLERK-DOGS	\$1,772.00	2019 DOG LICENSES	E 100-54100-000-397 Licensing Costs
			\$286,466.67		

# VILLAGE OF SUSSEX

## CHECK REGISTER

Check/Receipt	CHECK #	Search Name	Amount	Comments	Account Descr
2/6/2020	013370	HORNER, JEAN	\$88.16	REIMBURSEMENT-LEAP YEAR DINNER PARTY	E 100-54600-000-405 Program Expenses
2/19/2020	013397	ASCHER, SCOTT M.	\$30.65	REIMBURSEMENT-MUNI EXPO LUNCH	E 100-53311-000-390 Expenses
2/24/2020	013398	A/E GRAPHICS, INC.	\$10.72	PLOTTER MAINT. & COPIES	E 610-53700-000-921 Office Supplies &
2/24/2020	013398	A/E GRAPHICS, INC.	\$10.72	PLOTTER MAINT. & COPIES	E 620-53610-100-310 Office Supplies
2/24/2020	013398	A/E GRAPHICS, INC.	\$16.08	PLOTTER MAINT. & COPIES	E 100-56700-000-390 Expenses
2/24/2020	013398	A/E GRAPHICS, INC.	\$26.80	PLOTTER MAINT. & COPIES	E 100-55300-000-310 Office Supplies
2/24/2020	013398	A/E GRAPHICS, INC.	\$16.06	PLOTTER MAINT. & COPIES	E 100-51491-000-310 Office Supplies
2/24/2020	013398	A/E GRAPHICS, INC.	\$16.08	PLOTTER MAINT. & COPIES	G 100-14500 Due from Haass Library
2/24/2020	013398	A/E GRAPHICS, INC.	\$10.72	PLOTTER MAINT. & COPIES	E 640-53650-000-310 Office Supplies
2/24/2020	013399	AIRGAS USA, LLC	\$476.14	LEASE RENEWAL	E 620-53610-100-249 Maint--General Plant
2/24/2020	013400	AIRGAS USA, LLC	\$115.40	OXYGEN	E 100-52200-000-342 Medical Supplies
2/24/2020	013401	ALWAYSUNDERPAY.COM	\$45.95	Tutus for Dance	E 100-55350-000-390 Expenses
2/24/2020	013402	AMAZON.COM	\$2.50	Village Supplies	E 100-55300-000-310 Office Supplies
2/24/2020	013402	AMAZON.COM	\$0.31	Village Supplies	E 100-55200-000-390 Expenses
2/24/2020	013402	AMAZON.COM	\$0.94	Village Supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013402	AMAZON.COM	\$2.50	Village Supplies	E 100-51420-000-310 Office Supplies
2/24/2020	013402	AMAZON.COM	\$0.44	Village Supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013402	AMAZON.COM	\$121.28	New Vacuum for PSB	E 100-52100-000-242 Maint--Bldg & Facilities
2/24/2020	013402	AMAZON.COM	\$0.25	Village Supplies	E 100-52200-000-345 Supplies
2/24/2020	013402	AMAZON.COM	\$0.94	Village Supplies	E 100-52400-000-390 Expenses
2/24/2020	013402	AMAZON.COM	\$1.62	Village Supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013402	AMAZON.COM	\$1.62	Village Supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013402	AMAZON.COM	\$0.49	Village Supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013402	AMAZON.COM	\$0.44	Village Supplies	E 100-53311-000-345 Supplies
2/24/2020	013402	AMAZON.COM	\$0.44	Village Supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013403	AMAZON.COM	\$12.51	Splash pad certificate display	E 100-55200-000-394 Splashpad Operations
2/24/2020	013404	AMAZON.COM	\$1.85	Surge protector for 3rd floor conf room PC	E 620-53610-100-310 Office Supplies
2/24/2020	013404	AMAZON.COM	\$1.85	Surge protector for 3rd floor conf room PC	E 610-53700-000-921 Office Supplies &
2/24/2020	013404	AMAZON.COM	\$5.57	Surge protector for 3rd floor conf room PC	E 100-57190-000-810 Equipment
2/24/2020	013405	AMAZON.COM	\$104.86	Replacement monitors for Halie D	E 100-57190-000-810 Equipment
2/24/2020	013405	AMAZON.COM	\$34.96	Replacement monitors for Halie D	E 610-53700-000-921 Office Supplies &
2/24/2020	013405	AMAZON.COM	\$34.96	Replacement monitors for Halie D	E 620-53610-100-310 Office Supplies
2/24/2020	013406	AMAZON.COM	\$12.99	special events phone charger	E 100-55202-000-403 Special Events
2/24/2020	013407	AMAZON.COM	\$6.99	special events phone charger	E 100-55202-000-403 Special Events
2/24/2020	013408	AMAZON.COM	\$0.97	highlighters	E 620-53610-100-310 Office Supplies
2/24/2020	013408	AMAZON.COM	\$0.88	highlighters	E 100-55200-000-390 Expenses
2/24/2020	013408	AMAZON.COM	\$7.06	highlighters	E 100-55300-000-310 Office Supplies
2/24/2020	013408	AMAZON.COM	\$7.06	highlighters	E 100-51420-000-310 Office Supplies

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2/24/2020	013408	AMAZON.COM	\$0.70	highlighters	E 640-53650-000-310 Office Supplies
2/24/2020	013408	AMAZON.COM	\$0.97	highlighters	E 610-53700-000-921 Office Supplies &
2/24/2020	013409	AMAZON.COM	\$4.99	Receipt Book for WCMA Breakfast	E 100-51410-000-390 Expenses
2/24/2020	013410	AMAZON.COM	\$133.98	Chairs for Chiefs Office	E 100-57140-000-810 Equipment
2/24/2020	013411	AMAZON.COM	\$6.06	Village Supplies	E 100-51420-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.06	Village Supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.06	Village Supplies	E 100-53311-000-345 Supplies
2/24/2020	013411	AMAZON.COM	\$1.08	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013411	AMAZON.COM	\$0.61	Village Supplies	E 100-52200-000-345 Supplies
2/24/2020	013411	AMAZON.COM	\$1.89	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.06	Village Supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$4.03	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.89	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$3.94	Village Supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.89	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013411	AMAZON.COM	\$2.27	Village Supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.22	Village Supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$2.27	Village Supplies	E 100-52400-000-390 Expenses
2/24/2020	013411	AMAZON.COM	\$0.76	Village Supplies	E 100-55200-000-390 Expenses
2/24/2020	013411	AMAZON.COM	\$6.06	Village Supplies	E 100-55300-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$3.94	Village Supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013411	AMAZON.COM	\$5.53	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013411	AMAZON.COM	\$5.53	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$1.08	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013411	AMAZON.COM	\$4.05	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013412	AMAZON.COM	\$87.78	Saftey Chainsaw Chaps	E 100-55200-000-400 Forestry Efforts
2/24/2020	013413	AMAZON.COM	\$28.92	Christmas Tree Storage	E 100-55202-000-403 Special Events
2/24/2020	013413	AMAZON.COM	\$31.98	computer Speakers	E 100-55350-000-390 Expenses
2/24/2020	013414	AMAZON.COM	\$75.56	Batteries for EMS Equipment	E 100-52200-000-240 Maint--Equipment
2/24/2020	013415	AMAZON.COM	\$0.48	Upstairs Supplies - Comb Bindings	E 100-53311-000-345 Supplies
2/24/2020	013415	AMAZON.COM	\$1.01	Upstairs Supplies - Comb Bindings	E 100-51491-000-310 Office Supplies
2/24/2020	013415	AMAZON.COM	\$0.48	Upstairs Supplies - Comb Bindings	E 100-51410-000-310 Office Supplies
2/24/2020	013415	AMAZON.COM	\$0.48	Upstairs Supplies - Comb Bindings	E 100-51510-000-310 Office Supplies
2/24/2020	013415	AMAZON.COM	\$1.39	Upstairs Supplies - Comb Bindings	E 610-53700-000-921 Office Supplies &
2/24/2020	013415	AMAZON.COM	\$0.27	Upstairs Supplies - Comb Bindings	E 100-52200-000-345 Supplies
2/24/2020	013415	AMAZON.COM	\$1.39	Upstairs Supplies - Comb Bindings	E 620-53610-100-310 Office Supplies
2/24/2020	013415	AMAZON.COM	\$0.27	Upstairs Supplies - Comb Bindings	E 640-53650-000-310 Office Supplies
2/24/2020	013415	AMAZON.COM	\$1.02	Upstairs Supplies - Comb Bindings	E 100-52400-000-390 Expenses
2/24/2020	013416	AMAZON.COM	\$139.79	Fire Dept Phone cases	E 100-52200-000-220 Utilities--Telephone
2/24/2020	013417	AMAZON.COM	\$7.60	Village Supplies	E 100-51420-000-310 Office Supplies

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2/24/2020	013417	AMAZON.COM	\$2.85	Village Supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013417	AMAZON.COM	\$1.33	Village Supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013417	AMAZON.COM	\$0.76	Village Supplies	E 100-52200-000-345 Supplies
2/24/2020	013417	AMAZON.COM	\$0.95	Village Supplies	E 100-55200-000-390 Expenses
2/24/2020	013417	AMAZON.COM	\$7.60	Village Supplies	E 100-55300-000-310 Office Supplies
2/24/2020	013417	AMAZON.COM	\$4.94	Village Supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013417	AMAZON.COM	\$4.94	Village Supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013417	AMAZON.COM	\$1.33	Village Supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013417	AMAZON.COM	\$2.85	Village Supplies	E 100-52400-000-390 Expenses
2/24/2020	013417	AMAZON.COM	\$1.33	Village Supplies	E 100-53311-000-345 Supplies
2/24/2020	013417	AMAZON.COM	\$1.52	Village Supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013418	AMERICAN PUBLIC WORKS	\$22.30	APWA RENEWAL-JN	E 100-53311-000-390 Expenses
2/24/2020	013418	AMERICAN PUBLIC WORKS	\$66.90	APWA RENEWAL-JN	E 100-51491-000-390 Expenses
2/24/2020	013418	AMERICAN PUBLIC WORKS	\$55.75	APWA RENEWAL-JN	E 610-53700-000-930 Misc General Expenses
2/24/2020	013418	AMERICAN PUBLIC WORKS	\$22.30	APWA RENEWAL-JN	E 640-53650-000-390 Expenses
2/24/2020	013418	AMERICAN PUBLIC WORKS	\$55.75	APWA RENEWAL-JN	E 620-53610-100-345 Supplies
2/24/2020	013419	AMERICAN PUBLIC WORKS	\$825.00	SCOTT A SNOW CONF REGISTRATION	E 100-53311-000-390 Expenses
2/24/2020	013420	AMZN MKTP US	\$21.99	Resistance Bands for Group Fitness	E 100-55350-000-390 Expenses
2/24/2020	013420	AMZN MKTP US	\$0.89	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$11.84	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013420	AMZN MKTP US	\$0.89	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013420	AMZN MKTP US	\$3.16	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013420	AMZN MKTP US	\$0.51	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013420	AMZN MKTP US	\$0.89	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$5.53	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$1.93	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$5.53	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$16.18	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013420	AMZN MKTP US	\$2.62	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013420	AMZN MKTP US	\$12.99	For meter reading equipment	E 610-53700-000-935 Maint--Genl Plant &
2/24/2020	013420	AMZN MKTP US	\$2.62	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$16.18	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$0.51	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$3.16	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013420	AMZN MKTP US	\$1.92	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013420	AMZN MKTP US	\$5.53	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013420	AMZN MKTP US	\$11.83	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013421	AMZN MKTP US	\$57.98	Kitchen Cabinets Fire Side	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013422	AMZN MKTP US	\$17.99	Phone Case	E 100-55200-000-298 Contract--Park
2/24/2020	013423	AMZN MKTP US	\$31.98	Vacuum Bags, Carpet Cleaner	E 100-51600-000-242 Maint--Bldg & Facilities

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2/24/2020	013424	AMZN MKTP US	\$39.95	Dinner Party Tables	E 100-54600-000-405 Program Expenses
2/24/2020	013424	AMZN MKTP US	\$6.40	Vacuum Bags, Carpet Cleaner	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013425	AMZN MKTP US	\$3.24	Village Supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$0.87	Village Supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$4.99	Village Supplies	E 100-51420-000-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$1.87	Village Supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$4.99	Village Supplies	E 100-55300-000-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$0.87	Village Supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$1.87	Village Supplies	E 100-52400-000-390 Expenses
2/24/2020	013425	AMZN MKTP US	\$3.24	Village Supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013425	AMZN MKTP US	\$1.02	Village Supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013425	AMZN MKTP US	\$102.18	Heater Compost Site	E 100-53635-000-390 Expenses
2/24/2020	013425	AMZN MKTP US	\$0.87	Village Supplies	E 100-53311-000-345 Supplies
2/24/2020	013425	AMZN MKTP US	\$0.50	Village Supplies	E 100-52200-000-345 Supplies
2/24/2020	013425	AMZN MKTP US	\$0.62	Village Supplies	E 100-55200-000-390 Expenses
2/24/2020	013426	AMZN MKTP US	\$1.01	Sheet Protectors, Corner Punch	E 640-53650-000-310 Office Supplies
2/24/2020	013426	AMZN MKTP US	\$9.99	Sheet Protectors, Corner Punch	E 100-51420-000-310 Office Supplies
2/24/2020	013426	AMZN MKTP US	\$31.98	PW Phone Cases	E 100-53311-000-220 Utilities--Telephone
2/24/2020	013426	AMZN MKTP US	\$15.98	Dinner Party Decor	E 100-54600-000-405 Program Expenses
2/24/2020	013426	AMZN MKTP US	\$9.99	Sheet Protectors, Corner Punch	E 100-55300-000-310 Office Supplies
2/24/2020	013426	AMZN MKTP US	\$31.97	PW Phone Cases	E 610-53700-000-921 Office Supplies &
2/24/2020	013426	AMZN MKTP US	\$1.37	Sheet Protectors, Corner Punch	E 610-53700-000-921 Office Supplies &
2/24/2020	013426	AMZN MKTP US	\$1.37	Sheet Protectors, Corner Punch	E 620-53610-100-310 Office Supplies
2/24/2020	013426	AMZN MKTP US	\$13.99	Dinner Party Dessert	E 100-54600-000-405 Program Expenses
2/24/2020	013426	AMZN MKTP US	\$13.99	Baskets for voter numbers	E 100-51440-000-390 Expenses
2/24/2020	013426	AMZN MKTP US	\$1.25	Sheet Protectors, Corner Punch	E 100-55200-000-390 Expenses
2/24/2020	013426	AMZN MKTP US	\$31.97	PW Phone Cases	E 620-53610-100-310 Office Supplies
2/24/2020	013426	AMZN MKTP US	\$12.99	Dinner Party Dessert	E 100-54600-000-405 Program Expenses
2/24/2020	013427	AMZN MKTP US	\$29.98	Labels for elections	E 100-51440-000-390 Expenses
2/24/2020	013427	AMZN MKTP US	\$144.98	Supplies toilet Sensor replacement part	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013428	AMZN MKTP US	\$3.78	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013428	AMZN MKTP US	\$8.99	FD IPAD Screen Protector	E 100-52200-000-345 Supplies
2/24/2020	013428	AMZN MKTP US	\$6.62	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013428	AMZN MKTP US	\$19.37	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013428	AMZN MKTP US	\$3.78	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013428	AMZN MKTP US	\$14.18	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013428	AMZN MKTP US	\$6.62	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013428	AMZN MKTP US	\$14.16	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013428	AMZN MKTP US	\$19.37	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013428	AMZN MKTP US	\$6.62	Upstairs supplies	E 100-51410-000-310 Office Supplies

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2/24/2020	013429	AMZN MKTP US	\$0.49	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013429	AMZN MKTP US	\$0.98	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.49	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$2.09	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$1.05	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.98	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.49	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.28	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013429	AMZN MKTP US	\$2.10	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013429	AMZN MKTP US	\$0.98	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013429	AMZN MKTP US	\$12.99	Hair bows for Dance class	E 100-55350-000-390 Expenses
2/24/2020	013429	AMZN MKTP US	\$2.87	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013429	AMZN MKTP US	\$2.87	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$1.43	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.56	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.28	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013429	AMZN MKTP US	\$0.56	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013429	AMZN MKTP US	\$1.05	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013429	AMZN MKTP US	\$1.43	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013430	AMZN MKTP US	\$9.99	Senior Program Supplies	E 100-54600-000-405 Program Expenses
2/24/2020	013430	AMZN MKTP US	\$178.97	Dymo Printers & stamp for elections	E 100-51440-000-390 Expenses
2/24/2020	013431	AMZN MKTP US	\$59.98	Brackets for outside cameras-PSB	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013431	AMZN MKTP US	\$5.99	Bow Tie for Dance	E 100-55350-000-390 Expenses
2/24/2020	013431	AMZN MKTP US	\$59.98	Brackets for outside cameras-PSB	E 100-52100-000-242 Maint--Bldg & Facilities
2/24/2020	013432	AMZN MKTP US	\$1.60	Replacement Video Adapter/One Stop PC	E 610-53700-000-921 Office Supplies &
2/24/2020	013432	AMZN MKTP US	\$4.79	Replacement Video Adapter/One Stop PC	E 100-57190-000-810 Equipment
2/24/2020	013432	AMZN MKTP US	\$1.60	Replacement Video Adapter/One Stop PC	E 620-53610-100-310 Office Supplies
2/24/2020	013432	AMZN MKTP US	\$21.90	Cardstock for Dance Tickets	E 100-55350-000-390 Expenses
2/24/2020	013433	AMZN MKTP US	\$31.99	Recorder for committee meetings	E 100-51100-000-390 Expenses
2/24/2020	013433	AMZN MKTP US	\$2.45	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$1.40	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013433	AMZN MKTP US	\$0.99	Upstairs Supplies - Binder Covers	E 100-53311-000-345 Supplies
2/24/2020	013433	AMZN MKTP US	\$2.89	Upstairs Supplies - Binder Covers	E 610-53700-000-921 Office Supplies &
2/24/2020	013433	AMZN MKTP US	\$2.89	Upstairs Supplies - Binder Covers	E 620-53610-100-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$7.17	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$2.45	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013433	AMZN MKTP US	\$5.25	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013433	AMZN MKTP US	\$0.99	Upstairs Supplies - Binder Covers	E 100-51510-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$0.99	Upstairs Supplies - Binder Covers	E 100-51410-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$0.56	Upstairs Supplies - Binder Covers	E 640-53650-000-310 Office Supplies

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2/24/2020	013433	AMZN MKTP US	\$1.40	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$7.17	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013433	AMZN MKTP US	\$2.45	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$2.11	Upstairs Supplies - Binder Covers	E 100-51491-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$2.11	Upstairs Supplies - Binder Covers	E 100-52400-000-390 Expenses
2/24/2020	013433	AMZN MKTP US	\$5.25	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013433	AMZN MKTP US	\$0.56	Upstairs Supplies - Binder Covers	E 100-52200-000-345 Supplies
2/24/2020	013434	AMZN MKTP US	\$0.94	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013434	AMZN MKTP US	\$4.83	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013434	AMZN MKTP US	\$4.83	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013434	AMZN MKTP US	\$0.94	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013434	AMZN MKTP US	\$3.53	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013434	AMZN MKTP US	\$3.54	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013434	AMZN MKTP US	\$1.65	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013434	AMZN MKTP US	\$1.65	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013434	AMZN MKTP US	\$1.65	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013435	AMZN MKTP US	\$9.99	Costume for Dance	E 100-55350-000-390 Expenses
2/24/2020	013436	AT&T*BILL PAYMENT	\$18.12	CELL PHONES	E 610-53700-000-935 Maint--Genl Plant &
2/24/2020	013436	AT&T*BILL PAYMENT	\$100.03	CELL PHONES	E 100-51410-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$53.53	CELL PHONES	E 640-53650-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$47.60	CELL PHONES	E 610-53700-000-650 Maint of Distribution
2/24/2020	013436	AT&T*BILL PAYMENT	\$15.23	CELL PHONES	E 620-53610-100-249 Maint--General Plant
2/24/2020	013436	AT&T*BILL PAYMENT	\$47.73	CELL PHONES	E 610-53700-000-953 Pumping-Supplies &
2/24/2020	013436	AT&T*BILL PAYMENT	\$16.86	CELL PHONES - MTR RD PHONE	E 610-53700-000-935 Maint--Genl Plant &
2/24/2020	013436	AT&T*BILL PAYMENT	\$280.03	CELL PHONES	E 620-53610-100-310 Office Supplies
2/24/2020	013436	AT&T*BILL PAYMENT	\$297.32	CELL PHONES	E 100-55200-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$1,036.04	FIRST NET - FIRE DEPARTMENT PHONES	E 100-52200-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$207.20	CELL PHONES	E 100-52200-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$24.82	CELL PHONES	E 100-51600-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$13.08	CELL PHONES	E 100-51420-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$133.50	CELL PHONES	E 100-55300-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$135.61	CELL PHONES	E 610-53700-000-921 Office Supplies &
2/24/2020	013436	AT&T*BILL PAYMENT	\$86.31	CELL PHONES	E 100-53311-000-220 Utilities--Telephone
2/24/2020	013436	AT&T*BILL PAYMENT	\$21.70	CELL PHONES	E 100-51491-000-220 Utilities--Telephone
2/24/2020	013437	ATT*BUS PHONE PMT	\$118.66	PHONES	E 100-52100-000-220 Utilities--Telephone
2/24/2020	013437	ATT*BUS PHONE PMT	\$51.21	PHONES	E 100-51420-000-220 Utilities--Telephone
2/24/2020	013437	ATT*BUS PHONE PMT	\$9.89	PHONES	E 610-53700-000-650 Maint of Distribution
2/24/2020	013437	ATT*BUS PHONE PMT	\$89.34	PHONES	G 100-14500 Due from Haass Library
2/24/2020	013437	ATT*BUS PHONE PMT	\$19.78	PHONES	E 620-53610-100-310 Office Supplies
2/24/2020	013437	ATT*BUS PHONE PMT	\$89.00	PHONES	E 610-53700-000-953 Pumping-Supplies &



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2/24/2020	013437	ATT*BUS PHONE PMT	\$39.55	PHONES	E 620-53610-200-243 Maint--Collection Pump
2/24/2020	013437	ATT*BUS PHONE PMT	\$19.78	PHONES	E 610-53700-000-921 Office Supplies &
2/24/2020	013437	ATT*BUS PHONE PMT	\$49.44	PHONES	E 100-52200-000-220 Utilities--Telephone
2/24/2020	013437	ATT*BUS PHONE PMT	\$49.44	PHONES	E 100-53311-000-220 Utilities--Telephone
2/24/2020	013438	BLOEDOWS CARPET AND MORE	\$200.76	Civic Center Restrooms Grout	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013439	BURKE TRUCK & EQUIP	\$167.18	RELAY BOX - UNIT #51	E 100-53311-000-244 Maint--Vehicle
2/24/2020	013440	BURKE TRUCK & EQUIP	\$650.00	ROAD SURFACE TEMP SENSING SYSTEM-	E 100-53311-000-240 Maint--Equipment
2/24/2020	013441	BURKE TRUCK & EQUIP	\$90.49	CABLE WING - UNIT #51	E 100-53311-000-240 Maint--Equipment
2/24/2020	013441	BURKE TRUCK & EQUIP	\$59.07	SENSOR - UNIT #54	E 100-53311-000-244 Maint--Vehicle
2/24/2020	013442	CERTIFIED LABORATORIES	\$153.11	FREE AEROSOL	E 620-53610-100-249 Maint--General Plant
2/24/2020	013443	CINTAS	\$75.00	CLEANING SUPPLIES	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013443	CINTAS	\$82.38	CLEANING SUPPLIES	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013443	CINTAS	\$214.04	UNIFORMS	E 610-53700-000-930 Misc General Expenses
2/24/2020	013443	CINTAS	\$78.38	UNIFORMS	E 100-55200-000-298 Contract--Park
2/24/2020	013443	CINTAS	\$388.14	UNIFORMS	E 100-53311-000-345 Supplies
2/24/2020	013443	CINTAS	\$47.90	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013443	CINTAS	\$28.50	CLEANING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013443	CINTAS	\$247.84	UNIFORMS	E 620-53610-100-349 Other Operating
2/24/2020	013444	COMPLETE OFFICE OF WISCON	\$223.94	Cleaning Supplies Sheriff Side	E 100-52100-000-242 Maint--Bldg & Facilities
2/24/2020	013445	COMPLETE OFFICE OF WISCON	\$44.48	Paper, Clip Binders	E 100-55300-000-310 Office Supplies
2/24/2020	013445	COMPLETE OFFICE OF WISCON	\$4.45	Paper, Clip Binders	E 640-53650-000-310 Office Supplies
2/24/2020	013445	COMPLETE OFFICE OF WISCON	\$44.48	Paper, Clip Binders	E 100-51420-000-310 Office Supplies
2/24/2020	013445	COMPLETE OFFICE OF WISCON	\$6.12	Paper, Clip Binders	E 610-53700-000-921 Office Supplies &
2/24/2020	013445	COMPLETE OFFICE OF WISCON	\$5.56	Paper, Clip Binders	E 100-55200-000-390 Expenses
2/24/2020	013445	COMPLETE OFFICE OF WISCON	\$6.12	Paper, Clip Binders	E 620-53610-100-310 Office Supplies
2/24/2020	013446	DOA E PAY DOC SALES	\$34.16	Engineering Book Secret	E 100-51491-000-390 Expenses
2/24/2020	013447	DOCNETWORK INC	\$1,000.00	Deposit for Camp Doc Account	E 100-55350-000-390 Expenses
2/24/2020	013448	EMERGENCY MEDICAL PRODUC	\$224.20	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
2/24/2020	013449	EMERGENCY MEDICAL PRODUC	\$386.66	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
2/24/2020	013449	EMERGENCY MEDICAL PRODUC	\$125.50	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
2/24/2020	013450	EUROFINS SF ANALYTICAL LA	\$95.25	FINAL EFFLUENT	E 620-53610-300-212 Outside Services
2/24/2020	013451	EUROFINS SF ANALYTICAL LA	\$463.25	FINAL EFFLUENT	E 620-53610-300-212 Outside Services
2/24/2020	013452	FACEBK	\$13.26	Employment Ad/Maint Tech	E 100-51410-000-180 Human Resources
2/24/2020	013453	FURNITURE LEISURE	\$7,472.03	50% Picnic Tables	E 410-57620-000-810 Equipment
2/24/2020	013454	GALLS	\$27.99	Knapp Uniform	E 100-52200-000-344 Uniforms & Protective
2/24/2020	013454	GALLS	\$974.43	Knapp Uniform	E 100-52200-000-344 Uniforms & Protective
2/24/2020	013454	GALLS	\$1,015.83	UNIFORMS	E 100-52200-000-344 Uniforms & Protective
2/24/2020	013455	GOOGLE LLC*	\$17.43	Employment Ad/Maint Tech	E 100-51410-000-180 Human Resources
2/24/2020	013456	HAWKINS INC	\$180.00	O RING-CHEMICAL FEED PUMPS	E 610-53700-000-635 Trtmt-Maint of
2/24/2020	013457	HAWKINS INC	\$3,712.25	CHEMICALS	E 610-53700-000-631 Treatment-Chemicals

