

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
January 28, 2020**

1. Roll Call

The meeting was called to order by President Goetz at 6:01 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Wendy Stallings and President Greg Goetz.

Members excused: Tim Dietrich and Michael Bartzen.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

2. Pledge of Allegiance

President Goetz led the pledge of allegiance.

3. Meeting Minutes

A motion by Uecker, seconded by Stallings to approve the January 14, 2020 Village Board meeting minutes.

Motion carried 5-0

4. Communications and Public Hearings

A. Village President Report

President Goetz thanked the staff for their work in making the sledding party a success. President Goetz attended the volunteer breakfast and thanked all of the volunteers for their service, especially to Volunteer of the Year – Lori Eichler and Volunteer Group of the Year – the Sussex Leo Club. Without their help our programs would not be as successful. On February 3, Congressman Jim Sensenbrenner will hold a town hall discussion at the Civic Center at 7:00pm. On February 4, the Public Works Committee will meet at 6:00pm immediately followed by the Finance & Personnel Committee. February 5, the Architectural Review Board will meet at 10:00am.

A.1. & A.2. President Goetz opened up the Public Hearing on Ordinance 859 to repeal and recreate Section 17.0509 C. 4. and Section 17.0509 d. 2. (f), and creating Section 17.0509 C. 3. (c) (3) and (4) of the Village of Sussex Village Zoning Code related to Wireless Telecommunications Facilities AND the Public Hearing on Ordinance 862 to create Section 17.0503 F. of the Village of Sussex Village Zoning code related to Conditional Use Permits.

No one present wished to speak.

Motion made by Goetz, seconded by Adkins to close the Public Hearing.

Motion carried 5-0

5. Committee Reports

A. Board of Fire Commissioners

Trustee Uecker reported that the Board of Fire Commissioners met on January 13 at 5:00pm. He stated that Fire Chief David Johnsen presented his report to the board. There were no new hires or resignations. There was a discussion on the new full-time positions for Fire Department Lieutenants.

B. Community Development Authority

Trustee Stallings reported that the Community Development Authority did not meet in the month of January and that their next meeting will be in March.

C. Park & Recreation Board

C.1. A motion by Goetz, seconded by Stallings to approve the Surendran Community Picnic event.

Motion carried 5-0

C.2. A motion by Goetz, seconded by Uecker to approve the Lisbon Central Cemetery Lawn Services Contract.
Motion carried 5-0

C.3. A motion by Goetz, seconded by Zoellick to approve the rental pricing adjustments for Civic Center and proposed pricing for new recreation area in Village Park.
Motion carried 5-0

C.4. A motion by Goetz, seconded by Zoellick to approve a multi-year contract for Pints in the Park with Brewfinity Brewing.
Motion carried 5-0

D. Pauline Haass Library Board

Trustee Zoellick reported that the Library's Request for Proposal should be completed by March. The Library will have a presence at the Farmer's Markets, Spring Fest, Spooky Sussex, National Night Out and Village Block Party. Starting in 2021, the library is looking to create a new home-bound delivery program run by volunteers. In 2019 the library had 126,364 visits, cards issued were 1,174 and 323,533 items were circulated.

E. Plan Commission

E.1. A motion by Adkins, seconded by Goetz to approve Final Plat Addition No. 2 for Sussex Preserve conditioned upon the obligations of the Developers Agreement being met, that prior to acceptance of the pond improvements on Outlot 5, the Developer must complete at their sole cost the necessary improvements/repairs to the pond to bring it into compliance with the stormwater maintenance agreement standards, final review by the Village Engineer, standard conditions of Plat approvals and Exhibit A.
Motion carried 5-0

E.2. A motion by Adkins, seconded by Uecker to approve Ordinance 859 to recreate Section 17.0509 C. 4. and Section 17.0509 d. 2. (f), and creating Section 17.0509 C. 3. (c) (3) and (4) of the Village of Sussex Village Zoning Code related to Wireless Telecommunications Facilities.
Motion carried 5-0

E.3. A motion by Adkins, seconded by Stallings to approve Ordinance 862 to create Section 17.0503 F. of the Village of Sussex Village Zoning Code related to Conditional Use Permits.
Motion carried 5-0

F. Public Safety and Welfare

Trustee Stallings reported that Public Safety and Welfare's next meeting will be on February 18.

6. Staff Reports

Mrs. McElroy-Anderson gave an update that seasonal positions have been posted online and that the village is actively recruiting for summer positions.

Mr. Smith had no updates.

Mr. Macy gave an update that fire-fighting foams have changed under new state laws. He also reported that the new municipal court bill that has passed shouldn't impact our local courts too drastically.

Mr. Liebert gave an update that the Primary Election is February 18. The only race on the ballot is for Wisconsin Supreme Court. Absentee ballots have been mailed out. In-person absentee voting starts February 3 and lasts for two weeks. Sample ballots are available at the Civic Center and online at the village website.

7. Comments from Citizens Present

No one was present who wished to be heard.

8. Old Business

8.A. A motion by Goetz, seconded by Uecker to approve Resolution 20-07 to refund taxes due to palpable error and requesting a Charge-Back for the property known as Parcel SUXV-0242-028-002.
Motion carried 5-0

9. New Business

There was no new business to discuss.

10. Consideration on resignation and appointments

There were no resignations or appointments.

11. Adjournment

President Goetz read the notice to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to annual evaluation of the Village Administrator.

A motion by Goetz, seconded by Uecker to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to annual evaluation of the Village Administrator.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion CARRIED. 5-0.

The board entered into executive session at 6:38 pm.

Motion made by Uecker, seconded by Stallings to return to open session at 8:11 pm.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion CARRIED. 5-0.

Motion by Goetz, seconded by Stallings to adjourn at 8:12 pm.

Motion carried 5-0

Respectfully submitted,

Samuel Liebert
Administrative Services Director, Clerk/Treasurer