

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Park & Recreation Board meeting held on May 19, 2020.

Chair Fourness called the meeting to order at 7:01 PM

1. Roll Call

Members present: Chair Bob Fourness, Mike Waltz, Kelly Tetting, Anne Golding, Nadine Coenen, Ron Wells and Chris Kostka.

Members excused: None

Staff present: Parks & Recreation Director, Halie Dobbeck; Administrative Services Director, Sam Liebert, and Assistant Village Administrator Kelsey McElroy-Anderson (left at 7:55 PM)

2. Meeting Minutes

A motion by Waltz, seconded by Tetting to approve the minutes from the April 21, 2020 meeting as presented. Motion Carried 7-0

3. Non-Resident Fees for Park Rentals

A motion by Golding, seconded by Coenen to approve the addition of non-resident fees to park facilities as presented. Motion Carried 7-0

4. Parks and Recreation Procedures

Trustee Ron Wells left the meeting at 7:58 PM.

A motion by Fourness, seconded by Golding to cancel the 4th of July Celebration and Fireworks. Motion Carried 6-0

A motion by Fourness, seconded by Kostka to follow staff recommendations to:

- Follow Waukesha County Mass Gathering Guidelines.
- Allow renters for all facilities and amenities as they meet the mass gathering guidelines.
- Charge renters a \$25 cleaning fee so that Village Staff can ensure proper sanitation between user groups.
- Renters will need to sign an agreement to abide by Waukesha County Mass Gathering Guidelines as well as recommendations by CDC and WEDC to maintain social distancing and practice excellent hygiene. If renters violate this policy, it could lead to future rental privileges being revoked.
- A Rental Space (ie. Ball diamond #1) is the defined area of compliance with the Waukesha County Mass Gathering Guidelines.
- Begin offering youth and adult programs as is feasible and interest is significant enough for enrollment starting July 5.
- No Senior programming will be offered this summer to align with Waukesha County Senior Dining program (as is existing procedure).
- Allow Toe Nail Trimmers and the Sussex Farmers Market to operate with a sufficient return to action plan that complies with Waukesha County guidelines.
- Staff should exercise best judgement in the cancelation or re-imagination of summer Village special

events.

-The opening of the splash pad will be discussed in greater detail once we are state licensed.

Motion Carried 6-0

A motion by Fourness, seconded by Tetting to open the public bathrooms after Memorial Day and hire additional staff to cover an additional cleaning and sanitizing of the bathrooms in the evening.

Motion Carried 6-0

5. Park & Recreation Director's Report

Ms. Dobbeck reported that they are working with the PSB to coordinate a classic car cruise in replacement of the typical Cruise Night special event. Details will be available soon.

The Grove construction completion date is set for June 1, 2020.

We were recently made aware of a pending sexual assault court case against one of our recreation program contractors, SJ Karate, David Crosby. Until the case resolves, we are suspending our contract with Mr. Crosby.

6. Topics for Future Agenda Items

Summary of Waukesha County Mass Guidelines.

Dog Park Update.

7. Adjournment

A motion by Fourness, seconded by Kostka to adjourn the meeting at 8:53pm.

Motion Carried 6-0

Respectfully Submitted,

Halie Dobbeck
Parks & Recreation Director