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2/24/2020	013458	HAWKINS INC	\$89.23	CONNECTOR-CHEMICAL FEED PUMPS	E 610-53700-000-635 Trtmt-Maint of
2/24/2020	013459	HOMEGOODS	\$6.00	Wine party	E 100-54600-000-405 Program Expenses
2/24/2020	013460	ILLINGWORTH KILGUST MECHA	\$576.08	REPAIR STG TANK HEATER	E 620-53610-100-249 Maint--General Plant
2/24/2020	013461	ILLINGWORTH KILGUST MECHA	\$483.00	EXHAUST FAN WHEEL PROBLEM	E 620-53610-100-249 Maint--General Plant
2/24/2020	013461	ILLINGWORTH KILGUST MECHA	\$450.00	MUA FILTER ROOM NOT WORKING	E 620-53610-100-249 Maint--General Plant
2/24/2020	013462	JEFFERSON FIRE & SAFETY	\$612.00	FIREADE 2000 AB FOAM	E 100-52200-000-240 Maint--Equipment
2/24/2020	013463	LA FORCE INC	\$276.82	CORE OBIT LEVEL	E 610-53700-000-935 Maint--Genl Plant &
2/24/2020	013464	LOUS GLOVES INC	\$198.00	GLOVES	E 620-53610-100-345 Supplies
2/24/2020	013464	LOUS GLOVES INC	\$198.00	GLOVES	E 610-53700-000-930 Misc General Expenses
2/24/2020	013465	MED ALLIANCE GROUP INC	\$49.09	AIR Q	E 100-52200-000-342 Medical Supplies
2/24/2020	013466	MEIJER	\$3.99	coffee cake for meeting	E 100-55350-000-390 Expenses
2/24/2020	013467	MEIJER	\$20.94	dinner party supplies	E 100-54600-000-405 Program Expenses
2/24/2020	013468	MEIJER	\$29.52	Dinner Party Food	E 100-54600-000-405 Program Expenses
2/24/2020	013469	MEIJER	\$145.76	Senior Dinner Party	E 100-54600-000-405 Program Expenses
2/24/2020	013470	MENARDS GERMANTOWN WI	\$178.95	MATERIALS WELL 4 & 5 FILTER PROJ	E 610-53700-000-955 Pumping-Maint of
2/24/2020	013471	MENARDS GERMANTOWN WI	\$54.45	Ice Rink Shovels	E 100-55200-000-401 Ice Rink
2/24/2020	013471	MENARDS GERMANTOWN WI	\$143.85	Civic Center Bathroom grout	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013472	MENARDS PEWAUKEE WI	\$107.61	PROPANE TORCH, TANK EXCHANGE, FULL	E 100-53311-000-348 Tools
2/24/2020	013472	MENARDS PEWAUKEE WI	\$174.39	BLEACH, SHELVES, TOOLBOX CLNR,	E 610-53700-000-935 Maint--Genl Plant &
2/24/2020	013473	MENARDS PEWAUKEE WI	\$31.83	Dinner Party Dessert/ Holiday 2020 Decor	E 100-54600-000-405 Program Expenses
2/24/2020	013474	MENARDS PEWAUKEE WI	\$94.91	PAINT, AIR SWIVEL	E 100-55200-000-242 Maint--Bldg & Facilities
2/24/2020	013474	MENARDS PEWAUKEE WI	\$83.85	PUTTY, POLE BREAKER, SAND PAPER,	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013474	MENARDS PEWAUKEE WI	\$116.78	ERASE BD, FILTERS, MOUSE TRAP	E 620-53610-100-249 Maint--General Plant
2/24/2020	013474	MENARDS PEWAUKEE WI	\$8.97	GROUT-CC RR	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013474	MENARDS PEWAUKEE WI	\$21.16	WATER SOFTNER PELLETS	E 620-53610-100-249 Maint--General Plant
2/24/2020	013474	MENARDS PEWAUKEE WI	\$404.99	MAINTENANCE PARTS-WELL 4 & 5, RADIUM	E 610-53700-000-955 Pumping-Maint of
2/24/2020	013475	MID STATE EQUIP JACKSON	\$674.31	WEAR EDGE & BLOCK-WACKER V BLADE	E 100-53311-000-240 Maint--Equipment
2/24/2020	013476	MIDWEST METER - JACKSON	\$3,330.00	BADGER MOBILE RECEIVER KIT	G 610-19391 Computer Equipment--Water
2/24/2020	013477	MILLER BRADFORD RISBERG	\$807.97	UNILOADER REPAIRS	E 100-53311-000-240 Maint--Equipment
2/24/2020	013477	MILLER BRADFORD RISBERG	\$807.97	UNILOADER REPAIRS	E 100-55200-000-240 Maint--Equipment
2/24/2020	013478	MILWAUKEE AREA TECHNICAL	\$834.00	EMT-B - MS	E 100-52200-000-324 Schooling & Dues
2/24/2020	013479	NBF*NATL BIZ FURNITURE	\$2,643.40	Chief Office Furnite	E 100-57140-000-810 Equipment
2/24/2020	013480	NOODLES & CO	\$71.52	HR Hiring	E 100-51410-000-180 Human Resources
2/24/2020	013481	OFFICEMAX/DEPOT	\$1.11	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$0.63	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$3.81	Upstairs supplies	E 640-53650-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$0.63	Upstairs supplies	E 100-52200-000-345 Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$6.68	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$19.53	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$3.81	Upstairs supplies	E 100-52200-000-345 Supplies

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2/24/2020	013481	OFFICEMAX/DEPOT	\$14.29	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$6.67	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$2.37	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013481	OFFICEMAX/DEPOT	\$19.53	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013481	OFFICEMAX/DEPOT	\$14.29	Upstairs supplies	E 100-52400-000-390 Expenses
2/24/2020	013481	OFFICEMAX/DEPOT	\$1.11	Upstairs supplies	E 100-51410-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$3.24	Upstairs supplies	E 610-53700-000-921 Office Supplies &
2/24/2020	013481	OFFICEMAX/DEPOT	\$6.67	Upstairs supplies	E 100-53311-000-345 Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$1.11	Upstairs supplies	E 100-51510-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$2.38	Upstairs supplies	E 100-51491-000-310 Office Supplies
2/24/2020	013481	OFFICEMAX/DEPOT	\$3.24	Upstairs supplies	E 620-53610-100-310 Office Supplies
2/24/2020	013482	OLSEN SAFETY EQUIPMENT CO	\$308.66	CALIBRATION GAS - LITER BOTTLES	E 620-53610-100-345 Supplies
2/24/2020	013483	OSI ENVIRONMENTAL	\$35.00	FILTERS - UNCRUSHED	E 100-53635-000-390 Expenses
2/24/2020	013484	PANERA BREAD	\$14.49	Conflict Training	E 100-51410-000-180 Human Resources
2/24/2020	013485	PANERA BREAD	\$162.87	WCMA Breakfast	E 100-51410-000-390 Expenses
2/24/2020	013486	PAYPAL *GETAC USA	\$35.19	Windows Upgrade/MDC 2963	E 610-53700-000-923 Outside Services
2/24/2020	013486	PAYPAL *GETAC USA	\$33.19	Windows Upgrade/MDC 2963	E 620-53610-100-212 Outside Services
2/24/2020	013486	PAYPAL *GETAC USA	\$9.00	Windows Upgrade/MDC 2963	E 640-53650-000-340 Data Processing
2/24/2020	013486	PAYPAL *GETAC USA	\$122.57	Windows Upgrade/MDC 2963	E 100-51430-000-397 Licensing Costs
2/24/2020	013487	PICK N SAVE	\$20.23	Sledding Party	E 100-55202-000-403 Special Events
2/24/2020	013488	POMP S TIRE	\$508.00	TIRES - CASE SV185	E 100-55200-000-240 Maint--Equipment
2/24/2020	013488	POMP S TIRE	\$508.00	TIRES - CASE SV185	E 100-53311-000-240 Maint--Equipment
2/24/2020	013489	POMP S TIRE	\$592.24	TIRES - UNIT #56	E 100-53311-000-244 Maint--Vehicle
2/24/2020	013490	PROHEALTH WORKS (SEEGER)	\$110.00	PREEMPLOYMENT TESTING-ME	E 100-51600-000-390 Expenses
2/24/2020	013490	PROHEALTH WORKS (SEEGER)	\$110.00	PREEMPLOYMENT TESTING-KF	E 100-52100-000-390 Expenses
2/24/2020	013491	RHOMAR INDUSTRIES	\$670.92	LUBRA SEAL SPREADER	E 100-53311-000-240 Maint--Equipment
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$39.20	STAPLES	E 100-55300-000-310 Office Supplies
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$5.39	STAPLES	E 610-53700-000-921 Office Supplies &
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$32.30	SHARP MAINT. & COPIES	E 100-51420-000-240 Maint--Equipment
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$39.20	STAPLES	E 100-51420-000-310 Office Supplies
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$155.18	SHARP MAINT. & COPIES	E 100-51491-000-390 Expenses
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$5.39	STAPLES	E 620-53610-100-310 Office Supplies
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$93.10	SHARP MAINT. & COPIES	E 100-52400-000-390 Expenses
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$1.75	SHARP MAINT. & COPIES	E 100-55200-000-390 Expenses
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$4.90	STAPLES	E 100-55200-000-390 Expenses
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$3.92	STAPLES	E 640-53650-000-310 Office Supplies
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$32.78	SHARP MAINT. & COPIES	E 100-53311-000-240 Maint--Equipment
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$13.59	SHARP MAINT. & COPIES	E 100-52200-000-345 Supplies
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$4.35	SHARP MAINT. & COPIES	E 620-53610-100-310 Office Supplies
2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$2.41	SHARP MAINT. & COPIES	E 640-53650-000-310 Office Supplies

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2/24/2020	013492	RHYME BUSINESS PRODUCTS L	\$3.93	SHARP MAINT. & COPIES	E 610-53700-000-921 Office Supplies &
2/24/2020	013493	SALAMONE SUPPLIES INC	\$412.78	GLOVES, TISSUE, LINERS	E 100-55200-000-298 Contract--Park
2/24/2020	013494	SALAMONE SUPPLIES INC	\$223.23	MOP, CLEANERS, GLOVES, LINERS,	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013494	SALAMONE SUPPLIES INC	\$223.23	MOP, CLEANERS, GLOVES, LINERS,	E 100-52100-000-242 Maint--Bldg & Facilities
2/24/2020	013495	SAMSClub	\$96.62	Dinner Party Food/Supplies	E 100-54600-000-405 Program Expenses
2/24/2020	013496	SAMSClub	\$31.74	dinner party supplies	E 100-54600-000-405 Program Expenses
2/24/2020	013497	SAMSClub.COM	\$53.88	Fire Dept Supplies	E 100-52200-000-350 Good & Welfare
2/24/2020	013498	SHERWIN INDUSTRIES	\$891.92	MANHOLE PROTECTOR RINGS	E 100-53311-000-230 Maint--Street Materials
2/24/2020	013499	SHERWIN INDUSTRIES	\$704.94	MANHOLE PROTECTION RINGS	E 100-53311-000-230 Maint--Street Materials
2/24/2020	013500	SHERWIN WILLIAMS	\$43.19	PAINT	E 100-52200-000-242 Maint--Bldg & Facilities
2/24/2020	013501	SOCIALPILOT	\$5.28	Social Media Management Platform/1 month	E 610-53700-000-923 Outside Services
2/24/2020	013501	SOCIALPILOT	\$4.98	Social Media Management Platform/1 month	E 620-53610-100-212 Outside Services
2/24/2020	013501	SOCIALPILOT	\$1.35	Social Media Management Platform/1 month	E 640-53650-000-340 Data Processing
2/24/2020	013501	SOCIALPILOT	\$18.39	Social Media Management Platform/1 month	E 100-51430-000-397 Licensing Costs
2/24/2020	013502	SOERENS FORD OF BROOKFIEL	\$2.42	INSULATOR - 1 TON	E 100-53311-000-244 Maint--Vehicle
2/24/2020	013502	SOERENS FORD OF BROOKFIEL	\$850.01	VEHICLE MAINT. #8 F350	E 610-53700-000-933 Transportation
2/24/2020	013503	SP * HON ACCESSORIES	\$10.50	File Cabinet key FD	E 100-52200-000-390 Expenses
2/24/2020	013504	SP * HON ACCESSORIES	\$17.50	Keys for File Cabinet FD	E 100-52200-000-390 Expenses
2/24/2020	013505	SP * MERET	\$624.85	Medical Bags for new engine	E 100-52200-000-342 Medical Supplies
2/24/2020	013506	SPECTRUM	\$1,433.32	PRI & INTERNET	E 100-51600-000-220 Utilities--Telephone
2/24/2020	013507	SPECTRUM	\$31.69	DIGITAL ADAPTERS	E 100-52100-000-220 Utilities--Telephone
2/24/2020	013507	SPECTRUM	\$75.00	ROADRUNNER	E 100-52100-000-220 Utilities--Telephone
2/24/2020	013507	SPECTRUM	\$144.39	DIGITAL ADAPTERS	E 100-52200-000-220 Utilities--Telephone
2/24/2020	013507	SPECTRUM	\$74.99	ROADRUNNER	E 100-52200-000-220 Utilities--Telephone
2/24/2020	013508	SPECTRUM	\$65.00	ROADRUNNER	E 100-55200-000-220 Utilities--Telephone
2/24/2020	013508	SPECTRUM	\$4.41	DIGITAL ADAPTERS	E 100-53311-000-220 Utilities--Telephone
2/24/2020	013508	SPECTRUM	\$64.99	ROADRUNNER	E 100-53311-000-220 Utilities--Telephone
2/24/2020	013508	SPECTRUM	\$4.40	DIGITAL ADAPTERS	E 100-55200-000-220 Utilities--Telephone
2/24/2020	013509	SPECTRUM	\$144.98	ROADRUNNER	E 620-53610-100-310 Office Supplies
2/24/2020	013509	SPECTRUM	\$84.85	TV SERVICE	E 100-51600-000-220 Utilities--Telephone
2/24/2020	013510	THE HOME DEPOT	\$100.00	Civic Center Maintenance	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013511	THE HOME DEPOT	-\$16.60	Civic Center Maintenance	E 100-51600-000-242 Maint--Bldg & Facilities
2/24/2020	013512	TYCOINTEGRATEDSECURITY	\$44.42	SECURITY ALARM - WOODSIDE TOWER	E 610-53700-000-650 Maint of Distribution
2/24/2020	013512	TYCOINTEGRATEDSECURITY	\$40.38	SECURITY ALARM - WELL 5	E 610-53700-000-650 Maint of Distribution
2/24/2020	013512	TYCOINTEGRATEDSECURITY	\$94.83	SECURITY ALARM - WELL 6 & 7	E 610-53700-000-955 Pumping-Maint of
2/24/2020	013512	TYCOINTEGRATEDSECURITY	\$40.38	SECURITY ALARM - WELL 5	E 610-53700-000-955 Pumping-Maint of
2/24/2020	013512	TYCOINTEGRATEDSECURITY	\$44.42	SECURITY ALARM - WELL 4	E 610-53700-000-955 Pumping-Maint of
2/24/2020	013513	US WATER SERVICE	\$408.68	GASKET-PRESSURE FILTER RADIUM	E 610-53700-000-955 Pumping-Maint of
2/24/2020	013514	USA BLUE BOOK	\$3.29	FACESHIELD	E 100-53311-000-390 Expenses
2/24/2020	013514	USA BLUE BOOK	\$12.99	HEADGEAR	E 620-53610-100-345 Supplies

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2/24/2020	013514	USA BLUE BOOK	\$135.11	FACESHIELD, COVERALLS	E 610-53700-000-930 Misc General Expenses
2/24/2020	013514	USA BLUE BOOK	\$51.96	HEADGEAR	E 610-53700-000-930 Misc General Expenses
2/24/2020	013514	USA BLUE BOOK	\$3.29	FACESHIELD	E 620-53610-100-345 Supplies
2/24/2020	013514	USA BLUE BOOK	\$12.99	HEADGEAR	E 100-53311-000-390 Expenses
2/24/2020	013515	USA BLUE BOOK	\$67.09	HEADGEAR, VISOR	E 610-53700-000-930 Misc General Expenses
2/24/2020	013516	USA BLUE BOOK	\$55.58	VESTS	E 100-53311-000-390 Expenses
2/24/2020	013517	VISTELAR LLC	\$1,200.00	TRAINING-CONFLICT MGMT	E 100-51410-000-180 Human Resources
2/24/2020	013517	VISTELAR LLC	\$300.00	TRAINING-CONFLICT MGMT	G 100-13800 Other Receivables
2/24/2020	013518	WALGREENS	\$43.93	Parks First Aid Kits	E 100-55200-000-298 Contract--Park
2/24/2020	013519	WAL-MART	\$38.54	dinner Party /Senior Programs	E 100-54600-000-405 Program Expenses
2/24/2020	013520	WAUK CO PARK AND LAND USE	\$120.00	Judy Stormwater class	E 640-53650-000-324 Schooling & Dues
2/24/2020	013521	WAUSAU EQUIPMENT COMPANY	\$304.98	BOLTS, TUBE, WASERS, NUTS-SNOW	E 100-53311-000-240 Maint--Equipment
2/24/2020	013522	WAUSAU EQUIPMENT COMPANY	\$416.04	CRUB GUARDS	E 100-53311-000-240 Maint--Equipment
2/24/2020	013523	WCTC REGISTRATION	\$621.55	TESTING FEES-AB, DK, TS, AED PROVIDER	E 100-52200-000-324 Schooling & Dues
2/24/2020	013524	WINTER EQUIPMENT CO	\$203.25	CURB RUNNERS	E 100-53311-000-240 Maint--Equipment
2/24/2020	013525	ZOOM.US	\$15.74	Monthly Video Training	E 100-52200-000-390 Expenses
2/25/2020	013526	PULVERMACHER, ANNE	\$89.70	REIMB- MILEAGE METER READ-JAN & FEB	E 610-53700-000-930 Misc General Expenses
2/25/2020	013527	INFOSEND, INC.	\$482.64	U/B DEC 2019	E 610-53700-000-903 Accounting Supplies &
2/25/2020	013527	INFOSEND, INC.	\$482.50	U/B DEC 2019	E 620-53610-100-215 Accountant
2/25/2020	013527	INFOSEND, INC.	\$482.50	U/B DEC 2019	E 640-53650-000-310 Office Supplies
2/25/2020	013528	AFLAC	\$277.28	Employee Insurance	G 100-21595 AFLAC INS
2/7/2020	013529	WI DEPARTMENT OF REVENUE	\$5,186.17	State Taxes	G 100-21513 State Taxes Withheld
2/7/2020	013530	EFTPS	\$27,765.14	Federal Taxes	G 100-21512 Federal Taxes Withheld
2/21/2020	013531	EFTPS	\$28,176.10	Federal Taxes	G 100-21512 Federal Taxes Withheld
2/21/2020	013532	WI DEPARTMENT OF REVENUE	\$5,008.55	State Taxes	G 100-21513 State Taxes Withheld
2/28/2020	013533	EMPLOYEE TRUST FUNDS	\$36,221.83	WI Retirement	G 100-21511 WI Retirement Payable
2/6/2020	013534	WE ENERGIES	\$457.42	PSB - gas	E 100-52200-000-222 Utilities--Heat
2/6/2020	013534	WE ENERGIES	\$457.41	PSB - gas	E 100-52100-000-222 Utilities--Heat
2/6/2020	013535	WE ENERGIES	\$5,304.51	Street Lighting Electric	E 100-53420-000-224 Utilities--Electric
2/6/2020	013535	WE ENERGIES	\$7,831.00	Street Lighting Electric	G 100-21100 Vouchers Payable
2/18/2020	013536	WE ENERGIES	\$1,705.61	Parks - electric	E 100-55200-000-224 Utilities--Electric
2/18/2020	013536	WE ENERGIES	\$142.35	Parks - heat	E 100-55200-000-222 Utilities--Heat
2/18/2020	013537	WE ENERGIES	\$18.61	Sewer - Gas	E 620-53610-200-222 Utilities--Heat
2/18/2020	013537	WE ENERGIES	\$8,378.20	Sewer - treatment electric	E 620-53610-300-224 Utilities--Electric
2/18/2020	013537	WE ENERGIES	\$1,390.17	Sewer - gas	E 620-53610-300-222 Utilities--Heat
2/18/2020	013537	WE ENERGIES	\$6,320.40	Sewer - electric	G 620-21100 Vouchers Payable
2/18/2020	013537	WE ENERGIES	\$736.83	Sewer - collection electric	E 620-53610-200-224 Utilities--Electric
2/18/2020	013537	WE ENERGIES	\$1,184.22	Sewer - gas	G 620-21100 Vouchers Payable
2/6/2020	013538	WE ENERGIES	\$29.50	Sewer - other govt electric	R 620-110-46412 Sewer--Other Governments
2/18/2020	013539	WE ENERGIES	\$84.00	Storm electric	E 640-53650-000-224 Utilities--Electric

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2/18/2020	013540	WE ENERGIES	\$76.14	Emergency Govt - electric	E 100-52900-000-001 Emergency Government
2/6/2020	013541	WE ENERGIES	\$973.84	Fire - electric	E 100-52200-000-224 Utilities--Electric
2/18/2020	013542	WE ENERGIES	\$874.90	Police - electric	E 100-52100-000-224 Utilities--Electric
2/26/2020	013543	WE ENERGIES	\$5,906.10	Water - electric for pumping	G 610-21100 Vouchers Payable
2/26/2020	013543	WE ENERGIES	\$460.74	Water - gas	E 610-53700-000-953 Pumping-Supplies &
2/26/2020	013543	WE ENERGIES	\$230.79	Water - gas	E 610-53700-000-921 Office Supplies &
2/26/2020	013543	WE ENERGIES	\$305.71	Water - electric	E 610-53700-000-641 Operation Supplies &
2/26/2020	013543	WE ENERGIES	\$16,354.43	Water - electric for pumping	E 610-53700-000-952 Pumping-Power
2/6/2020	013544	WE ENERGIES	\$3,105.89	CIVIC CENTER	E 100-51600-000-224 Utilities--Electric
2/6/2020	013544	WE ENERGIES	\$2,509.03	CIVIC CENTER	E 100-51600-000-222 Utilities--Heat
2/25/2020	013545	WE ENERGIES	\$91.01	GARAGE ELECTRIC	E 620-53610-100-224 Utilities--Electric
2/25/2020	013545	WE ENERGIES	\$125.56	GARAGE GAS	E 640-53650-000-222 Utilities--Heat
2/25/2020	013545	WE ENERGIES	\$284.41	GARAGE ELECTRIC	E 100-55200-000-224 Utilities--Electric
2/25/2020	013545	WE ENERGIES	\$580.20	GARAGE ELECTRIC	E 100-53311-000-224 Utilities--Electric
2/25/2020	013545	WE ENERGIES	\$91.01	GARAGE ELECTRIC	E 610-53700-000-921 Office Supplies &
2/25/2020	013545	WE ENERGIES	\$91.01	GARAGE ELECTRIC	E 640-53650-000-224 Utilities--Electric
2/25/2020	013545	WE ENERGIES	\$800.43	GARAGE GAS	E 100-53311-000-222 Utilities--Heat
2/25/2020	013545	WE ENERGIES	\$392.37	GARAGE GAS	E 100-55200-000-222 Utilities--Heat
2/25/2020	013545	WE ENERGIES	\$125.56	GARAGE GAS	E 610-53700-000-921 Office Supplies &
2/25/2020	013545	WE ENERGIES	\$125.56	GARAGE GAS	E 620-53610-100-222 Utilities--Heat
2/26/2020	013546	WI DEPARTMENT OF REVENUE	\$41.29	Monthly Sales Tax	E 100-54600-000-899 Sales Tax Remitted
2/26/2020	013546	WI DEPARTMENT OF REVENUE	\$115.70	Monthly Sales Tax	E 100-55300-000-390 Expenses
2/26/2020	013546	WI DEPARTMENT OF REVENUE	\$180.33	Monthly Sales Tax	E 100-55350-000-899 Sales Tax Remitted
2/26/2020	013546	WI DEPARTMENT OF REVENUE	\$31.01	Monthly Sales Tax	E 100-51490-000-390 Expenses
2/26/2020	013546	WI DEPARTMENT OF REVENUE	\$0.00	Monthly Sales Tax	E 100-55202-000-403 Special Events
2/6/2020	013547	WE ENERGIES	\$16.80	LIONS CLUB METER	E 100-55200-000-224 Utilities--Electric
2/3/2020	013548	PAYMENT SERVICE NETWORK	\$256.15	BILLING INVOICE	E 640-53650-000-340 Data Processing
2/3/2020	013548	PAYMENT SERVICE NETWORK	\$256.15	BILLING INVOICE	E 610-53700-000-903 Accounting Supplies &
2/3/2020	013548	PAYMENT SERVICE NETWORK	\$256.15	BILLING INVOICE	E 620-53610-100-310 Office Supplies
2/18/2020	013549	WE ENERGIES	\$174.94	TRAFFIC SIGNALS	E 100-53311-000-224 Utilities--Electric
2/3/2020	013550	PAYMENT SERVICE NETWORK	\$37.50	BILLING INVOICE	E 100-51490-000-327 Real Estate Tax
2/20/2020	013551	WAUKESHA COUNTY TREAS-TAX	\$0.00	TAX PAYMENT	G 810-24210 Taxes due to State of WI
2/20/2020	013551	WAUKESHA COUNTY TREAS-TAX	\$479,532.67	TAX PAYMENT	G 810-24310 Taxes due to Waukesha County
2/20/2020	013552	WAUKESHA CTY TECH-TAX	\$94,907.46	TAX PAYMENT	G 810-24510 Taxes due to WCTC
2/20/2020	013553	HAMILTON SCHOOL-TAXES	\$2,335,012.6	TAX PAYMENT	G 810-24610 Taxes due to Hamilton School
2/20/2020	013554	RICHMOND SCHOOL DISTRICT	\$46,779.27	TAX PAYMENT	G 810-24611 Taxes due to Richmond School
2/20/2020	013555	ARROWHEAD UNION HIGH SCHOOL	\$22,431.58	TAX PAYMENT	G 810-24612 Taxes due to Arrowhead School
2/19/2020	013556	WI DEPT. OF TRANSP. TV&RP	\$6.00	SUSPENSION	R 100-000-45110 Fines & Tickets
2/6/2020	063103	CENLAR	\$4,111.98	REFUND TAX OVERAGE	G 100-21910 Tax Check Change
2/6/2020	063104	CORE LOGIC, INC.	\$1,503.70	REFUND TAX OVERAGE	G 100-21910 Tax Check Change

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2/6/2020	063105	HOME PATH FINANCIAL	\$1,711.18	REFUND TAX OVERAGE	G 100-21910 Tax Check Change
2/6/2020	063106	KAPLAN, LORI	\$1,058.94	REFUND TAX OVERAGE	G 100-21910 Tax Check Change
2/6/2020	063107	ABSOLUTE RACE TIMING	\$500.00	TIMING DEPOSIT	E 251-55202-000-390 Expenses
2/6/2020	063108	ARLINGTON ROOFING SOLUTIONS	\$1,350.00	DEPOSIT - WWTP ROOF REPAIRS	E 620-53610-100-249 Maint--General Plant
2/6/2020	063109	ASSOCIATED APPRAISAL CONSULT	\$4,262.03	ASSESSOR FEES INCL ELEC DATA	E 100-51530-000-218 Assessor--Fees
2/6/2020	063110	BEAR GRAPHICS, INC.	\$256.40	ELECTION ENVELOPES	E 100-51440-000-390 Expenses
2/6/2020	063111	BIG DOG PLUMBING, LLC	\$344.00	CLEAN DRAIN - URINAL	E 100-52100-000-242 Maint--Bldg & Facilities
2/6/2020	063112	BODY & SOUL INTEGRATED WELLNES	\$600.00	WINTER SESSION JANUARY 2020-GENTLE	E 100-54600-000-140 Program Instructors
2/6/2020	063113	CARSKY, JANET	\$150.00	#2244 REFUND DEPOSIT	G 100-23410 Rent Deposits
2/6/2020	063114	DIGGERS HOTLINE INC.	\$14.40	BALANCE DUE	G 610-21100 Vouchers Payable
2/6/2020	063114	DIGGERS HOTLINE INC.	\$14.40	BALANCE DUE	G 620-21100 Vouchers Payable
2/6/2020	063114	DIGGERS HOTLINE INC.	\$854.40	2020 PREPAYMENT #1	E 610-53700-000-641 Operation Supplies &
2/6/2020	063114	DIGGERS HOTLINE INC.	\$854.40	2020 PREPAYMENT #1	E 620-53610-100-212 Outside Services
2/6/2020	063115	E.H. WOLF & SONS INC.-SLINGER	\$625.20	DIESEL FUEL	G 100-16120 Diesel Inventory
2/6/2020	063116	FERGUSON WATERWORKS #1476	\$201.64	FLG PKG, TAP FLG-FILTER PROJ. RADIUM	E 610-53700-000-955 Pumping-Maint of
2/6/2020	063117	GESSLER AUTO	\$500.00	TOW-RECOVER WACKER WL32 TO	E 100-53311-000-240 Maint--Equipment
2/6/2020	063118	GRAINGER	-\$46.60	RETURN - STEM CASTER	E 100-51600-000-242 Maint--Bldg & Facilities
2/6/2020	063118	GRAINGER	\$249.00	TOILET-CC	E 100-51600-000-242 Maint--Bldg & Facilities
2/6/2020	063119	HOME PATH FINANCIAL	\$100.00	REF OCC BD: W235N6563 OUTER CIRCLE	G 100-23230 Occupancy Deposits
2/6/2020	063119	HOME PATH FINANCIAL	\$100.00	REF OCC BD: N66W23662 HILLVIEW RD,	G 100-23230 Occupancy Deposits
2/6/2020	063120	ICMA RETIREMENT TRUST 457	\$85.34	DEFERRED COMPENSATION - 302052	G 100-14500 Due from Haass Library
2/6/2020	063120	ICMA RETIREMENT TRUST 457	\$2,242.77	DEFERRED COMPENSATION - 302052	G 100-21521 ICMA Withheld
2/6/2020	063121	JX ENTERPRISES, INC.	\$582.46	SENSOR NITROGEN OXIDE-UNIT #54	E 100-53311-000-244 Maint--Vehicle
2/6/2020	063121	JX ENTERPRISES, INC.	\$207.98	CRANKCASE VENT-UNIT #47	E 100-53311-000-244 Maint--Vehicle
2/6/2020	063122	LOVELESS, BEVERLY	\$15.00	PARTIAL REFUND-PICKLEBALL	R 100-250-46711 Admission Fees
2/6/2020	063123	MUNICIPAL LAW & LITIGATION	\$2,490.00	ATTORNEY FEES	E 100-51300-000-210 Legal Fees--Traffic
2/6/2020	063123	MUNICIPAL LAW & LITIGATION	\$4,239.60	ATTORNEY FEES	E 100-51300-000-211 Legal Fees--Opinions
2/6/2020	063124	NORTH SHORE BANK, FSB	\$854.24	DEFERRED COMPENSATION	G 100-21520 North Shore Withheld
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$79.51	LIFE INS 2/1-29/2020	G 100-14500 Due from Haass Library
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$21.06	LIFE INS 2/1-29/2020	E 100-55300-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$2.20	LIFE INS 2/1-29/2020	E 100-54600-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$4.50	LIFE INS 2/1-29/2020	E 100-51600-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$4.93	LIFE INS 2/1-29/2020	E 100-52100-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$88.61	LIFE INS 2/1-29/2020	E 100-52200-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$90.09	LIFE INS 2/1-29/2020	E 620-53610-100-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$36.43	LIFE INS 2/1-29/2020	E 100-55200-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$21.28	LIFE INS 2/1-29/2020	E 100-51410-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$27.99	LIFE INS 2/1-29/2020	E 640-53650-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$9.82	LIFE INS 2/1-29/2020	E 100-51491-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$5.50	LIFE INS 2/1-29/2020	E 100-51430-000-135 Employee Insurance

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2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$3.73	LIFE INS 2/1-29/2020	E 100-55202-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$15.48	LIFE INS 2/1-29/2020	E 100-51420-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$15.08	LIFE INS 2/1-29/2020	E 100-51510-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$38.57	LIFE INS 2/1-29/2020	E 100-53311-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$8.59	LIFE INS 2/1-29/2020	E 100-53635-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$1.94	LIFE INS 2/1-29/2020	E 100-52400-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$7.51	LIFE INS 2/1-29/2020	E 100-56700-000-135 Employee Insurance
2/6/2020	063125	PLIC - SBD GRAND ISLAND	\$83.69	LIFE INS 2/1-29/2020	E 610-53700-000-926 Employee Pension &
2/6/2020	063126	TALENT ASSOCIATES, INC.	\$600.00	DEPOSIT - MAIN ST BLOCK PARTY	E 100-55202-000-403 Special Events
2/6/2020	063127	TEWS, JOHN	\$75.00	REFUND MAILBOX	E 100-53311-000-345 Supplies
2/6/2020	063128	TRI-COUNTY WATERWORKS ASSOC.	\$40.00	REGISTRATION-PH & DP	E 610-53700-000-930 Misc General Expenses
2/6/2020	063129	WADDELL, SUSAN	\$150.00	#2236 REFUND DEPOSIT	G 100-23410 Rent Deposits
2/6/2020	063130	WAUKESHA COUNTY - CENTER FOR	\$6,861.17	2020 ECONOMIC DEV COOP FUNDING	E 100-56700-000-290 Contractual Fees
2/6/2020	063131	WHITE, JAMES	\$50.85	REIMBURSEMENT-SR DINNER PARTY	E 100-54600-000-405 Program Expenses
2/6/2020	063132	WI DEPT OF JUSTICE - 93970	\$42.00	BACKGROUND CHECKS	R 100-000-44110 Liquor & Malt Beverages
2/6/2020	063132	WI DEPT OF JUSTICE - 93970	\$7.00	BACKGROUND CHECKS	E 100-52100-000-390 Expenses
2/6/2020	063132	WI DEPT OF JUSTICE - 93970	\$77.00	BACKGROUND CHECKS	R 100-000-44120 Operator s Licenses
2/6/2020	063132	WI DEPT OF JUSTICE - 93970	\$7.00	BACKGROUND CHECKS	E 100-51600-000-390 Expenses
2/6/2020	063132	WI DEPT OF JUSTICE - 93970	\$10.00	BACKGROUND CHECKS	E 100-55350-000-180 Human Resources
2/6/2020	063133	WI SCTF	\$187.50	BAUMANN #2921266	G 100-21555 Child Support
2/6/2020	063133	WI SCTF	\$553.84	VERSH #5465656	G 100-21555 Child Support
2/6/2020	063133	WI SCTF	\$192.21	METZGER	G 100-21555 Child Support
2/12/2020	063134	BAHR, LIZ	\$50.00	VALENTINE'S ENTERTAINER	E 100-54600-000-405 Program Expenses
2/12/2020	063135	LEAHY, TOM	\$200.00	ST PATRICK DAY ENTERTAINER	E 100-54600-000-405 Program Expenses
2/12/2020	063136	RHYME BUSINESS PRODUCTS	\$54.97	SHARP MAINT. & COPIES-FINANCE	E 620-53610-100-310 Office Supplies
2/12/2020	063136	RHYME BUSINESS PRODUCTS	\$32.98	SHARP MAINT. & COPIES-FINANCE	E 640-53650-000-310 Office Supplies
2/12/2020	063136	RHYME BUSINESS PRODUCTS	\$54.97	SHARP MAINT. & COPIES-FINANCE	E 610-53700-000-921 Office Supplies &
2/12/2020	063136	RHYME BUSINESS PRODUCTS	\$76.96	SHARP MAINT. & COPIES-FINANCE	E 100-51420-000-240 Maint--Equipment
2/12/2020	063137	STARK PAVEMENT CORP.	\$157,690.56	GOOD HOPE RD RECON.-FINAL	G 410-21100 Vouchers Payable
2/12/2020	063138	WAUKESHA CTY DEPT. OF PW 220	\$145.00	MAPLE AVE/MAIN ST HWY ROW	E 410-57331-000-390 Expenses
2/13/2020	063143	ACE HARDWARE	\$5.38	BUSHING	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$30.58	ICE SCRAPER	E 100-55200-000-401 Ice Rink
2/13/2020	063143	ACE HARDWARE	\$26.96	PAINT BRUSH, PAINT	E 100-55200-000-298 Contract--Park
2/13/2020	063143	ACE HARDWARE	\$13.91	CLOTH, BALL VALVE, COUPLE	E 100-55200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$14.38	CLAMP, OUTLET STRIP	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$23.38	GREASE	E 100-52200-000-244 Maint--Vehicle
2/13/2020	063143	ACE HARDWARE	\$10.33	BRUSH, BRUSH CUP	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$14.00	CLNR, ERSR, SPONGES	E 100-51600-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$2.14	LOCK NUT, H/W	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$1.58	HOSE	E 100-53311-000-244 Maint--Vehicle



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2/13/2020	063143	ACE HARDWARE	\$4.49	SPRAY	E 100-53311-000-240 Maint--Equipment
2/13/2020	063143	ACE HARDWARE	\$12.96	PLUMBING SUPPLIES, NIPPLE, VALVE BALL	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$12.58	KWIKSEAL	E 100-55200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$19.46	H/W, HANGER SET	E 100-53311-000-240 Maint--Equipment
2/13/2020	063143	ACE HARDWARE	\$19.99	CHAIN OIL	E 100-55200-000-298 Contract--Park
2/13/2020	063143	ACE HARDWARE	\$2.15	LOCK NUT, H/W	E 100-52100-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$9.88	PIPE, BALL VALVE	E 100-55200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$5.38	BUSHING	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$18.87	NOZZLE	E 100-53311-000-345 Supplies
2/13/2020	063143	ACE HARDWARE	\$6.29	BLEACH	E 610-53700-000-921 Office Supplies &
2/13/2020	063143	ACE HARDWARE	\$19.76	GROUT, BRUSH	E 100-51600-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$1.35	RECEPTACLE & RETURN	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$0.24	H/W	E 100-52100-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$0.24	H/W	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$0.24	H/W	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$0.24	H/W	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$0.24	H/W	E 100-52100-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$0.24	H/W	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$10.77	HOOKS, MOUSE TRAP	E 610-53700-000-921 Office Supplies &
2/13/2020	063143	ACE HARDWARE	\$13.92	PUTTY KNIFE, SAND SPONGE, SPACKLE	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$7.18	HITCH PIN & CLIP	E 100-52100-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$6.72	TAPE, ELBOW	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$5.39	DUCT TAPE	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$29.18	CONTAINER, SCRAPER, PUTTY KNIVES,	E 100-51600-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$5.39	GROUT	E 100-51600-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$5.39	FLAP	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$16.18	DUCT TAPE	E 100-55200-000-401 Ice Rink
2/13/2020	063143	ACE HARDWARE	\$11.69	TAPE	E 100-55200-000-401 Ice Rink
2/13/2020	063143	ACE HARDWARE	\$4.64	STRAP	E 100-55200-000-298 Contract--Park
2/13/2020	063143	ACE HARDWARE	\$3.59	HOOK	E 620-53610-100-249 Maint--General Plant
2/13/2020	063143	ACE HARDWARE	\$10.77	CAULK	E 100-51600-000-242 Maint--Bldg & Facilities
2/13/2020	063143	ACE HARDWARE	\$8.96	KEY	E 100-53311-000-345 Supplies
2/13/2020	063143	ACE HARDWARE	\$13.79	H/W, NUT SLIP	E 610-53700-000-955 Pumping-Maint of
2/13/2020	063143	ACE HARDWARE	\$2.24	SPRAYER	E 100-55200-000-298 Contract--Park
2/13/2020	063143	ACE HARDWARE	\$7.16	STRAP	E 100-55200-000-298 Contract--Park
2/13/2020	063143	ACE HARDWARE	\$11.04	RECEPTACLES, SWITCH	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063144	BEAR GRAPHICS, INC.	\$196.02	OUTER ELECTION ENV EL120	E 100-51440-000-390 Expenses
2/13/2020	063145	CHUCK S MAIN STREET AUTO	\$364.52	TIRE REPAIR	E 100-55200-000-244 Maint--Vehicle
2/13/2020	063146	E.H. WOLF & SONS INC.-SLINGER	\$554.19	NO LEAD GASOLINE	G 100-16110 Inventory
2/13/2020	063146	E.H. WOLF & SONS INC.-SLINGER	\$450.04	DIESEL FUEL	G 100-16120 Diesel Inventory

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2/13/2020	063146	E.H. WOLF & SONS INC.-SLINGER	\$406.38	FUEL OIL	E 100-55200-000-222 Utilities--Heat
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$9.99	MIRROR	E 620-53610-100-249 Maint--General Plant
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$38.11	WIRE, SCREW, PENETRANT OIL	E 100-53311-000-244 Maint--Vehicle
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$9.95	TORCH	E 100-53311-000-345 Supplies
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$32.64	TUBING, BUSHING KIT	E 100-53311-000-345 Supplies
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$429.60	BATTERIES-GENERATORS	E 620-53610-100-249 Maint--General Plant
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$47.35	HALOGEN BEAMS	E 100-52200-000-244 Maint--Vehicle
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$10.98	ANTI FREEZE	E 100-51600-000-242 Maint--Bldg & Facilities
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$6.99	WELD	E 620-53610-100-249 Maint--General Plant
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$37.76	LAMP, WASHER-WACKER WC32	E 100-53311-000-240 Maint--Equipment
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$80.54	WIPERS, ICE BLADE-UNITS 48 & 51	E 100-53311-000-244 Maint--Vehicle
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	\$19.98	PENETRANT OIL	E 100-53311-000-345 Supplies
2/13/2020	063147	FALLS AUTO PARTS & SUPPLIES	-\$20.00	CREDIT CORE DEPOSITS	E 620-53610-100-249 Maint--General Plant
2/13/2020	063148	GRAINGER	\$78.45	MECHANICAL SWITCH-CORP CTR L/S	E 620-53610-200-243 Maint--Collection Pump
2/13/2020	063149	IMRIE, JANE E	\$190.00	JANUARY 2020 BASKET STUDIO	E 100-55350-000-140 Program Instructors
2/13/2020	063150	J. MILLER ELECTRIC, INC.	\$4,994.00	SCADA ANTENNA POLE-VILLAGE OF LISBON	R 620-110-46412 Sewer--Other Governments
2/13/2020	063151	JOHNS DISPOSAL SERVICE INC	\$11,775.68	RECYCLING SERVICE	E 100-53635-000-290 Contractual Fees
2/13/2020	063151	JOHNS DISPOSAL SERVICE INC	\$649.46	STREET SWEEPINGS	E 640-53650-000-290 Contractual Fees
2/13/2020	063151	JOHNS DISPOSAL SERVICE INC	\$24,873.12	RUBBISH SERVICE	E 100-53620-000-290 Contractual Fees
2/13/2020	063152	KORNDORFER HOMES	\$100.00	REFUND OCC BD: N75W23830 SEDGE	G 100-23230 Occupancy Deposits
2/13/2020	063153	MASONRY PLUS, LLC	\$14,040.00	MASONRY BENCH LESS RETAINAGE	E 101-57140-000-810 Equipment
2/13/2020	063154	NEXT ELECTRIC	\$810.00	INSTALL PRESSURE SWITCH & CALIBRATE-	E 620-53610-200-243 Maint--Collection Pump
2/13/2020	063155	OUR CREATIVE OUTLET	\$100.00	WINTER FUN SCULPTURE	E 100-55350-000-140 Program Instructors
2/13/2020	063156	PAUL S CERTIFIED AUTO REPAIR	\$25.00	REPAIR TIRE	E 100-55200-000-240 Maint--Equipment
2/13/2020	063157	PIGGLY WIGGLY	\$4.27	NAPKINS-SLEDDING PARTY	E 100-55202-000-403 Special Events
2/13/2020	063157	PIGGLY WIGGLY	\$3.57	BAKERY-ELECTION TRAINING	E 100-51440-000-390 Expenses
2/13/2020	063157	PIGGLY WIGGLY	\$6.58	ICE- SAMPLES	E 620-53610-300-420 Lab Supplies--
2/13/2020	063157	PIGGLY WIGGLY	\$16.65	WATER & COFFEE SUPPLIES	E 100-55300-000-390 Expenses
2/13/2020	063157	PIGGLY WIGGLY	\$34.87	BREAKFAST-HR CONFLICT MGMT	E 100-51410-000-180 Human Resources
2/13/2020	063157	PIGGLY WIGGLY	\$12.16	BEVERAGES-NE SUB MEETING	E 100-52100-000-390 Expenses
2/13/2020	063157	PIGGLY WIGGLY	\$14.18	BEVERAGES	G 100-13800 Other Receivables
2/13/2020	063157	PIGGLY WIGGLY	\$21.07	BAKERY-CITY MGRS MEETING	E 100-51410-000-390 Expenses
2/13/2020	063157	PIGGLY WIGGLY	\$2.97	BAKERY-ELECTION TRAINING	E 100-51490-000-390 Expenses
2/13/2020	063157	PIGGLY WIGGLY	\$9.95	HAND SANITIZER	E 100-52200-000-242 Maint--Bldg & Facilities
2/13/2020	063158	QUINLAN, DANA	\$150.00	#2263 REFUND DEPOSIT	G 100-23410 Rent Deposits
2/13/2020	063159	THE PARTY COMPANY, LLC	\$400.00	DEPOSIT-OUTDOOR MOVIE NIGHT	E 100-55202-000-403 Special Events
2/13/2020	063160	UPTOWN COMMUNICATIONS, INC.	\$5,501.85	DAY CAMP BLDG FIBER OPTIC	E 410-57620-000-810 Equipment
2/13/2020	063160	UPTOWN COMMUNICATIONS, INC.	\$9,784.00	DAY CAMP UNDERGROUND FIBER OPTIC	E 410-57620-000-810 Equipment
2/13/2020	063161	VILLAGE OF RICHFIELD	\$6,873.49	FEBRUARY 2020 BLDG INSP CONTRACT	E 100-52400-000-290 Contractual Fees
2/13/2020	063162	WAUKESHA COUNTY AC110	\$30.00	SRAM-MAMMOTH LOFTS STORMWATER	E 100-51491-000-390 Expenses

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2/13/2020	063163	WAUKESHA CTY TREAS-RM148	\$420.00	NAGA WAUKEE ICE ARENA LEARN TO SKATE	E 100-55350-000-140 Program Instructors
2/13/2020	063164	WCFCA-OKAUCHEE	\$200.00	2020 WCFCA FIRE CHIEF DUES	E 100-52200-000-390 Expenses
2/13/2020	063165	WEA INSURANCE TRUST	\$659.03	HEALTH 3/1-4/1/2020	E 100-51430-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$1,729.19	HEALTH 3/1-4/1/2020	E 100-55350-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$5,187.70	HEALTH 3/1-4/1/2020	G 100-14500 Due from Haass Library
2/13/2020	063165	WEA INSURANCE TRUST	\$5,191.54	HEALTH 3/1-4/1/2020	E 610-53700-000-926 Employee Pension &
2/13/2020	063165	WEA INSURANCE TRUST	\$5,640.62	HEALTH 3/1-4/1/2020	E 620-53610-100-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$653.26	HEALTH 3/1-4/1/2020	E 100-51491-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$1,676.44	HEALTH 3/1-4/1/2020	E 640-53650-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$1,120.78	HEALTH 3/1-4/1/2020	E 100-51420-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$288.20	HEALTH 3/1-4/1/2020	E 100-54600-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$496.35	HEALTH 3/1-4/1/2020	E 100-51600-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$2,558.59	HEALTH 3/1-4/1/2020	E 100-53311-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$568.72	HEALTH 3/1-4/1/2020	E 100-53635-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$134.50	HEALTH 3/1-4/1/2020	E 100-56700-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$4,512.62	HEALTH 3/1-4/1/2020	E 100-55200-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$3,266.93	HEALTH 3/1-4/1/2020	E 100-52200-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$422.69	HEALTH 3/1-4/1/2020	E 100-55202-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$1,258.47	HEALTH 3/1-4/1/2020	E 100-55300-000-135 Employee Insurance
2/13/2020	063165	WEA INSURANCE TRUST	\$1,075.97	HEALTH 3/1-4/1/2020	E 100-51510-000-135 Employee Insurance
2/13/2020	063166	WINTER EQUIPMENT	\$5,402.00	PLOW BLADES	E 100-53311-000-240 Maint--Equipment
2/13/2020	063167	WRWA	\$500.00	REGISTRATION-JB, BV	E 610-53700-000-930 Misc General Expenses
2/18/2020	063168	AT&T MESSAGING	\$15.79	PARK RECORDED MESSAGE	E 100-55200-000-220 Utilities--Telephone
2/18/2020	063169	DELTA DENTAL	\$91.40	DENTAL 23800-000-0000-00563	E 640-53650-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$145.25	DENTAL 23800-000-0000-00563	E 100-53311-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$32.13	DENTAL 23800-000-0000-00563	E 100-51430-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$292.23	DENTAL 23800-000-0000-00563	E 610-53700-000-926 Employee Pension &
2/18/2020	063169	DELTA DENTAL	\$242.11	DENTAL 23800-000-0000-00563	E 100-55200-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$191.57	DENTAL 23800-000-0000-00563	E 100-52200-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$27.89	DENTAL 23800-000-0000-00563	E 100-51600-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$75.53	DENTAL 23800-000-0000-00563	E 100-55300-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$202.42	DENTAL 23800-000-0000-00563	G 100-14500 Due from Haass Library
2/18/2020	063169	DELTA DENTAL	\$13.22	DENTAL 23800-000-0000-00563	E 100-56700-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$317.69	DENTAL 23800-000-0000-00563	E 620-53610-100-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$18.18	DENTAL 23800-000-0000-00563	E 100-54600-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$109.07	DENTAL 23800-000-0000-00563	E 100-55350-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$5.92	VISION 43607-000-00000-00000	G 100-21596 Vision Insurance
2/18/2020	063169	DELTA DENTAL	\$52.46	DENTAL 23800-000-0000-00563	E 100-51510-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$32.09	DENTAL 23800-000-0000-00563	E 100-53635-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$42.42	DENTAL 23800-000-0000-00563	E 100-51420-000-135 Employee Insurance

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2/18/2020	063169	DELTA DENTAL	\$11.66	DENTAL 23800-000-0000-00563	E 100-51410-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$34.19	DENTAL 23800-000-0000-00563	E 100-51491-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$24.74	DENTAL 23800-000-0000-00563	E 100-55202-000-135 Employee Insurance
2/18/2020	063169	DELTA DENTAL	\$24.18	VISION 43607-000-00000-00000	G 100-14500 Due from Haass Library
2/18/2020	063170	E.H. WOLF & SONS INC.-SLINGER	\$747.56	DIESEL FUEL	G 100-16120 Diesel Inventory
2/18/2020	063170	E.H. WOLF & SONS INC.-SLINGER	\$420.03	NO LEAD GASOLINE	G 100-16110 Inventory
2/18/2020	063170	E.H. WOLF & SONS INC.-SLINGER	\$846.92	DIESEL FUEL	G 100-16120 Diesel Inventory
2/18/2020	063171	FERGUSON WATERWORKS #1476	\$54.00	PVC-WELL 4 & 5 RADIUM REML PROJECT	E 610-53700-000-955 Pumping-Maint of
2/18/2020	063172	ICMA RETIREMENT TRUST 457	\$2,240.17	DEFERRED COMPENSATION - 302052	G 100-21521 ICMA Withheld
2/18/2020	063172	ICMA RETIREMENT TRUST 457	\$85.34	DEFERRED COMPENSATION - 302052	G 100-14500 Due from Haass Library
2/18/2020	063173	INDELCO PLASTICS CORPORATION	\$15.65	UNION, NIPPLE-BRINK TRAILER	E 100-53311-000-240 Maint--Equipment
2/18/2020	063174	KIDS SPORTS, LLC	\$782.00	CLASS FEES	E 100-55350-000-140 Program Instructors
2/18/2020	063175	KIERZEK TRUCK SERVICE, LLC	\$114.99	ADJUST BRAKES-UNIT #41	E 100-53311-000-244 Maint--Vehicle
2/18/2020	063176	MUNICIPAL LAW & LITIGATION	\$890.00	ATTORNEY FEES	E 100-51300-000-210 Legal Fees--Traffic
2/18/2020	063176	MUNICIPAL LAW & LITIGATION	\$5,897.20	ATTORNEY FEES	E 100-51300-000-211 Legal Fees--Opinions
2/18/2020	063177	NORTH SHORE BANK, FSB	\$854.24	DEFERRED COMPENSATION	G 100-21520 North Shore Withheld
2/18/2020	063178	NYSTROM, INC.	\$1,288.00	ROOF HATCH	E 610-53700-000-650 Maint of Distribution
2/18/2020	063179	RHYME BUSINESS PRODUCTS	\$385.97	SHARP MAINT & COPIES-POLICE & ONE	E 100-55300-000-310 Office Supplies
2/18/2020	063179	RHYME BUSINESS PRODUCTS	\$260.57	SHARP MAINT & COPIES-POLICE & ONE	E 100-52100-000-390 Expenses
2/18/2020	063179	RHYME BUSINESS PRODUCTS	\$385.96	SHARP MAINT & COPIES-POLICE & ONE	E 100-51420-000-240 Maint--Equipment
2/18/2020	063180	RIVER RUN COMPUTERS INC.	\$15,324.24	COMPUTERS PER INVOICE	G 100-21100 Vouchers Payable
2/18/2020	063180	RIVER RUN COMPUTERS INC.	\$1,802.93	COMPUTERS PER INVOICE	G 610-21100 Vouchers Payable
2/18/2020	063180	RIVER RUN COMPUTERS INC.	\$1,802.93	COMPUTERS PER INVOICE	G 620-21100 Vouchers Payable
2/18/2020	063181	SCHROEDER IMPLEMENT	-\$15.30	RETURN	E 100-55200-000-240 Maint--Equipment
2/18/2020	063181	SCHROEDER IMPLEMENT	\$9.90	AIR FILTER	E 100-55200-000-240 Maint--Equipment
2/18/2020	063181	SCHROEDER IMPLEMENT	\$3.54	CHUTE RETAINER	E 100-55200-000-240 Maint--Equipment
2/18/2020	063181	SCHROEDER IMPLEMENT	\$19.14	BELT	E 100-53311-000-240 Maint--Equipment
2/18/2020	063181	SCHROEDER IMPLEMENT	\$199.99	HAND HELD LEAF BLOWER	E 100-55200-000-240 Maint--Equipment
2/18/2020	063182	TRAWICKI ELECTRIC, INC.	\$120.00	SERVICE CALL-GENERATOR	E 100-51600-000-242 Maint--Bldg & Facilities
2/18/2020	063183	VERIZON WIRELESS	\$94.06	EKG DEFIBS & BROADBAND	E 100-52200-000-220 Utilities--Telephone
2/18/2020	063184	VILLAGE OF LANNON	\$2,754.92	4TH QTR 2019 INTERCEPTOR OPERATION	G 620-21100 Vouchers Payable
2/18/2020	063185	WAUKESHA CTY TREAS-RM148	\$137,212.37	MARCH 2020 POLICE SERVICES	E 100-52100-000-290 Contractual Fees
2/18/2020	063186	WAUKESHA LANDSCAPE SUPPLY LLC	\$13,050.00	ON SITE GRINDING	E 100-53635-000-290 Contractual Fees
2/18/2020	063187	WI SCTF	\$187.50	BAUMANN #2921266	G 100-21555 Child Support
2/18/2020	063187	WI SCTF	\$17.54	METZGER	G 100-21555 Child Support
2/18/2020	063187	WI SCTF	\$553.84	VERSH #5465656	G 100-21555 Child Support
2/26/2020	063188	AIR ONE EQUIPMENT, INC.	\$505.99	BELTS-LADDER TRUCK #2971	E 100-57220-000-810 Equipment
2/26/2020	063189	AMERIGRAPHICS	\$98.00	CAR MAGNET	E 620-53610-100-345 Supplies
2/26/2020	063189	AMERIGRAPHICS	\$98.00	CAR MAGNET	E 610-53700-000-930 Misc General Expenses
2/26/2020	063190	E.H. WOLF & SONS INC.-SLINGER	\$953.76	DIESEL FUEL	G 100-16120 Diesel Inventory

