

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of
June 2, 2020**

1. Roll Call

The meeting was called to order by Chairman Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Michael Bartzen, and Keith Markano.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, and members of the Public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Bartzen, seconded by Markano to approve the May 5, 2020 meeting minutes as presented.

Motion carried 4-0.

3. Consideration and possible action on bills for payment:

A motion by Uecker, seconded by Bartzen to recommend to the Village Board approval of bills for payment in the amended amount of \$1,503,159.82.

Motion carried 4-0.

4. Consideration and possible action on Utility Items:

A. Compliance Maintenance Annual Report

Dennis Wolf, Assistant Director of Public Works, presented the annual report. Trustee Bartzen asked if there has been an increase in use with people being at home more. Mr. Wolf responded that they have seen an increase, but this has mostly been due to the wet spring. Trustee Bartzen asked if the pipe valve that failed is budgeted for replacement and Mr. Wolf confirmed that it is.

A motion by Adkins, seconded by Bartzen to recommend to the Village Board approval of the resolution accepting the Compliance Maintenance Annual Report.

Motion carried 4-0.

5. Consideration and possible action on Sidewalk and Street Items:

A. Homeowner Restoration Concern as a Result of the Good Hope Road Reconstruction Project

Mrs. Neu summarized the Village staff's position on the matter, as outlined in the memo. Mr. Brummond presented his position as the homeowner. There was consensus from the committee to table the matter until the next Public Works Committee meeting to allow time for Ms. Neu and the homeowners to reach an agreement on the terms of the restoration including the slope and depth.

B. 2021 Annual Road Program

Judy Neu, Village Engineer, presented the 2021 annual road program.

A motion by Uecker, seconded by Markano to recommend to the Village Board approval of the 2021 annual road program as presented.

Motion carried 4-0.

6. Consideration and possible action on Other Public Works Items:

None

7. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:

A. Engineer's Report

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

8. Other discussion for future agenda topics

Mr. Smith stated that the next Public Works Committee meeting will be July 14, 2020, which is a week later due to the holiday.

10. Adjournment

A motion by Adkins, seconded by Bartzen to adjourn the meeting at 7:35 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator