

VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN

Minutes of the Village Board Meeting of  
May 12, 2020

**THIS MEETING WAS HELD VIRTUALLY DUE TO THE GOVERNOR'S EMERGENCY SAFER AT  
HOME  
ORDER DUE TO COVID-19 VIRUS**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:04 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Wendy Stallings, Michael Bartzen and President Anthony LeDonne.

Members excused: None

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

A motion by Stallings, seconded by Bartzen to approve the April 28, 2020 Village Board meeting minutes.

Motion carried 7-0

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne stated that on May 19th the Community Development Board will meet at 5:30 pm, the Plan Commission will meet at 6:30 pm and Park & Recreation Committee will meet at 7:00 pm. May 20th the Pauline Haass Library Board will meet at 6:30 pm.

**5. Committee Reports**

**A. Finance and Personnel**

A.1. Motion by Bartzen, seconded by Zoellick to approve of the April Check Register and P-card Statement in the amount of \$2,628,346.54. Motion carried 7-0

A.2. Motion by Bartzen, seconded by Adkins to approve of the Operator License Policy as presented by staff. Motion carried 7-0

A.3. Motion by Bartzen, seconded by Uecker to approve of the 1st quarter investment report. Motion carried 7-0

A.4. Motion by Bartzen, seconded by Adkins to approve of the 2019 Surplus Allocation in the amounts of: \$300,000 for COVID-19 related expenses and \$205,000 to the Public Works Garage cycle gap in the Capital Fund. Motion carried 7-0

**B. Public Works**

B.1. Motion by Adkins, seconded by Bartzen to approve of bills for payment in the amount of \$901,022.05. Motion carried 7-0

B.2. Motion by Adkins, seconded by Stallings to approve the purchase of the truck chassis from Badger Truck, which is the lowest bidder and Casper's Truck Equipment is the low bid for the service body. The total cost of the utility truck will be \$51,636.00. Motion carried 7-0

## **6. Staff Reports**

Mrs. McElroy-Anderson stated that she had nothing to report.

Mr. Smith stated that arbitration is scheduled for next week with the Town of Lisbon. He is not yet sure if it is Wednesday or Thursday.

Mr. Macy stated that he wasn't sure the status of the Supreme Court case in regards to the Governor's order. As soon as he knows more, he will report to the village.

Mr. Liebert stated that he had nothing to report.

**7. Comments from Citizens Present** No one present wished to speak.

## **8. Old Business**

8.A. Motion by Bartzen, seconded by Adkins to approve of CSM for Sussex Corporate Park to divide lot 1 Tax Key#SUXV0273999006 to create 3 lots, lot 2 will be the future site of the Kwik Trip. Motion carried 7-0

## **9. New Business**

9.A. President LeDonne asked for input from the board members on their thoughts about meeting in-person again and bringing back some normalcy.

Trustee Zoellick stated he is willing to meet in person or virtually.

Trustee Wells stated that he agreed with Trustee Zoellick.

Trustee Stallings asked Administrator Jeremy Smith if we expected the 'Safer at Home' order to go beyond May 26th. Mr. Smith stated that the Governor has said he planned not to extend the order 'as is', but that a new order with relaxed guidelines would most likely be presented.

Trustee Uecker stated that he would go along with what the majority decided to go with.

Trustee Bartzen stated that he would prefer to continue to meet virtually.

Trustee Adkins stated that he would prefer to continue to meet virtually.

Mrs. McElroy-Anderson stated that if meetings were to be both in person and virtual, that they would continue to look the same. Trustees would still have laptops in front of them and broadcasting of the meetings would remain the same.

Mr. Smith stated that he has no opinion one way or the other.

Mr. Liebert stated that he would prefer to continue to meet virtually but can come in person if needed.

Trustee Wells asked if the Village could continue to support a local business, like Ace Hardware in Sussex and not 'big box' stores.

Attorney Macy stated that this matter is currently not on the agenda and that it should be properly posted to a future agenda or that Trustee Wells should reach out to staff for any questions he may have on the subject.

Trustee Uecker asked that the Ace Hardware discussion be placed on the next agenda. He also stated that his main concern with meeting in person is the health of the public.

9.B. Motion by LeDonne, seconded by Zoellick to approve Resolution 20-17 Requesting the Governor to Reopen the State.

A roll call vote was taken.

Adkins – Aye  
Bartzen – Nay  
Stallings – Nay  
Uecker – Nay  
Wells – Aye  
Zoellick – Aye  
LeDonne – Aye

The vote was 4-3. The motion carried.

**10. Consideration on resignation and appointments**

10.A. Motion by LeDonne, seconded by Wells to appoint Trustee Greg Zoellick to the Plan Commission.

A roll call vote was taken.

Adkins – Nay  
Bartzen – Nay  
Stallings – Nay  
Uecker – Nay  
Wells – Aye  
Zoellick – Aye  
LeDonne – Aye

The vote was 3-4.

The motion failed, due to a super majority of 2/3 of the board not in agreement. Due to state law, members appointed to the Plan Commission require a 2/3 vote for approval.

10.B. Motion by LeDonne, seconded by Wells to approve all of the Citizen Committee Appointments as presented by the Village President.

A roll call vote was taken.

Adkins – Nay  
Bartzen – Nay  
Stallings – Nay  
Uecker – Nay  
Wells – Aye  
Zoellick – Aye  
LeDonne – Aye

The vote was 3-4. The motion failed and did not carry.

Motion by Stallings, seconded by Akins to approve all renewal appointments to the Finance and Personnel Evaluation Committee, Public Safety and Welfare Committee, Senior Citizen Advisory Committee, Board of Fire Commissioners and Pauline Haass Public Library.

Trustee Zoellick stated that he received a call from Bill Wiesneski that he was no longer interested in serving on the Finance and Personnel Evaluation Committee.

Motion and second withdrawn.

Motion by Stallings, seconded by Akins to approve all appointments to the Public Safety and Welfare Committee, Senior Citizen Advisory Committee, Board of Fire Commissioners and Pauline Haass Public Library.

Motion carried 7-0

Motion by Stallings, seconded by Wells to reappoint Mike Waltz to the Park & Recreation Board.

Motion carried 7-0

**11. Adjournment**

Motion by Stallings, seconded by Bartzen to adjourn at 7:29 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer