

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of
March 3, 2020**

1. Roll Call

The meeting was called to order by Chairman Dietrich at 6:00 p.m.

Members present: Trustee Tim Dietrich, Trustee Lee Uecker, Trustee Michael Bartzen, and Mike Schulist.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village President Greg Goetz, Village Engineer/Public Works Director Judith Neu, Trustee Scott Adkins, and members of the Public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Uecker, seconded by Bartzen to approve the February 4, 2020 meeting minutes as presented.

Motion carried 4-0.

3. Comments from Citizens

No one was present who wished to be heard.

4. Consideration and possible action on bills for payment:

A motion by Uecker, seconded by Bartzen to recommend to the Village Board approval of bills for payment in the amended amount of \$238,824.77.

Motion carried 4-0.

5. Consideration and possible action on Utility Items:

None

6. Consideration and possible action on Sidewalk and Street Items:

A. Bug Line and Silver Spring Right of Way Deed

A motion by Schulist, seconded by Uecker to recommend to the Village Board approval of the Bug Line and Silver Spring right of way deed conditioned upon Waukesha County approval.

Motion carried 4-0.

7. Consideration and possible action on Other Public Works Items:

A. Consideration and possible action on HVAC RFP.

A motion by Bartzen, seconded by Schulist to recommend to the Village Board award of the HVAC Preventative Maintenance Services contract to Ideal Mechanical for \$6,628 for all Village Buildings.

Motion carried 4-0.

8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:

A. Engineer's Report

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

9. Other discussion for future agenda topics

None

10. Adjournment

A motion by Bartzen, seconded by Schulist to adjourn the meeting at 6:25 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator