

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
March 10, 2020**

1. Roll Call

The meeting was called to order by President Goetz at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Tim Dietrich, Wendy Stallings, Michael Bartzen and President Greg Goetz.

Members excused: None

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

2. Pledge of Allegiance

President Goetz led the pledge of allegiance.

3. Meeting Minutes

A motion by Adkins, seconded by Zoellick to approve the February 25, 2020 Village Board meeting minutes.

Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report

President Goetz stated that there will be a joint Plan Commission meeting with the Town of Lisbon at 6:15 pm at the Lisbon Town Hall on Wednesday, March 11. The regular Plan Commission, will take place on March 17 at 6:30 pm in the Civic Center Board Room. The Park and Recreation Committee will meet at 7:00 pm on March 17 in the Committee Room. The Library Board will meet on March 18 will meet at 6:30 pm at the Library.

Trustee Bartzen stated that March 14 the Boy Scouts will be out picking up bags of food. It was misprinted on the flyer stating March 15. All good donations go towards the Sussex Outreach Services (SOS) and stays here locally.

Trustee Adkins asked about putting up speed signs in the village during the upcoming road construction in the village.

B. Public Hearings

Matt Morse, representing the Prestwick Group, W248 N5499 Executive Drive, Sussex, WI spoke in support of the Industrial Revenue Bonds.

A motion by Goetz, seconded by Uecker to close the Public Hearing.

Motion carried 7-0

5. Committee Reports

A. Finance and Personnel Committee

1. Motion by Uecker, seconded by Bartzen to approve of the Closing 2019 Check Register, February Check Register and P-card Statement in the amount of \$4,285,312.51

Motion carried 7-0

2. Motion by Uecker, seconded by Goetz to approve of the Final Resolution 20-11 regarding Industrial Development Revenue Bond Financing for Prestwick Development LLC Project.

Motion carried 7-0

3.A. Motion by Uecker, seconded by Adkins to approve of Authorizing General Obligation Bonds in an Amount Not to Exceed \$8,000,000 for Street Improvement Projects.

Motion carried 7-0

3.B. Motion by Uecker, seconded by Goetz to approve Resolution 20-13 Providing for the Sale of Not to Exceed \$8,000,000 General Obligation Street Improvement Bonds, Series 2020A.

Motion carried 7-0

3.C. Motion by Uecker, seconded by Bartzen to approve Resolution 20-14 Providing for the Sale of Approximately \$1,040,000 Sewerage System Revenue Bonds, Series 2020B. Motion carried 7-0

3.D. Motion by Uecker, seconded by Goetz to approve Resolution 20-15 Providing for the Sale of Approximately \$1,955,000 Storm Water System Revenue Bonds, Series 2020C. Motion carried 7-0

4. Motion by Uecker, seconded by Goetz to approve of Ordinance 866 to Repeal and Recreate Chapter 4, Sub Section 6 Entitled "Operator's License" of the Municipal Code of the Village of Sussex. Motion carried 7-0

5. Administrator Jeremy Smith presented to the Village Board some draft policies that the Finance and Personnel Committee was considering when it comes to crafting guidelines for Village Staff, in regards to approving future Operator Licenses, now with the passage of Ordinance 866. He informed the board that if they'd like to pass on their input, they can reach out to Trustee Uecker or attend the next Finance and Personnel Committee meeting.

B. Public Works Committee

1. Motion by Dietrich, seconded by Bartzen to approve of bills for payment in the amount of \$238,824.77. Motion carried 7-0

2. Motion by Dietrich, seconded by Uecker to approve of Bug Line and Silver Spring Right of Way Deed. Motion carried 7-0

3. Motion by Dietrich, seconded by Zoellick to approve the awarding of the Three-Year HVAC Preventative Maintenance Services contract with Ideal Mechanical for \$6,628 per year for all Village Buildings. Motion carried 7-0

6. Staff Reports

Mrs. McElroy-Anderson stated that Maple Avenue closures are expected to begin March 16. Work on Main Street will also begin March 16, but there will not be closures on Main Street. She has called several parents living on Maple Avenue and discussing bus route concerns that will be taking place during the Maple Avenue construction process.

Mr. Smith stated that there were good conversations and questions had during the public meetings concerning the Maple Avenue Construction project. The State Assembly is adjourned for the year and the State Senate is meeting again in March one last time.

Mr. Macy stated that the League of Wisconsin Municipalities said that there were eleven helpful municipal bills signed into law this year.

Mr. Liebert stated that the ice rink is now closed for the season. Staff are gearing up for the April 7 Election. Residents can request an absentee ballot at www.myvote.wi.gov and are strongly encouraged to do so. In person early voting starts the week of March 23 and ends April 3.

7. Comments from Citizens Present

No one present wished to speak.

8. Old Business

There was no old business to discuss.

9. New Business

There was no new business to discuss.

10. Consideration on resignation and appointments

A. Motion by Goetz, seconded by Zoellick to appoint Jackie Pietz, Jan Memmel, Gayrene Chambers and Gregg Umbs as Election Inspectors for the two-year term 2020-2021. Motion carried 7-0

11. Adjournment

Motion by Adkins, seconded by Bartzen to adjourn at 6:28 pm. Motion carried 7-0

Respectfully submitted,

Samuel Liebert
Administrative Services Director, Clerk/Treasurer