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2/26/2020	063191	EMERGENCY LIGHTING & ELECTRONI	\$781.40	REPAIRS-UNIT #2957	E 100-52200-000-244 Maint--Vehicle
2/26/2020	063192	FERGUSON WATERWORKS #1476	\$46.90	PVC PIPES-WELL 5 PRESSURE TK PROJ-	E 610-53700-000-955 Pumping-Maint of
2/26/2020	063192	FERGUSON WATERWORKS #1476	\$30.00	CLAMP-CHLORINE ANALYZER PROJECT	E 610-53700-000-955 Pumping-Maint of
2/26/2020	063192	FERGUSON WATERWORKS #1476	\$15.53	UNION-WELL 5 PRESSURE TK PROJ-	E 610-53700-000-955 Pumping-Maint of
2/26/2020	063193	HOOPER HANDS	\$1,496.00	BASKETBALL 101 1/31-2/21/2020	E 100-55350-000-140 Program Instructors
2/26/2020	063193	HOOPER HANDS	\$352.00	INTRO SHOOTING TECH 2/5-26/2020	E 100-55350-000-140 Program Instructors
2/26/2020	063193	HOOPER HANDS	\$1,716.00	PASS SHOOT SCORE 2/1-22-2020	E 100-55350-000-140 Program Instructors
2/26/2020	063194	JEFFERSON FIRE & SAFETY, INC.	\$27,735.00	STRYKER POWER LOAD COT FAST. SYSTEM	E 100-57220-000-810 Equipment
2/26/2020	063195	KAHLER SLATER INC.	\$2,140.00	VP PAVILION PROF. SERV 1/1-31/2020	E 410-57620-000-216 Engineering
2/26/2020	063196	KOSSOW, DONALD	\$85.00	REFUND RENTAL	R 100-999-48210 Park Rent
2/26/2020	063196	KOSSOW, DONALD	\$100.00	REFUND RENTAL	G 100-23410 Rent Deposits
2/26/2020	063197	LEAGUE OF WI MUNICIPALITIE-NEW	\$400.00	STORMWATER MEMBERSHIP RENL-JN	E 640-53650-000-324 Schooling & Dues
2/26/2020	063198	NATIONAL SPRING, INC.	\$1,104.65	REPAIRS-VEHICLE	E 620-53610-100-330 Transportation
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$2.17	LIFE INS 3/1-31/2020	E 100-52400-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$9.37	LIFE INS 3/1-31/2020	E 100-53635-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$89.82	LIFE INS 3/1-31/2020	E 610-53700-000-926 Employee Pension &
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$96.71	LIFE INS 3/1-31/2020	E 620-53610-100-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$10.22	LIFE INS 3/1-31/2020	E 100-51491-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$30.03	LIFE INS 3/1-31/2020	E 640-53650-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$21.71	LIFE INS 3/1-31/2020	E 100-51410-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$16.89	LIFE INS 3/1-31/2020	E 100-51420-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$5.82	LIFE INS 3/1-31/2020	E 100-51430-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$41.86	LIFE INS 3/1-31/2020	E 100-53311-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$7.58	LIFE INS 3/1-31/2020	E 100-56700-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$89.65	LIFE INS 3/1-31/2020	G 100-14500 Due from Haass Library
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$15.66	LIFE INS 3/1-31/2020	E 100-51510-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$4.13	LIFE INS 3/1-31/2020	E 100-55202-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$5.02	LIFE INS 3/1-31/2020	E 100-51600-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$23.36	LIFE INS 3/1-31/2020	E 100-55300-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$2.47	LIFE INS 3/1-31/2020	E 100-54600-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$5.28	LIFE INS 3/1-31/2020	E 100-52100-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$64.60	LIFE INS 3/1-31/2020	E 100-52200-000-135 Employee Insurance
2/26/2020	063199	PLIC - SBD GRAND ISLAND	\$42.27	LIFE INS 3/1-31/2020	E 100-55200-000-135 Employee Insurance
2/26/2020	063200	RELIANT FIRE APPARATUS INC	\$795.98	REPAIRS #2961	E 100-52200-000-244 Maint--Vehicle
2/26/2020	063200	RELIANT FIRE APPARATUS INC	\$1,054.46	MOUNTING HARDWARE #2971	E 100-57220-000-810 Equipment
2/26/2020	063201	SMITH, JORDAN	\$100.00	THE GROVE - VIDEO UPDATE	E 410-57620-000-390 Expenses
2/26/2020	063202	STRAND ASSOCIATES, INC.	\$644.88	SCADA ONGOING MAINT.	E 610-53700-000-923 Outside Services
2/26/2020	063202	STRAND ASSOCIATES, INC.	\$644.87	SCADA ONGOING MAINT.	E 620-53610-100-212 Outside Services
2/26/2020	063203	UNIVERSAL TRANSPORTATION	\$200.00	TRANSPORTATION FROM SUSSEX MILLS TO	E 100-54600-000-405 Program Expenses
2/26/2020	063204	WESTRIDGE BUILDERS	\$100.00	OCC BD REF: N74W23870 OVERLAND CT.,	G 100-23230 Occupancy Deposits

Check/Receipt	CHECK #	Search Name	Amount	Comments	Account Descr
			\$3,762,392.7		

Posting Date	Merchant Name	Transaction Amount	Name
2020/01/13	MEIJER # 275	\$ 3.99	CHARLOTTE ABT
2020/01/13	AMZN MKTP US*M98F11LC2	\$ 21.99	CHARLOTTE ABT
2020/01/29	ALWAYSUNDERPAY.COM	\$ 45.95	CHARLOTTE ABT
2020/01/30	AMZN MKTP US*NQ3F22IV3	\$ 12.99	CHARLOTTE ABT
2020/02/04	AMZN MKTP US*E23MI5YC3	\$ 5.99	CHARLOTTE ABT
2020/02/05	AMZN MKTP US*1W6Y07Z63	\$ 21.90	CHARLOTTE ABT
2020/02/10	DOCNETWORK INC	\$ 1,000.00	CHARLOTTE ABT
2020/02/10	AMZN MKTP US*3B85V6BX3	\$ 9.99	CHARLOTTE ABT
2020/01/13	LOUS GLOVES INC	\$ 396.00	JONATHAN S BAUMANN
2020/01/15	WALGREENS #7731	\$ 43.93	THOMAS A BERRES
2020/01/17	THE HOME DEPOT 4940	\$ 100.00	THOMAS A BERRES
2020/01/20	THE HOME DEPOT #4940	\$ (16.60)	THOMAS A BERRES
2020/02/03	MENARDS GERMANTOWN WI	\$ 198.30	THOMAS A BERRES
2020/02/07	BLOEDOWS CARPET AND MORE	\$ 200.76	THOMAS A BERRES
2020/01/20	BAKER & TAYLOR - BOOKS	\$ 265.05	PHPL BOOKS
2020/01/20	BAKER & TAYLOR - BOOKS	\$ 674.62	PHPL BOOKS
2020/01/20	BAKER & TAYLOR - BOOKS	\$ 21.88	PHPL BOOKS
2020/01/20	BAKER & TAYLOR - BOOKS	\$ 150.66	PHPL BOOKS
2020/01/20	BAKER & TAYLOR - BOOKS	\$ 785.64	PHPL BOOKS
2020/01/15	AMAZON.COM*0G6NW7013	\$ 12.51	HALIE DOBBECK
2020/01/16	AMZN MKTP US*8I04J5ZD3	\$ 17.99	HALIE DOBBECK
2020/01/21	AMAZON.COM*KB3UX6LW3	\$ 12.99	HALIE DOBBECK
2020/01/22	AMAZON.COM*1O38N7CS3	\$ 6.99	HALIE DOBBECK
2020/01/27	AMZN MKTP US*E94LW9Z33	\$ 144.98	HALIE DOBBECK
2020/01/28	FURNITURE LEISURE	\$ 7,472.03	HALIE DOBBECK
2020/01/31	AMAZON.COM*IF3KD93A3	\$ 87.78	HALIE DOBBECK
2020/02/03	AMAZON.COM*M98QV1R71 AMZN	\$ 28.92	HALIE DOBBECK
2020/02/03	AMAZON.COM*TB7ZB99T3	\$ 31.98	HALIE DOBBECK
2020/01/20	WAL-MART #3322	\$ 38.54	JEAN W HORNER
2020/01/20	AMZN MKTP US*Q18X31IJ3	\$ 39.95	JEAN W HORNER
2020/01/21	MENARDS PEWAUKEE WI	\$ 31.83	JEAN W HORNER
2020/01/22	AMZN MKTP US*5H21T4493	\$ 12.99	JEAN W HORNER
2020/01/22	AMZN MKTP US*BB3TR21T3	\$ 13.99	JEAN W HORNER
2020/01/22	AMZN MKTP US*TJ45O8F53	\$ 15.98	JEAN W HORNER
2020/01/28	SAMSCLUB #8164	\$ 96.62	JEAN W HORNER
2020/01/29	MEIJER # 275	\$ 20.94	JEAN W HORNER
2020/01/31	AMZN MKTP US*GU3JC9RO3	\$ 9.99	JEAN W HORNER
2020/02/05	SAMS CLUB #8164	\$ 31.74	JEAN W HORNER
2020/02/06	MEIJER # 275	\$ 29.52	JEAN W HORNER
2020/02/07	HOMEGOODS 0287	\$ 6.00	JEAN W HORNER
2020/02/10	SAMSCLUB.COM	\$ 53.88	JEAN W HORNER
2020/01/14	ZOOM.US	\$ 15.74	DAVID L JOHNSEN
2020/01/24	GALLS	\$ 1,015.83	DAVID L JOHNSEN
2020/01/24	GALLS	\$ 27.99	DAVID L JOHNSEN
2020/01/24	GALLS	\$ 974.43	DAVID L JOHNSEN
2020/01/27	NBF*NATL BIZ FURNITURE	\$ 2,643.40	DAVID L JOHNSEN
2020/01/13	DOLLAR TREE	\$ 9.00	JON KRAATZ
2020/01/17	MENARDS PEWAUKEE WI	\$ 69.89	JON KRAATZ
2020/01/21	SUSSEX ACE HARDWARE	\$ 4.72	JON KRAATZ
2020/01/23	PIGGLY WIGGLY #143	\$ 3.58	JON KRAATZ
2020/01/24	MENARDS PEWAUKEE WI	\$ 32.99	JON KRAATZ
2020/01/27	MENARDS PEWAUKEE WI	\$ 13.87	JON KRAATZ
2020/01/27	NEUS BUILDING CENTER	\$ 8.98	JON KRAATZ

Posting Date	Merchant Name	Transaction Amount	Name
2020/01/27	MENARDS PEWAUKEE WI	\$ 5.69	JON KRAATZ
2020/02/04	DOLLAR TREE	\$ 19.00	JON KRAATZ
2020/02/05	WAL-MART #3322	\$ 20.98	JON KRAATZ
2020/02/06	MENARDS PEWAUKEE WI	\$ 15.23	JON KRAATZ
2020/02/07	SUSSEX ACE HARDWARE	\$ 23.98	JON KRAATZ
2020/01/14	AMAZON.COM*FA6SY1A33	\$ 121.28	SAMUEL E LIEBERT
2020/01/20	PICK N SAVE #380	\$ 20.23	CHRIS LIEDTKE
2020/02/07	MEIJER # 275	\$ 145.76	CHRIS LIEDTKE
2020/01/17	MOE'S ONLINE #274	\$ 180.77	ADELE M LORIA
2020/01/20	CAFE DE ARTS - SUSSEX WI	\$ 25.00	ADELE M LORIA
2020/01/20	STARBUCKS STORE 10928	\$ 20.00	ADELE M LORIA
2020/01/20	MEIJER # 275	\$ 8.99	ADELE M LORIA
2020/01/23	PANERA BREAD #601548 P	\$ 14.49	K MCELROY ANDERSON
2020/01/13	SPECTRUM	\$ 144.98	SANDRA A MEYER
2020/01/13	SPECTRUM	\$ 85.28	SANDRA A MEYER
2020/01/13	DORNER COMPANY	\$ 1,426.00	SANDRA A MEYER
2020/01/14	HASTINGS AIR ENERGY CON	\$ 1,436.73	SANDRA A MEYER
2020/01/16	SALAMONE SUPPLIES INC	\$ 668.52	SANDRA A MEYER
2020/01/16	SIGMA GROUP	\$ 661.98	SANDRA A MEYER
2020/01/16	R A SMITH NATIONAL INC	\$ 1,529.25	SANDRA A MEYER
2020/01/16	FLASHAWARDR	\$ 35.00	SANDRA A MEYER
2020/01/16	AT&T*BILL PAYMENT	\$ 1,892.46	SANDRA A MEYER
2020/01/16	SPECTRUM	\$ 1,433.32	SANDRA A MEYER
2020/01/16	AIRGAS USA, LLC	\$ 70.28	SANDRA A MEYER
2020/01/16	REUTER WHITISH AND EVANS	\$ 6,923.00	SANDRA A MEYER
2020/01/16	LW ALLEN	\$ 3,434.63	SANDRA A MEYER
2020/01/17	MENARDS PEWAUKEE WI	\$ 282.00	SANDRA A MEYER
2020/01/17	REYNOLDS RIGG & CRANE	\$ 880.65	SANDRA A MEYER
2020/01/17	GRAEF	\$ 9,698.46	SANDRA A MEYER
2020/01/17	A/E GRAPHICS, INC.	\$ 107.18	SANDRA A MEYER
2020/01/16	NCL OF WISCONSIN INC	\$ 2,308.71	SANDRA A MEYER
2020/01/16	JOURNAL SENTINEL	\$ 212.16	SANDRA A MEYER
2020/01/17	SHERWIN WILLIAMS 703224	\$ (204.25)	SANDRA A MEYER
2020/01/17	USA BLUE BOOK	\$ 219.63	SANDRA A MEYER
2020/01/20	TOTAL ENERGY SYSTEMS	\$ (405.00)	SANDRA A MEYER
2020/01/20	WAUSAU EQUIPMENT COMPANY	\$ 304.98	SANDRA A MEYER
2020/01/17	SALAMONE SUPPLIES INC	\$ 170.10	SANDRA A MEYER
2020/01/17	LERNER LPG MBB	\$ 39.98	SANDRA A MEYER
2020/01/20	OFFICE DEPOT #1099	\$ 116.82	SANDRA A MEYER
2020/01/20	DEMCO	\$ 93.12	SANDRA A MEYER
2020/01/20	JAMES IMAGING SYSTEMS, IN	\$ 149.23	SANDRA A MEYER
2020/01/20	GRAEF	\$ (6,801.84)	SANDRA A MEYER
2020/01/20	SPECTRUM	\$ 176.08	SANDRA A MEYER
2020/01/20	SPECTRUM	\$ 149.99	SANDRA A MEYER
2020/01/22	MILWAUKEE AREA TECHNICAL	\$ 834.00	SANDRA A MEYER
2020/01/23	AMERICAN PUBLIC WORKS	\$ 223.00	SANDRA A MEYER
2020/01/23	AIRGAS USA, LLC	\$ 16.06	SANDRA A MEYER
2020/01/23	AIRGAS USA, LLC	\$ 476.14	SANDRA A MEYER
2020/01/23	EUROFINS SF ANALYTICAL LA	\$ 329.25	SANDRA A MEYER
2020/01/24	MENARDS PEWAUKEE WI	\$ 775.24	SANDRA A MEYER
2020/01/24	USA BLUE BOOK	\$ 67.09	SANDRA A MEYER
2020/01/24	WMH RETAIL PHARMACY	\$ 393.05	SANDRA A MEYER
2020/01/24	VISTELAR LLC	\$ 1,500.00	SANDRA A MEYER



Posting Date	Merchant Name	Transaction Amount	Name
2020/01/27	MILLER BRADFORD RISBERG	\$ 1,615.94	SANDRA A MEYER
2020/01/27	BURKE TRUCK & EQUIP	\$ 167.18	SANDRA A MEYER
2020/01/27	OLSEN SAFETY EQUIPMENT CO	\$ 308.66	SANDRA A MEYER
2020/01/27	RHYME BUSINESS PRODUCTS L	\$ 1,576.38	SANDRA A MEYER
2020/01/27	SPECTRUM	\$ 8.81	SANDRA A MEYER
2020/01/27	SPECTRUM	\$ 129.99	SANDRA A MEYER
2020/01/27	TEREX SERVICES	\$ 1,712.55	SANDRA A MEYER
2020/01/29	POMP S TIRE #006	\$ 1,016.00	SANDRA A MEYER
2020/01/29	IN *AMERICAN LEAK DETECTI	\$ 612.50	SANDRA A MEYER
2020/01/30	SALAMONE SUPPLIES INC	\$ 446.46	SANDRA A MEYER
2020/01/30	MID STATE EQUIP JACKSON 0	\$ 674.31	SANDRA A MEYER
2020/01/30	MIDWEST METER - JACKSON	\$ 3,330.00	SANDRA A MEYER
2020/01/30	SHERWIN INDUSTRIES	\$ 891.92	SANDRA A MEYER
2020/01/30	SHERWIN WILLIAMS 703224	\$ 43.19	SANDRA A MEYER
2020/01/30	AIRGAS USA, LLC	\$ 115.40	SANDRA A MEYER
2020/01/30	ILLINGWORTH KILGUST MECHA	\$ 576.08	SANDRA A MEYER
2020/01/30	EUROFINS SF ANALYTICAL LA	\$ 463.25	SANDRA A MEYER
2020/01/31	EMERGENCY MEDICAL PRODUC	\$ 224.20	SANDRA A MEYER
2020/01/31	MENARDS GERMANTOWN WI	\$ 178.95	SANDRA A MEYER
2020/01/31	JEFFERSON FIRE & SAFETY	\$ 612.00	SANDRA A MEYER
2020/01/31	LA FORCE INC	\$ 276.82	SANDRA A MEYER
2020/01/31	BURKE TRUCK & EQUIP	\$ 650.00	SANDRA A MEYER
2020/01/31	RHOMAR INDUSTRIES	\$ 670.92	SANDRA A MEYER
2020/02/03	USA BLUE BOOK	\$ 55.58	SANDRA A MEYER
2020/02/03	SPECTRUM	\$ 144.98	SANDRA A MEYER
2020/02/03	SPECTRUM	\$ 84.85	SANDRA A MEYER
2020/02/03	CERTIFIED LABORATORIES	\$ 153.11	SANDRA A MEYER
2020/02/04	TYCOINTEGRATEDSECURITY	\$ 44.42	SANDRA A MEYER
2020/02/04	TYCOINTEGRATEDSECURITY	\$ 80.76	SANDRA A MEYER
2020/02/04	TYCOINTEGRATEDSECURITY	\$ 44.42	SANDRA A MEYER
2020/02/04	TYCOINTEGRATEDSECURITY	\$ 94.83	SANDRA A MEYER
2020/02/07	WCTC REGISTRATION	\$ 621.55	SANDRA A MEYER
2020/02/07	SOERENS FORD OF BROOKFIEL	\$ 852.43	SANDRA A MEYER
2020/02/07	POMP S TIRE #006	\$ 592.24	SANDRA A MEYER
2020/02/07	MED ALLIANCE GROUP INC	\$ 49.09	SANDRA A MEYER
2020/02/07	WINTER EQUIPMENT CO	\$ 203.25	SANDRA A MEYER
2020/02/07	SHERWIN INDUSTRIES	\$ 704.94	SANDRA A MEYER
2020/02/07	AT&T*BILL PAYMENT	\$ 1,498.67	SANDRA A MEYER
2020/02/07	AT&T*BILL PAYMENT	\$ 1,036.04	SANDRA A MEYER
2020/02/07	ILLINGWORTH KILGUST MECHA	\$ 483.00	SANDRA A MEYER
2020/02/07	ILLINGWORTH KILGUST MECHA	\$ 450.00	SANDRA A MEYER
2020/02/07	PROHEALTH WORKS (SEEGER)	\$ 220.00	SANDRA A MEYER
2020/02/10	EMERGENCY MEDICAL PRODUC	\$ 512.16	SANDRA A MEYER
2020/02/10	BURKE TRUCK & EQUIP	\$ 149.56	SANDRA A MEYER
2020/02/10	WAUSAU EQUIPMENT COMPANY	\$ 416.04	SANDRA A MEYER
2020/02/10	US WATER SERVICE	\$ 408.68	SANDRA A MEYER
2020/02/10	OSI ENVIRONMENTAL	\$ 35.00	SANDRA A MEYER
2020/02/10	ATT*BUS PHONE PMT	\$ 536.09	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 310.15	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 304.75	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 228.00	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 228.00	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 230.55	SANDRA A MEYER

Posting Date	Merchant Name	Transaction Amount	Name
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 266.42	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/02/10	CINTAS 60A SAP	\$ 241.85	SANDRA A MEYER
2020/01/24	AMAZON.COM*5U7T75ZO3	\$ 4.99	CAREY NELSON
2020/01/30	PANERA BREAD #608005	\$ 162.87	CAREY NELSON
2020/02/05	AMAZON.COM*ED0CM3W53	\$ 6.79	CAREY NELSON
2020/02/06	AMZN MKTP US*755RL4P63	\$ 14.09	CAREY NELSON
2020/01/17	AMAZON.COM*IU0RL2T83	\$ 9.27	LORI NISWONGER
2020/01/20	AMAZON.COM*RI15Y39V3	\$ 174.78	LORI NISWONGER
2020/01/24	SOCIALPILOT	\$ 30.00	LORI NISWONGER
2020/02/05	AMZN MKTP US*GQ1GZ3AB3	\$ 7.99	LORI NISWONGER
2020/02/05	GOOGLE LLC*	\$ 17.43	LORI NISWONGER
2020/02/06	PAYPAL *GETAC USA	\$ 199.95	LORI NISWONGER
2020/02/06	FACEBK *8GVE5SSAX2	\$ 13.26	LORI NISWONGER
2020/01/13	JOURNAL SENTINEL	\$ 445.00	MARY L OLSON
2020/01/13	AMZN MKTP US*2M9J60JF3	\$ 36.24	MARY L OLSON
2020/01/13	AMZN MKTP US*D74ZH5OF3	\$ 82.65	MARY L OLSON
2020/01/13	AMZN MKTP US*8D4PH8VS3	\$ 144.43	MARY L OLSON
2020/01/13	AMZN MKTP US*IA6055UU3	\$ 10.72	MARY L OLSON
2020/01/14	AMZN MKTP US	\$ (10.71)	MARY L OLSON
2020/01/14	AMAZON.COM*MF2PS86X3	\$ 15.16	MARY L OLSON
2020/01/14	AMAZON.COM*TY1EZ5JZ3	\$ 49.97	MARY L OLSON
2020/01/14	AMZN MKTP US*9Y0766LP3	\$ 11.65	MARY L OLSON
2020/01/15	AMZN MKTP US*V652E0EJ3	\$ 7.88	MARY L OLSON
2020/01/15	AMZN MKTP US*XJ5VY9553	\$ 44.00	MARY L OLSON
2020/01/15	AMZN MKTP US*N77CT3T93	\$ 7.88	MARY L OLSON
2020/01/15	AMZN MKTP US*4M6HP8WD3	\$ 6.90	MARY L OLSON
2020/01/15	AMZN MKTP US*692ZC0X23	\$ 23.09	MARY L OLSON
2020/01/15	AMAZON.COM*VD0259OM3	\$ 14.99	MARY L OLSON
2020/01/15	ULINE *SHIP SUPPLIES	\$ 48.71	MARY L OLSON
2020/01/16	AMAZON.COM	\$ (0.28)	MARY L OLSON
2020/01/16	AMAZON.COM*0D3EU1903	\$ 32.24	MARY L OLSON
2020/01/16	AMAZON.COM*465DC11D3	\$ 22.99	MARY L OLSON
2020/01/20	AMZN MKTP US*WY3RH68W3	\$ 26.99	MARY L OLSON
2020/01/21	AMAZON.COM*HP3SF2CG3	\$ 45.92	MARY L OLSON
2020/01/21	AMAZON.COM*DZ80L5G23	\$ 53.97	MARY L OLSON
2020/01/21	AMZN MKTP US*M98411JJ0	\$ 19.74	MARY L OLSON
2020/01/21	AMZN MKTP US*SJ6EV0IC3	\$ 11.99	MARY L OLSON
2020/01/21	AMZN MKTP US*BR7XH36O3	\$ 107.87	MARY L OLSON
2020/01/21	AMAZON.COM*FH4ZM4IN3	\$ 17.99	MARY L OLSON
2020/01/22	USPS PO 5681000089	\$ 2.65	MARY L OLSON
2020/01/22	AMZN MKTP US*MW6111PP3	\$ 50.00	MARY L OLSON
2020/01/23	AMAZON.COM*SD9WU4VI3	\$ 3.90	MARY L OLSON
2020/01/24	AMZN MKTP US*LF3DW97Q3	\$ 9.29	MARY L OLSON
2020/01/24	AMAZON.COM*FJ0CL9953	\$ 28.08	MARY L OLSON
2020/01/27	AMAZON.COM*4T5O19FJ3	\$ 17.99	MARY L OLSON

