

# Understanding Your Water and Sewer Charges

Beginning in 2019, water meters will be read at the end of each month with bills going out about the 6<sup>th</sup> of the following month.

January through April bills, as well as September through December bills are based on the actual number of water gallons used. The May through August bills (residential customers only) may receive a credit for sewer gallons as described in the following example:

	April	May	July
Water gallons used (see note)	4,000	4,200	7,000
Maximum bill for sewer is based on the lower of:			
April usage plus 10% or		4,400	4,400
Actual gallons used		4,200	7,000
The sewer portion of the bill would be based on:		4,200	4,400
The water portion of the bill would be based on the actual number of gallons used			

Note: Your actual utility bill will not show the final 2 zeroes for the gallons used.

The due date of the water and sewer bill is always 20 days from the mailing date.

## **If you sold your home or you just bought a home in Sussex.....**

The majority of times when a property is sold, the utility bill is pro-rated as part of the closing. For example, if the seller lived in the home for half of the month; instead of the seller paying the buyer or Village for 15 days of the monthly utility bill, the buyer is given a credit at closing (the amount is based on a previous monthly bill). This means that the buyer is then responsible to pay the entire amount when the next bill is received.

The other option for utility billing is to request a special meter reading on the date of the sale. This requires a phone call to the Sussex Civic Center and payment of a fee. The water department staff will go to the home and read the meter. A separate bill will be sent for the shorter time period and when the monthly bill is mailed, it will show a payment (provided the seller paid the bill).

**You must call the Sussex Civic Center at (262) 246-5224 to notify us if you are the new property owners. We do not receive notification from the county when they record the property transfer or from the closing company.**