Posting Date	Merchant Name	Transaction Amount	Name
2020/01/27	AMZN MKTP US*B08IS86R3	\$ 9.98	MARY L OLSON
2020/01/27	AMZN MKTP US*TJ4496JV3	\$ 69.00	MARY L OLSON
2020/01/27	AMAZON.COM*961QL4KN3	\$ 13.12	MARY L OLSON
2020/01/27	AMZN MKTP US*Y549O8MJ3	\$ 16.97	MARY L OLSON
2020/01/27	AMAZON.COM*9R1Q98R03	\$ 14.28	MARY L OLSON
2020/01/28	AMAZON.COM*YJ2L484W3	\$ 81.84	MARY L OLSON
2020/01/28	AMAZON.COM*B42OS0I93	\$ 35.92	MARY L OLSON
2020/01/28	AMAZON.COM*FM4UO3VI3	\$ 17.99	MARY L OLSON
2020/01/28	AMZN MKTP US*PX3IU7Y43	\$ 109.99	MARY L OLSON
2020/01/28	AMAZON.COM*TS5S79TH3	\$ 13.51	MARY L OLSON
2020/01/30	DOA E PAY DOC SALES	\$ 28.31	MARY L OLSON
2020/01/30	AMAZON.COM	\$ (1.24)	MARY L OLSON
2020/01/30	USPS PO 5681000089	\$ 16.45	MARY L OLSON
2020/01/31	AMZN MKTP US*8G5ZB3JP3	\$ 21.79	MARY L OLSON
2020/02/03	FACEBK *JL97EPSW52	\$ 10.19	MARY L OLSON
2020/02/03	AMZN MKTP US*E87SA0263	\$ 12.00	MARY L OLSON
2020/02/03	AMZN MKTP US*JU6DZ9MC3	\$ 17.98	MARY L OLSON
2020/02/03	AMZN MKTP US*YO07W6TT3	\$ 23.98	MARY L OLSON
2020/02/03	AMZN MKTP US*0B36J7B93	\$ 14.89	MARY L OLSON
2020/02/04	AMZN MKTP US*240N46CW3	\$ 277.85	MARY L OLSON
2020/02/05	AMZN MKTP US*9Y70W9AY3	\$ 15.80	MARY L OLSON
2020/02/05	AMZN MKTP US*UU1MM3TH3	\$ 12.10	MARY L OLSON
2020/02/06	AMZN MKTP US*JM7W87RI3	\$ 6.99	MARY L OLSON
2020/02/06	AMZN MKTP US*RG5WC1BT3	\$ 25.46	MARY L OLSON
2020/02/06	AMZN MKTP US*RS8I62EF3	\$ 12.99	MARY L OLSON
2020/02/07	VSM STORE #295	\$ 738.00	MARY L OLSON
2020/02/10	OTC BRANDS INC	\$ 36.33	MARY L OLSON
2020/02/10	COSTCO WHSE #1101	\$ 8.40	MARY L OLSON
2020/02/10	AMAZON.COM*VE42O11Z3 AMZN	\$ 281.20	MARY L OLSON
2020/01/13	AMZN MKTP US*1312E14O3	\$ 78.94	ANNE PULVERMACHER
2020/01/13	AMZN MKTP US*YL5LJ50G3	\$ 12.99	ANNE PULVERMACHER
2020/01/13	AMZN MKTP US*0N64014F3	\$ 12.78	ANNE PULVERMACHER
2020/01/14	AMAZON.COM*EB4ZQ13W3	\$ 12.49	ANNE PULVERMACHER
2020/01/16	DOA E PAY DOC SALES	\$ 34.16	ANNE PULVERMACHER
2020/01/17	NOODLES & CO WEB 205	\$ 71.52	ANNE PULVERMACHER
2020/01/21	AMZN MKTP US*2Q30N2EH3	\$ 102.18	ANNE PULVERMACHER
2020/01/21	AMZN MKTP US*QF58M1ZH3	\$ 24.95	ANNE PULVERMACHER
2020/01/22	AMZN MKTP US*457O869J3	\$ 95.92	ANNE PULVERMACHER
2020/01/24	AMERICAN PUBLIC WORKS	\$ 825.00	ANNE PULVERMACHER
2020/01/29	AMZN MKTP US*D14Z392R3	\$ 94.50	ANNE PULVERMACHER
2020/01/29	AMAZON.COM*GG0U80YU3	\$ 26.97	ANNE PULVERMACHER
2020/01/29	AMAZON.COM*DE9WD7F43	\$ 30.31	ANNE PULVERMACHER
2020/01/30	AMZN MKTP US*9H4J06O53	\$ 13.99	ANNE PULVERMACHER
2020/01/30	WAUK CO PARK AND LAND USE	\$ 120.00	ANNE PULVERMACHER
2020/01/30	AMZN MKTP US*A98HA9D33	\$ 6.99	ANNE PULVERMACHER
2020/02/06	OFFICEMAX/DEPOT 6869	\$ 15.82	ANNE PULVERMACHER
2020/02/06	OFFICEMAX/DEPOT 6869	\$ 95.28	ANNE PULVERMACHER
2020/02/06	AMZN MKTP US*BW54A9ZR3	\$ 34.99	ANNE PULVERMACHER
2020/02/06	AMZN MKTP US*F901C3TW3	\$ 31.99	ANNE PULVERMACHER
2020/02/07	AMAZON.COM*D879E1OY3 AMZN	\$ 139.79	ANNE PULVERMACHER
2020/02/07	AMZN MKTP US*4V5GG32C3	\$ 23.56	ANNE PULVERMACHER
2020/02/10	AMAZON.COM*XI0G06NW3	\$ 38.00	ANNE PULVERMACHER
2020/01/17	AMZN MKTP US*V274C1Z73	\$ 31.98	LINDA R STEINMETZ

Posting Date	Merchant Name	Transaction Amount	Name
2020/01/20	AMZN MKTP US*I18UZ2U53	\$ 6.40	LINDA R STEINMETZ
2020/01/22	AMZN MKTP US*N7V058Z3	\$ 38.97	LINDA R STEINMETZ
2020/01/23	COMPLETE OFFICE OF WISCON	\$ 111.21	LINDA R STEINMETZ
2020/01/23	AMAZON.COM*WO6891ZZ3	\$ 17.64	LINDA R STEINMETZ
2020/01/27	AMZN MKTP US*SQ1YW6K83	\$ 29.98	LINDA R STEINMETZ
2020/01/31	AMZN MKTP US*I820X9XG3	\$ 178.97	LINDA R STEINMETZ
2020/01/15	AMZN MKTP US*8L6UR24V3	\$ 57.98	BRENDA TENNYSON
2020/01/20	COMPLETE OFFICE OF WISCON	\$ 223.94	BRENDA TENNYSON
2020/01/23	SP * MERET	\$ 624.85	BRENDA TENNYSON
2020/01/27	AMAZON.COM*H24QT5MJ3	\$ 133.98	BRENDA TENNYSON
2020/01/29	AMZN MKTP US*XS2324XG3 AM	\$ 8.99	BRENDA TENNYSON
2020/02/04	AMAZON.COM*N89ZH6M83 AMZN	\$ 75.56	BRENDA TENNYSON
2020/02/04	SP * HON ACCESSORIES	\$ 10.50	BRENDA TENNYSON
2020/02/04	AMZN MKTP US*BA2R79WZ3	\$ 119.96	BRENDA TENNYSON
2020/02/07	SP * HON ACCESSORIES	\$ 17.50	BRENDA TENNYSON
2020/01/13	HAWKINS INC	\$ 180.00	DENNIS WOLF
2020/01/16	HAWKINS INC	\$ 3,712.25	DENNIS WOLF
2020/01/17	HAWKINS INC	\$ 89.23	DENNIS WOLF
		<u>\$90,560.37</u>	

VILLAGE BOARD OF  
VILLAGE OF SUSSEX, WISCONSIN

RESOLUTION NO. 2020 - 11

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**FINAL RESOLUTION REGARDING  
INDUSTRIAL DEVELOPMENT REVENUE BOND FINANCING  
FOR PRESTWICK DEVELOPMENT LLC PROJECT**

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BE IT RESOLVED by the Village Board of the Village of Sussex, Wisconsin (the “Issuer”), as follows:

Section 1      Recitals.

1.01      Under Wisconsin Statutes, Section 66.1103, as amended (the “Act”), the Issuer is authorized and empowered to issue revenue bonds to finance eligible costs of qualified “projects” (as defined in the Act), and to enter into “revenue agreements” (as defined in the Act) with “eligible participants” (as defined in the Act).

1.02      Pursuant to an Initial Resolution duly adopted on January 14, 2020, the Issuer expressed its intention to issue industrial development revenue bonds of the Issuer in an amount not to exceed \$10,000,000 (the “Bonds”) to finance a project on behalf of Prestwick Development LLC, a Wisconsin limited liability company, and/or a related entity, and/or a limited liability entity to be formed (collectively, the “Company”), consisting of the (i) acquisition of land, (ii) construction of an approximately 33,000 square foot addition to an existing approximately 60,000 square foot facility located at W248 N5499 Executive Drive in the Village of Sussex, Wisconsin (the “Existing Facility”) and renovation of the Existing Facility, (ii) construction of an approximately 42,000 square foot facility (the “New Facility” and collectively with the expanded Existing Facility, the “Facilities”) to be located immediately north of the Existing Facility on 4.3 acres of land bounded by Highway 64 on the west and Executive Drive on the east, which Facilities will be owned and operated by the Company to manufacture outdoor furniture, golf course accessories, and recycling solutions, (iii) acquisition and installation of equipment at the Facilities, and (iv) payment of certain professional costs and costs of issuance (collectively, the “Project”). Notice of adoption of the initial resolution adopted on January 14, 2020 was published as provided in the Act, and no petition requesting a referendum upon the question of issuance of the revenue bonds has been filed.

1.03      Pursuant to Wisconsin Statutes, Section 66.1103, as amended, the Issuer may finance a project which is located entirely within the geographic limits of the Issuer.

1.04      Drafts of the following documents have been submitted to this Village Board and are ordered filed in the office of the Village Clerk:

- (a)      a Bond Agreement (the “Bond Agreement”), proposed to be entered into among Prestwick Development LLC, a Wisconsin limited liability company (“Prestwick”), Stirling

Development, LLC, a Wisconsin limited liability company (“Stirling”), The Prestwick Group, Inc., a Wisconsin corporation (“Prestwick Group” and together with Prestwick and Stirling, the “Borrower”), the Issuer, BMO Harris Bank N.A., as trustee (the “Trustee”) and BMO Harris Bank N.A., as original purchaser (the “Original Purchaser”);

(b) a Promissory Note from the Borrower to the Issuer, and assigned by the Issuer to the Trustee; and

(c) a No Arbitrage Certificate.

Section 2 Findings and Determinations.

It is hereby found and determined that:

(a) based on representations of the Borrower, the Project constitutes a “project” authorized by the Act;

(b) a public hearing has been duly held on March 10, 2020 in accordance with the provisions of Section 147(f) of the Internal Revenue Code of 1986, as amended, at which residents of the Village of Sussex, Wisconsin were given an opportunity to be heard in regard to the proposed issuance of the Bonds and the nature and location of the proposed Project;

(c) the purpose of the Issuer's financing costs of the Project, is and the effect thereof will be, to promote the public purposes set forth in the Act;

(d) it is desirable that a series of revenue bonds in the aggregate principal amount not to exceed \$6,200,000 be issued by the Issuer upon the terms set forth in the Bond Agreement, under the provisions of which the Issuer's interest in the Bond Agreement (except for certain rights as provided therein) and the loan repayments will be assigned to the Trustee as security for the payment of principal of, and interest on, and premium, if any, on, all the Bonds outstanding under the Bond Agreement;

(e) the loan payments provided for in the Bond Agreement, and the formulas set out for revising those payments under the Bond Agreement as required under the Act, are sufficient to produce income and revenue to provide for prompt payment of principal of, and interest on, and premium, if any, on Bonds issued under the Bond Agreement when due; the amount necessary in each year to pay the principal of, and interest on, the Bonds is the sum of the principal of, and interest on, the Bonds due in such year, whether on a stated payment date, a redemption date, or otherwise; the Bond Agreement provides that the Borrower shall provide for the maintenance of the Project in good repair, keeping it properly insured; and

(f) under the provisions of the Act, the Bonds shall be limited obligations of the Issuer, and the Bonds do not constitute an indebtedness of the Issuer, within the meaning of any state constitutional or statutory provision, and do not constitute nor give rise to a charge against the Issuer's general credit or taxing powers or a pecuniary liability of the Issuer.

Section 3      Approvals and Authorizations.

3.01      This resolution shall constitute the approval of the Bonds within the meaning of Section 147(f) of the Internal Revenue Code of 1986, as amended, and the Bonds are hereby approved. There is hereby approved the issuance by the Issuer of its industrial development revenue bonds (specifically, the Bonds) in an aggregate principal amount not to exceed \$6,200,000 for the purpose of financing the Project.

The Issuer shall proceed to issue its Industrial Development Revenue Bonds, Series 2020 (Prestwick Development LLC Project), in the aggregate principal amount not to exceed \$6,200,000, in the form and upon the terms set forth in the Bond Agreement, which terms, including without limitation, interest rates, redemption provisions and maturity, are for this purpose incorporated in this resolution and made a part hereof. The terms are hereby approved without further action by the Issuer, and the Village President and Village Clerk are authorized and directed to execute and deliver the documents listed in Section 1.04 herein, which are hereby approved, together with such subsequent changes as may be requested and approved by bond counsel and the Issuer's attorney, and such other documents, agreements, instruments or certificates as are deemed necessary or desirable by the Issuer's attorney and bond counsel, including an Internal Revenue Service Form 8038.

The Village President and the Village Clerk are authorized and directed to execute and seal the Bonds as prescribed in the Bond Agreement and to deliver them to the Trustee (together with a certified copy of this resolution and any other documents required by the Bond Agreement) for authentication by the Trustee and delivery to the original purchaser. Officers of the Issuer are authorized to take all actions as may be required on the part of the Issuer to carry out, give effect to, and consummate the transactions contemplated by the Bond Agreement.

3.02      The publication in the official newspaper of the Issuer of the notice for the public hearing referred to in Section 2(b) of this resolution, and such notice of public hearing as so published, are hereby ratified.

3.03      The Issuer hereby elects to have the provisions of Section 144(a)(4)(A) of the Internal Revenue Code of 1986, as amended, apply to the Bonds.

3.04      The Village President and the Village Clerk and other officers of the Issuer are authorized to prepare and furnish to the Trustee and bond counsel certified copies of all proceedings and records of the Issuer relating to the Bonds, and such other affidavits and certificates as may be required by the Trustee and bond counsel to show the facts relating to the legality and marketability of the Bonds as such facts appear from the books and records in the officers' custody and control or as otherwise known to them.

3.05      The approval hereby given to the various documents referred to in this resolution includes the approval of such additional details therein as may be necessary and appropriate for their completion and such modifications thereto, deletions therefrom and additions thereto as may be approved by the Issuer's attorney and bond counsel. The execution of any document by the appropriate officer or officers of the Issuer herein authorized shall be conclusive evidence of the approval by the Issuer of such document in accordance with the terms hereof.

3.06      BMO Harris Bank N.A. shall initially assume and perform the duties of Trustee.

3.07 Notice of sale of the Bonds, in the form attached hereto as Exhibit A, shall be published in the official newspaper of the Issuer as a class 1 notice under Chapter 985 of the Wisconsin Statutes as soon as practicable following the closing and funding of the Bonds.

3.08 The Bonds shall be limited obligations of the Issuer payable by it solely from revenues and income derived by or for the account of the Issuer from or for the account of the Borrower pursuant to the terms of the Bond Agreement. As security for the payment of the principal of, premium, if any, and interest on the Bonds, the Issuer shall pledge and assign to the Trustee all of its right, title and interest in and to the trust estate described in the Bond Agreement.

3.09 All out-of-pocket costs of the Issuer, including attorneys' fees, in connection with the issuance and sale of the Bonds shall be paid from the proceeds of the Bonds or by the Borrower.

Passed and adopted at a regular meeting of the Village Board of the Village of Sussex, Wisconsin this 10th day of March, 2020.

APPROVED:

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Gregory Goetz, Village President

ATTEST:

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Sam Liebert, Village Clerk



**CERTIFICATION BY VILLAGE CLERK**

I, Sam Liebert, being first duly sworn, hereby certify that I am the duly qualified Village Clerk of the Village of Sussex, Wisconsin (the "Issuer"), and as such I have in my possession, or have access to, the complete corporate records of the Issuer and of its Village Board; that I have carefully compared the transcript attached hereto with the aforesaid records; and that said transcript attached hereto is a true, correct and complete copy of all the records in relation to the adoption of Resolution No. \_\_\_\_ entitled:

FINAL RESOLUTION REGARDING  
INDUSTRIAL DEVELOPMENT REVENUE BOND FINANCING  
FOR PRESTWICK DEVELOPMENT LLC PROJECT

I hereby further certify as follows:

1. Said Resolution was considered for adoption by the Village Board of the Issuer at a meeting held at Village Hall, N64 W23760 Main Street, Sussex, Wisconsin at \_\_\_\_ p.m. on March 10, 2020 at a regular meeting of the Village Board and was held in open session.

2. Said Resolution was on the agenda for said meeting and public notice thereof was given not less than twenty-four (24) hours prior to the commencement of said meeting in compliance with Section 19.84 of the Wisconsin Statutes, including, without limitation, by posting on the bulletin board in the Village Hall, by notice to those news media who have filed a written request for notice of meetings, and by notice to the official newspaper of the Issuer.

3. Said meeting was called to order by \_\_\_\_\_, who chaired the meeting. Upon roll, I noted and recorded that the following trustees were present:

_____	_____
_____	_____
_____	_____
_____	_____

and that the following trustees were absent:

_____	_____
_____	_____

I noted and recorded that a quorum was present. Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was said Resolution, which was introduced, and its adoption was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_. Following discussion and after all trustees who desired to do so had expressed their views for or against said Resolution, the question was called, and upon roll being called and the continued presence of a quorum being noted, the recorded vote was as follows:

AYE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAY:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

ABSTAINED:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Whereupon the meeting chair declared said Resolution adopted, and I so recorded it.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the Issuer hereto on this 10th day of March, 2020.

VILLAGE OF SUSSEX, WISCONSIN

[SEAL]

By: \_\_\_\_\_  
Sam Liebert, Village Clerk

**EXHIBIT A**

**NOTICE TO THE ELECTORS**

On March 10, 2020, a resolution was offered, read, approved and adopted whereby the Village of Sussex, Wisconsin authorized the issuance and sale of its Industrial Development Revenue Bonds, Series 2020 (Prestwick Development LLC Project) in an amount not to exceed \$6,200,000 (the "Bonds"). The closing of this bond sale was held on \_\_\_\_\_, 2020. A copy of all proceedings had to date with respect to the authorization and sale of said Bonds is on file and may be examined in the office of the Village Clerk, N64 W23760 Main Street, Sussex, Wisconsin.

This notice is given pursuant to Section 893.77, Wisconsin Statutes, which provides that an action or proceeding to contest the validity of such financing, for other than constitutional reasons, must be commenced within 30 days after the date of publication of this notice.

Sam Liebert, Village Clerk  
Village of Sussex, Wisconsin

Resolution No. 20-12

INITIAL RESOLUTION AUTHORIZING GENERAL  
OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED  
\$8,000,000 FOR STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$8,000,000 for the public purpose of paying the cost of street improvement projects.

Adopted and recorded March 10, 2020.

\_\_\_\_\_  
Gregory L. Goetz  
President

ATTEST:

\_\_\_\_\_  
Samuel Liebert  
Village Clerk

(SEAL)

Resolution No. 20-13

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED  
\$8,000,000 GENERAL OBLIGATION STREET IMPROVEMENT BONDS, SERIES 2020A

WHEREAS, the Village Board of the Village of Sussex, Waukesha County, Wisconsin (the "Village") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed \$8,000,000 for the public purpose of paying the cost of street improvement projects;

WHEREAS, the Village Board hereby finds and determines that the projects described in the Initial Resolution are within the Village's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, the Village Board of the Village hereby finds and determines that general obligation bonds in an amount not to exceed \$8,000,000 should be issued pursuant to the Initial Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Issuance of the Bonds. The Village shall issue its General Obligation Street Improvement Bonds, Series 2020A (the "Bonds") in an amount not to exceed \$8,000,000 for the purpose above specified.

Section 2. Sale of the Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The Village Clerk (in consultation with the Village's financial advisor, PFM Financial Advisors LLC ("PFM")) is hereby authorized and directed to cause notice of the sale of the Bonds to be publicized at such times and in such manner as the Village Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk (in consultation with PFM) shall also cause an Official Statement to be prepared and distributed. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted and recorded March 10, 2020.

\_\_\_\_\_  
Gregory L. Goetz  
President

ATTEST:

\_\_\_\_\_  
Samuel Liebert  
Village Clerk

(SEAL)

Resolution No. 20-14

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY  
\$1,040,000 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2020B

WHEREAS the Village of Sussex, Waukesha County, Wisconsin (the "Village") is presently in need of approximately \$1,040,000 for the public purpose of financing improvements and extensions to the Sewerage System; and

WHEREAS it is desirable to borrow said funds through the issuance of sewerage system revenue bonds pursuant to Section 66.0621, Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Bonds. The Village shall issue its Sewerage System Revenue Bonds, Series 2020B (the "Bonds") in the amount of approximately \$1,040,000 for the purpose above specified.

Section 2. Sale of Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The Village Clerk (in consultation with the Village's financial advisor, PFM Financial Advisors LLC ("PFM")) is hereby authorized and directed to cause notice of the sale of the Bonds to be publicized at such times and in such manner as the Village Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk (in consultation with PFM) shall also cause an Official Statement to be prepared and distributed. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted and recorded March 10, 2020.

\_\_\_\_\_  
Gregory L. Goetz  
President

ATTEST:

\_\_\_\_\_  
Samuel Liebert  
Village Clerk

(SEAL)

Resolution No.20-15

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY  
\$1,955,000 STORM WATER SYSTEM REVENUE BONDS, SERIES 2020C

WHEREAS the Village of Sussex, Waukesha County, Wisconsin (the "Village") is presently in need of approximately \$1,955,000 for the public purpose of financing improvements and extensions to the Storm Water System; and

WHEREAS it is desirable to borrow said funds through the issuance of storm water system revenue bonds pursuant to Section 66.0621, Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Bonds. The Village shall issue its Storm Water System Revenue Bonds, Series 2020C (the "Bonds") in the amount of approximately \$1,955,000 for the purpose above specified.

Section 2. Sale of Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The Village Clerk (in consultation with the Village's financial advisor, PFM Financial Advisors LLC ("PFM")) is hereby authorized and directed to cause notice of the sale of the Bonds to be publicized at such times and in such manner as the Village Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk (in consultation with PFM) shall also cause an Official Statement to be prepared and distributed. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted and recorded March 10, 2020.

\_\_\_\_\_  
Gregory L. Goetz  
President

ATTEST:

\_\_\_\_\_  
Samuel Liebert  
Village Clerk

(SEAL)

(6) OPERATOR'S LICENSE.

(A) Kinds of Licenses and Permits.

1. Regular Operator's License. Regular operator's licenses may be granted to individuals by the ~~Governing Body~~Village Administrator or their designee and thereafter issued by the Municipal Clerk for the purposes of complying with Section 125.32(2) and 125.68(2), Wis. Stats., and this Chapter.

2. Provisional Operator's License.

a. The Municipal Clerk upon authorization by the ~~chief presiding officer~~Village Administrator or their designee, may issue a provisional operator's license to an applicant in case of a bona fide emergency. An emergency shall be caused by such things as death, disability, absence of the regular operator on the premises and the like. The Village Administrator or their designee, ~~chief presiding officer~~ before authorizing such issuance, shall determine that the applicant has a satisfactory record, and probably would be issued a regular operator's license. The license shall be valid for a period of not to exceed 60 days unless sooner revoked by the Governing Body.

b. A Municipal Governing Body or its authorized designee may issue a provisional operator's license to a person who is enrolled in a training course and has applied for a regular operator's license pursuant to Section 125.17(6).

3. Temporary Operator's Licenses. Temporary operator's licenses may be granted to individuals pursuant to Section 125.17(4), Wis. Stats., by the Village Administrator or their designee ~~Governing Body~~ for the purpose of allowing said individuals to dispense and serve alcohol beverages under a license issued under Section 125.26(6) or Section 125.51(10), Wis. Stats., to a non-profit organization. No person may hold more than one license of this kind per year. Any temporary operator's license issued under this section shall be valid for any period from one day to 14 days, and the period for which it is valid shall be on the license.

(B) The Village Administrator or their designee ~~The Governing Body~~ may grant operator's licenses pursuant to this section as they~~it~~ deems ~~s~~-fit.

(C) All operator's licenses issued under this section shall expire on June 30 of each year.

(D) All operator's licenses issued under this section entitle the holder thereon to be an operator in any licensed premise in the municipality.



## ORDINANCE NO. 866

## AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 4, SUB SECTION 6 ENTITLED "OPERATOR'S LICENSE" OF THE MUNICIPAL CODE OF THE VILLAGE OF SUSSEX.

WHEREAS, from time to time Ordinances need to be refreshed to reflect best practices; and

WHEREAS, the State of Wisconsin allows for a municipal governing body to delegate authority to issue operator's license (commonly referred to as "bartender's licenses") to a designated official; and

WHEREAS, every municipal governing body shall issue an operator's license to any applicant who is qualified under s. 125.04 (5), except that the municipal governing body may by ordinance authorize a designated municipal official to issue operator's licenses; and

WHEREAS, any municipal governing body or designated municipal official may issue a temporary or provisional operator's license; and

WHEREAS, this ordinance creation will allow for Village Staff to streamline and increase the efficiency as to the issuance of Operator's Licenses; and

NOW, THEREFORE BE IT ORDAINED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

SECTION 1. Chapter 4, Sub Section 6, of the Village of Sussex Municipal Code are hereby recreated to read as follows:

**(6) OPERATOR'S LICENSE.**

**(A) Kinds of Licenses and Permits.**

1. Regular Operator's License. Regular operator's licenses may be granted to individuals by the Village Administrator or their designee and thereafter issued by the Municipal Clerk for the purposes of complying with Section 125.32(2) and 125.68(2), Wis. Stats., and this Chapter.

2. Provisional Operator's License.

a. The Municipal Clerk upon authorization by the Village Administrator or their designee, may issue a provisional operator's license to an applicant in case of a bona fide emergency. An emergency shall be caused by such things as death, disability, absence of the regular operator on the premises and the like. The Village Administrator or their designee, before authorizing such issuance, shall determine that the applicant has a satisfactory record, and probably would be issued a regular operator's

license. The license shall be valid for a period of not to exceed 60 days unless sooner revoked by the Governing Body.

- b. A Municipal Governing Body or its authorized designee may issue a provisional operator's license to a person who is enrolled in a training course and has applied for a regular operator's license pursuant to Section 125.17(6).

3. Temporary Operator's Licenses. Temporary operator's licenses may be granted to individuals pursuant to Section 125.17(4), Wis. Stats., by the Village Administrator or their designee for the purpose of allowing said individuals to dispense and serve alcohol beverages under a license issued under Section 125.26(6) or Section 125.51(10), Wis. Stats., to a non-profit organization. No person may hold more than one license of this kind per year. Any temporary operator's license issued under this section shall be valid for any period from one day to 14 days, and the period for which it is valid shall be on the license.

(B) The Village Administrator or their designee may grant operator's licenses pursuant to this section as they deem fit.

(C) All operator's licenses issued under this section shall expire on June 30 of each year.

(D) All operator's licenses issued under this section entitle the holder thereon to be an operator in any licensed premise in the municipality.

SECTION 2. The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a decision of the court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and not affect the validity of all other provisions, sections or portions thereof of the ordinance which shall remain in full force and effect. Any other ordinances are hereby repealed as to those terms that conflict.

SECTION 3. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Gregory L. Goetz, Village President

ATTEST: \_\_\_\_\_  
Samuel Liebert, Village Clerk

DRAFT

VILLAGE OF SUSSEX						
PUBLIC WORKS COMMITTEE						
BILLS FOR PAYMENT						
3/3/2020						
VENDOR	AMOUNT		%COMPLETED	NOTES		
CEDAR CORPORATION	\$ 305.30	VILLAGE PARK IMPROVEMENTS - PROF. SERV. THRU 1/18/2020	82.00%			
GRAEF	\$ 2,971.75	MAPLE AVENUE RECON - PROF. SERV. THRU 2/1/2020	99.00%			
J.H. HASSINGER, INC.	\$ 16,650.00	WELL 8 WTP - PROF. SERV. 10/19-2/11/2020	110.00%			SPLIT LIAB
RUEKERT & MIELKE, INC.	\$ 2,487.75	GIS DATA MAINT.-HIDDEN HILLS PROF. SERV. 12/28/2019-1/17/2020	ONGOING	BILL TO DEVELOPER - WESTRIDGE BUILDERS		2020
SELZER-ORNST CONSTRUCTION CO., LLC	\$ 214,838.00	SUSSEX PARK PAVILLION - PROF. SERV. THRU 1/31/2020	67.00%			
SHORT ELLIOTT HENDRICKSON, INC.	\$ 1,040.12	WELL 8 WTP CA	53.00%			
SIGMA GROUP, INC.	\$ 531.85	SUSSEX PRESERVE - PROF. SERV. THRU 1/31/2020	ONGOING	BILL TO DEVELOPER - SAWELL DEVELOPMENT		2020
TOTAL	\$ 238,824.77					



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: February 21, 2020

**Re: Bugline and Silver Spring Right of Way Deeds**

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As a final clean up of the right of way adjacent to the Mammoth Lofts building at Silver Spring Drive and Main Street that is currently under construction, staff has been working with Waukesha County to coordinate a right of way swap at the Bugline crossing at Silver Spring Drive.

The County would approve a Quit Claim deed for a small triangle of Bugline Right of Way to the Village to complete the Silver Spring Drive right of way in exchange for the Village approving a Quit Claim deed for a small triangle of Silver Spring right of way outside of the current sidewalk and roadway that would become Bugline right of way.

Staff recommends approval of the concept of the right of way swap and approval of the Quit Claim deed transferring land to the County. Staff further recommends that the approval of the Quit Claim deed be conditioned upon a similar approval from the County Board.

# BUG LINE / SILVER SPRING RIGHT-OF-WAY SWAP



State Bar of Wisconsin Form 3-2003  
**QUIT CLAIM DEED**

Document Number

Document Name

**THIS DEED**, made between \_\_\_\_\_  
 \_\_\_\_\_ ("Grantor," whether one or more),  
 and \_\_\_\_\_  
 \_\_\_\_\_ ("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in \_\_\_\_\_ County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Recording Area

Name and Return Address

Parcel Identification Number (PIN)

This \_\_\_\_\_ homestead property.  
(is) (is not)

Dated \_\_\_\_\_ .

\_\_\_\_\_(SEAL) \_\_\_\_\_(SEAL)  
 \* \_\_\_\_\_ \*

\_\_\_\_\_(SEAL) \_\_\_\_\_(SEAL)  
 \* \_\_\_\_\_ \*

**AUTHENTICATION**

Signature(s) \_\_\_\_\_  
 authenticated on \_\_\_\_\_

\* \_\_\_\_\_  
**TITLE: MEMBER STATE BAR OF WISCONSIN**  
 (If not, \_\_\_\_\_  
 authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

\_\_\_\_\_  
 \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF WISCONSIN )  
 ) ss.  
 \_\_\_\_\_ COUNTY )

Personally came before me on \_\_\_\_\_,  
 the above-named \_\_\_\_\_  
 to me known to be the person(s) who executed the foregoing  
 instrument and acknowledged the same.

\* \_\_\_\_\_  
 Notary Public, State of Wisconsin  
 My Commission (is permanent) (expires: \_\_\_\_\_)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

**NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.**

**QUIT CLAIM DEED**

© 2003 STATE BAR OF WISCONSIN

**FORM NO. 3-2003**

\* Type name below signatures.

Exhibit A

Legal Description:

Part of the Northeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 26, Township 8 North, Range 19 East, in the Village of Sussex, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the Northeast corner of the Northwest  $\frac{1}{4}$  of Section 26, Township 8

North, Range 19 East; Thence South  $89^{\circ}14'58''$  West along the North line of said

Northwest  $\frac{1}{4}$  Section 1070.10 feet to a point; Thence South  $00^{\circ}45'02''$  East, 33.00 feet to a point on the South Right of way line of "Main Street" and the Northwest Corner of Certified Survey Map No 11682; Thence North  $89^{\circ}14'58''$  East along said South Right of Way line, 311.10 feet to a point; Thence Southeasterly 52.5 feet along the West Right of Way line of "Silver Spring Drive" and the arc of a curve whose center lies to the Southwest, whose radius is 46.50 feet and whose chord bears South  $54^{\circ}09'23''$  East, 49.76 feet; Thence South  $00^{\circ}45'02''$  East along said West Right of Way line 171.51 feet to a point on the North Right of Way Line of the "Waukesha County Bugline Recreation Trail" and the Southeast corner of the Certified Survey Map No. 11682, and the Point of Beginning of the lands hereinafter described;

Thence South  $89^{\circ}24'58''$  West along said North line, 88.55 feet to a point along the North line of said "Waukesha County Bugline Recreation Trail"; Thence South  $55^{\circ}09'02''$  East 108.90 feet to a point; Thence North  $00^{\circ}45'02''$  West 63.14 feet to the Point of Beginning.

Containing 2,795 square feet, more or less.





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## MEMORANDUM

To: Public Works Committee  
From: Sam Liebert, Administrative Services Director  
Re: HVAC RFP Recommendation  
Date: February 7, 2020

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On December 13, 2019 the Village went out for a Request for Proposal (RFP) on a new vendor that could provide for our HVAC Preventative Maintenance Services for village facilities. For the past several years, our maintenance contract was with Illingworth-Kilgust Mechanical, based out of Milwaukee. That contract for service ended on December 31, 2019. Illingworth-Kilgust Mechanical also has a separate contract with the Pauline Haas Library, which expires on December 31, 2020.

On January 30, 2020 we had five (5) qualified firms submit proposals for a new three (3) year contract to provide preventative maintenance for the village.

Those companies and their annual proposals were:

- MPC (Martin Peterson Company Inc.)           \$26,901  
    [Kenosha, WI]
- Butters-Fetting Company, Inc.                   \$15,600  
    [Milwaukee, WI]
- Ideal Mechanical                                   \$6,628 (2020)  
    [New Berlin, WI]                               \$8,378 (2021) \*With Library added  
                                                          \$8,378 (2022)
- Illingworth-Kilgust Mechanical               \$14,329 (2020)  
    [Milwaukee, WI]                               \$18,625 (2021) \*With Library added  
                                                          \$18,625 (2022)
- Conditioned Air Design, Inc.                   \$9,660  
    [Milwaukee, WI]

After review and references checked, staff recommends awarding the three-year HVAC Preventative Maintenance contract to Ideal Mechanical of New Berlin, WI. They had the only complete proposal submitted and they also came in as the lowest bidder. Staff checked with their references and they all came back positive.

Please see the enclosed spreadsheet for additional information. Staff is available for questions.

RFPS RECEIVED

HVAC Annual Maintenance Contract

Village of Sussex, Wisconsin

Administrative Services Director: Sam Liebert

RFP Date: Thursday, January 30, 2020 at 2:00pm

Bidder	Total Annual Maintenance Cost	Minimum Call Time	Hourly Labor Rate	Proof of Insurance	Addendum Acknowledged
MPC (Martin Peterson Company Inc.)	\$ 26,901.00	2 hours	\$ 115.00	Yes	Yes (No costs given)
Butters-Fetting Company, Inc.	\$ 15,600.00	4 hours	\$ 122.00	Yes	No
Ideal Mechanical	\$6,628.00 (2020), \$8,378.00 (2021), \$8,378.00 (2022)	2 hours	\$ 114.00	Yes	Yes
Illingworth-Kilgust Mechanical	\$14,329.22 (2020), \$18,625.46 (2021), \$18,625.45 (2022)	2 hours	\$135.00 (2020), \$138.00 (2021), \$141.00 (2022)	No	No
Conditioned Air Design, Inc.	\$ 9,660.00	1 hour	\$ 157.50	No	No



## *HVAC Preventative Maintenance Services*

### **REQUEST FOR PROPOSAL**

**Dated: December 13, 2019**

<b>KEY PROPOSAL DATES</b>	
<b>Site Tour/Pre-Proposal Conference</b>	<b>1:30 p.m. on January 13, 2020</b>
<b>Final Date for Questions</b>	<b>10:00 a.m. on January 27, 2019</b>
<b>Contact Name</b>	<b>Sam Liebert</b>
<b>Contact E-mail</b>	<b>sliebert@villagesussex.org</b>
<b>Contact Fax</b>	<b>262-246-5222</b>
<b>Submission of Proposals</b>	<b>2:00 p.m. on January 30, 2020</b>

#### **PURPOSE**

The Village of Sussex seeks qualified HVAC Preventative Maintenance services to allow efficient and effective use of Village facilities and equipment. The Services will run from March 1, 2020 through December 31, 2022.

#### **1. SUBMISSION AND TOUR INFORMATION:**

**A. PROPOSAL DEADLINE-** Sealed proposals for furnishing services in the RFP are to be presented at the Sussex Civic Center, N64W23760 Main Street no later than 2:00 p.m. on January 30, 2020.

**ALL PROPOSALS RECEIVED AFTER THE DATE AND TIME SPECIFIED ARE SUBJECT TO POSSIBLE REJECTION**

**B. PROPOSAL OPENING-** Proposals will be opened immediately following the proposal deadline.

**C. PROPOSAL RETAINAGE-** All proposals received in response to this request will become the property of the Village and will not be returned to the respondents.

**D. FACILITY TOUR** A Facility Tour will be held starting at the **Pauline Haass Public Library** (N64 W23820 Main Street), on **January 13, 2020 at 1:30 p.m. CST**. All interested vendors are encouraged to attend as this will be the only time that the facilities are available for inspection.

## **2. PROPOSAL STANDARDS**

**A. CLARIFICATIONS** - If additional information is needed to interpret the specifications/requirements, written questions must be received no later than the time/date and addressed to the person noted on the cover page.

**No information provided verbally, or by any other personnel, will be considered binding. All respondents should use this written document and its attachments as the sole basis for proposal at this time. The issuance of a written amendment is the only official method whereby interpretation, clarification or other additional information can be given.**

Final questions concerning this RFP must be submitted in writing no later than 10:00 a.m. on January 27, 2020 to Sam Liebert by fax to 262-246-5222 or e-mail to [sliebert@villagesussex.org](mailto:sliebert@villagesussex.org).

**B. CONTENTS OF PROPOSAL** - All attachments, additional pages, addenda or explanations supplied by the vendor with this proposal will be considered as part of the proposal response.

**C. NONCONFORMING TERMS & CONDITIONS** - A response that includes contractual terms and conditions that do not conform to the contractual terms and conditions in the RFP document is subject to rejection as nonresponsive. The Village of Sussex reserves the right to permit the respondent to withdraw nonconforming terms and conditions from its response or negotiate changes to the contractual requirements prior to making a determination of responsiveness.

**D. ALTERNATE PROPOSALS** - An alternate proposal is viewed by the Village as a proposal describing an approach to accomplishing the requirements, which differs from the approach set forth in the solicitation. An alternate proposal may also be a second proposal submitted by the same respondent, which differs in some degree from its prime proposal. The Village may consider or reject any or all alternate proposals submitted.

**E. RESERVATIONS** - This RFP does not commit the Village to award a contract, to pay any costs incurred in the preparation of a response to this request or to procure or contract for services or supplies. The Village reserves the right to accept or reject any or all proposals received as a result of this request, to waive any or all irregularities or non-compliances in the procedure, to negotiate with any person or entity, or to cancel in part or in its entirety, this RFP, if the Village Board finds that it is in the best interest of the Village of Sussex to do so.

**F. NON-INTEREST OF VILLAGE EMPLOYEES AND OFFICIALS** - No official or employee evaluating the proposals shall have any financial interest, either direct or indirect, in the proposal or contract. No official or employee evaluating the proposals shall exercise any undue influence in the awarding of the proposal or contract.

**G. AMENDMENT OF PROPOSALS** -

**By Village:** Requests for Proposals may be amended by the Village of Sussex in response to need for further clarification, specifications and/or requirements changes, new opening date, etc. Amendments will be posted to the Village of Sussex's website, at [www.villagesussex.org](http://www.villagesussex.org)

It is the responsibility of prospective vendors to check this website for any future amendments, questions, revisions, etc., prior to the opening date and return with the response. All amendments must be acknowledged on the signature page. Failure to do so may result in your response being rejected.

**By Vendor:** Proposals may only be amended after receipt by the Village of Sussex by submitting a later dated proposal that specifically states that it is amending an earlier proposal. No proposal may be amended after the opening date unless requested by the Village of Sussex.

**H. WITHDRAWAL OF PROPOSALS** - Proposals may be withdrawn only in total, and only by a written request to the Village of Sussex prior to the time and date scheduled for opening of proposals.

**I. OTHER CONSIDERATIONS** - Factors which include, but are not limited to, quantity involved, time of completion, purpose for which required, competency and financial capacity of vendor, ability to render satisfactory service and past performance will be considered in determining status as a responsible vendor. The Village of Sussex reserves the right to request additional information as may reasonably be required to make this determination and to further investigate the qualifications of the respondent as deemed appropriate.

**J. FORMAT OF PROPOSAL RESPONSE**- Please utilize the proposal response form "Attachment A" for submitting your proposal for these services and sign the document including acknowledging any amendments to the RFP, if there are any.

**K. ELIGIBILITY REQUIREMENTS**- A responsive firm will meet or exceed the following criteria:

- a) Have been in business for a period of not less than seven years.
- b) Have 24 hour, 365 day coverage for emergency needs and a capability of responding within 2 hours for the same.
- c) Have been responsible for preventative maintenance of HVAC equipment in a similar fashion as the scope of services for at least ten (10) other clients for periods of three (3) or more years.

### **3. CONTRACTUAL REQUIREMENTS**

**A. INDEPENDENT CONTRACTOR STATUS** - The Contractor agrees that it is an independent Contractor with respect to the services provided pursuant to this contract. Nothing in this contract shall be considered to create the relationship of employer and employee between the parties.

**B. WAIVER** - One or more waivers by any party of any term of the contract will not be construed as a waiver of a subsequent breach of the same or any other term. The consent or approval given by any party with respect to any act by the other party requiring such consent or approval shall not be deemed to waive the need for further consent or approval of any subsequent similar act by such party.

**C. CONTRACT** - The successful respondent will be required to enter into a formal contract with the Village in a form substantially the same as Attachment "B".

#### **4. SCOPE OF SERVICE**

PLEASE SEE THE MODEL CONTRACT "ATTACHMENT "B" FOR SCOPE OF WORK

**ATTACHMENT "A"**  
**PROPOSAL RESPONSE FORM**

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**HEATING, VENTILATION, & AIR CONDITIONING (HVAC) PREVENTIVE MAINTENANCE (PM) FOR THE VILLAGE OF SUSSEX, WI.**

**PROPOSAL AMOUNT:**

**TO:** Administrative Services Director  
 Village of Sussex  
 N64 W23760 Main Street  
 Sussex, WI 53089

The undersigned, having the authority to bind the firm with respect to submitting this proposal and if selected by the Village entering into a contract under the terms in the RFP and further having familiarized themselves with the local conditions affecting the cost of work, and with the model contract of the RFP, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all utility and transportation services necessary to perform and complete, in a workman like manner, all of the work required for this service, all in accordance with the contract documents previously referred to, including any addenda issued thereto, for the following sums:

	<b>BUILDING:</b>	<b>ACTIVITY:</b>	<b>ANNUAL COST:</b>
1.	Waste Water Treatment	PM Inspection per list	<u>\$1815.00 per year</u>
	A. RTU1, 2, and 3	2X per year	
	B. MUA 1, 2, and 3	2X per year	
	C. Unit Heaters 1 thru 7	1X per year	
2.	Public Works	PM Inspection per list	<u>\$725.00 per year</u>
	A. Office RTU – 1	2X per year	
	B. Shop MUA-1	1X per year	
	C. Unit Heaters 1 thru 6	1X per year	
	D. Infra-red heaters 1 and 2	1X per year	
3.	Civic Center	PM Inspection per list	<u>\$947.00 per year</u>
	A. Roof Top Unit 1 (RTU1)	2X per year	
	B. Roof Top Unit 2 (RTU2)	2X per year	
	C. Air Handling Unit 1 (AHU1)	2X per year	
	D. Return Fan Unit 1 (RTF1)	2X per year	
	E. A/C Condensing Unit 1 (CCU1)	2X per year	
	F. Unit Heater South Vestibule (UH1)	1X per year	
	G. Unit Heater South Vestibule (UH2)	1X per year	
	H. Split Ductless A/C (SC1)	1X per year	
	(SC2)	1X per year	

	(SC3)	1X per year	
	I. Split Ductless A/C	1X per year	
	(SC4.5.6)		
4.	Fire Department	PM Inspection per list	<u>\$947.00 Per Year</u>
	A. Rooftop units 1-2-and 3	2X per year	
	B. Makeup air unit #1	1X per year	
	C. Office Furnace/Cond Unit	2X per year	
	D. Unit heaters 1 thru 4	1X per year	
5.	Safety Building	PM Inspection per list	<u>\$484.00 Per Year</u>
	A. Rooftop units 1-2-and 3	2X per year	
	B. Split System	2X per year	
6.	Village Park- (2-Bldgs)	PM Inspection per list	<u>\$450.00 Per Year</u>
	A. Lions Bldg F-1 and CU-1	1X per year	
	B. Concession Stand, * Walk In cooler equipment, and Furn *F-1, F-2, and CU-1	1X per year	
7.	Well House #4	PM Inspection per list	<u>\$175.00 Per Year</u>
	A. Gas heaters	1X per year	
8.	Well House #5	PM Inspection per list	<u>\$475.00 Per Year</u>
	A. Office Rooftop unit	2X per year	
	B. Unit Heaters 1 thru 5	1X per year	
9.	Well House #8	PM Inspection per list	<u>\$175.00 Per Year</u>
	A. Gas heaters	1X per year	
10.	Booster Station	PM Inspection per list	<u>\$175.00 Per Year</u>
	A. Gas heaters	1X per year	
11.	Armory Park	PM Inspection per list	<u>\$260.00 Per Year</u>
	A. Unit heaters 1 & 2	1X per year	
12.	Library	PM Inspection per list	<u>\$1,750.00 Per Year</u>
	<b><u>(Contract would start January 1, 2021)</u></b>		
	A. Hot Water Heating Sys	2X per year	
	B. Air Handlers 1,2 & 3	2X per year	
	C. A/C Cond Units 1,2 & 3	1X per year	
	D. Pneumatic Control Sys	1X per year	
	E. Humidifier	1X per year	

**TOTAL:**

\$6,628.00 Year 2020  
\$8,378.00 Year 2021  
\$8,378.00 Year 2022

**MISCELLANEOUS:**

Emergency Service Hourly Labor Rate:

Normal Contract Hourly Rate \$114.00 Per hour.  
~~\$158.00 per Hour~~ Overtime \$170.00 Double time

Minimum Call-in Time: 2 Hours



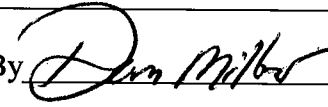
Materials Handling Charge: \$0.00

**CONTRACTOR NAME & SIGNATURE:**

Contractor Name: Ideal Mechanical Phone: 414-358-2505

Authorized Signature:  Printed John M Cass

Address: 5477 S Westridge Court New Berlin WI 53151 E-mail: john.cass@pieperpower.com

Attest/Witness: By  Title: PROTECT MGR

On separate sheet(s) in no more than three pages please provide relevant references and data to confirm the eligibility of the vendor with respect to the RFP and any other information to describe the capability and expertise of the vendor to complete this work.

Customer Name	Start Date	Job #	Expiration Date	#		
A ANTHONY CORPOARTION (OAK CREEK)	1/1/19	579706	12/31/19	4		
A ANTHONY CORPOARTION (WAUWATOSA)	1/1/19	579705	12/31/19	4		
A ANTHONY CORPORATION (GLENDALE)	1/1/19	576648	12/31/19	4		
A ANTHONY CORPORATION (WEST ALLIS)	1/1/19	579703	12/31/19	4		
SCI HYATT AIRPORT	1/1/15	578307	12/31/19	2		
SCI HYATT WEST	1/1/15	576946	12/31/19	2		
MEQUON NATURE PRESERVE	2/1/19	583661	01/31/20	2		
OAKVIEW INDUSTRIAL	2/1/19	581321	01/31/20	4		
UPS (RIDGEVIEW PARKWAY) 3 of 3 YEAR	2/1/19	586294	01/31/20	2		
UPS (S. 10TH STREET) 3 of 3 YEAR	2/1/19	585284	01/31/20	2		
COMFORCARE HOME CARE	3/1/19	597291	02/29/20	2		
HAMACHER RESOURCE GROUP	3/1/19	586440	02/29/20	2		
KENOSHA HISTORY CENTER	3/1/19	587288	02/29/20	2		
KNUEPPEL HEALTH CARE	3/1/19	597952	02/29/20	2		
PAYNE & DOLAN OF WISC (ZENITH TECH)	3/1/19	586636	02/29/20	2		
RACINE VISITOR'S CENTER	3/1/19	584828	02/29/20	2		
SCHLOSSMANN (HONDA CITY)	3/1/19	588147	02/29/20	2		
ANDERSON PACKAGING / SEAL		596083	03/21/20	2		
BOULDER VENTURE LLC	4/20/19	587068	03/31/20	2		
SMALL WORLD CHILDREN'S DENTIST	4/1/19	585618	03/31/20	2		
BSA - THREE HARBORS COUNCIL	5/1/19	572408	04/30/20	4		
KSG PROPERTY MANAGEMENT	5/1/19	589100	04/30/20	2		
PARK BANK	5/1/19	586304	04/30/20	4		
PARKLAWN ASSEMBLY OF GOD	5/1/19	589984	04/30/20	2		
ROAD RUNNER TRANSPORT	5/1/19	587286	04/30/20	4		
ROTORK PROCESS CONTROLS	5/1/19	592580	04/30/20	4		
TEKRA	5/1/19	587032	04/30/20	4		
FAMILY SHARING	6/1/19	592576	05/31/20	2		
FedEx (MENOMONEE FALLS) GROUND	6/1/19	591115	05/31/20	4		
MG SCIENTIFIC	6/1/19	591507	05/31/20	2		
PAIELLI'S BAKERY - 6040	6/1/19	586446	05/31/20	2		
STANDARD ELECTRIC	6/1/19	591023	05/31/20	2		
WM K WALTHERS, INC.	6/1/19	582295	05/31/20	2		
CANADIAN RAILROAD (HONEY CREEK)	7/1/19	595504	06/30/20	2		
CANADIAN RAILROAD (TREVOR)	7/1/19	595504	06/30/20	2		
CANADIAN RAILROAD (LOMIRA)	7/1/19	595504	06/30/20	2		

CANADIAN RAILROAD (SLINGER)	7/1/19	595504	06/30/20	2		
CANADIAN RAILROAD (WAUKESHA)	7/1/19	595504	06/30/20	2		
OGDEN - EMERALD WOODS	7/1/18	606630	06/30/20	2		
BRIGHT HORIZONS (WATERTOWN PLANK)	8/26/19	600152	07/31/20	12		
CAMP BOW WOW (WAUKESHA)	8/1/19	597830	07/31/20	12		
DJS GOAL POST	7/22/18	599717	07/31/20	4		
TRINITY LUTHERAN CHURCH (MKE)	7/23/18	599710	07/31/20	2		
ALPHA SOURCE	9/1/19	602699	08/30/20	2		
JJGF REAL ESTATE 1, LLC (HARTWELL APTS)		602200	08/30/20	1		
PEGASUS PROPERTIES (OPTOTECH)	9/1/19	600699	08/30/20	2		
SCHLOSSMANN (SUBARU CITY )	7/17/18	602620	08/30/20	2		
BELOIT LIBRARY	9/1/18	603074	08/31/20	2		
CUMMINS INC.	2/15/18	602623	08/31/20	4		
MESSIAH LUTHERAN CHURCH	9/1/18	602501	08/31/20	2		
SILVER STAR	10/1/18	599824	08/31/20	2		
AMSTON SUPPLY	1/1/19	610036	09/30/20	2		
CSC (AVGERIS & ASSOC.)	10/1/18	606576	09/30/20	4		
GIRL SCOUTS OF WISCONSIN	10/1/18	603670	09/30/20	4		
HSRE MARQ, LLC.	10/1/19	604046	09/30/20	2		
ISAACS FAMILY LP		604322	09/30/20	2		
JM INVESTMENTS	10/1/18	603405	09/30/20	2		
KBH HOLDINGS	10/1/18	602698	09/30/20	2		
KERBER SMILES (CHILDREN'S DENTAL KEN.)	10/1/18	613199	09/30/20	2		
MILW. ACAD. OF SCIENCE	10/1/18	601385	09/30/20	4		
PACKAGING CORP of AMERICA	10/1/18	605641	09/30/20	2		
PAYNE & DOLAN OF WISC (ASPHALT PLANT)		604182	09/30/20	4		
PUNCH BOWL MILWAUKEE		603811	09/30/20	4		
RUNNING REBELS (Fall Only Maint.)	5/1/19	604317	09/30/20	1		
SENDIK'S FOOD (HOME OFFICE)		604053	09/30/20	2		
AIR 1 EQUIPMENT	11/1/19	607801	10/31/20	2		
CARDINAL HEALTH (WEST ALLIS)		611521	10/31/20	4		
COGMATIC MACHINES	11/1/18	602706	10/31/20	2		
COUSINS SUBS (Layton Location)	11/1/18	603623	10/31/20	2		
COUSINS SUBS (Menomonee Falls Location)	11/1/18	603623	10/31/20	2		
COUSINS SUBS (Miller Park Location)	11/1/18	603623	10/31/20	2		
ST. ANTHONY'S CONGREGATION	10/7/13	607529	10/31/20	2		

<b>WATERFRONT CONDOS (HUNT MANAG)</b>	12/1/18	614225	11/30/20	2		
<b>LITURGICAL PUBLICATIONS</b>	7/9/05	610213	11/30/20	4		
<b>SPECTRUM INVESTMENT ADV.</b>	12/1/18	607918	11/30/20	4		
<b>GREENFIELD PUBLIC LIBRARY</b>	1/1/19	614555	12/31/20	4		
<b>DASH MEDICAL GLOVES</b>	1/1/19	614483	12/31/20	2		
<b>ROSENTHAL - HADLEY</b>	1/1/19	614507	12/31/20	2		
<b>ROSENTHAL-MYRTLE DAVIS</b>	1/1/19	614509	12/31/20	1		
<b>ROSENTHAL-WALTER RILEY APTS</b>	1/1/19	614511	12/31/20	1		
<b>AH&amp;S REALITY (fka) MMRE -WM Rec. Americ.</b>		612366	12/31/20	4		
<b>CYCLE BAR</b>	1/1/19	610824	12/31/20	4		
<b>FedEx (CUDAHY)</b>	1/1/19	611220	12/31/20	2		
<b>GUND COMPANY</b>	1/1/19	612558	12/31/20	4		
<b>LAD LAKE (ST. ROSE)</b>	12/2/19	610403	12/31/20	2		
<b>LAD LAKE (SYNERGY SOUTH)</b>	12/2/19	610407	12/31/20	3		
<b>MAJESTIC LOFT APTS / WI MGNT CO.</b>	12/21/19	612910	12/31/20	2		
<b>PAUL BRADIN</b>	1/1/19	612928	12/31/20	2		
<b>PRO TAN</b>	1/1/19	612877	12/31/20	2		
<b>SCI MONTEREY (YR 3of3)</b>	1/1/15	612075	12/31/20	2		
<b>SCI NORTHPOINT/OLD NAT. BANK (2020)</b>	1/1/19	603320	12/31/20	2		
<b>STEELWIND INDUSTRIES</b>	1/1/19	612560	12/31/20	4		
<b>AUTOMATED WIRE PRODUCTS</b>	2/1/19	614031	01/31/21	2		
<b>SERAFINO SQUARE</b>	2/1/19	613986	01/31/21	2		
<b>SUNRISE APARTMENTS</b>		613813	03/01/21	4		
<b>CAMP BOW WOW (OAK CREEK)</b>	12/10/19	611151	12/31/21	2		

**Ideal Mechanical is Owned by Pieper Power in business since 1947. We have a \$250,000,000 Combined Gross Revenue and**

<http://pieperpower.com/>

<http://idealmechanicalwi.com/about-us/>

**ATTACHMENT "B"**  
**AGREEMENT**  
**FOR**  
**HEATING, VENTILATION, & AIR CONDITIONING ("HVAC")**  
**PREVENTATIVE MAINTENANCE CONTRACT**  
**FOR**  
**THE VILLAGE OF SUSSEX**

AGREEMENT effective March 1, 2020 between the Village of Sussex, a Wisconsin Municipality (the "Village"), and Ideal Mechanical, a Mechanical ("Contractor").

**RECITALS**

WHEREAS, the Village is the owner of the twelve (12) buildings having Heating, Ventilating, and Air Conditioning ("HVAC") equipment identified in the attached Exhibit D, which is hereby incorporated by reference; and

WHEREAS, the Village desires to obtain services of a qualified contractor to perform periodic preventative maintenance ("PM") and repairs on such HVAC equipment (the "work"); and

WHEREAS, the Contractor has made a proposal in writing to the Village to furnish materials, equipment, labor and everything necessary for the completion of the work herein mentioned for the Village, at the price and within the time hereinafter mentioned, and in accordance with Contractor's proposal therefore, a copy of which is attached hereto as Exhibit "A", in response to a request for proposals by the Village, a copy of which is attached hereto as Exhibit "B"; and

WHEREAS, Contractor represents and warrants that it is sufficiently experienced and competent, and has the necessary capital, facilities, organization, and staff, to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Agreement; and

WHEREAS, Contractor further represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the work on the Village's HVAC systems in full compliance with, and as required by this Agreement; and

WHEREAS, Contractor represents and warrants that it is ready, willing, able and prepared to begin the work on the effective date set forth above;

WHEREAS, the Village has awarded the work to the Contractor in accordance with said request for proposals;

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned parties hereby agree as follows:

**I. Incorporation of Recitals and Documents.**

- A. The above-stated recitals are hereby incorporated by reference and made a part of this Agreement as if fully restated herein.
- B. The following documents are hereby incorporated by reference and made a part of this Agreement:
  - 1. Request for Proposal;
  - 2. Bid Proposal;
  - 3. Certificate of Insurance, as depicted as "Exhibit C"

**II. Term.**

The Agreement will begin on the effective date set forth above and continue until December, 31 2022 unless terminated by either party upon 30 days' written notice.

**III. Preventative Maintenance ("PM") and Repairs.**

Contractor shall provide a complete PM service call on the HVAC systems serving each of the twelve (12) buildings listed on the attached Exhibit D. Said service shall all inspections, maintenance, and repairs performed pursuant to this contract will be required to be handled by a fully trained and qualified technician familiar with all HVAC unit types.

- A. PM service calls by Contractor shall be performed two (2) times per calendar year during the Term of this Agreement in the following months: April (spring), and October (fall).
- B. Contractor shall inspect each HVAC unit listed on the individual building HVAC checklists attached hereto and incorporated by reference in Exhibit D two (2) times per calendar year provided, however that Heating (Fall) and Cooling (Spring) related units designated on an individual building's checklist shall be inspected by Contractor one (1) times per calendar year during the months falling within the designated (i.e. Heating/Cooling) season.
- C. For each PM service call, Contractor shall complete and submit a "HVAC PM Procedures Form" to Village for each of the ten buildings listed in Exhibit D. Contractor shall also prepare an "Inspection Report" (attached hereto and incorporated by reference as Exhibit E) whenever Contractor detects a problem requiring either repairs or additional work outside of the scheduled PM service call.
- D. After each PM service call is completed, Contractor shall attach a copy of each individual unit's "Inspection Report" form (if one is required under this Agreement) to the applicable HVAC PM Procedures form and submit:
  - 1. One master copy of the HVAC PM Procedures form for all 12 building checklists and any necessary Inspection Report forms to the Administrative Services Director.

**IV. Payments.**

For all work performed by Contractor under this Agreement, the Village shall pay Contractor as follows, subject to any additions, deductions, or withholdings provided for in this Agreement:

- A. PM Inspections. The Village shall pay Contractor for performance of PM Inspections and scheduled maintenance under this Agreement per the Bid proposal attached as Exhibit A:

- B. Additional Repairs.** The Village shall pay Contractor for performance of unscheduled repairs to HVAC equipment under this Agreement as follows:
1. Contractor must receive written approval from the Administrative Services Director to proceed with unscheduled repairs
  2. Contractor shall provide an Hourly Rate for unscheduled repairs and service calls.
  3. Unscheduled repair projects will be completed on a Time and Material basis with rates as described in the Bid Proposal attached as Exhibit A.

**C. Parts and Equipment:**

1. The Village will provide belts for any of the HVAC units being inspected/maintained under this Agreement.
2. Contractor's technician may obtain any needed belt by contacting the Administrative Services Director.
3. No added fee may be charged by Contractor for routine maintenance activities, such as replacing belts in conjunction with PM inspections.
4. All other required parts shall be purchased and installed by Contractor and the Village billed for the parts at a rate not to exceed cost plus 10% and the labor costs at the rates set forth in this Agreement.
5. The Village will handle air filter replacement through their own forces.

**D. Tax Exempt.**

Contractor acknowledges that the Village is exempt from, and shall not be responsible to pay, or reimburse Contractor for, any state or local sales taxes.

**E. Payment Requests.**

Contractor shall submit written invoices to the Village detailing work and materials provided. Such invoices shall be payable by the Village within 45 days of their submission unless the Village provides written notice to Contractor objecting to any amount. In the event of objection by the Village, the Village shall pay all other amounts not objected to when due.

**V. Insurance:**

**A.** Contractor shall provide the Village with a certificate of insurance naming the Village as additional insured and providing that the Village will receive not less than 30 days' notice of any change, lapse, or expiration of the policy(s) required herein.

**B.** All insurance policies shall be issued from insurance companies holding at least an "A": or better rating. All policies shall include a Breach of Warranty clause with the Village and comply with the following throughout the Term of this Agreement:

1. Worker's Compensation and Employer's Liability with limits not less than:
  - (a) Worker's Compensation: Statutory
  - (b) Employer's Liability: \$1,000,000 per injury-per occurrence.Such insurance shall evidence that coverage applies in the State of Wisconsin.
2. Comprehensive Motor Vehicle Liability with limits for vehicles owned, non-owned or rented not less than:

- (a) Bodily Injury:
    - \$1,000,000 per person
    - \$2,000,000 per occurrence
  - (b) Property Damage:
    - \$500,000 per person
    - \$1,000,000 aggregate
- All employees shall be included as insured's.

3. Comprehensive General Liability with coverage written on an "occurrence" basis with limits not less than:

- (a) General Aggregate: \$2,000,000
- (b) Bodily Injury:
  - \$1,000,000 per person
  - \$1,000,000 per occurrence
- (c) Property Damage:
  - \$1,000,000 per occurrence, and
  - \$1,000,000 aggregate

Coverage shall include:

- Premises/Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of this Agreement)

C. Umbrella Policy. The required coverage limits may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that then any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss. This policy should apply to the Commercial General Liability and Motor Vehicle Coverage. Minimum amount \$5,000,000 in combination.

D. Deductible. Each policy shall have a deductible or self-insured retention of not more than \$500.

## VI. DEDUCTIONS

A. Village's Right to Withhold. Notwithstanding any other provision of this Agreement, and without prejudice to any of the Village's other rights or remedies at law or in equity, the Village shall have the right at any time or times to deduct and withhold from any payment that may be or become otherwise due under this Agreement such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to: (1) Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; (2) damage for which Contractor is liable; (3) State or local sales, uses, or excise taxes from which the Village is exempt; (4) Liens or claims of Lien regardless of merit; (5) claims of subcontractors, suppliers, or other persons regardless of merit; (6) inability of Contractor to complete any work; (7) failure of Contractor to properly complete or document any request for payment; (8) any other failure of Contractor to perform any of its obligations under this Agreement; or (9) the



cost to the Village, including attorney's fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of the Village's remedies.

- B. Use of Withheld Funds.** The Village shall be entitled to retain any and all amounts withheld pursuant to Subsection A above until Contractor shall have either performed the obligations in question or furnished security for such performance satisfactory to the Village. The Village shall be entitled to apply any money withheld or any other money due Contractor under this Agreement to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, attorneys' fees and administrative expenses incurred, suffered, or sustained by the Village and chargeable to Contractor under this Agreement.

#### **VII. INDEMNITY**

Contractor shall indemnify, keep and save harmless the Village, its agents, officials, employees, and all other persons or entities that are or might otherwise be liable, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses (including but not limited to attorneys' fees), that may accrue against the Village whenever it shall be alleged or determined that the act was caused through negligence arising out of or related to any acts or omissions of the Contractor or Contractor's employees or subcontractors. If any judgment shall be rendered against the Village in any such action, the Contractor shall, at Contractor's own expense, immediately satisfy and discharge the same. Contractor expressly understands and agrees that any Insurance required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep, and save the Village harmless as herein provided.

#### **VIII. ASSIGNMENT BY CONTRACTOR**

Contractor shall not assign this Agreement or any part thereof, or an interest thereof, nor sublet said work or any part thereof, without the prior written consent of the Village.

#### **IX. NON-DISCRIMINATION**

In connection with the performance of work under this Agreement, the Contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Wis. Stat. § 51.01(5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and election for training, including apprenticeship. The Contractor further agrees to take affirmative action to ensure equal employment opportunities. The Contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause - Wisconsin Statutes § 16.765(2)(a).

#### **X. OBLIGATION OF THE CONTRACTOR**

Prior to the Village making any payment under this Agreement, and on an annual basis during the term of this Agreement, Contractor shall file an Affidavit of Compliance with the minimum wage requirements under Wis. Stat. § 66.293.



**Exhibit A**

**Contractor's Bid Proposal**



A DIVISION OF PIEPER ELECTRIC, INC.  
 PLUMBING – HEATING – AIR CONDITIONING – TEMPERATURE CONTROLS – BUILDING AUTOMATION

**SERVICE PERFORMANCE AGREEMENT**  
**FOR BUILDING ENVIRONMENTAL SYSTEMS**

<b>Proposal Date</b>	<b>Proposal Number</b>
1.30.2020	NEW

**BY AND BETWEEN:**

**Ideal Mechanical**  
 Division of Pieper Electric, Inc.  
 5477 South Westridge Court  
 New Berlin, Wisconsin 53151

Hereinafter CONTRACTOR

Sussex Civic Center,  
 N64W23760 Main Street  
 Attn: Sam Liebert  
 Sussex, WI

Hereinafter CUSTOMER

**SERVICES WILL BE PROVIDED AT: Various locations – See attached**

Ideal Mechanical will provide the services described in the Service Performance Agreement program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

The ANNUAL AGREEMENT price is \$6,628.00 in 2020 - \$8378.00 in 2021 - \$8378.00 in 2022, payable in advance beginning on the effective date of March 1, 2020.

Our preferred hourly rate for additional work is extended to all Service Performance Agreement customers and is subject to change only once per year. This proposal is the proprietary property of Ideal Mechanical and is provided for Customer's use only. Ideal Mechanical guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by the Branch Manager of Ideal Mechanical as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Ideal Mechanical which is not expressed herein. The initial term of this agreement is **12 months** and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

**Offered by Ideal Mechanical**

\_\_\_\_\_  
**Approved for Ideal Mechanical**  
 Signature: \_\_\_\_\_  
 Name/Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Approved for Customer**

\_\_\_\_\_  
 Signature (Authorized Representative)  
**(Print/Type)**  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Proprietary and Confidential

## SERVICE PERFORMANCE AGREEMENT

Our SERVICE PERFORMANCE AGREEMENT is designed to provide the Customer with an ongoing, comprehensive maintenance program. The Service Performance Agreement will be initiated, scheduled, administered, monitored and updated by Ideal Mechanical. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customer's review, approval signature and record.

Agreement includes the following services:

**IDEAL MECHANICAL WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:**

**TEST AND INSPECT:** Job labor, travel labor expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency. Typical activities include:

**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; safety controls; combustion and draft; crankcase heaters; control system (s), etc.

**INSPECTING** for worn, failed or doubtful parts, mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

**PREVENTIVE MAINTENANCE:** Job labor, travel labor and travel expenses required to clean, align, calibrate, tighten, adjust and lubricate equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency. Typical activities include:

- **CLEANING** coil surfaces; fan impellers and blades; electrical contacts; burner orifices, passages and nozzles; pilot and igniter, etc.
- **ALIGNING** belt drives; drive coupling; air fins, etc.
- **CALIBRATING** safety controls; temperature and pressure controls, etc.
- **TIGHTENING** electrical connections; mounting bolts, pipe clamps, refrigerant piping fittings; damper sections, etc.
- **ADJUSTING** belt tension; super heat; fan RPM; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
- **LUBRICATING** motors, fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
- **ANALYSIS** of compressor oil, flue gas, etc.

## ADDITIONAL SERVICES/PROVISIONS

IN ADDITION TO THE SERVICES AND PROVISIONS OUTLINED ON THE PRECEDING PAGES, THESE ADDITIONAL SERVICES/PROVISIONS APPLY:

### **Performance Guarantee**

It is understood and agreed that the customer may terminate this agreement at any time in the event that Ideal Mechanical fails to perform according to the customer's expectations and upon written notification from the customer.

Should the customer cancel the agreement prior to the completion of the initial or subsequent term, Ideal Mechanical reserves the right to collect at normal market rates for all costs related to the agreement through the cancellation date including but not limited to: labor costs, material costs, travel costs, and subcontract costs.

### **Agreement Provisions**

Agreement Includes:

- Inspections done for each building in the following months/seasons; April-(Spring), and October-(Fall) (2x or 1x per year as noted).
- Full "Inspection report" forms completed (as noted) during all PM season inspections regardless of whether a problem is detected.
- All paperwork relating to the individual buildings, including all inspection reports and the summary sheet will be submitted to the Administrative Services Director upon completing the needed inspections/maintenance.
- Customer provides belts for any of the HVAC units being inspected/maintained under this Agreement.
- Customer will handle air filter replacement through their own forces.
- Hourly Rate for Time and Material Service Calls
  - ***\$114.00/Hour Regular Time***
  - ***\$158.00/Hour over Time***
  - ***\$170.00/Hour Double Time***

## Equipment Inventory

Description	Size	Manufacturer	Model	Visits /Year	Location
(RTU-1)		Carrier	48DP020	2	Waste Water Treatment Control Building (N59 W23551 Clover Dr)
(RTU-2)		Carrier	48TJE006	2	Waste Water Treatment Lunch Room (N59 W23551 Clover Dr)
(RTU-3)		Carrier	48TJE006	2	Waste Water Treatment Pump Chamber (N59 W23551 Clover Dr)
(MAU-1)		Weather-Rite	TOT-115-HB	2	Waste Water Treatment Chemical Maint. Bldg (N59 W23551 Clover Dr)
(MAU-2)		Weather-Rite	ID-100-HB	2	Waste Water Treatment Lift Station (N59 W23551 Clover Dr)
(MAU-3)		Weather-Rite	TOT-215-HB	2	Waste Water Treatment (N59 W23551 Clover Dr)
(UH-1)		Sterling	QVEP 75	1	Waste Water Treatment Garage (N59 W23551 Clover Dr)
(UH-2)		Sterling	QVEP 75	1	Waste Water Treatment Maintenance Bldg. (N59 W23551 Clover Dr)
(UH-3)		Sterling	QVEP 75	1	Waste Water Treatment Sludge Area (N59 W23551 Clover Dr)
(UH-4)		Sterling	QVEP 45	1	Waste Water Treatment Sludge Area (N59 W23551 Clover Dr)

(UH-5)	60,000 BTU	Reznor	To be collected at inspection	1	Waste Water Treatment Sludge Area (N59 W23551 Clover Dr)
(UH-6)	60,000 BTU	Reznor	To be collected at inspection	1	Waste Water Treatment Sludge Area (N59 W23551 Clover Dr)
(UH-7)	150,000 BTU	Reznor	To be collected at inspection	1	Waste Water Treatment Sludge Maint. Area (N59 W23551 Clover Dr)
Office (* RTU-1)		Carrier	To be collected at inspection	2	Public Works Garage Office (N59 W23525 Clover Dr)
(* MAU-1) Indirect-fired	1004 MBH	Modine		1	Public Works Garage Shop Garage (N59 W23525 Clover Dr)
Unit Heater (UH-1)	125,000 btu	Modine	PHP _____	1	Public Works Garage Garage (N59 W23525 Clover Dr)
Unit Heater (UH-2)	125,000 btu	Modine	PHP _____	1	Public Works Garage Garage (N59 W23525 Clover Dr)
Unit Heater (UH-3)	125,000 btu	Modine	PHP _____	1	Public Works Garage Garage (N59 W23525 Clover Dr)
Unit Heater (UH-4)	125,000 btu	Modine	PHP _____	1	Public Works Garage Garage (N59 W23525 Clover Dr)
Unit Heater (UH-5)	125,000 btu	Modine	PHP _____	1	Public Works Garage Garage (N59 W23525 Clover Dr)
Unit Heater (UH-6)	125,000 btu	Modine	PHP _____	1	Public Works Garage Garage (N59 W23525 Clover Dr)
Infra-red heater (IRH-1)		Detroit Radiant	DX-2-40	1	Public Works Garage NE Garage (N59 W23525 Clover Dr)
Infra-red heater (IRH-2)		Detroit Radiant	DX-2-40	1	Public Works Garage NE Garage (N59 W23525 Clover Dr)



Boiler – 1		Lochinvar	FBN0751/1547102239 730		Civic Center Boiler Room (N64 W23760 Main St)
Boiler – 2		Lochinvar	FBN0751/1547102239 734		Civic Center Boiler Room (N64 W23760 Main St)
Ex Fan – 2		Greenheck	GB-141-5D / 14435187 16D		Civic Center Roof (N64 W23760 Main St)
Ex Fan – 3		Greenheck	GB-091-4 / 14435188 16D		Civic Center Roof (N64 W23760 Main St)
Ex Fan – 4		Greenheck	GB-121-4 / 14435189 16D		Civic Center Roof (N64 W23760 Main St)
Ex Fan – 5		Greenheck	GB-071-6 / 14435190 16D		Civic Center Roof (N64 W23760 Main St)
(RTU1)		Carrier	48A3S027- NV621HP	2	Civic Center Roof (N64 W23760 Main St)
(RTU2)		Carrier	48A3S030- NV621VA / 2016U47413	2	Civic Center Roof (N64 W23760 Main St)
Air Handling Unit 1 (AHU1)		Carrier	39MN5023EP623X GS / 4515U43711	2	Civic Center Boiler Room (N64 W23760 Main St)
Return Fan Unit 1 (RTF1)		To be collected at inspection	To be collected at inspection	2	Civic Center (N64 W23760 Main St)
A/C Condensing Unit (CCU1)		Carrier	38APD0764A28124/ 1816Q83965	2	Civic Center Roof (N64 W23760 Main St)
Unit Heater (UH1)		To be collected at inspection	To be collected at inspection	1	Civic Center South Vestibule (N64 W23760 Main St)
Unit Heater (UH2)		To be collected at inspection	To be collected at inspection	1	Civic Center South Vestibule (N64 W23760 Main St)

Split Ductless A/C (SC1)		Carrier	24AHA436A300 /4115X92270	1	Civic Center Roof (N64 W23760 Main St)
Split Ductless A/C (SC2)		Carrier	24AHA418A300 /0316X99306	1	Civic Center Roof (N64 W23760 Main St)
Split Ductless A/C (SC3)		Carrier	24AHA436A300 /3215X92665	1	Civic Center Roof (N64 W23760 Main St)
Split Ductless A/C (SC4)		Carrier	38GJQF30-301 /3815V15864	1	Civic Center Roof (N64 W23760 Main St)
Split Ductless A/C (SC5)		Carrier	38GJQF30-301 /3815V15864	1	Civic Center Roof (N64 W23760 Main St)
Split Ductless A/C (SC6)		Carrier	38GJQF30-301 /3815V15864	1	Civic Center Roof (N64 W23760 Main St)
Rooftop units (* RTU-1)		Trane	YCD048C3HABF	2	Fire Department Offices (N63 W24335 Main St)
Rooftop units (* RTU-2)		Trane	YCD060C3HABF	2	Fire Department Offices (N63 W24335 Main St)
Rooftop units (* RTU-3)		Trane	YCD048C3HABF	2	Fire Department Offices (N63 W24335 Main St)
Makeup air unit (* MAU-1)		Rupp	RAM-12	1	Fire Department Truck Bays (N63 W24335 Main St)
Office Furnace (* F-1)		Trane	TUD080R942A	2	Fire Department Offices (N63 W24335 Main St)
Office Cond Unit (* CU-1)		Trane	TTR042A100	2	Fire Department Offices (N63 W24335 Main St)
Unit heater (UH-1)		Reznor	CEEXL-250-3	1	Fire Department East Bay (N63 W24335 Main St)

Unit heater (UH-2)		Reznor	CEEXL-250-3	1	Fire Department East Bay (N63 W24335 Main St)
Unit heater (UH-3)		Reznor	CEEXL-125-3	1	Fire Department Center Bay (N63 W24335 Main St)
Unit heater (UH-4)		Sterling	To be collected at inspection	1	Fire Department West Bay (N63 W24335 Main St)
Rooftop units (* RTU-1)		To be collected at inspection	To be collected at inspection	2	Public Safety Bldg (N63 W24335 Main St)
Rooftop units (* RTU-2)		To be collected at inspection	To be collected at inspection	2	Public Safety Bldg (N63 W24335 Main St)
Rooftop units (* RTU-3)		To be collected at inspection	To be collected at inspection	2	Public Safety Bldg (N63 W24335 Main St)
Split System		To be collected at inspection	To be collected at inspection	2	Public Safety Bldg (N63 W24335 Main St)
Main unit (* F-1)		Rheem oil-fired	RDBC895QBEA		Village Park Bldg 1 Lions Bldg (W244 N6196 Weaver Dr)
Main unit (* CU-1)	Resid 2.5 ton	Rheem	KAKA030JAZ		Village Park Bldg 1 Lions Bldg (W244 N6196 Weaver Dr)
Walk-in Cooler Cond Unit (* REFU-1)		To be collected at inspection	AJ1201GT 3/4HP	1	Village Park Bldg 2 Concession Stand (W244 N6125 Weaver Dr)
Walk-in Cooler Evap Unit (* REFU-2)		To be collected at inspection	RLC050	1	Village Park Bldg 2 Concession Stand (W244 N6125 Weaver Dr)
Shop Furnace (* F-1)		Rheem LP	RGPH10EANER	1	Village Park Bldg 2 Concession Stand (W244 N6125 Weaver Dr)
Concession Furnace (* F-2)		Comfortmaker	To be collected at inspection	1	Village Park Bldg 2 Concession Stand (W244 N6125 Weaver Dr)

Concession (* CU-1)		Weather King	To be collected at inspection	1	Village Park Bldg 2 Concession Stand (W244 N6125 Weaver Dr)
(RTU-1)		Johnson Contr	J12ZJN24R2B6KCD6A1	1	Village Park Bldg. 3 Grove Park Building (W244 N6125 Weaver Dr.)
(RTU-2)		Johnson Contr	J08ZJN18R2B6NCD6A 2	1	Village Park Bldg. 3 Grove Park Building (W244 N6125 Weaver Dr.)
Gas heaters (UH-1)		Modine	HDS45SS0111	1	Well House #4 Well House area (W239 N6046 Maple Ave)
Gas heaters (UH-2)		Modine	HDS45SS0111	1	Well House #4 Well House area (W239 N6046 Maple Ave)
Gas heaters (UH-3)		Modine	HDS45SS0111	1	Well House #4 Well House area (W239 N6046 Maple Ave)
(* RTU-1)		Trane	YCD036C4LCDE	2	Well House #5 Office area Roof (W248 N5589 Executive Dr)
Unit Heaters (UH-1)	75,000 BTU	Trane PV	To be collected at inspection	1	Well House #5 (W248 N5589 Executive Dr)
Unit Heaters (UH-2)	60,000 BTU	Trane PV	To be collected at inspection	1	Well House #5 (W248 N5589 Executive Dr)
Unit Heaters (UH-3)	60,000 BTU	Trane PV	To be collected at inspection	1	Well House #5 (W248 N5589 Executive Dr)
Unit Heaters (UH-4)	60,000 BTU	Trane PV	To be collected at inspection	1	Well House #5 (W248 N5589 Executive Dr)
Unit Heaters (UH-5)	150,000 BTU	To be collected at inspection	GEN2015ATE2000AD6 -1	1	Well House #5 (W248 N5589 Executive Dr)
Gas heater (UH-1)		Sterling GG	GG105A2NSA12CS3X7 5A7	1	Well House #8 Well House area (W235 N6785 Salem Dr)

Gas heater (UH-2)		Modine	HDS45SS0111	1	Well House #8 Well House area (W235 N6785 Salem Dr)
(MAU-1)		Greenheck	DCX-108-H12-HZ	1	Well House #8 Well House area (W235 N6785 Salem Dr)
Furnace (GF-1)		Carrier	59SC5A	1	Well House #8 Well House area (W235 N6785 Salem Dr)
Gas heater (UH-3)		Sterling GG	GG060A2NSA12CS3X7 4A7	1	Booster Station (W235 N6775 Salem Dr)
Unit heater (* UH-1)		Modine	HD30AH0134	1	Armory Park (W239 N5678 Maple Ave)
Unit heater (* UH-2)		Modine	HD30AH0134	1	Armory Park (W239 N5678 Maple Ave)
Hot Water Heating Sys (* B-1)		Visemann	WB2-15-60	2	Public Library (W64 N23820 Main St)
Hot Water Heating Sys (* B-2)		Visemann	WB2-15-60	2	Public Library (W64 N23820 Main St)
Hot Water Heating Sys (* B-3)		Visemann	WB2-15-60	2	Public Library (W64 N23820 Main St)
Hot Water Heating Sys (* B-4)		Visemann	WB2-15-60	2	Public Library (W64 N23820 Main St)
Air Handlers (* AHU-1)		Carrier	39NXH32 /	2	Public Library Main Building (W64 N23820 Main St)
Air Handlers (* AHU-2)		Carrier	39NXH07 / 15,120 CFM	2	Public Library Quad Graphics Room (W64 N23820 Main St)
Air Handlers (* AHU-3)		Carrier	42BH08 / 730 CFM	2	Public Library Reception area (W64 N23820 Main St)

A/C Cond Units (* CU-1)		Carrier	38AKS044	1	Public Library Main Building (W64 N23820 Main St)
A/C Cond Units (* CU-2)		Carrier	38AKS012 / 3,080 CFM	1	Public Library Quad Graphics Room (W64 N23820 Main St)
A/C Cond Units (* CU-3)		To be collected at inspection	To be collected at inspection	1	Public Library (W64 N23820 Main St)
Pneumatic Control Sys				2	Public Library (W64 N23820 Main St)
Humidifier (*HU-1)		Nortec	To be collected at inspection	1	Public Library (W64 N23820 Main St)

### Service Performance Agreement, Terms and Conditions

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment of each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within **fourty-five (45)** days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under this agreement.
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. **UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.**
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect

**Exhibit B**

**Village Request for Proposal**



**Exhibit C**

**Certificate of Insurance**



# Blanket Notification to Others of Cancellation or Non-Renewal

**ZURICH**

Policy No.	Eff.Date of Pol	Exp Date of Pol	Eff Date of End	Producer No	Add'l Prem	Return Prem
GLO 0274483-02	1/1/2020	1/1/2021	1/1/2020	34937000		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

- A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contact or written agreement to provide such notification. However, such notification will not be mailed or delivered if a conditional notice of renewal has been sent to the first Named Insured. Such list:
1. Must be provided to us prior to cancellation or non-renewal;
  2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and
  3. Must be in an electronic format that is acceptable to us.
- B. Our notification as described in Paragraph A. of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:
1. Within seven days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or
  2. At least 30 days prior to the effective date of:
    - a. Cancellation, if cancelled for any reason other than nonpayment of premium; or
    - b. Non-renewal, but not including conditional notice of renewal.
- C. Our mailing or delivery of notification described in Paragraphs A. and B. of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:
1. Extend the Coverage Part cancellation or non-renewal date;
  2. Negate the cancellation or non-renewal; or
  3. Provide any additional insurance that would not have been provided in the absence of this endorsement.
- D. We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs A. and B. of this endorsement.

All other terms and conditions of this policy remain unchanged.



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# Blanket Notification to Others of Cancellation or Non-Renewal

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
BAP 0274485-02	1/1/2020	1/1/2021	1/1/2020			

## THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

### Commercial Automobile Coverage Part

- A.** If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contract or written agreement to provide such notification. However, such notification will not be mailed or delivered if a conditional notice of renewal has been sent to the first Named Insured. Such list:
1. Must be provided to us prior to cancellation or non-renewal;
  2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and
  3. Must be in an electronic format that is acceptable to us.
- B.** Our notification as described in Paragraph **A.** of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:
1. Within seven days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or
  2. At least 30 days prior to the effective date of:
    - a. Cancellation, if cancelled for any reason other than nonpayment of premium; or
    - b. Non-renewal, but not including conditional notice of renewal.
- C.** Our mailing or delivery of notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:
1. Extend the Coverage Part cancellation or non-renewal date;
  2. Negate the cancellation or non-renewal; or
  3. Provide any additional insurance that would not have been provided in the absence of this endorsement.
- D.** We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs **A.** and **B.** of this endorsement.

All other terms and conditions of this policy remain unchanged.

# Endorsement



Policy No.	Eff. Date of Pol	Exp. Date of Pol.	Eff. Date of End	Producer	Add'l Prem	Return Prem
WC 0274487-02	01/01/2020	01/01/2021		34937000	INCL	

## WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

### BLANKET NOTIFICATION TO OTHERS OF CANCEL

THIS ENDORSEMENT IS USED TO ADD THE FOLLOWING TO PART SIX OF THE POLICY.  
PART SIX - CONDITIONS

- F. NOTIFICATION TO OTHERS OF CANCELLATION
1. IF WE CANCEL THIS POLICY BY WRITTEN NOTICE TO YOU FOR ANY REASON OTHER THAN NONPAYMENT OF PREMIUM, WE WILL DELIVER ELECTRONIC NOTIFICATION TO EACH PERSON OR ORGANIZATION SHOWN IN A SCHEDULE PROVIDED TO US BY YOU.  
SUCH SCHEDULE:
    - A. MUST BE INITIALLY PROVIDED TO US WITHIN 15 DAYS: AFTER THE BEGINNING OF THE POLICY PERIOD SHOWN IN THE DECLARATIONS; OR AFTER THIS ENDORSEMENT HAS BEEN ADDED TO POLICY;
    - B. MUST CONTAIN THE NAMES AND E-MAIL ADDRESSES OF ONLY THE PERSONS OR ORGANIZATIONS REQUIRING NOTIFICATION THAT THIS POLICY HAS BEEN CANCELLED;
    - C. MUST BE IN AN ELECTRONIC FORMAT THAT IS ACCEPTABLE TO US; AND
    - D. MUST BE ACCURATE.SUCH SCHEDULE MAY BE UPDATED AND PROVIDED TO US BY YOU DURING THE POLICY PERIOD. SUCH UPDATED SCHEDULE MUST COMPLY WITH PARAGRAPHS B. C. AND D. ABOVE.
  2. OUR DELIVERY OF THE ELECTRONIC NOTIFICATION AS DESCRIBED IN PARAGRAPH 1. OF THIS ENDORSEMENT WILL BE BASED ON THE MOST RECENT SCHEDULE IN OUR RECORDS AS OF THE DATE THE NOTICE OF CANCELLATION IS MAILED OR DELIVERED TO YOU. DELIVERY OF THE NOTIFICATION AS DESCRIBED IN PARAGRAPH 1. OF THIS ENDORSEMENT WILL BE COMPLETED AS SOON AS PRACTICABLE AFTER THE EFFECTIVE DATE OF CANCELLATION TO YOU.
  3. PROOF OF EMAILING THE ELECTRONIC NOTIFICATION WILL BE SUFFICIENT PROOF THAT WE HAVE COMPLIED WITH PARAGRAPHS 1. AND 2. OF THIS ENDORSEMENT.
  4. OUR DELIVERY OF ELECTRONIC NOTIFICATION DESCRIBED IN PARAGRAPHS 1. AND 2. OF THIS ENDORSEMENT IS INTENDED AS A COURTESY ONLY. OUR FAILURE TO PROVIDE SUCH DELIVERY OF ELECTRONIC NOTIFICATION WILL NOT:
    - A. EXTEND THE POLICY CANCELLATION DATE;
    - B. NEGATE THE CANCELLATION; OR
    - C. PROVIDE ANY ADDITIONAL INSURANCE THAT WOULD NOT HAVE BEEN PROVIDED IN THE ABSENCE OF THIS ENDORSEMENT.
  5. WE ARE NOT RESPONSIBLE FOR THE ACCURACY, INTEGRITY, TIMELINESS AND VALIDITY OF INFORMATION CONTAINED IN THE SCHEDULE PROVIDED TO US AS DESCRIBED IN PARAGRAPHS 1. AND 2. OF THIS ENDORSEMENT.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

Countersigned:

\_\_\_\_\_  
Authorized Representative

Exhibit D

HVAC PM Procedures Form and Building Checklist

VILLAGE OF SUSSEX  
PREVENTATIVE MAINTENANCE ("PM") FOR HEATING, VENTILATION,  
AND AIR CONDITIONING SYSTEMS ("HVAC")  
HVAC PM PROCEDURES FORM  
(PM PROCEDURES, SCHEDULE, BUILDING LIST, & UNIT TYPE CLOSSARY)

The Village of Sussex is responsible for maintenance of 12 buildings. There is a full checklist of the HVAC units contained in each of the 12 buildings (which are listed below). A PM inspection will be conducted on each HVAC unit 2x per year. The 2x per Year inspections will be done for each building in the following months/seasons; April-(Spring), and October-(Fall). Each unit listed on the building HVAC checklist will be inspected 2x per year except for Heating (Fall) and Cooling (Spring) related units which will be inspected 1x per year during the designated seasons.

For each PM season (2x per year as noted) the technician completing the inspections shall fill our this HVAC procedures form and each of the 12 individual building checklists (attaching " Inspection report forms" when required). The technician will fill out their name, the date and season, as well as checking the appropriate box for each unit.

If the unit checks out with no problems and/or no maintenance needed then the box for "Fine" may be checked; if there is needed maintenance performed then the box for "Problem" should be checked and the more detailed inspection report form should be filled out for that unit. Units designated with an asterisk (\*) in the unit type abbreviation glossary ( which is part of this document) will require a full "Inspection report" form to be filled out during all four PM season inspections regardless of whether a problem is detected. All inspection report forms filled out should be attached to the packet for submission to the Village. There is a comment line for each unit that can be used to note any brief but relevant fact – for instance the technician could note the likely need for future maintenance, or the fact that the check does not apply because of time of year.

+++++

**DATE:** \_\_\_\_\_ **PM SEASON:** \_\_\_\_\_

**TECHNICIAN:** \_\_\_\_\_

Check the box for each building after: (1) completing the needed inspections/maintenance, (2) filling out the individual building checklist and inspection report forms, and (3) attaching the required documentation here. Submit all paperwork relating to the individual buildings, as checked below, including all inspection reports and this summary sheet to the Administrative Services Director.

- Waste Water Treatment Plant – N59 W23551 Clover Drive
- Public Works Facility – N59 W23525 Clover Drive
- Civic Center – N64 W23760 Main Street
- Fire Department – N63 W24335 Main Street
- Safety Building - N63 W24335 Main Street
- Village Park – (2-Buildings) – Lions Building W244 N6196 Weaver Dr  
And Concession Stand – W244 N6125 Weaver Drive
- Well House #4 – W239 N6046 Maple Avenue
- Well House #5 – W248 N5589 Executive Drive
- Well House #8 – W235 N6785 Salem Drive
- Booster Station – W235 N6775 Salem Drive
- Armory Park – W239 N5678 Maple Avenue
- Library – W64 N23820 Main Street

### **UNIT TYPE ABBREVIATION GLOSSARY**

*	AHU	AIR HANDLING UNIT
*	B	BOILER
	CU	CONDENSING UNIT
	EF	EXHAUST FAN
	IRH	INFRA-RED HEATING UNIT
*	MAU	MAKE-UP AIR UNIT
	P	PUMP
*	REFU	REFRIGERATION SYSTEM – COND UNIT & EVAP COIL
*	RTU	ROOF TOP UNIT
	UH	UNIT HEATER
	HU	Humidifier

- \* The Village requires that a detailed “Inspection Report” form be filled out during each PM season for these designated units when they are scheduled to be checked, regardless of whether a problem is detected. Other units only require that the detailed “Inspection Report” be utilized when a problem is detected during a PM season inspection





UH-1 East Bay Reznor Model CEEXL-250-3

Problem – See detailed inspection form.  Fine

Comments:

UH-2 East Bay Reznor Model CEEXL-250-3

Problem – See detailed inspection form.  Fine

Comments:

UH-3 Center Bay Reznor Model CEEXL-125-3

Problem – See detailed inspection form.  Fine

Comments:

UH-4 West Bay Sterling Model \_\_\_\_\_ Lo-profile

Problem – See Detailed inspection form.  Fine

Comments:

## **SUSSEX PUBLIC WORKS GARAGE**

**(N59W23525 Clover Drive)**

**DATE: \_\_\_\_\_ SEASON: \_\_\_\_\_ TECHNICIAN: \_\_\_\_\_**

\* RTU-1 Offices Carrier Model

Problem – See detailed inspection form  Fine

Comments:

\* MAU-1 Garage Modine Indirect-fired 1004 MBH input, 923.8 Output

Problem – See detailed inspection form.  Fine

Comments:

IRH-1 NE Garage Door. Detroit Radiant Model DX-2-40

Problem – See detailed inspection form.  Fine

Comments:

IRH-2 NE Garage Door Detroit Radiant Model DX-2-40

Problem – See detailed inspection form.  Fine

Comments:

UH-1 Garage Modine Model PHP \_\_\_\_\_ 125,000 btu input

Problem – See detailed inspection form.  Fine

Comments:

UH-2 Garage Modine Model PHP \_\_\_\_\_ 125,000 btu input

Problem – See detailed inspection form.  Fine

Comments:

UH-3 Garage Modine Model PAH \_\_\_\_\_ 125,000 btu input

Problem – See detailed inspection form.  Fine

Comments:

UH-4 Garage Modine Model PAH \_\_\_\_\_ 125,000 btu input

Problem – See detailed inspection form.                       Fine

Comments:

UH-5                      Garage                      Modine Model PAH \_\_\_\_\_ 125,000 btu input

Problem – See detailed inspection form.                       Fine

Comments:

UH-6                      Garage                      Modine Model PAH \_\_\_\_\_ 100,000 btu input

Problem – See detailed inspection report                       Fine

Comments:

**SUSSEX CIVIC CENTER**  
**(N64W23760 Main Street)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

---

Boiler – 1 <input type="checkbox"/> Problem – See detailed inspection report	Lochinvar <input type="checkbox"/> Fine	FBN0751 / 1547102239730	Boiler Room
Boiler – 2 <input type="checkbox"/> Problem – See detailed inspection report	Lochinvar <input type="checkbox"/> Fine	FBN0751 / 1547102239734	Boiler Room
Air Handling Unit <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	39MN5023EP623X GS / 4515U43711	Boiler Room
Condensing Unit – 1 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	38APD0764A28124 / 1816Q83965	Rooftop
RTU – 1 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	48A3S027- NV621HP	Rooftop
RTU – 2 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	48A3S030- NV621VA / 2016U47413	Rooftop
Ductless A/C – 1 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	24AHA436A300 / 4115X92270	Rooftop
Ductless A/C – 2 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	24AHA418A300 / 0316X99306	Rooftop
Ductless A/C – 3 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	24AHA436A300 / 3215X92665	Rooftop
Ductless A/C – 4,5,6 <input type="checkbox"/> Problem – See detailed inspection report	Carrier <input type="checkbox"/> Fine	38GJQF30-301 / 3815V15864	Rooftop

Ex Fan – 2 <input type="checkbox"/> Problem – See detailed inspection report	Greenheck <input type="checkbox"/> Fine	GB-141-5D / 14435187 16D	Rooftop
Ex Fan – 3 <input type="checkbox"/> Problem – See detailed inspection report	Greenheck <input type="checkbox"/> Fine	GB-091-4 / 14435188 16D	Rooftop
Ex Fan – 4 <input type="checkbox"/> Problem – See detailed inspection report	Greenheck <input type="checkbox"/> Fine	GB-121-4 / 14435189 16D	Rooftop
Ex Fan - 5 <input type="checkbox"/> Problem – See detailed inspection report	Greenheck <input type="checkbox"/> Fine	GB-071-6 / 14435190 16D	Rooftop

Comments:

**SUSSEX VILLAGE PARK**  
**(WEAVER DRIVE)**

**Building 1 – Lions Building**  
W244 N6196 Weaver Drive

**Building 2 – Concession Stand**  
W244 N6125 Weaver Drive

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

**Building 1**

\* F-1            Main unit            Rheem Model RDBC895QBEA oil-fired  
 Problem – See detailed inspection form.             Fine

Comments:

\* CU-1            Main Unit            Rheem Model KAKA030JAZ Resid 2.5 ton  
 Problem – See detailed inspection form             Fine

Comments:

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**Building 2**

\* REFU-1            Walk-in Cooler    Cond Unit model AJ1201GT 3/4HP  
 Problem – See detailed inspection form.             Fine

Comments:

\* REFU-2            Walk-in Cooler    Evaporator Model RLC050  
 Problem – See detailed inspection form.             Fine

Comments:

\*F-1            Shop area            Rheem LP model RGPH10EANER  
 Problem – See detailed inspection form.             Fine

Comments:

\* F-2 Concession area Comfortmaker – model \_\_\_\_\_  
Note: Blower portion only is used.  
 Problem – See detailed inspection form.  Fine

Comments:

\*CU-1 Concession area Weather King model 10AJB42A01  
 Problem – See detailed inspection form.  Fine

Comments:

**SUSSEX WELL HOUSE #5**  
**(W248N5589 Executive Drive)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

\* RTU-1 Office Area Trane Model YCD036C4LCDE  
 Problem – See detailed inspection form.  Fine

Comments:

UH-1 Well House area Trane PV 75,000 BTU  
 Problem – See detailed inspection form  Fine

Comments:

UH-2 Well House area Trane PV 60,000 BTU  
 Problem – See detailed inspection form.  Fine

Comments:

UH-3 Well House area Trane PV 60,000 BTU  
 Problem – See detailed inspection form.  Fine

Comments:

UH-4 Well House area Trane PV 60,000 BTU  
 Problem – See detailed inspection form.  Fine

Comments:

UH-5 Well house area Model GEN2015ATE2000AD6-1 150,000 BTU IN  
 Problem – See detailed inspection form.  Fine

Comments:

**SUSSEX WELL HOUSE #4**  
**(W239N6046 Maple Avenue)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

UH-1 Well House area Modine Hot Dawg Model # HDS45SS0111  
 Problem – See detailed inspection form  Fine

Comments:

UH-2 Well House area Modine Hot Dawg Model # HDS45SS0111  
 Problem – See detailed inspection form  Fine

Comments:

UH-3 Well House area Modine Hot Dawg Model # HDS45SS0111  
 Problem – See detailed inspection form  Fine

Comments:

**SUSSEX WELL HOUSE #8**  
**(W235N6785 Salem Drive)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

UH-1 Well House area Sterling GG Series Model # GG105A2NSA12CS3X75A7  
 Problem – See detailed inspection form  Fine

Comments:

UH-2 Well House area Modine Hot Dawg Model # HDS45SS0111  
 Problem – See detailed inspection form  Fine

Comments:

MAU-1 Well House area Greenheck Model # DCX-108-H12-HZ  
 Problem – See detailed inspection form  Fine

Comments:

GF-1 Well House area Carrier Gas Furnace Model # 59SC5A  
 Problem – See detailed inspection form  Fine

Comments:

**BOOSTER STATION**  
**(W235N6775 Salem Drive)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

UH-3 Booster station area Sterling GG series Model# GG060A2NSA12CS3X74A7  
 Problem – See detailed inspection form  Fine

Comments:

**SUSSEX WASTEWATER TREATMENT FACILITY**  
**(N59W23551 Clover Drive)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

RTU-1 Control Building Carrier Model 48DP020  
 Problem – See detailed inspection form.  Fine

Comments:

RTU-2 Lunch Room Carrier Model 48TJE006  
 Problem – See detailed inspection form.  Fine  
Comments:

RTU-3 Pump Chamber Carrier Model 48TJE006  
 Problem – See detailed inspection form.  Fine  
Comments:

MAU-1 Chemical Maint. Bldg Weather-Rite Model TOT-115-HB  
 Problem – See detailed inspection form.  Fine  
Comments:

MAU-2 Filter Building Weather-Rite Model ID-100-HB  
 Problem – See detailed inspection form.  Fine  
Comments:

MAU-3 Lift Station Weather-Rite Model TOT-215-HB  
 Problem – See detailed inspection form.  Fine  
Comments:

UH-1 Garage Sterling QVEP 75  
 Problem – See detailed inspection form.  Fine  
Comments:

UH-2 Maintenance Bldg Sterling QVEP 75  
 Problem – See detailed inspection form.  Fine  
Comments:

UH-3 Sludge Area Sterling QVEP 75  
 Problem – See detailed inspection form.  Fine  
Comments:

UH-4 Sludge Area Sterling QVEF 45  
 Problem – See detailed inspection form.  Fine  
Comments:

UH-5 Sludge Area Resner 60,000 BTU  
 Problem – See detailed inspection form.  Fine

**PAULINE HAASS PUBLIC LIBRARY**  
**(N64W23820 Main Street)**

**DATE:** \_\_\_\_\_ **SEASON:** \_\_\_\_\_ **TECHNICIAN:** \_\_\_\_\_

\* AHU-1 Main Building AHU Carrier Model 39NXH32  
Problem – See detailed inspection form.  Fine

Comments:

\* CU-1 Main Building Cond. Unit Carrier Model 38AKS044  
Problem – See detailed inspection form  Fine

Comments:

\*AHU-2 Quad Graphics Room AHU Carrier Model 39NXH07  
15,120 CFM  
Problem – See detailed inspection form.  Fine

Comments:

\* CU-2 Quad Graphics Room C/U Carrier Model 38AKS012  
3,080 CFM  
Problem – See detailed inspection form.  Fine

Comments:

\* AHU-3 Reception area Carrier Model 42BH08  
730 CFM  
Problem – See detailed inspection form.  Fine

Comments:

\* Boilers B-1, B-2, B-3, and B-4 Visemann Model WB2-15-60 (x4)  
Problem – See detailed inspection form.  Fine

Comments:

\*Pneumatic Controls Check 2x per year  
Problem – See detailed inspection form.  Fine

Comments:

\*HU-1 Humidifer Nortec Model \_\_\_\_\_  
Problem – See detailed inspection form.  Fine

Comments



Problem – See detailed inspection form.  Fine

Comments:

UH-6                      Sludge Area                      Resner 60,000 BTU  
Problem – See detailed inspection form.  Fine

Comments:

UH-7                      Sludge Maint. Area                      Duct Furnance Resner 150,000 BTU  
Problem – See detailed inspection form.  Fine

Comments:

Exhibit E

INSPECTION REPORT FORMS

**VILLAGE OF SUSSEX - INSPECTION REPORT - AHU**

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make \_\_\_\_\_

**CHECK LIST:**

- |                                                                |                                                                                 |
|----------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Check electrical disconnect operation | <input type="checkbox"/> Inspect/clean Evaporator, and condensate pan and drain |
| <input type="checkbox"/> Inspect Filters                       | <input type="checkbox"/> Inspect/lubricate bearings                             |
| <input type="checkbox"/> Check blower drive & alignment        | <input type="checkbox"/> Check contactor (wear/burn)                            |
| <input type="checkbox"/> Check blower motor/ amperage          | <input type="checkbox"/> Check dampers and linkage                              |
| <input type="checkbox"/> Check economizer operation            | <input type="checkbox"/> Check belt – Changed? _____                            |
| <input type="checkbox"/> Inspect/clean heating coil            | <input type="checkbox"/> Verify heating coil operation                          |
| <input type="checkbox"/> Test complete AHU operation           | <input type="checkbox"/> Record voltage/amperage                                |

**Additional Comment/Concern:**



**VILLAGE OF SUSSEX - INSPECTION REPORT - B**

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

**CHECK LIST:**

- |                                                                |                                                         |
|----------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Check electrical disconnect operation | <input type="checkbox"/> Inspect/clean burners *        |
| <input type="checkbox"/> Bleed air from closed system          | <input type="checkbox"/> Check air adjustment to burner |
| <input type="checkbox"/> Check main circulating pump           | <input type="checkbox"/> Check limit controls           |
| <input type="checkbox"/> Inspect low water cutoff              | <input type="checkbox"/> Check ignition operation       |
| <input type="checkbox"/> Inspect water make up control         | <input type="checkbox"/> Check gas train pressure       |
| <input type="checkbox"/> Inspect Heat Exchanger                | <input type="checkbox"/> Inspect flue/exhaust passages  |
| <input type="checkbox"/> Test Unit Operation                   | * Clean minimum once/year                               |

**Additional Comment/Concerns:**

**VILLAGE OF SUSSEX - INSPECTION REPORT - F and CU**

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

F-Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make \_\_\_\_\_

CU-Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

**CHECK LIST:**

**Furnace Unit Checklist**

- Check electrical disconnect operation
- Check air intake/exhaust flue
- Check Ignition System Operation
- Check blower motor/ amperage
- Inspect/clean burners\*
- Test complete unit operation
- Inspect filter

\* Clean minimum once/year

**Condensing Unit Checklist**

- Check electrical disconnect
- Inspect/clean Condenser Coil\*
- Check contactor (wear/burn)
  - Check for oil/refrig leaks
  - Check outdoor pipe insulation
- Test complete unit operation
- Proper Clearance around Coil?

**Additional Comment/Concern:**

**Additional Comment/Concern:**

**VILLAGE OF SUSSEX - INSPECTION REPORT - MAU**

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

**CHECK LIST:**

- |                                                                |                                                         |
|----------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Check electrical disconnect operation | <input type="checkbox"/> Inspect/clean burners *        |
| <input type="checkbox"/> Inspect filters                       | <input type="checkbox"/> Check air adjustment to burner |
| <input type="checkbox"/> check fan motor amperage              | <input type="checkbox"/> Check fan and limit control    |
| <input type="checkbox"/> Inspect all contactors                | <input type="checkbox"/> Check ignition operation       |
| <input type="checkbox"/> Lubricate/inspect blower bearings     | <input type="checkbox"/> Check gas train pressure       |
| <input type="checkbox"/> Check belts – Replaced? YES NO        | <input type="checkbox"/> Check Heat Exchanger           |
| <input type="checkbox"/> Check dampers and linkage             | <input type="checkbox"/> Inspect flue/exhaust passages  |
| <input type="checkbox"/> Record voltage/amperage               | <input type="checkbox"/> Inspect Heat Exchanger         |
| <input type="checkbox"/> Test Unit Operation                   |                                                         |

**Additional Comment/Concerns:**

**VILLAGE OF SUSSEX - INSPECTION REPORT - REFU**

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

**CHECK LIST:**

**Condensing Unit Checklist**

**Evaporator Checklist**

- Check electrical disconnect operation
- Inspect/clean Condenser coil \*
- Check refrig pressures
- Check Condenser Fan Motor

- Check electrical disconnect
- Inspect/clean Evap coil\*
- Check Evap Motor Operation
- Check for oil/refrig leaks

\* Clean minimum once/year

**Additional Comment/Concerns:**

# VILLAGE OF SUSSEX - INSPECTION REPORT - RTU

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

## **COOLING SIDE:**

## **HEATING SIDE:**

- |                                                                                                 |                                                         |
|-------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Check electrical disconnect operation                                  | <input type="checkbox"/> Inspect/clean burners *        |
| <input type="checkbox"/> Check condenser fan motors for endplay                                 | <input type="checkbox"/> Check air adjustment to burner |
| <input type="checkbox"/> Check condenser fan blades/cracks/dirt                                 | <input type="checkbox"/> Check fan and limit control    |
| <input type="checkbox"/> Verify operation of condenser fans                                     | <input type="checkbox"/> Check ignition operation       |
| <input type="checkbox"/> Inspect Filters                                                        | <input type="checkbox"/> Check gas train pressure       |
| <input type="checkbox"/> Inspect Condenser Coil Fin Surface<br>Clean minimum once/year - spring | <input type="checkbox"/> Check Heat Exchanger           |
| <input type="checkbox"/> Inspect evaporator coil, condensate<br>pan & drain, clean as needed    | <input type="checkbox"/> Inspect flue/exhaust passages  |
| <input type="checkbox"/> Inspect all contactors                                                 | <input type="checkbox"/> Inspect Heat Exchanger         |
| <input type="checkbox"/> Check refrigerant charge/pressure                                      | <input type="checkbox"/> Test Unit operation            |
| <input type="checkbox"/> Lubricate/inspect/clean blower bearings                                |                                                         |
| <input type="checkbox"/> Check belt - Replaced? YES NO                                          |                                                         |
| <input type="checkbox"/> Check economizer operation                                             |                                                         |
| <input type="checkbox"/> Record voltage/amperage                                                |                                                         |

Sequence test unit

**Additional Comments/Concerns:**

**VILLAGE OF SUSSEX - INSPECTION REPORT - UH-  
IRH**

Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Building: \_\_\_\_\_ Season: \_\_\_\_\_

Unit # \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

**CHECK LIST:**

**UH – Checklist**

- Check electrical disconnect operation
- Inspect/clean burners\*
- Check ignition operation
- Inspect/clean flue
- Check fan motor amperage
- Check fan & limit controls
- Check complete unit operation

\* Clean minimum once/year

**IRH – Checklist**

- Check electrical disconnect
- Check air intake/exhaust vents
- Check ignition operation
- Check thermostat operation
- Check complete unit operation

**Additional Comment/Concerns:**





N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

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**MEMORANDUM**

To: Village Board  
From: Linda Steinmetz, Deputy Clerk  
Re: Appointment of Election Inspectors, Term 2020-2021  
Date: February 28, 2020

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The following individuals have recently applied to be Election Inspectors for the two year term 2020-2021. Newly appointed Election Inspectors will receive two hours of training before working an election.

Jackie Pietz  
Gregg Umbs

Jan Memmel

Gayrene Chambers